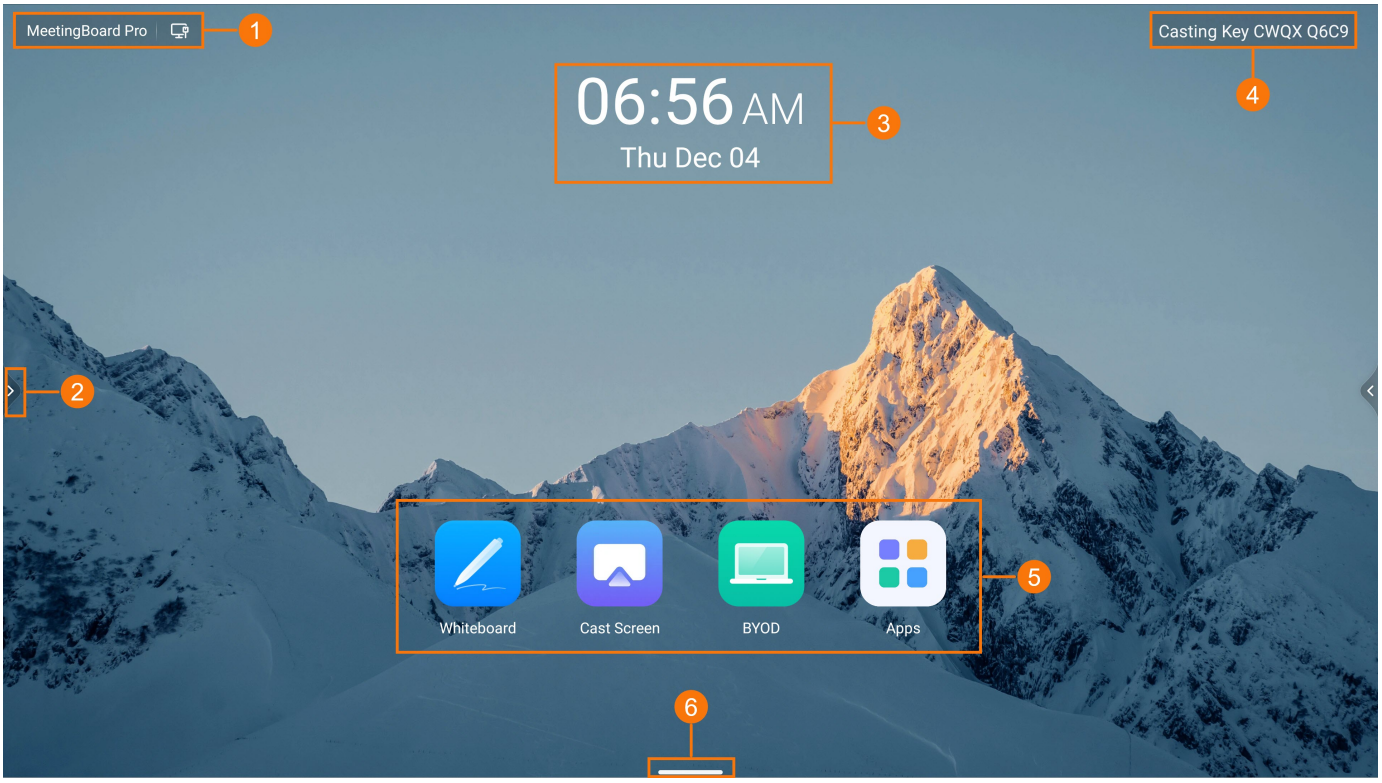
Quick User Guide in General Mode (BYOM)

Home Interface



No.	Description
1	Device name and status.
2	Click the sidebar menu button to enter the shortcut tools. Please refer to the figure below for details.
3	Time and date.
4	Casting code. Enter this code in the YeaCast app to start casting.
5	Applications. • **Whiteboard** Create a whiteboard and start writing. • **Cast Screen** Share your screen via the hardware endpoint. • **BYOD** Use the MeetingBoard Pro's display as a peripheral for third-party UC meetings through the BYOD feature.

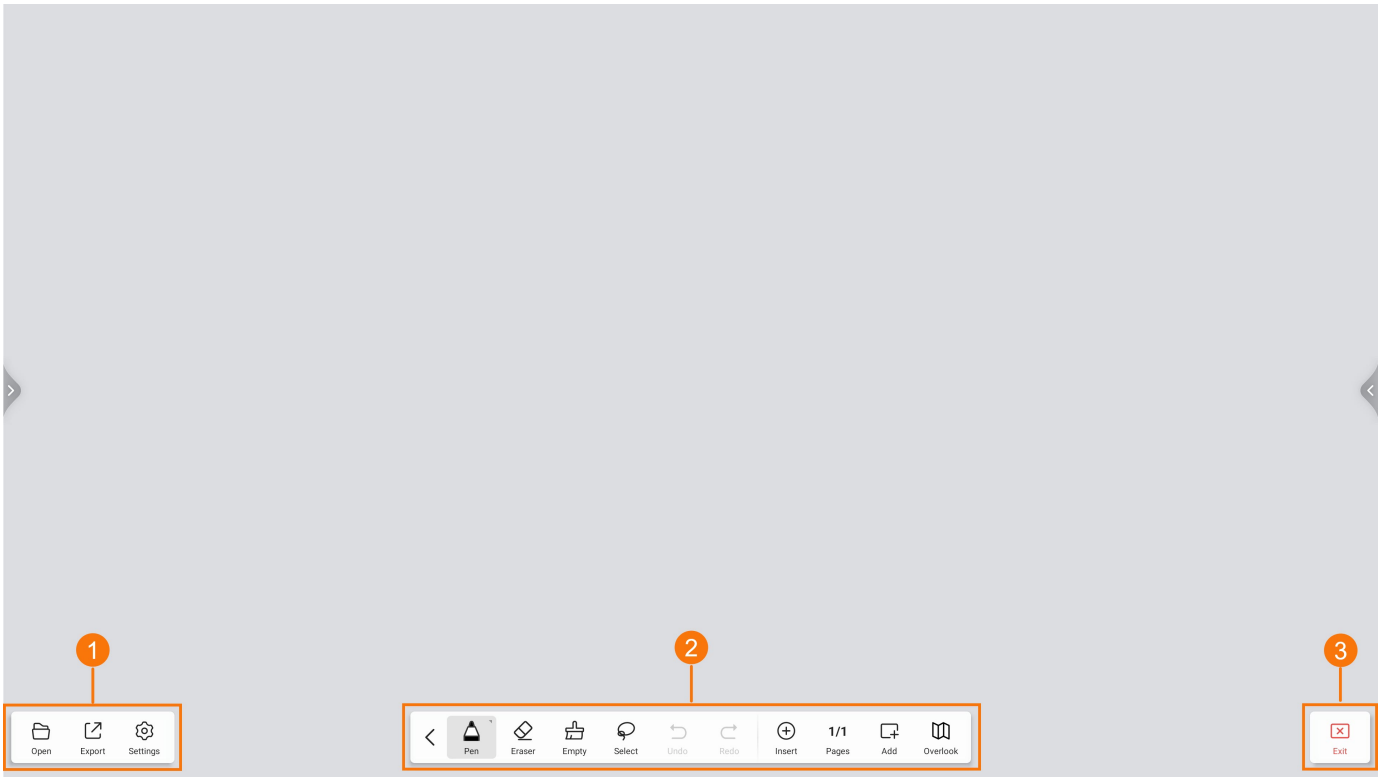
	• **Apps** Select to view other apps.
6	Swipe up to access the task manager. Currently supported only on the MeetingBoard 75 Pro.



No.	Description
1	• **Home**: Return to homepage. • **Settings** View device IP, change device settings, etc. For example, display, camera, audio, network, etc., can be configured. • Annotation In any interface on MeetingBoard Pro, you can add annotations to the content of the page. • Camera Control: Adjust the camera manually, or use camera AI features such as Auto Framing, etc. • **Screenshot** Select to capture the current screen. • **Help Center** Cover guides and FAQs to help you get started quickly and master the use of MeetingBoard Pro.

	• **Task** Quickly switch or clear the currently running tasks of MeetingBoard Pro.
2	Adjust the brightness.
3	Adjust the speaker volume.
4	Select other applications.

Whiteboard Interface



No.	Description
1	• **Open** Open a local/unsaved whiteboard file. • **Export** Export the whiteboard content. After configuring the email service, you can export the whiteboard content to your email. • **Settings** Set your whiteboard. You can change the whiteboard background color and enable the ink-to-shape and multi-inking feature.
2	• **Pen** Select different pens to write with and change the pen's line thickness and color. • **Eraser**

	Select different erasing methods based on the size of the area you want to erase: large area erasing, small area erasing, tiny area erasing, erasing with the pen tip, or one-click clear. • **Empty** Select the feature to clear all your current whiteboard content. • **Select** Select the feature and use your finger or stylus to draw a selection around the ink strokes you want to move, zoom in, copy, or delete. • **Undo** Undo your operations. • **Redo** Redo your operations. • **Insert** Insert local pictures or pictures from a USB flash drive into the whiteboard, and you can also insert regular graphics and sticky notes into the whiteboard. • **Pages** Select the feature to change your whiteboard pages. • **Add** Select the feature to add new whiteboard pages. • **Overlook** Select the feature to display the drawn content area on the whiteboard with a mini-map, allowing for clear visibility of the content beyond the current view, and enabling quick focus and positioning within the selected content area.
3	Exit the whiteboard application.

Quick User Guide in Microsoft Teams

Home Interface



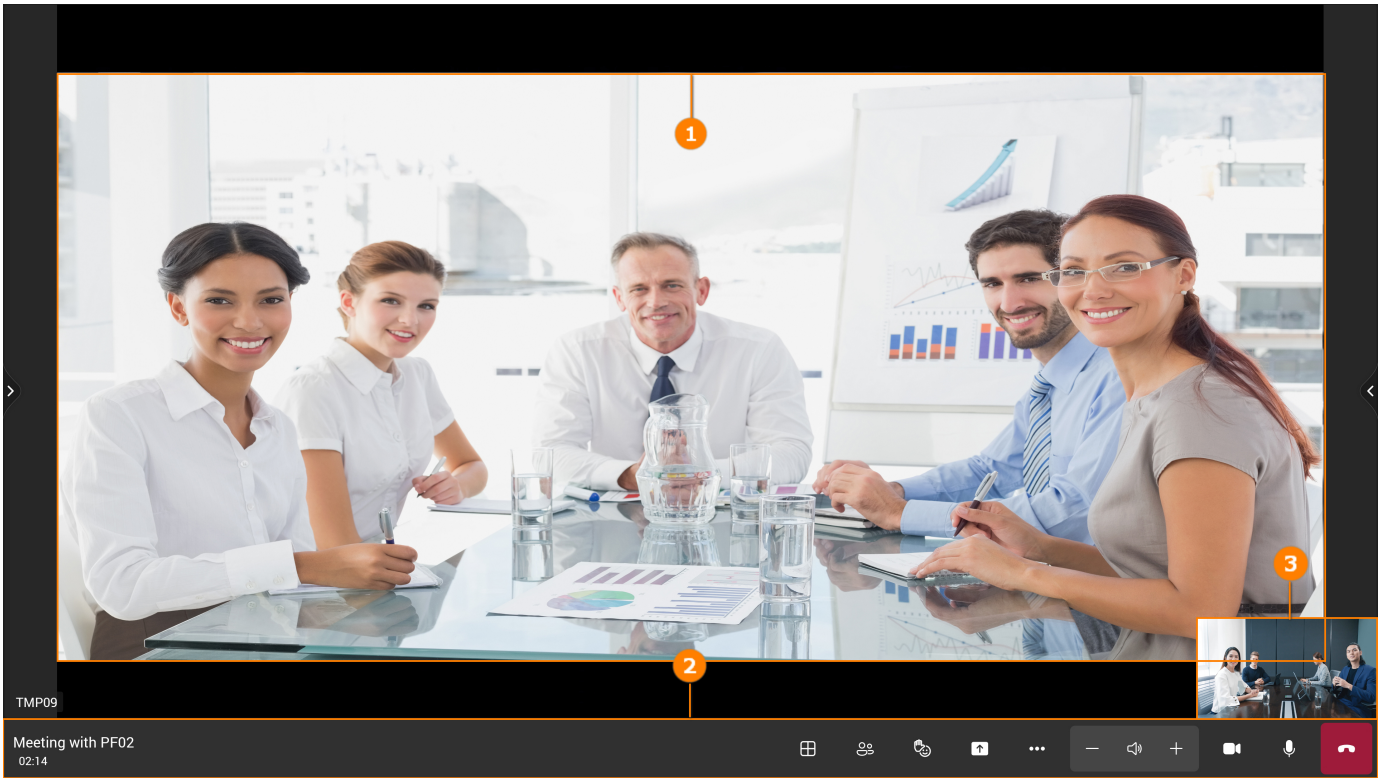
No.	Description
1	Scan to join your meeting in this room.
2	Date.
3	The local time.
4	Start an instant meeting.
5	If you've configured a Calling Plan for your Teams account, you can join a meeting by dialing a phone number.
6	Start/stop sharing.
7	Open whiteboard.
8	Join with a meeting ID.
9	Configure the video conferencing device.
10	Display scheduled meetings.
11	Join an invited meeting.

12	Click the **sidebar** to enter the shortcut tools. Please refer to the figure below for details.



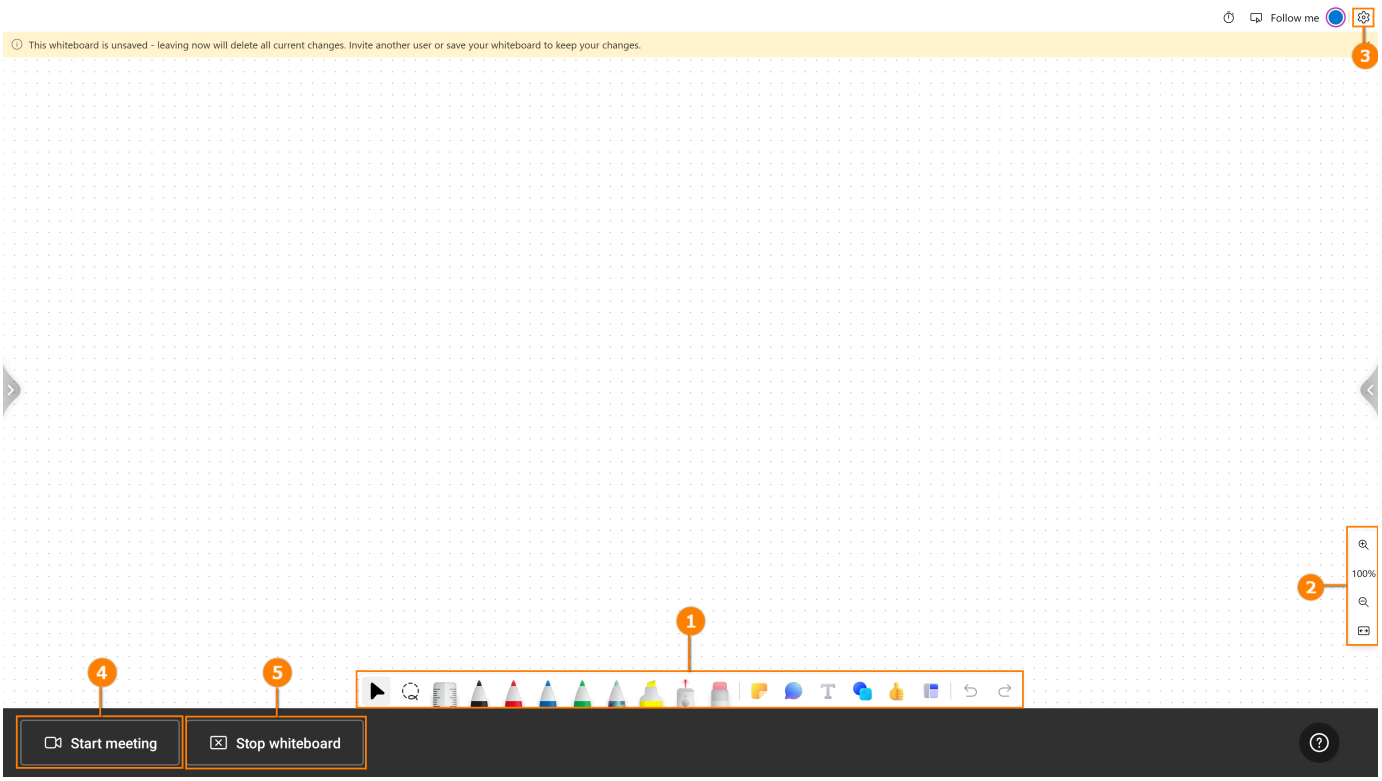
No.	Description
1	Home: Return to homepage. Tasks: Quickly switch or clear the currently running tasks of MeetingBoard Pro. Power: Use this button to sleep, restart, and shut down. Settings: View device IP, change device settings, etc. For example, display, camera, audio, network, etc., can be configured. Annotation: In any interface on MeetingBoard Pro, you can add annotations to the content of the page. Camera Control: Adjust the camera manually, or use camera AI features such as Auto Framing, etc. Help Center: Cover guides and FAQs to help you get started quickly and master the use of MeetingBoard Pro.
2	Adjust the brightness.
3	Adjust the speaker volume.

Teams Rooms Meeting Interface



No.	Description
1	Display the remote video screen.
2	Meeting controls toolbar.
3	Display the local video screen.

Whiteboard Interface



No.	Description
1	Move/zoom in/out of the whiteboard.
	Circle Contents
	Ruler
	Brushes/highlighters
	Laser point
	Ease
	Sticky notes
	Send comments
	Text
	Shape
	Emojis
	Template
	Undo
	Redo
2	Zoom the whiteboard
3	Whiteboard setting
4	Start meeting
5	Stop whiteboard

Quick User Guide in Zoom

Home Interface



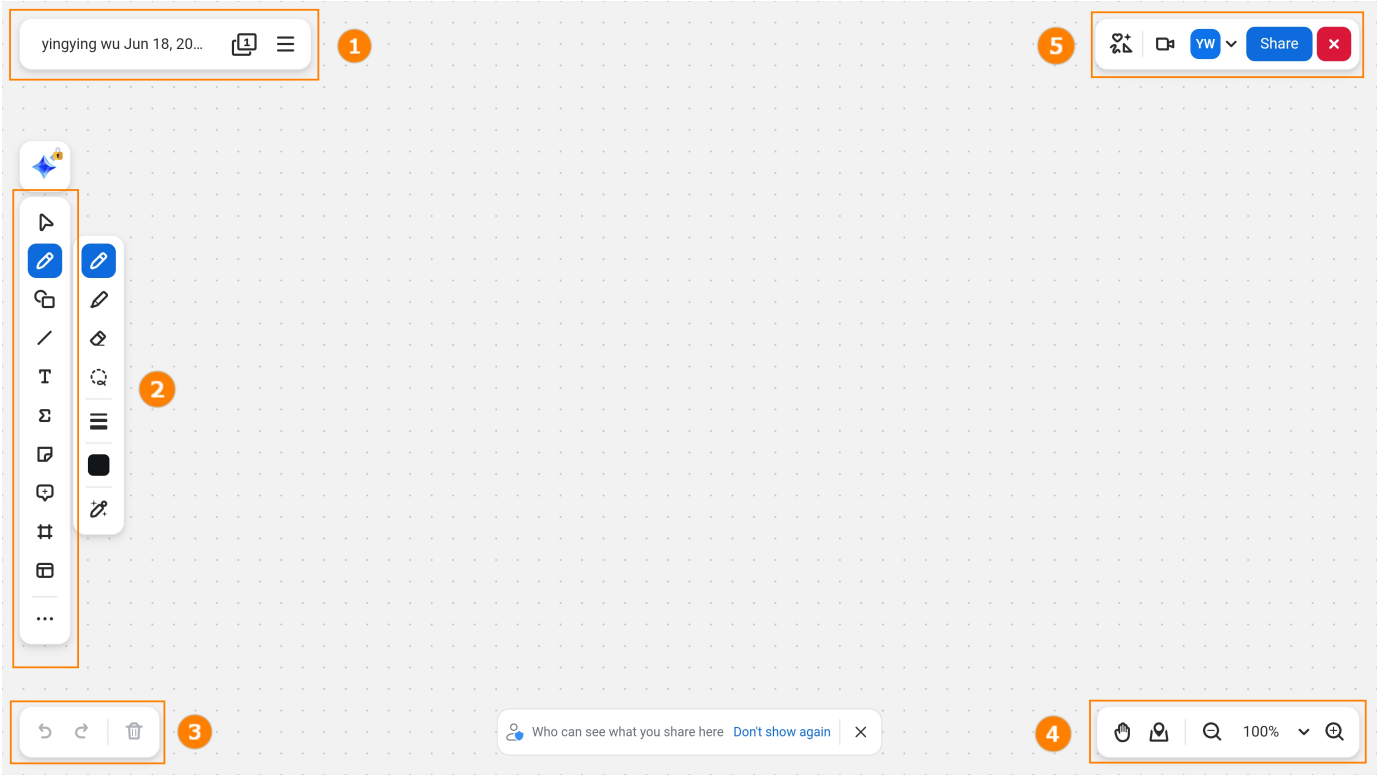
No.	Description
1	The meeting room.
2	The local time.
3	Start a scheduled meeting.
4	Start an instant meeting.
5	Join a Zoom meeting by entering a meeting ID.
6	Make a phone.
7	Create a whiteboard.
8	Share content from your laptop or mobile device.
9	Call a contact.
10	Control the device using voice commands. Tap the screen to open the menu.
11	Lock screen. Tap the screen to open the menu.
12	Configure device settings. Tap the screen to open the menu.

13	Client screen sharing code.

Meeting Interface

No.	Description
1	Meeting Information.
2	Meeting Controls.

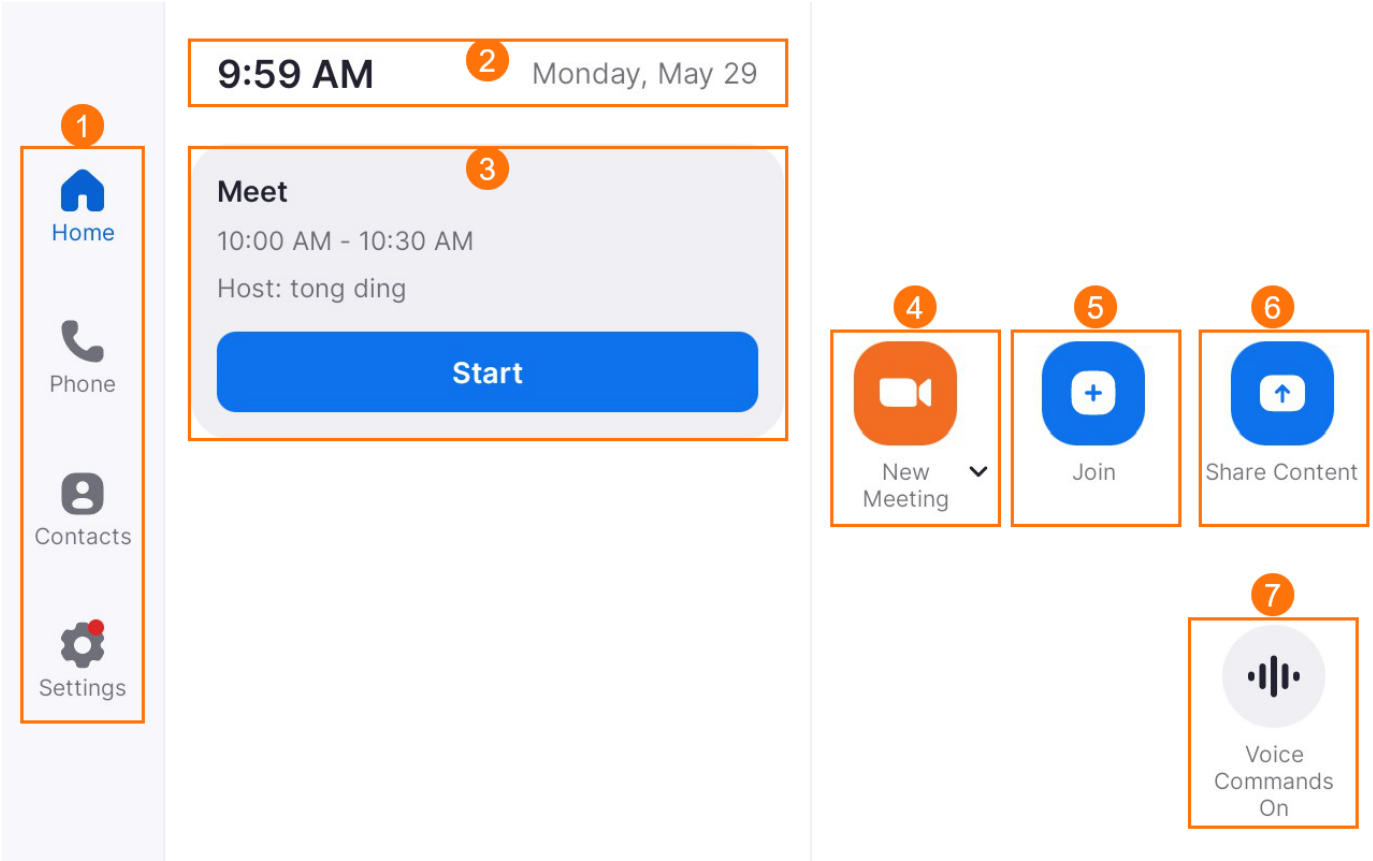
Whiteboard Interface



No.	Description
1	Page icon
	More actions icon
2	Select tool
	Pen tool
	Shape tool
	Line tool
	Text
	Equation
	Sticky Note

	Comment
	Frame
	Templates
	More Tools
3	Undo icon
	Redo icon
	Delete icon
4	Grab icon
	Mini Map icon
	Zoom out icon
	Zoom percentage icon
	Zoom in icon
5	More tools
	Start Meeting
	Share

Controller Home Interface



No.	Description
1	Control access to different pages: Home/Phone/Contacts/Settings. • Home: The current page where you can start a meeting. • Phone: Make a phone call. • Contacts: Call a contact. • Settings: Configure device settings.
2	The local time.
3	Start a scheduled meeting.
4	Start an instant meeting.
5	Join a Zoom meeting by entering a meeting ID.
6	Share content from your laptop or mobile device.
7	Control the device using voice commands.

Controller Meeting Interface



No.	Description
1	Meeting Information.
2	Meeting Controls.

Meeting in Microsoft Teams

On the right menu pane, you can select the feature you want to use to view its operation instructions.

Join Meeting

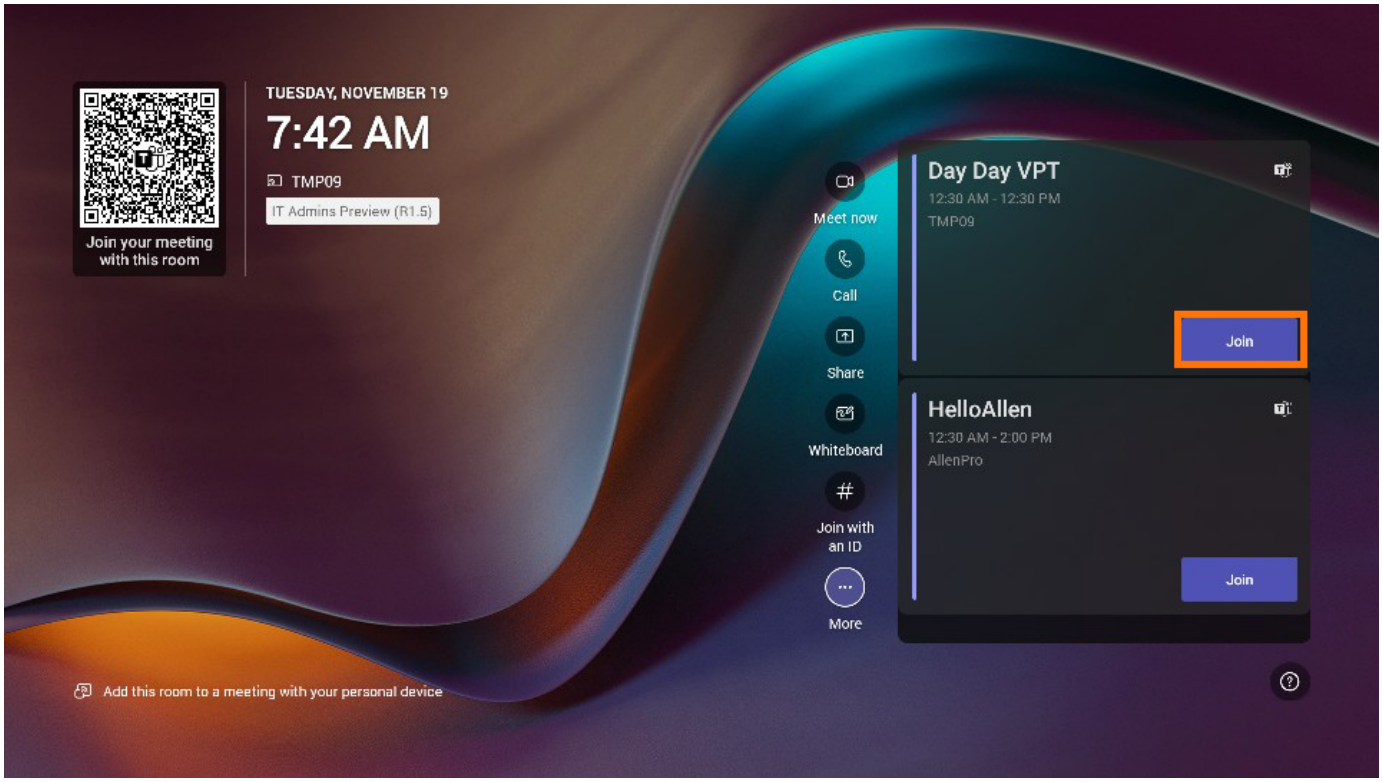
You can join a Microsoft Teams meeting in several ways.

- **Join a scheduled meeting**: Join pre-scheduled meetings displayed on your device.
- **Join with Meeting ID**: Manually enter a meeting ID and password to join meetings.
- **Proximity Join**: Seamlessly transfer an ongoing meeting from your personal device to a nearby Teams device.
- **Third-Party meeting**: Join meetings hosted on third-party platforms (for example, Cisco Webex, Zoom) using your device.

Join a Scheduled Meeting

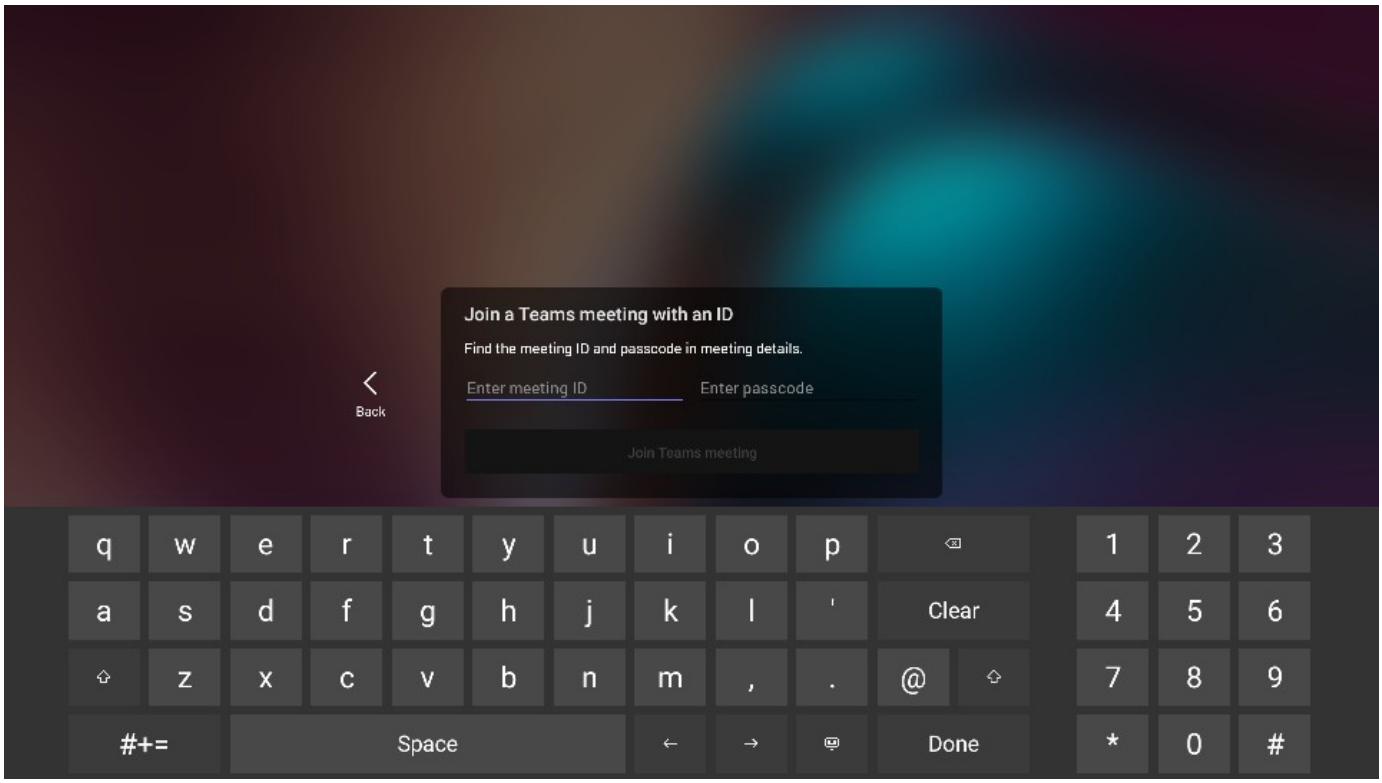
- Ensure a meeting is scheduled.
- The device displays meeting information for the day.

- On the Microsoft Teams home page, select **Join** next to the corresponding meeting.



Join with a Meeting ID

1. On the Microsoft Teams home page, select **Join with an ID**.
2. Enter the meeting ID and password, and then select **Join Teams meeting**.



Join via Proximity

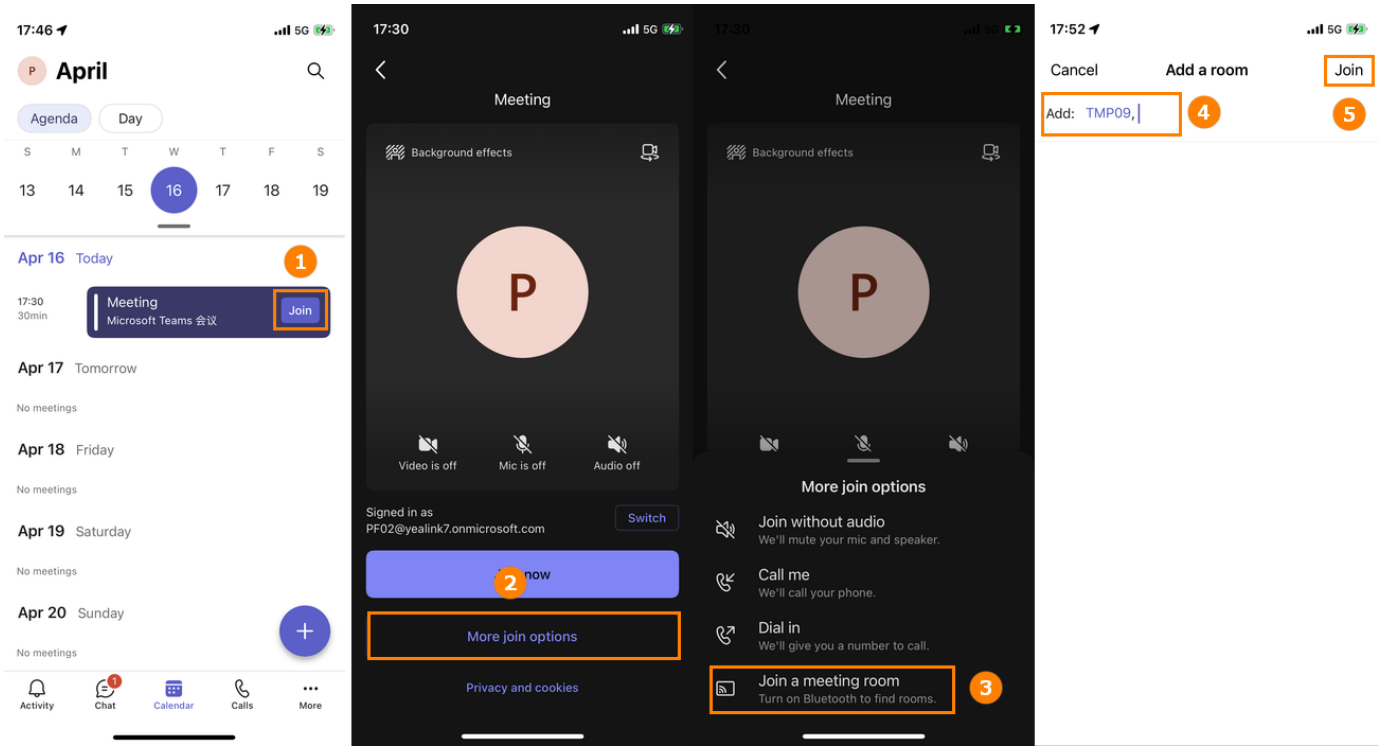
- Turn on **Allow Bluetooth beaconing** in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **General**.
- Ensure the domain names of the Teams accounts used on MeetingBoard Pro and the mobile phone or PC are the same.
- For more information, refer to Proximity Join using Bluetooth and ultrasound.

Scenario 1: before joining a meeting

You can join the meeting through the calendar, invitation link, or meeting ID on the Teams mobile or PC client. For more information, refer to Join a meeting in Teams. The following uses the **Calendar** to join a meeting.

Do one of the following:

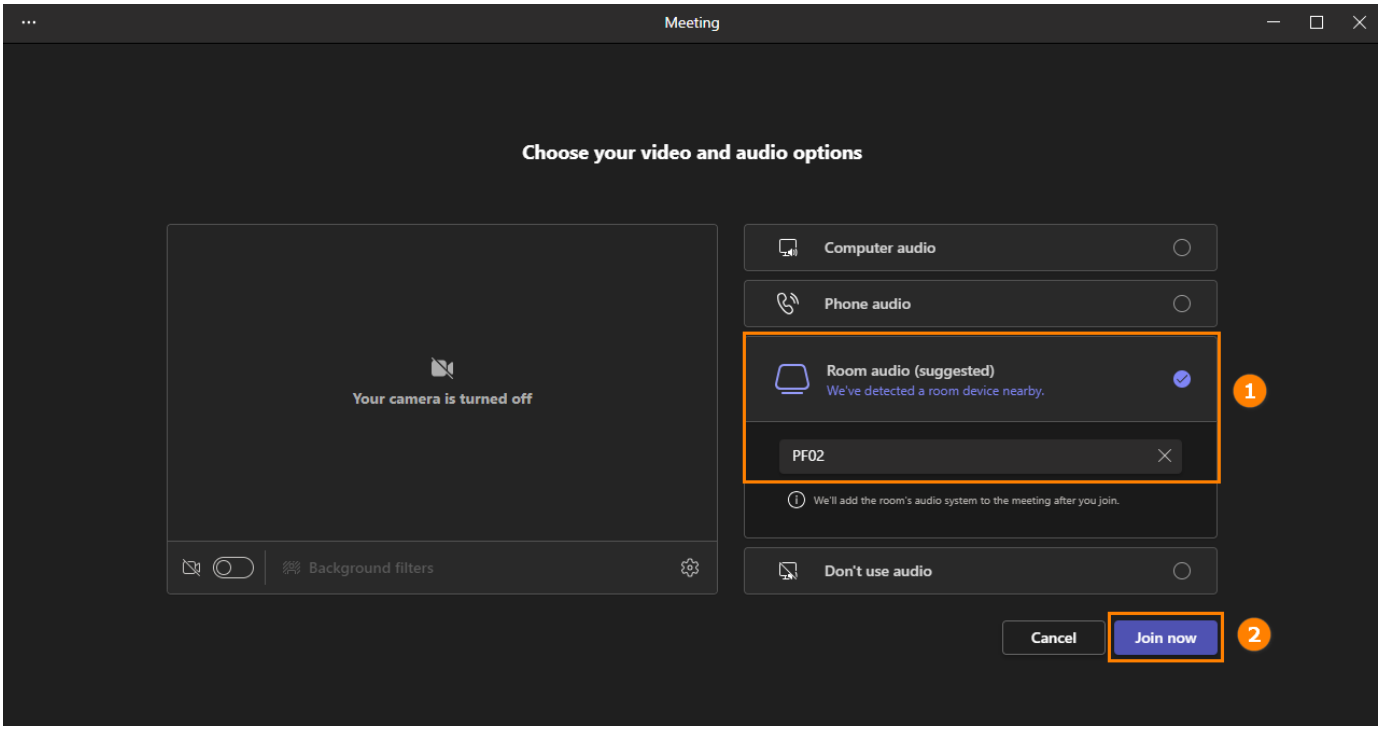
- On the mobile client:
  a. Select **Join** next to the corresponding meeting.
  b. Select **More join options** > **Join a meeting room**, select a nearby room, and then select **Join**.



- On the PC client:

  a. Select **Join** next to the corresponding meeting.

  b. Select a nearby room from the **Room audio** drop-down menu, and then select **Join now**.



Scenario 2: during a meeting

- On the mobile client, select > **Add a room**, and then select a nearby room.

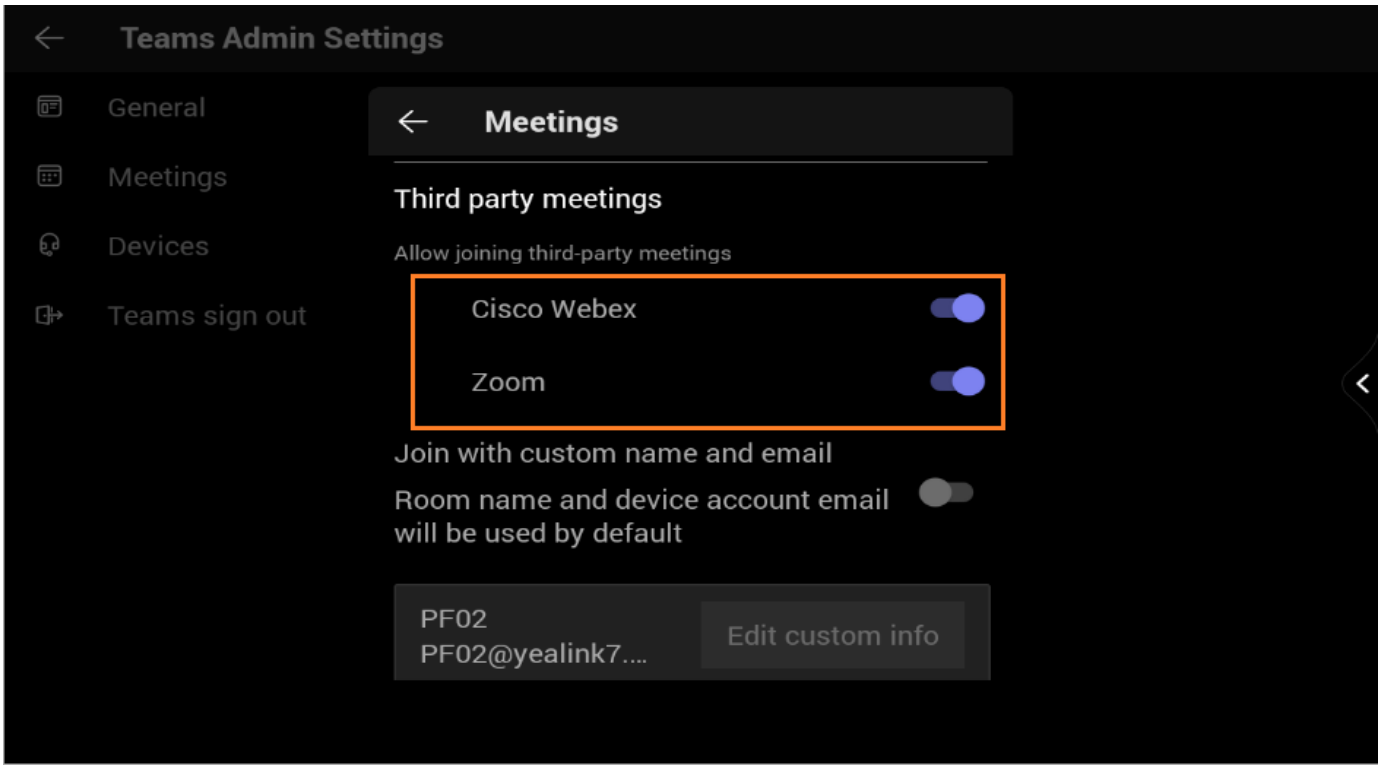


By default, MeetingBoard Pro automatically accepts nearby meeting invitations. When MeetingBoard Pro in the meeting room detects a **Proximity Join** initiated by the mobile phone/PC, it will automatically enter the meeting. If you want to accept nearby meeting invitations manually, refer to How do I set up to accept nearby meeting invitations manually? You can also use the MeetingBoard to control the meeting room device and accept meeting invitations.

Join a Third-Party Meeting

- Ensure your device's time zone is the same as your local time zone.
- For more information, refer to Third-party meetings on Teams Rooms.
- Screen sharing is not available on MeetingBoard Pro in third-party meetings, but other participants can share their screens via Cisco Webex or Zoom. For more information, refer to Cisco Webex and Zoom.

1. On the Microsoft Teams home page, select **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.
2. Select a third-party meeting provider you want to turn on. After inviting your account to Cisco Webex or Zoom, the meeting will appear on the interface. Select **Join** to enter.

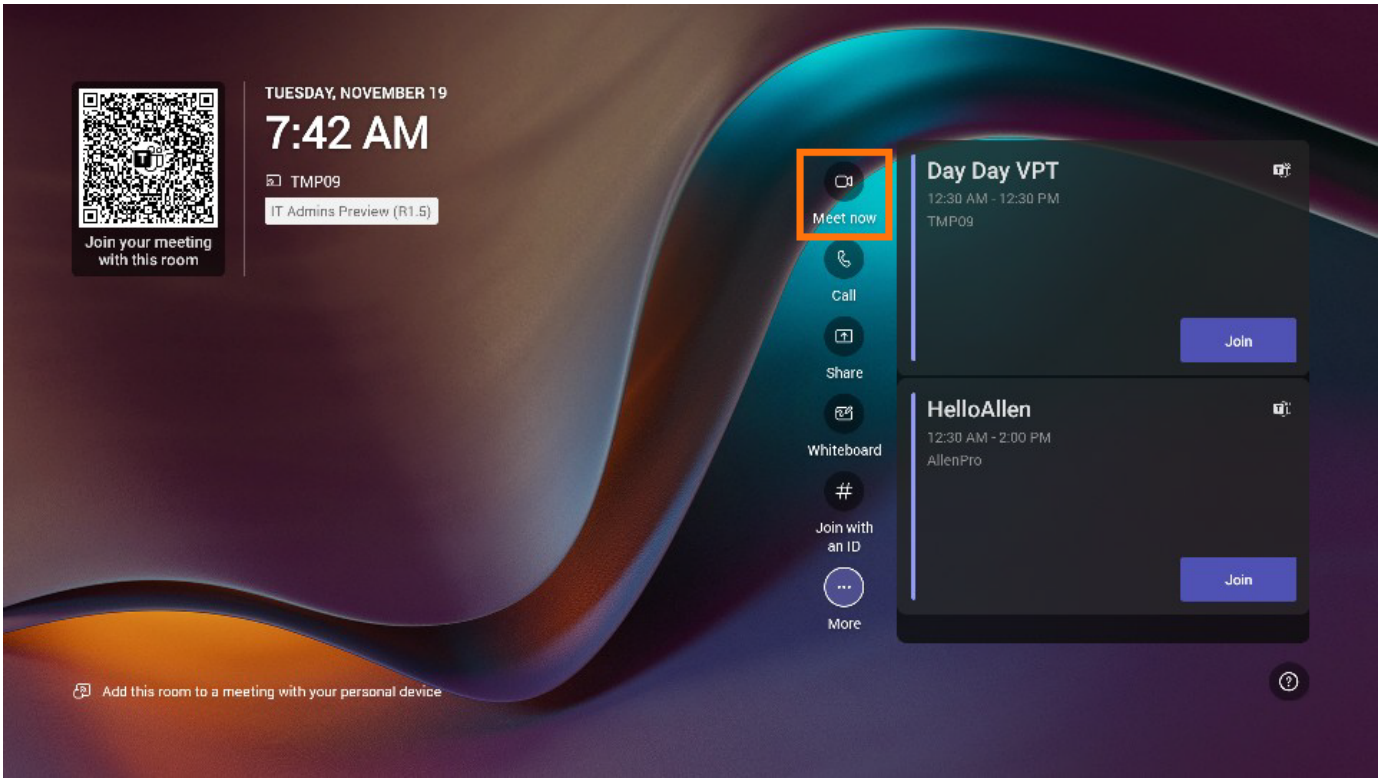


Instant Meeting

Once logged in to a Microsoft Teams account on MeetingBoard Pro, you can start an instant meeting. After the meeting is created, you can invite additional participants to join.

During an instant meeting, you can turn on or turn off your camera and microphone.

- On the Microsoft Teams home page, select **Meet now**.



Invite Participant

You can search by entering your participant's account to invite them to a Microsoft Teams meeting.

1. During a meeting, select in the bottom menu bar.
2. Select **Add participants** to search for members.
3. Enter the name and select the invitee from the matched results to send the meeting invitation.



Manage Participant

As a meeting host, you can spotlight, mute, or remove participants in a Microsoft Teams meeting.

Spotlight Participant

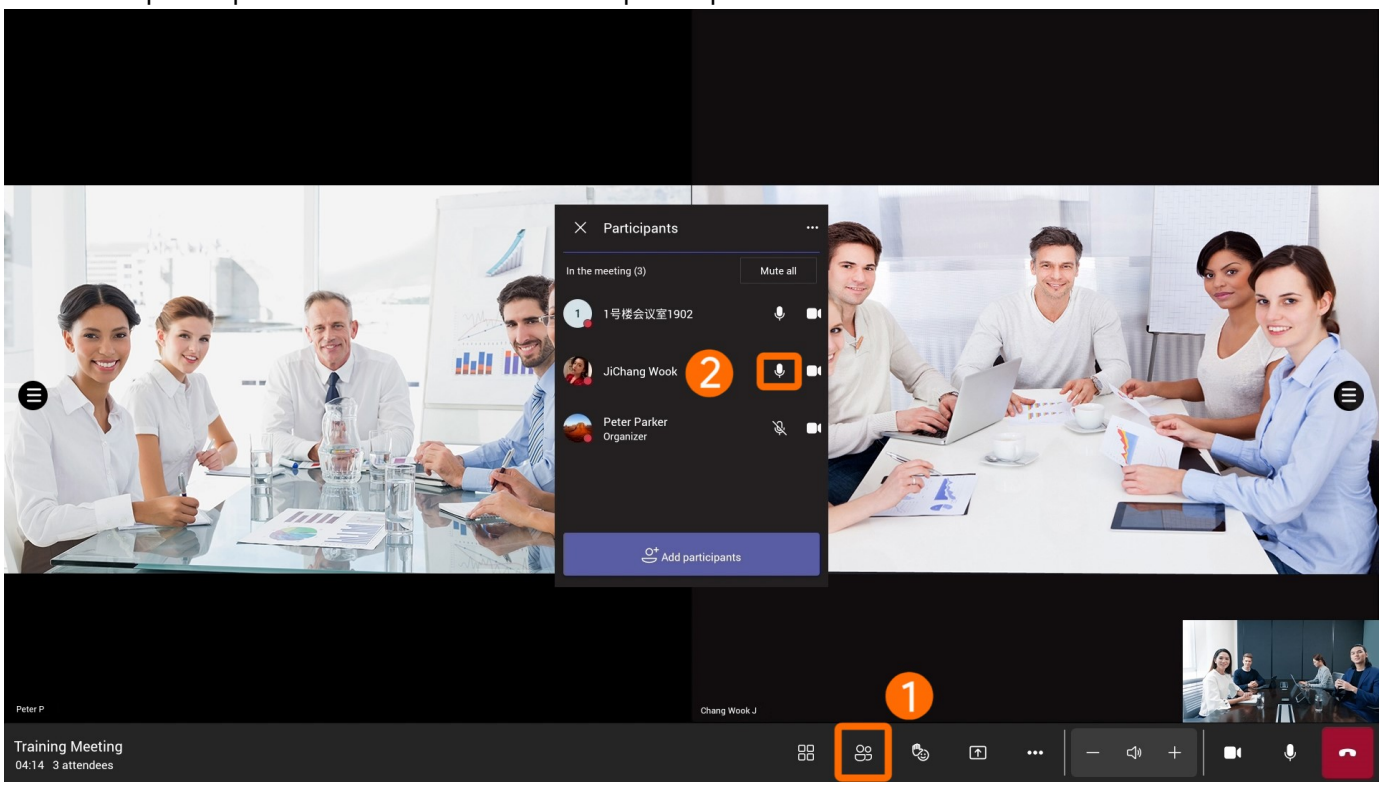
1. During a meeting, select in the bottom menu bar.
2. Select the participant and press the **OK** button.
3. Select **spotlight for every**. The participant is displayed on a large screen on everyone's video screen.



Mute Participant

1. During a meeting, select in the bottom menu bar.

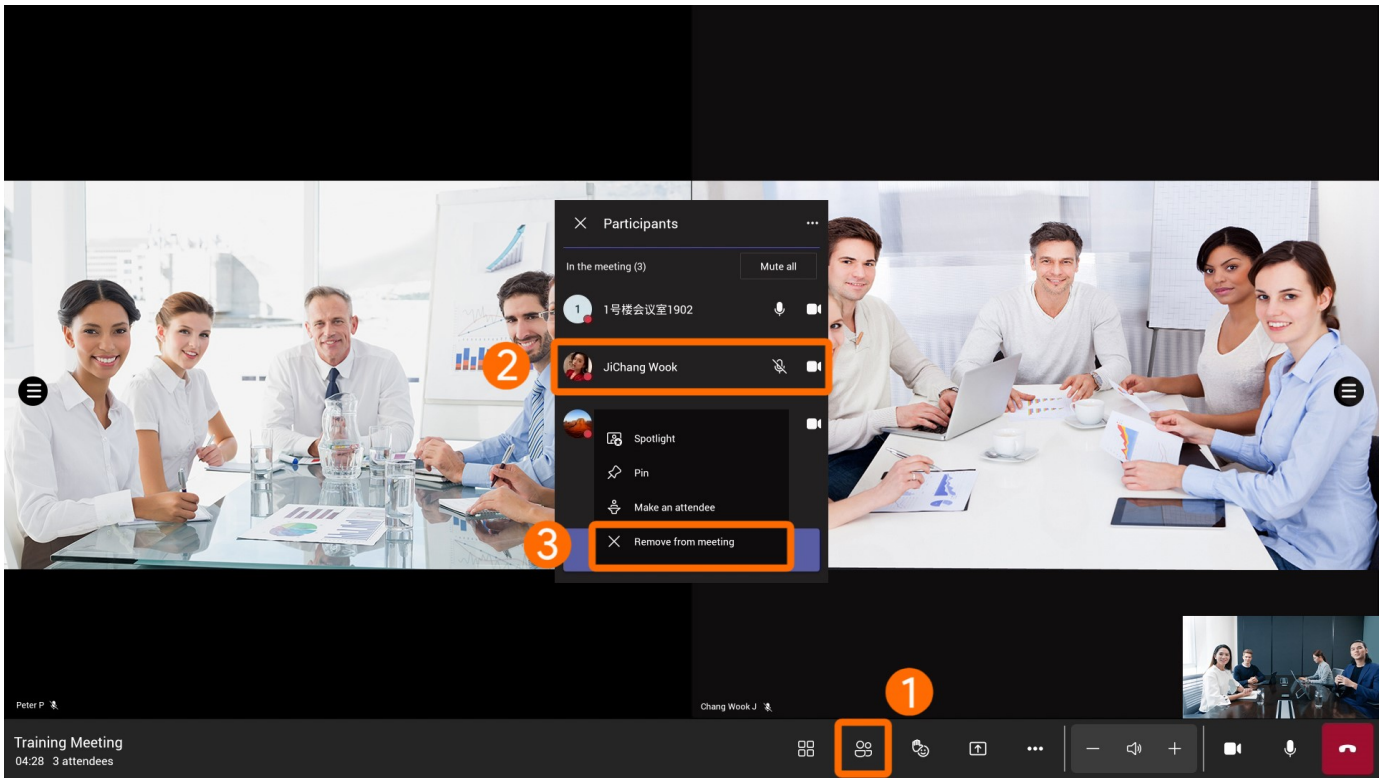
2. Select the participant and click next to the participant.



Remove Participant

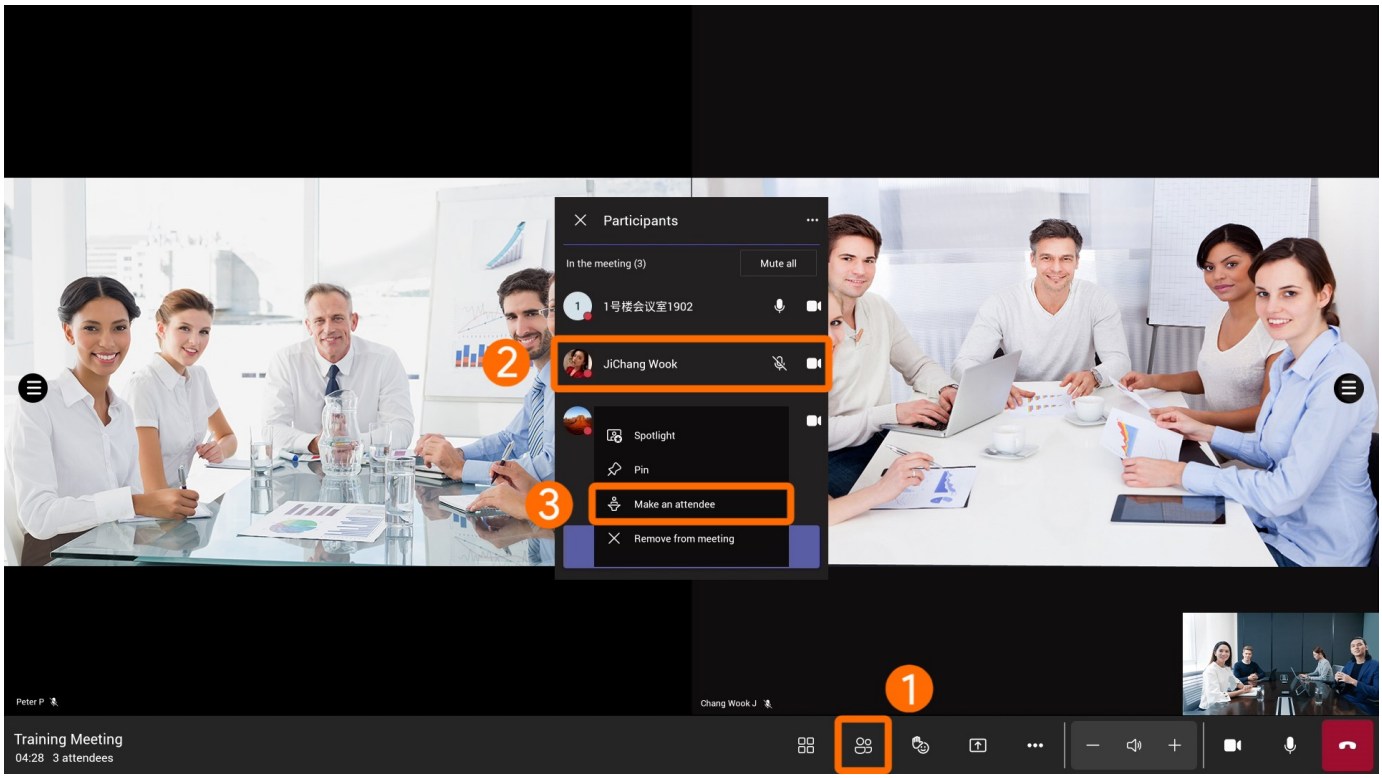
1. During a meeting, select in the bottom menu bar.

2. Select the participant and press the **OK** button.
3. Select **Remove from meeting** to remove a participant.



Set as Attendee

1. During a meeting, select in the bottom menu bar.
2. Select the participant and press the **OK** button.
3. Select **Make an attendee**. After setting the participant as an attendee, you can restrict them from using the microphone, camera, and so on.



Manage Audio

You can control the participants' local volume and microphone or mute them in a Microsoft Teams meeting.

Adjust Local Speaker Volume

- During a meeting, select the volume up or volume down button in the bottom menu bar.



Turn on or turn off Local Microphone

- During a meeting, click in the bottom menu bar.



Manage Video

You can turn on or turn off the local camera or the remote party's video screen.

Turn on or turn off Local Camera

> If you turn off your camera, the remote party cannot see your video screen.

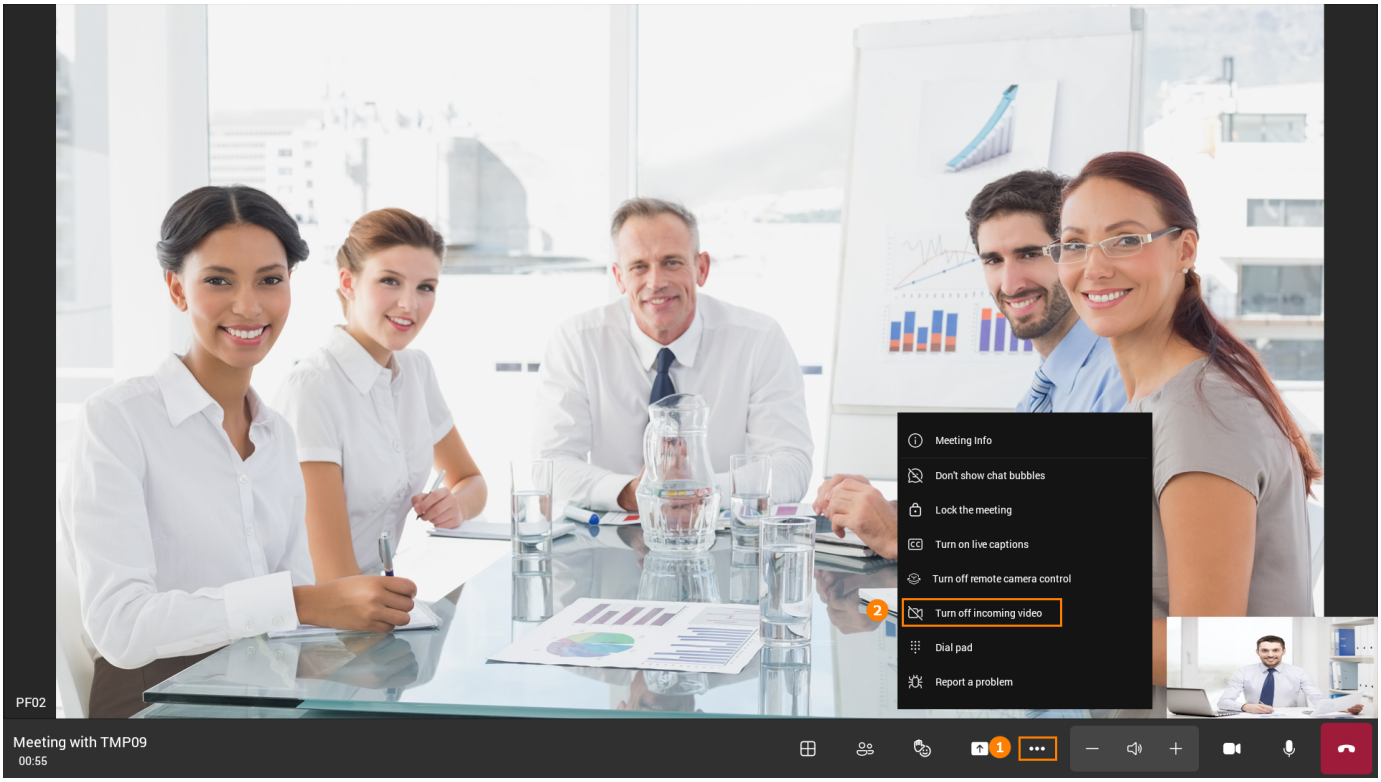
- During a meeting, select in the bottom menu bar.



Turn on or turn off MeetingBoard Pro Incoming Video

If you turn off your incoming video, you cannot see the video screen of the remote party.

1. During a meeting, click ••• on the bottom menu bar.
2. Select **Turn off incoming video**.



Meeting Layout

You can change the meeting layout to gallery, large gallery, and together mode. For more information, refer to Change your view in a meeting.

1. During a meeting, click on the bottom menu bar.
2. Select the desired layout.

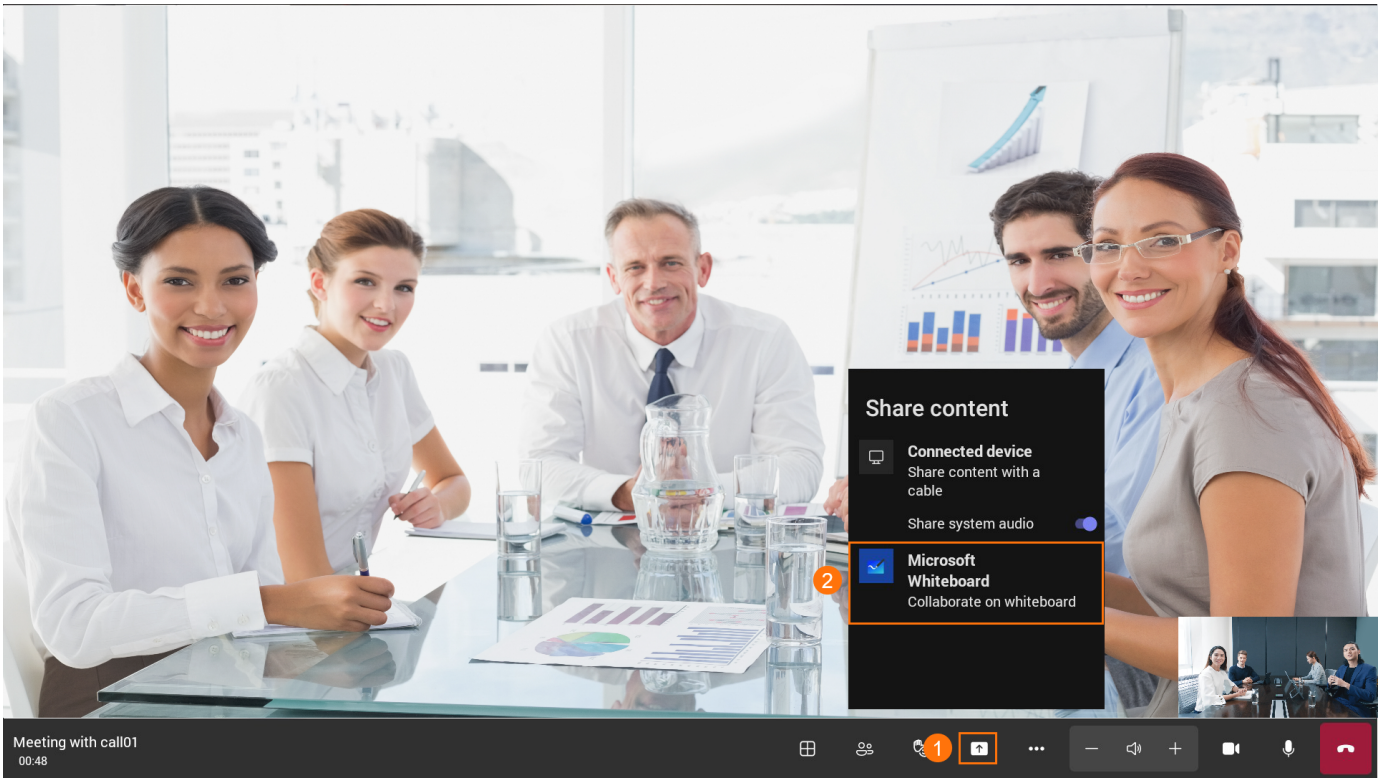
Meeting Control

You can use more meeting controls in a Microsoft Teams meeting.

Share Whiteboard

- Update your MeetingBoard Pro to the latest version to use this feature. For more information on the whiteboard, refer to Whiteboard. For the firmware version, refer to Release Note.
- It does not support two people writing on the local whiteboard simultaneously.

1. During a meeting, tap in the bottom menu bar.
2. Select **Microsoft Whiteboard**.

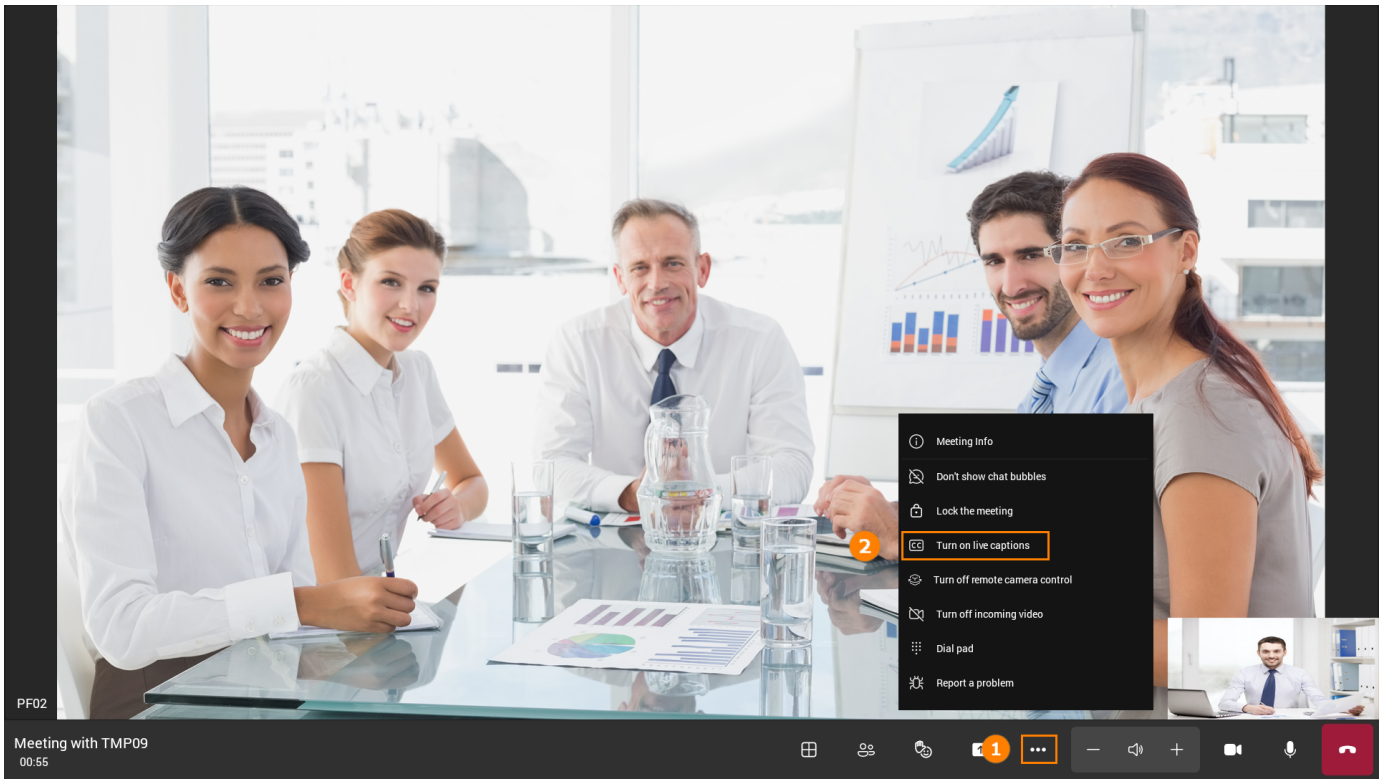


3. Select a whiteboard to share.
4. On the whiteboard, use brushes, erase, text, sticky notes, and so on.

Turn On or Turn Off Live Captions

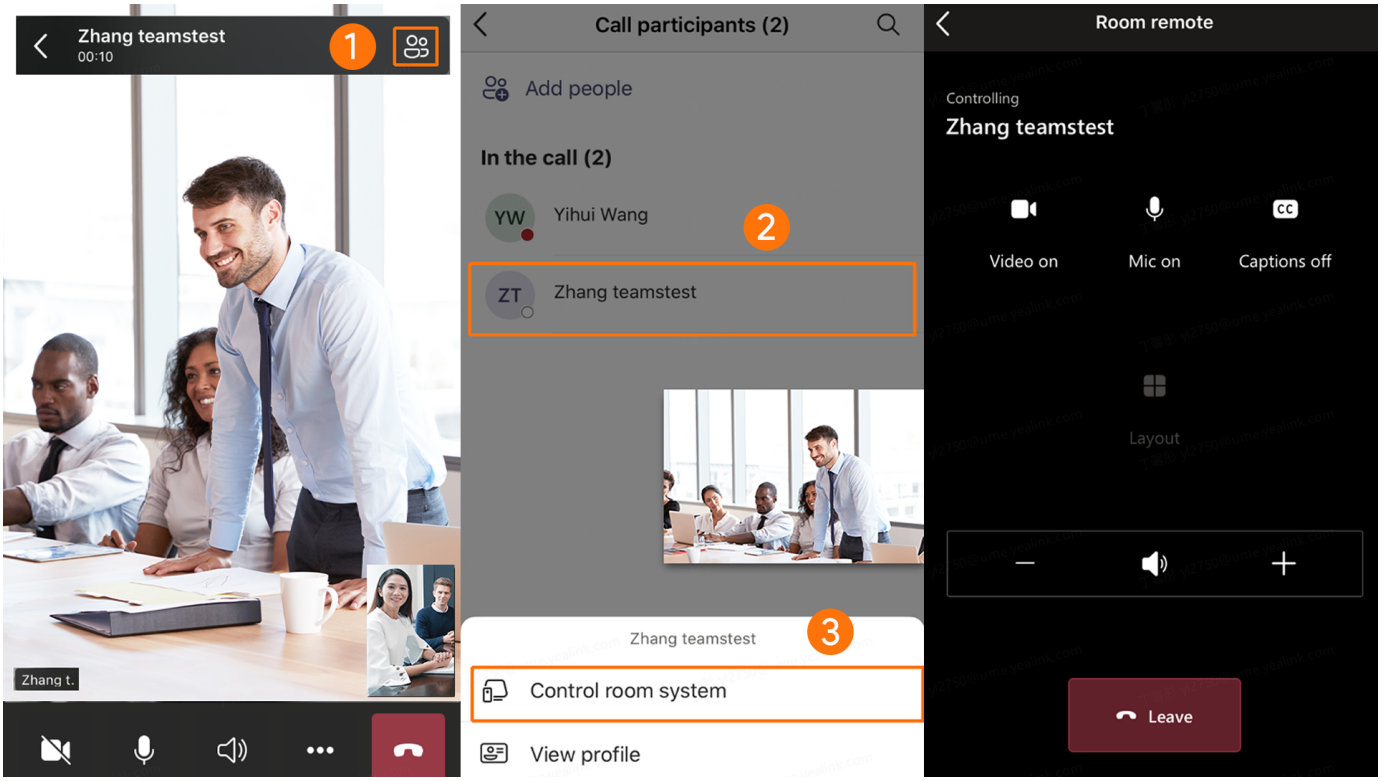
1. During a meeting, click on the bottom menu bar.

2. Select **Turn on live captions**.



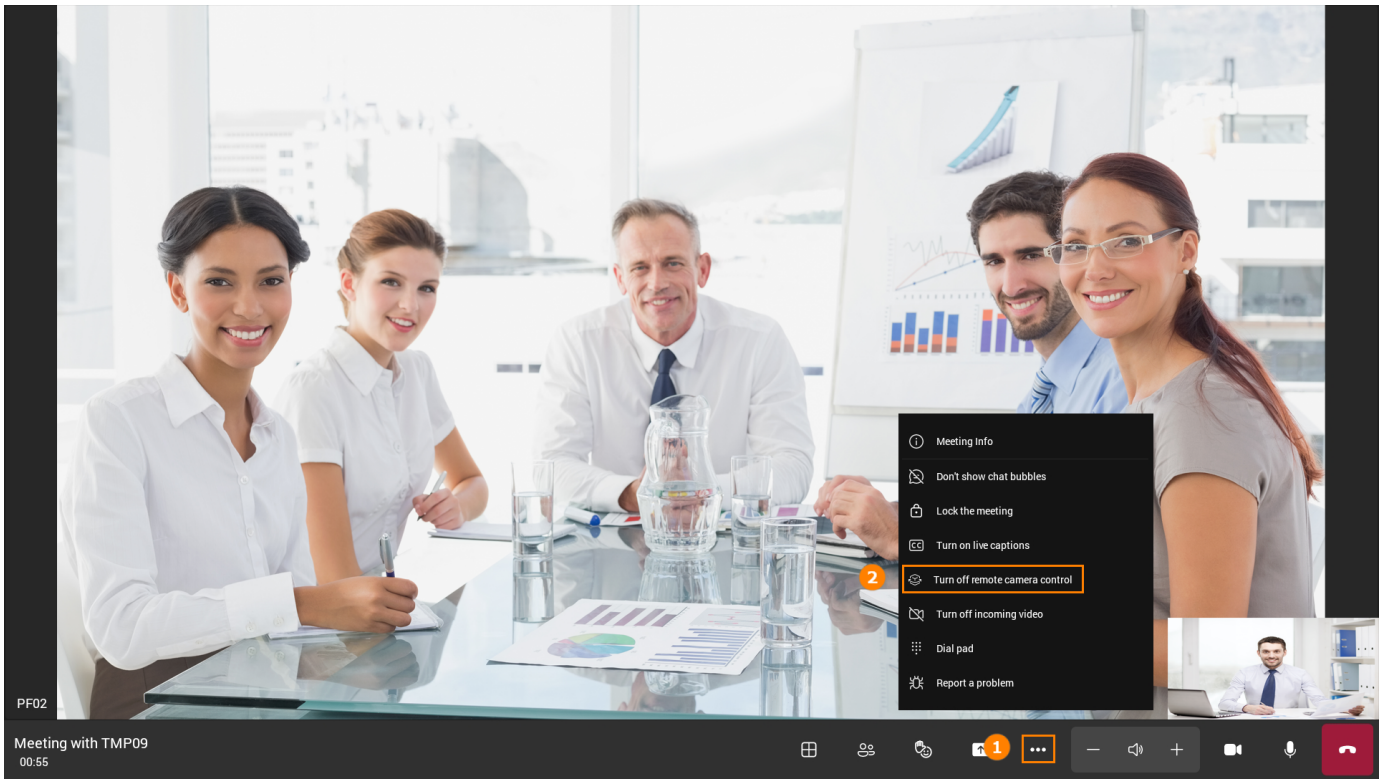
Turn On or Turn Off Remote Camera Control

Turn on or turn off the feature of controlling the conference room system on mobile devices. During meetings on the mobile client, you can control the relevant features of the meeting room like video, audio, subtitles, and screen layout.



1. During a meeting, click ••• on the bottom menu bar.

2. Select **Turn on** or **off remote camera control**.



Meeting in Zoom

On the right menu pane, you can select the feature you want to use to view its operation instructions.

Join Meeting

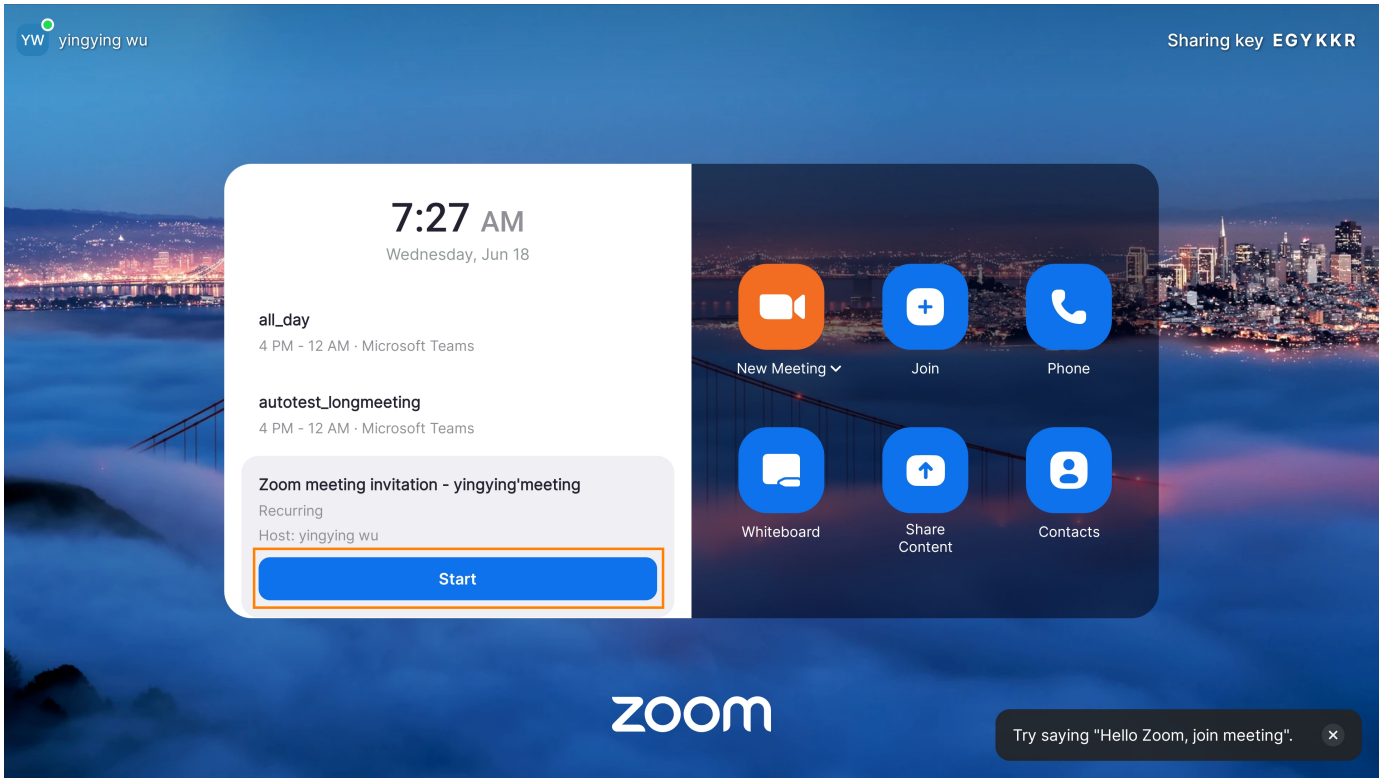
You can join a meeting in two ways.

- **Join a scheduled meeting**: Join pre-scheduled meetings displayed on your device.
- **Join with Meeting ID**: Manually enter a meeting ID and password to join meetings.

Join a Scheduled Meeting

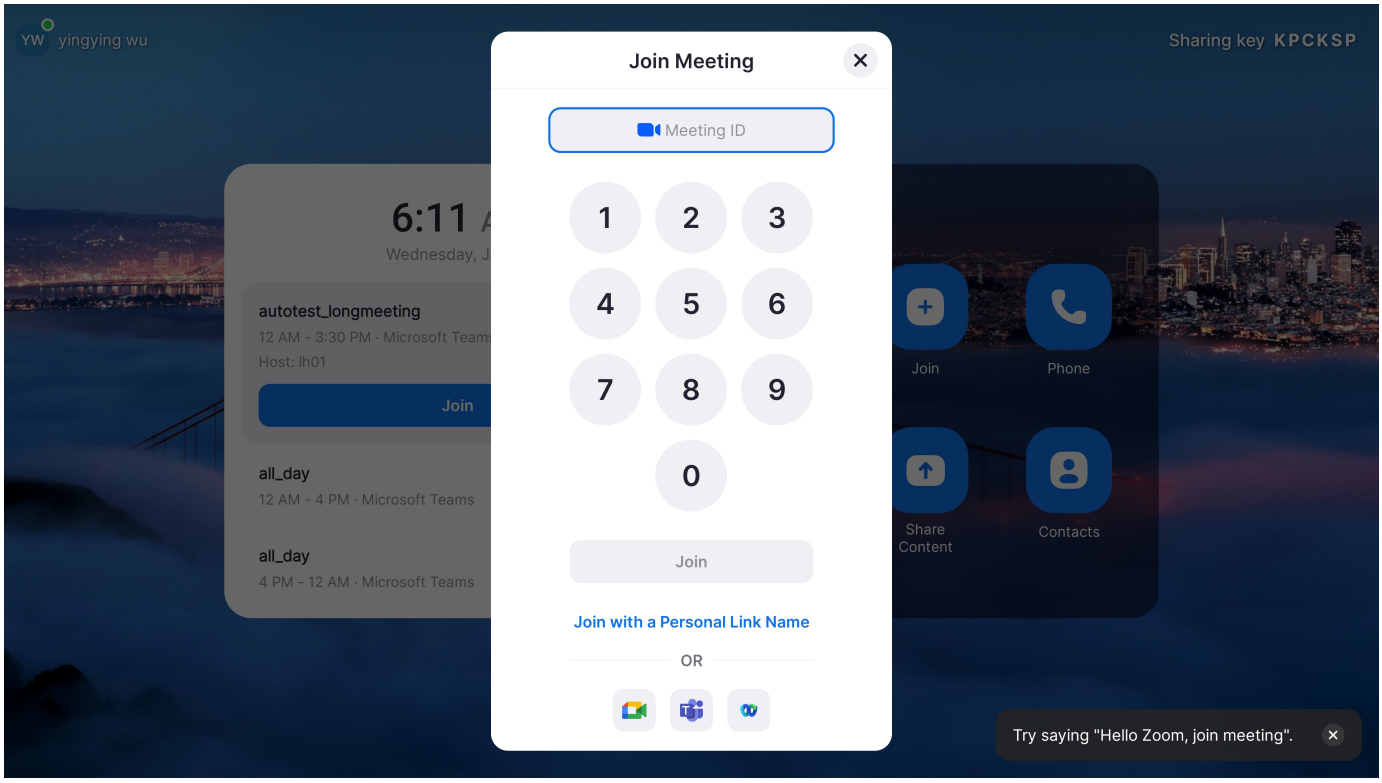
- Ensure a meeting is scheduled.
- The device displays meeting information for the day.

- On the Zoom home page, tap **Start** next to the corresponding meeting.



Join with a Meeting ID

1. On the home screen, tap **Join**.
2. Enter the meeting ID and then tap **Join**.
3. If the meeting has a meeting passcode, a pop-up window will appear. Enter the meeting passcode and press **OK**.

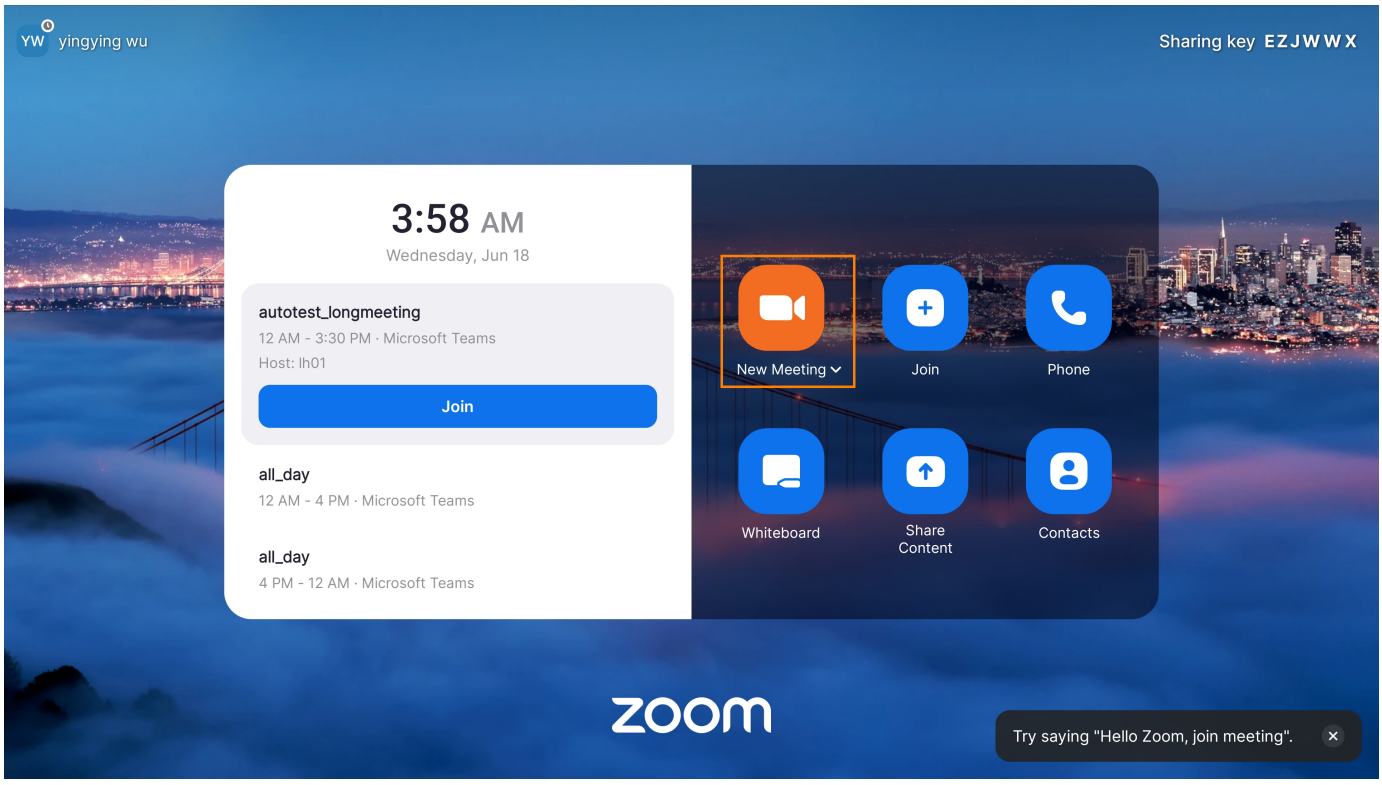


Instant Meeting

Once logged in to a Zoom account on MeetingBoard Pro, you can start an instant meeting. After the meeting is created, you can invite additional participants to join.

During an instant meeting, you can turn on or turn off your camera and microphone.

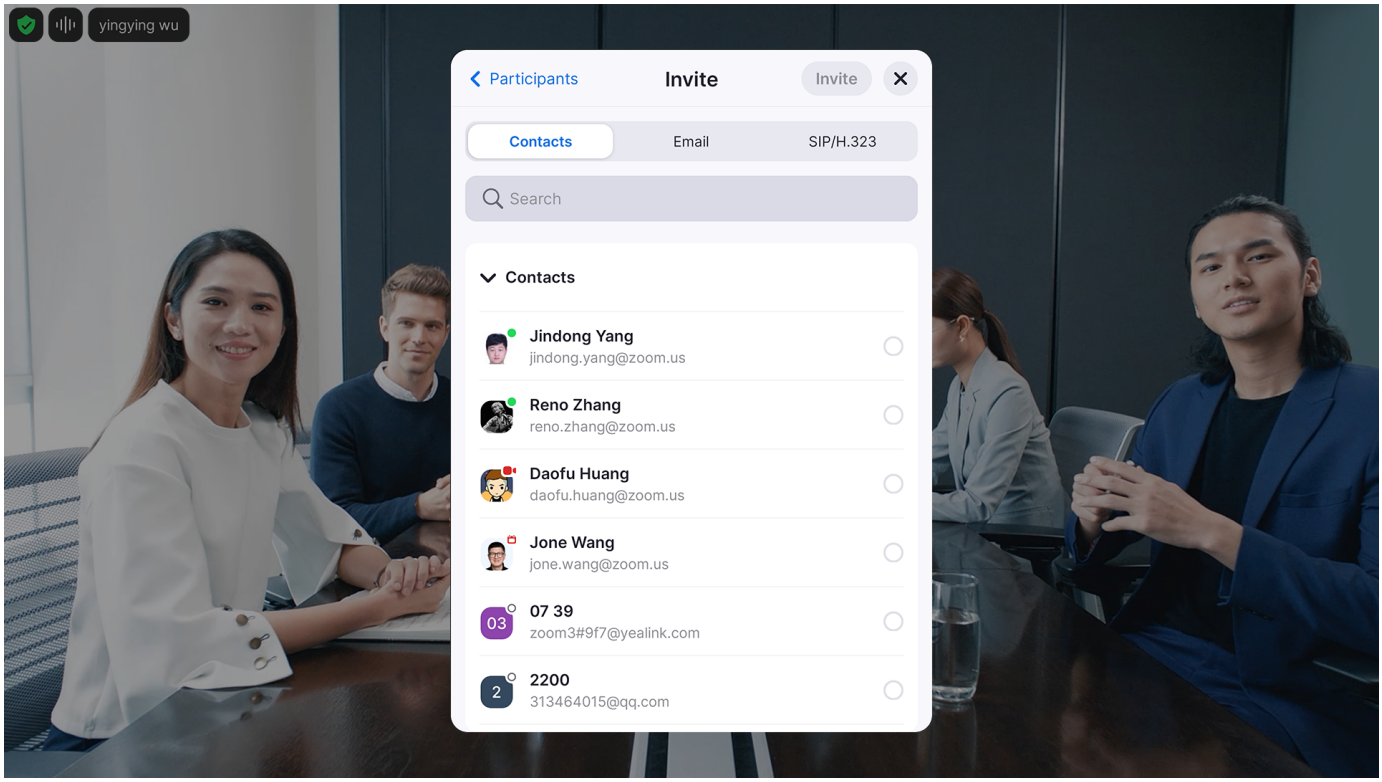
- On the Zoom home page, tap **New Meeting**.



Invite Participant

You can search by entering your participant's account to invite them to a Zoom meeting.

1. During a meeting, tap **More** in the bottom menu bar.
2. Select **Manage Participants** > **Invite**.
3. Choose from Contacts, Email, or SIP/H.323 to invite participants.



Manage Participant

As the host of a meeting, you can manage the participants. In general, any participant in a meeting can share their video, screen, and audio, but you can change these settings during a meeting.

1. During a meeting, tap **More** in the bottom menu bar.
2. Select **Manage Participants**.
3. Tap a participant's name to manage a specific participant.
   - **Chat**: Open the chat window to send messages directly to the participant.
   - **Ask to Unmute**: Display a prompt for the participant that asks them to unmute. The participant can click **Unmute** in the prompt to unmute.
   - **Mute**: Mute the participant.
   - **Stop Video**: Stop the participant's video stream so they are unable to start their video. If the participant hasn't started their video, you will see the Ask to Start Video option.
   - **Pin**: Pin up to 9 participants' videos so that it is always visible on your screen. This will not affect

others.

- **Request Camera Control**: The participant must have a camera with pan-tilt-zoom (PTZ) capabilities. Once you send the request, the participant will receive a prompt to approve it. After approval, you will have controls to pan, tilt, and zoom their camera.
- **Allow to record to computer** (only available to the host): Allow the participant to start or stop a local recording of the meeting. Participants do not have access to start a cloud recording.
- **Make Host** (only available to the host): Assign the participant to be the host. There can only be one host.
- **Make Co-Host** (only available to the host): Assign the participant to be a co-host. You can have an unlimited number of co-hosts.
- **Rename**: Change the participant's name that is displayed to other participants. This change only applies to the current meeting.
- **Allow to Multi-pin**: Allow another participant to use the multi-pin feature. By default, participants can only pin 1 participant at a time.
- **Put in Waiting Room**: Place participants in a virtual waiting room while you prepare for the meeting. The host must enable the waiting room for this option to appear.
- **Remove**: Dismiss a participant from the meeting.

Manage Audio

You can control the participants' local volume and microphone or mute them in a Zoom meeting.

Adjust Local Speaker Volume

- During a meeting, tap **More** and drag the volume slider to change the volume.



Manage Video

You can turn on or turn off the local camera.

Turn on or turn off Local Camera

If you turn off your camera, the remote party cannot see your video screen.

- During a meeting, tap  in the bottom menu bar.

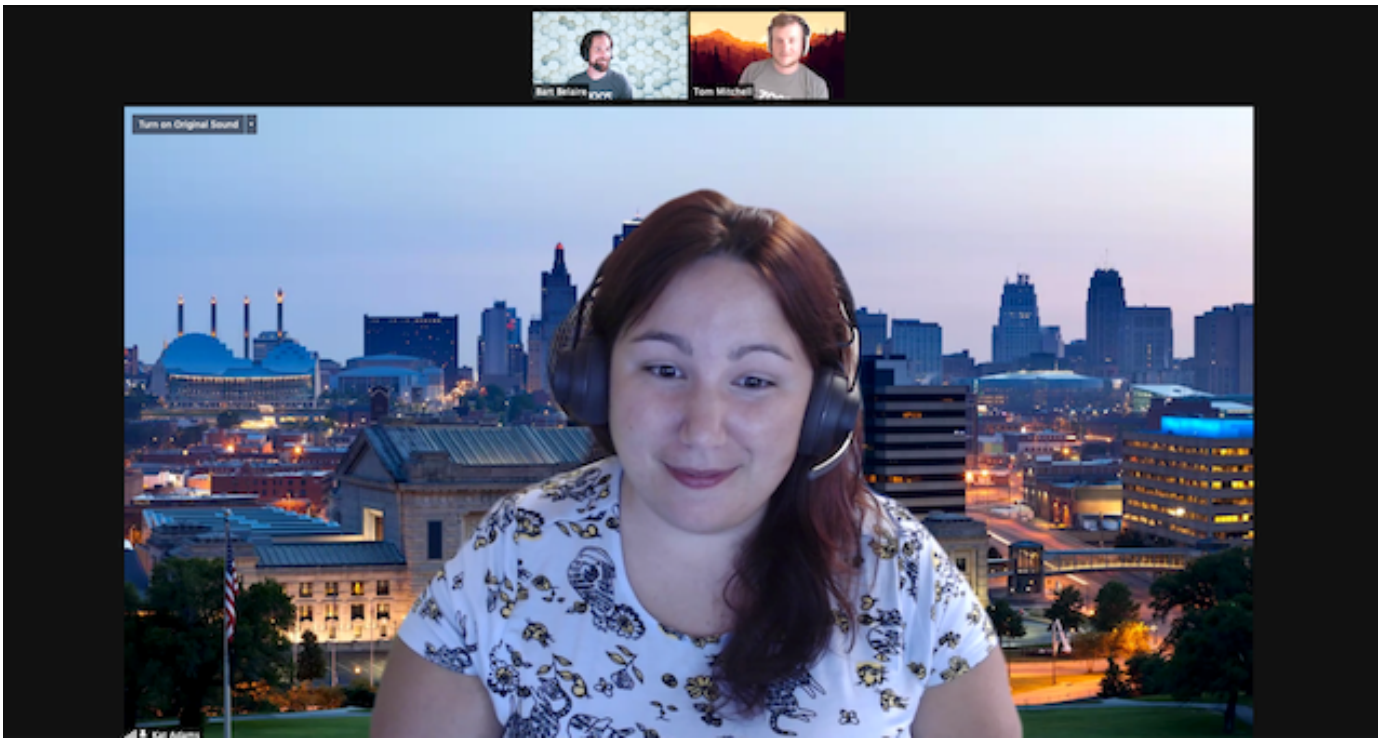


Meeting Layout

You can switch between speaker view, thumbnail view, gallery view, and multi-speaker view.

Speaker View

Speaker view will switch the large video window between the participant who is speaking with 3 or more participants in the meeting. If it is just you and one other participant, your video will be smaller at the top, and their video will appear below.



Thumbnail View

Thumbnail View combines the Speaker View with a scaled-down version of the Gallery View. A small strip of thumbnails, showing up to eight participants who were the most recent speakers, displays above or beneath a relatively larger view of the active speaker.



Gallery View

Gallery View displays up to 25 or 49 participants per screen. The active speaker is highlighted in Gallery View.



Multi-speaker View

Multi-speaker view provides meeting participants a more engaging experience, dynamically adapting to current speakers by highlighting and enlarging their video tiles over others, while still providing a view of other participants in a smaller gallery view below.



Meeting Control

You can configure and control your meetings. For usage instructions, refer to the official Zoom Rooms documentation: Zoom Meeting Features.

Whiteboard in General Mode (BYOM)

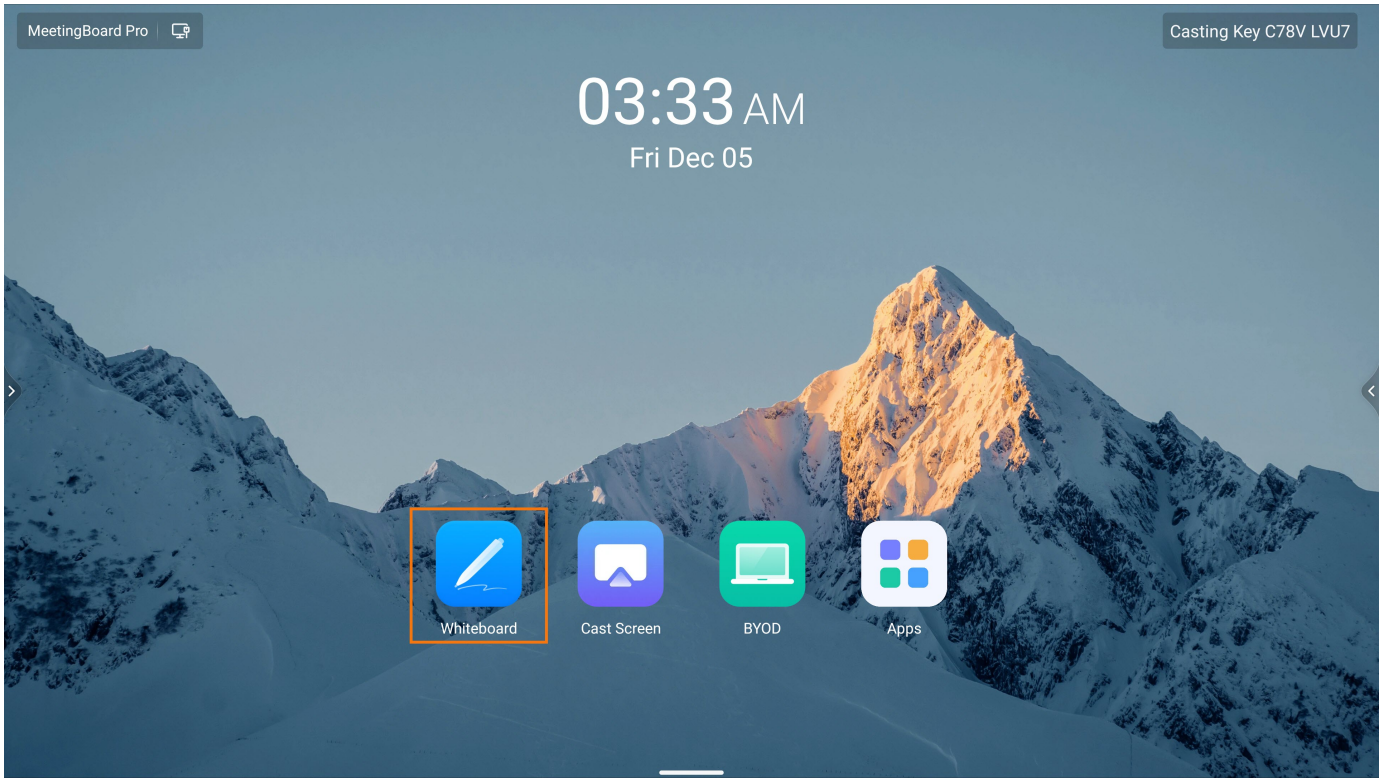
You can open the whiteboard anytime to capture ideas, collaborate with others, and boost meeting efficiency.

On the right menu pane, you can select the feature you want to use to view its operation instructions.

Open Whiteboard

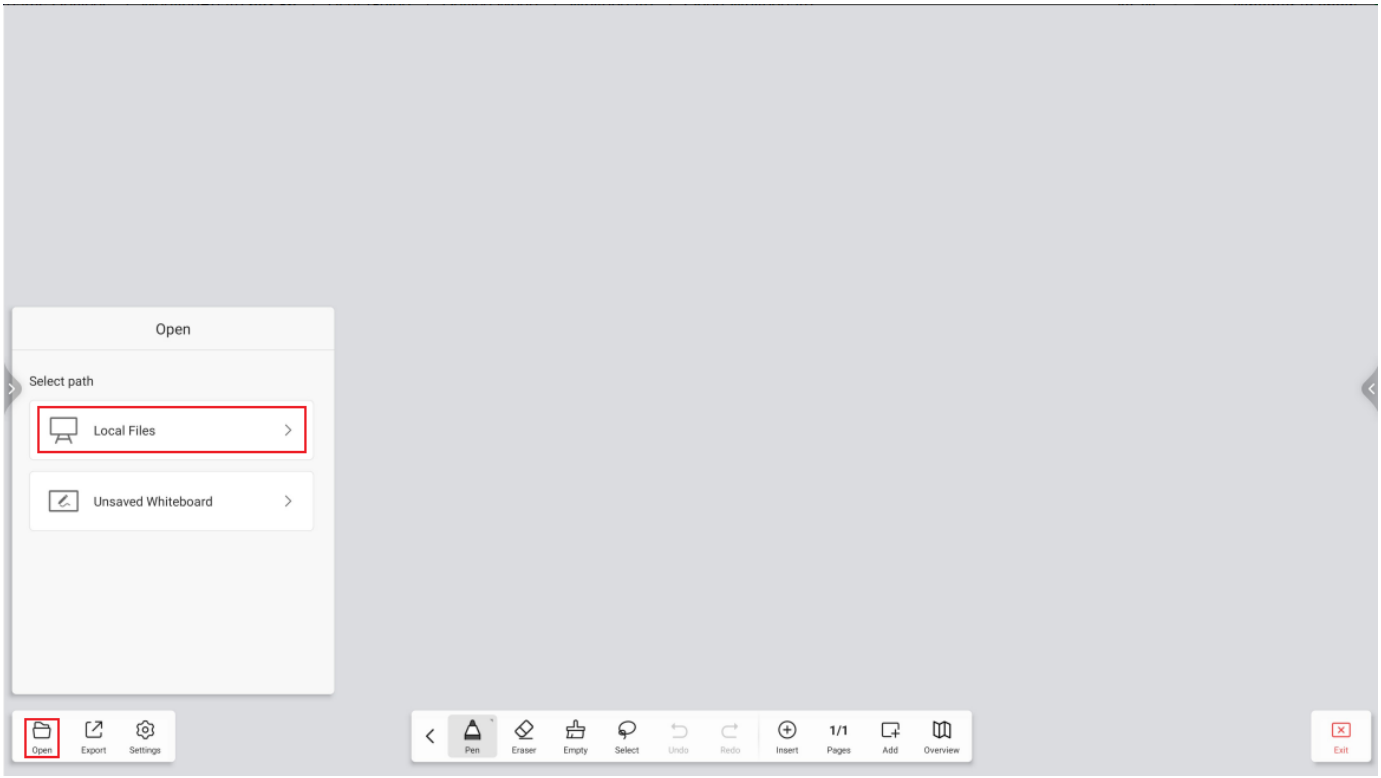
Create a Whiteboard

- Tap **Whiteboard** on the homepage.



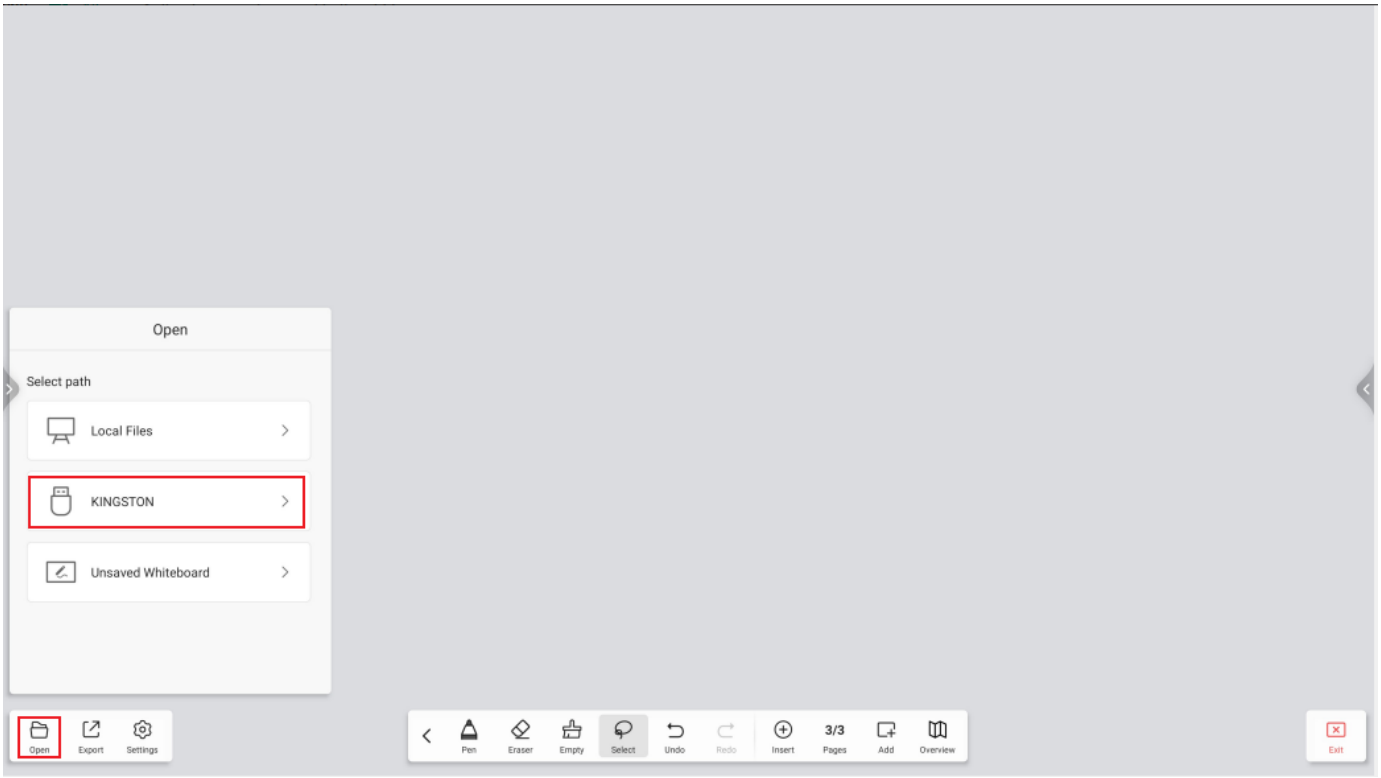
Open a saved whiteboard

- On the whiteboard page, select **Open** > **Local File**.



Open a whiteboard saved on a USB Drive

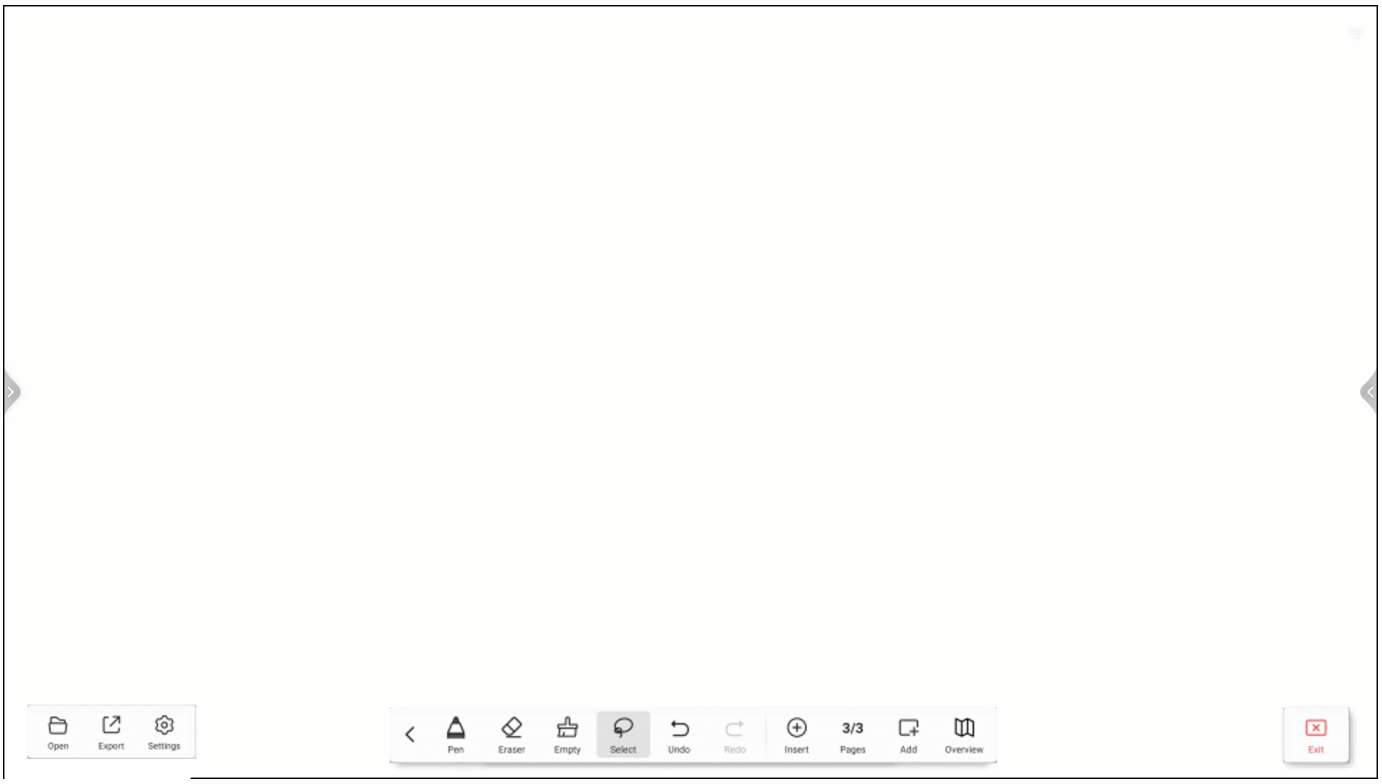
- On the whiteboard page, select **Open** > **USB Drive** to access the history whiteboard stored on the USB drive.



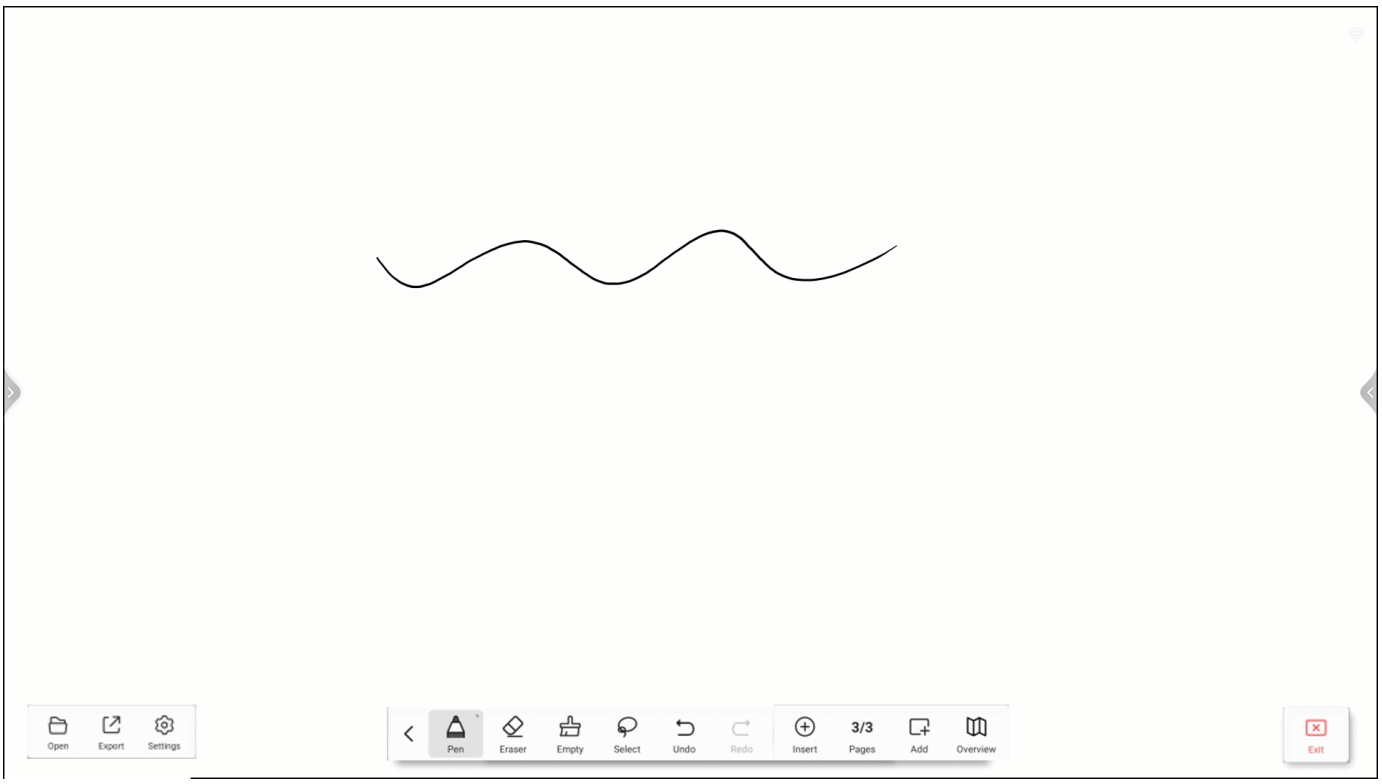
Pen

You can select different pens to write with and change the pen's line thickness and color.

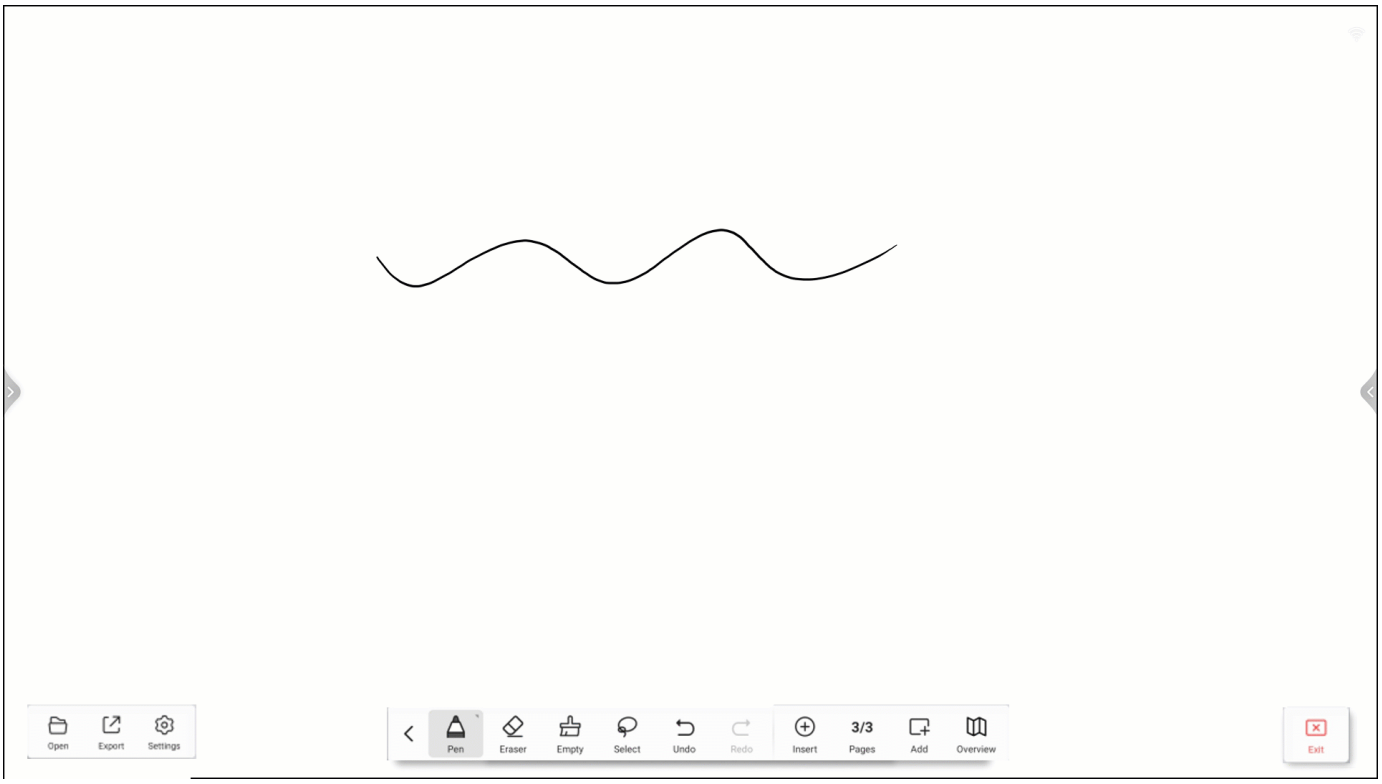
Writing



Change Pen Color



Adjust Pen Thickness

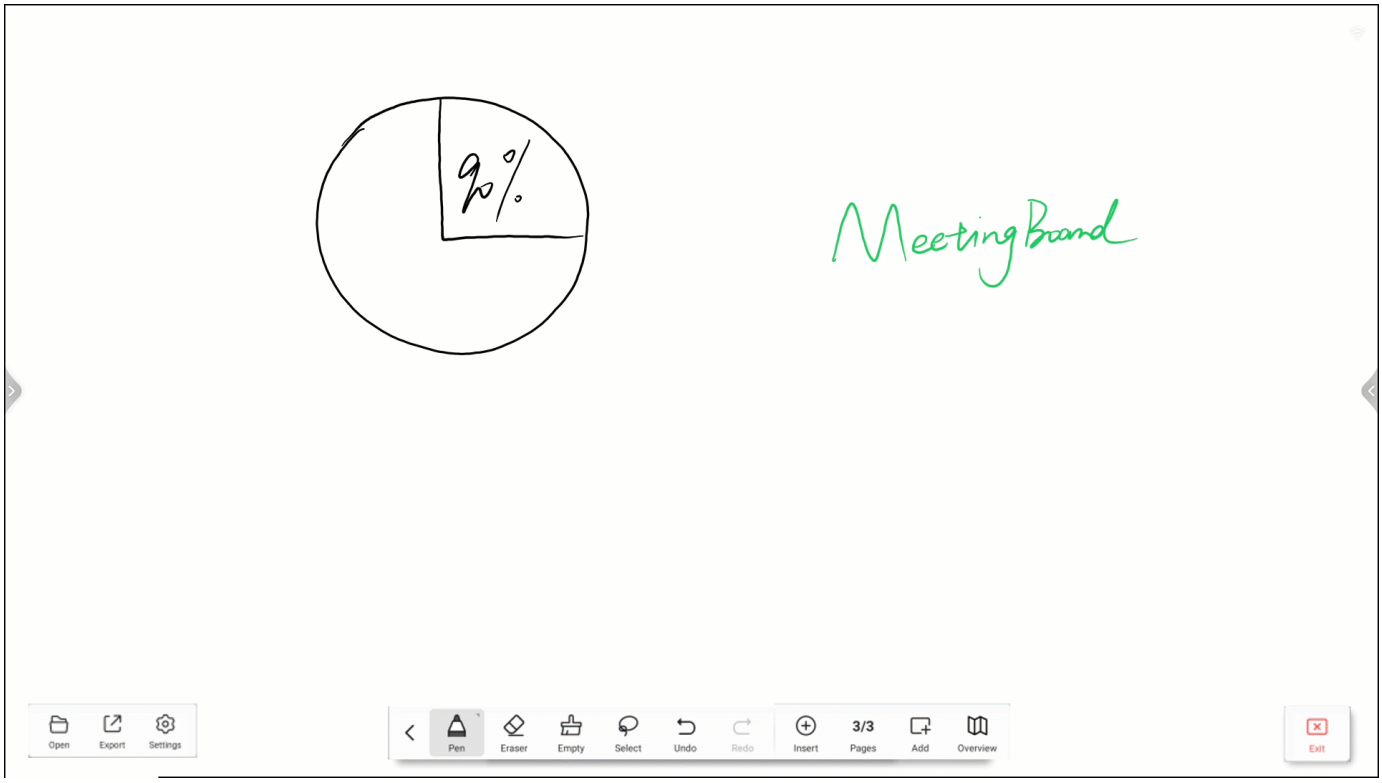


Eraser

You can choose different erasing methods based on the size of the area you want to erase: large area erasing, small area erasing, tiny area erasing, erasing with the pen tip, or one-click clear.

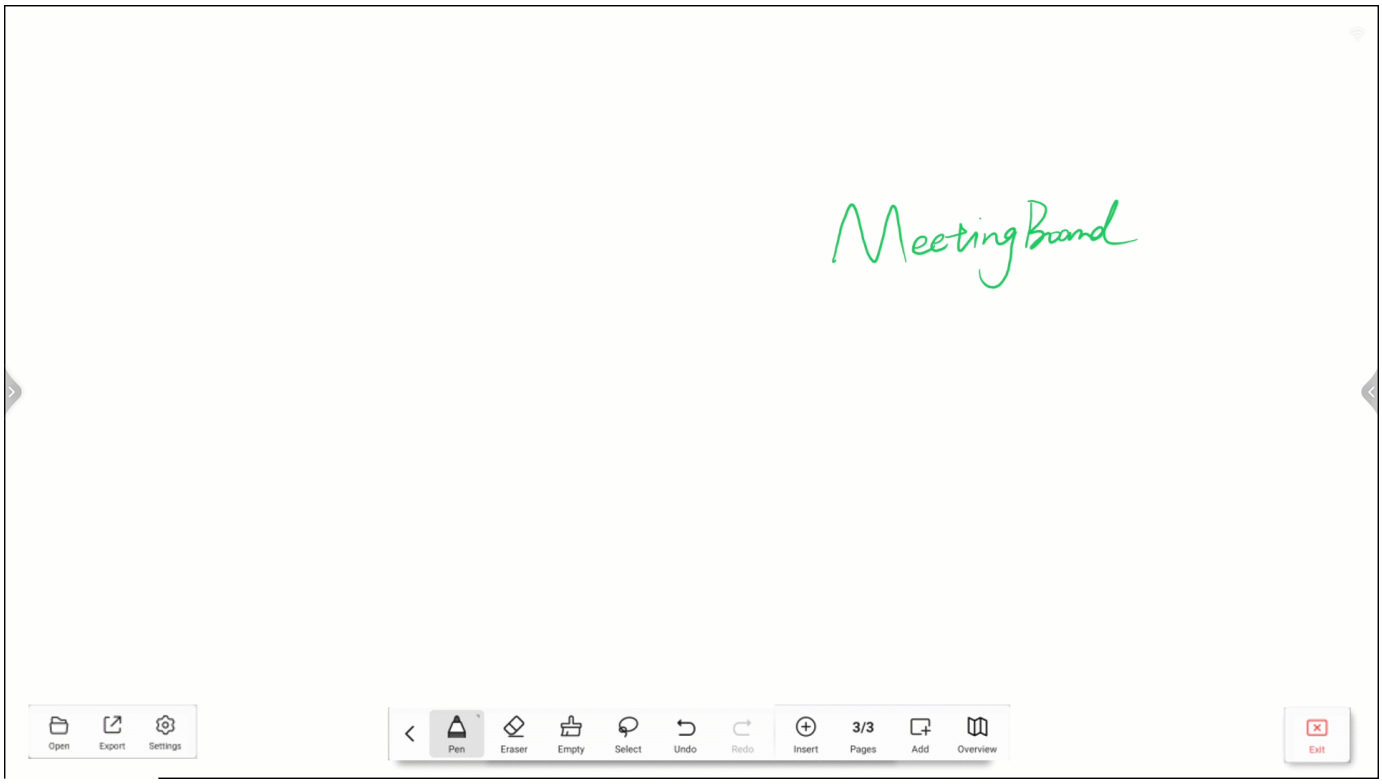
Large Area Erasing

- Unfold your palm to erase a large area.



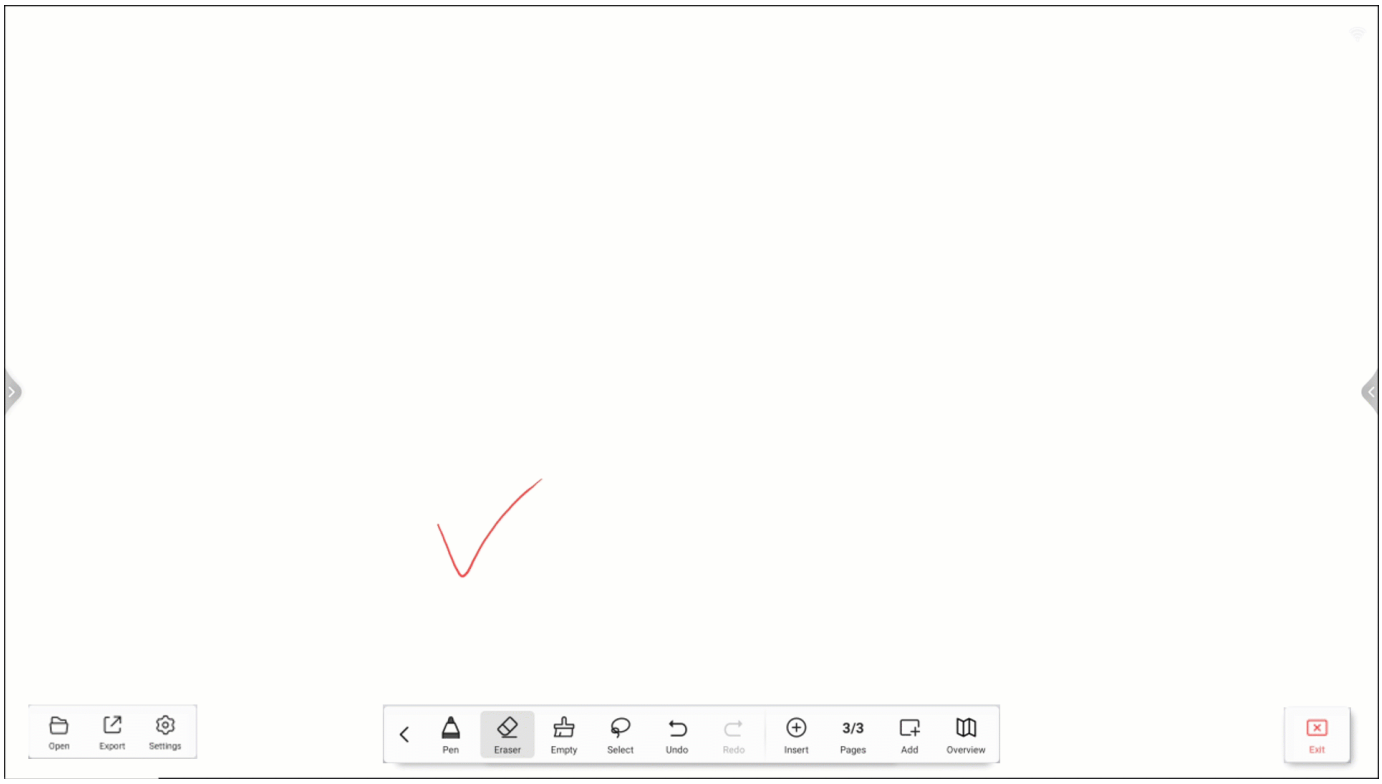
Small Area Erasing

- Make a fist for a small area erase.



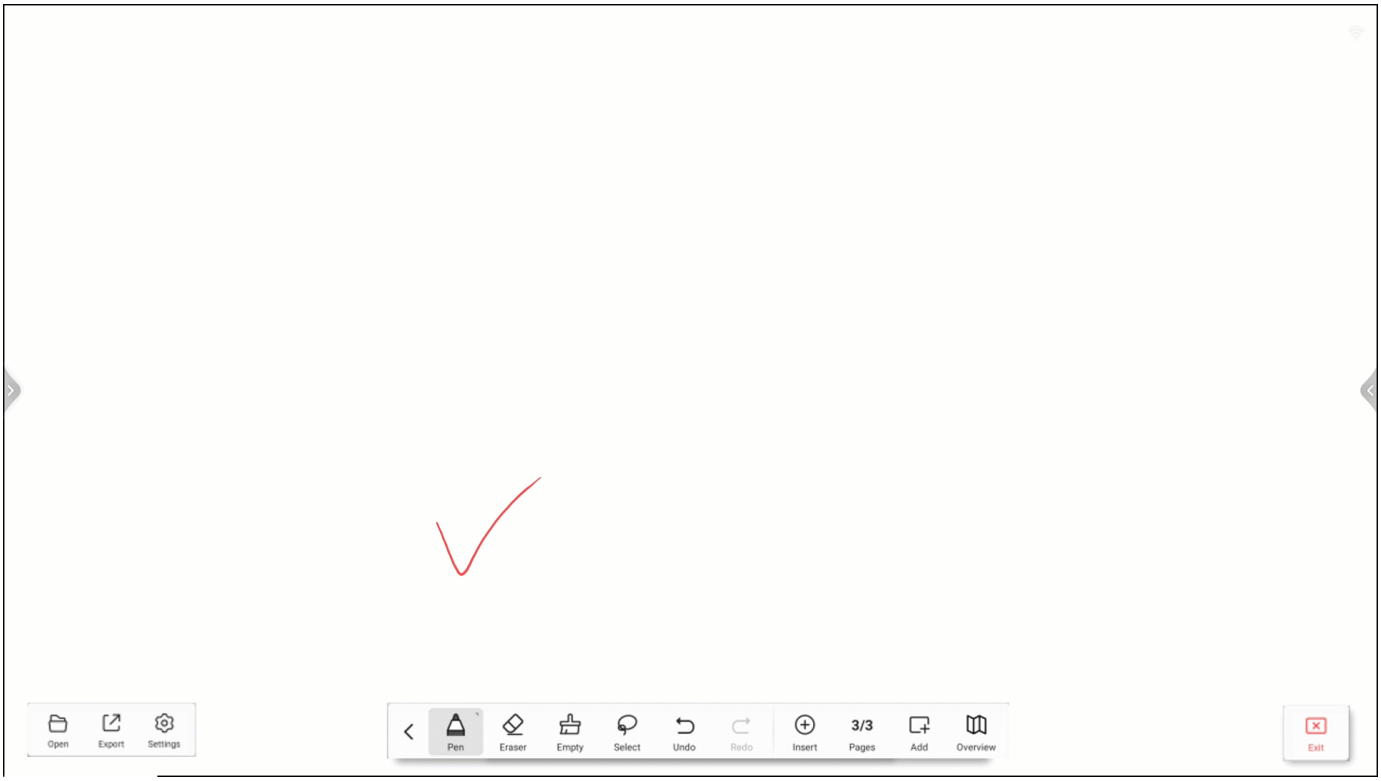
Tiny Area Erasing

- On the whiteboard page, tap the **Eraser** tool and use your fingertip to erase small areas.



Erase with Stylus Tip

- Use the tail of the Stylus Tip to erase the marks on the whiteboard. If you are unable to erase, go to **Settings** > **Writing** and enable the **Pen Tail Eraser**.

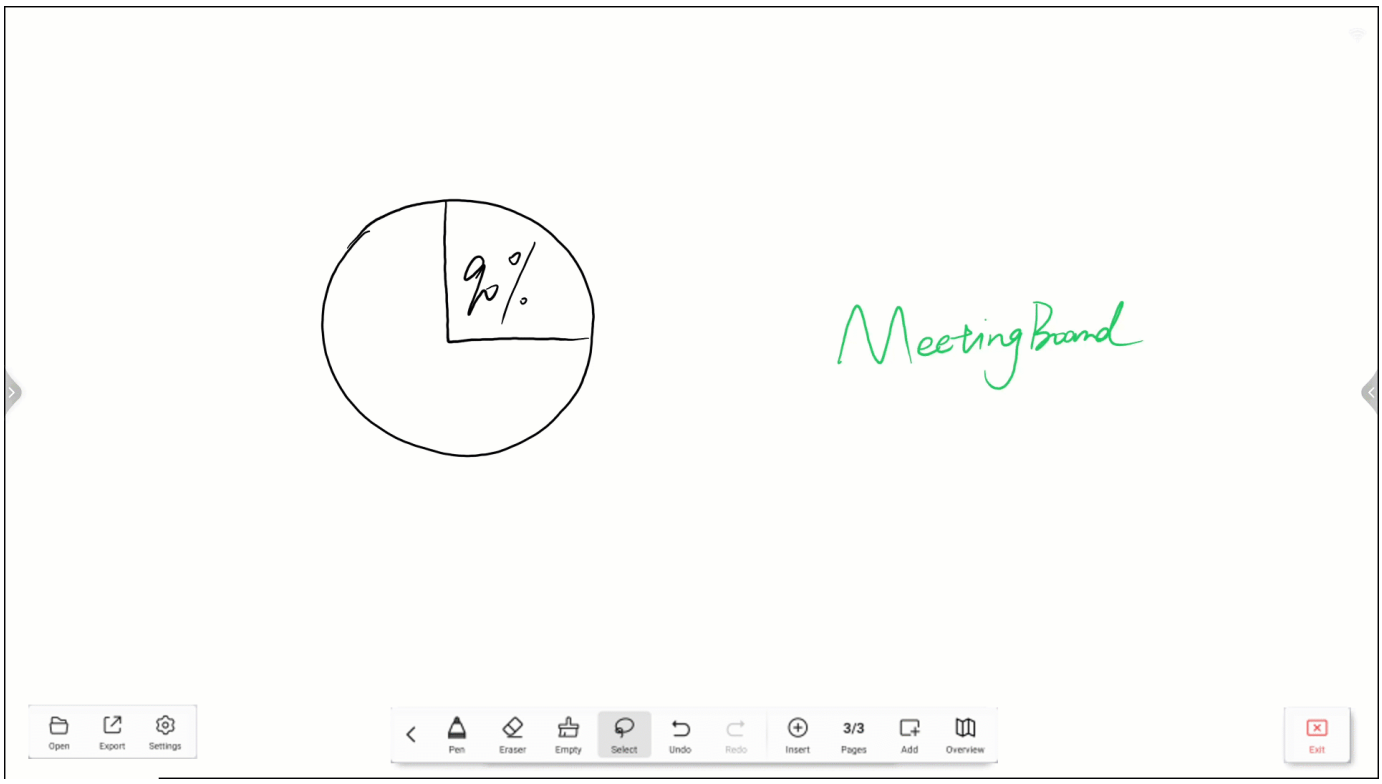


Lasso

You can select the **Lasso** tool and use your finger or stylus to draw a selection around the ink strokes you want to move, zoom in, copy, or delete.

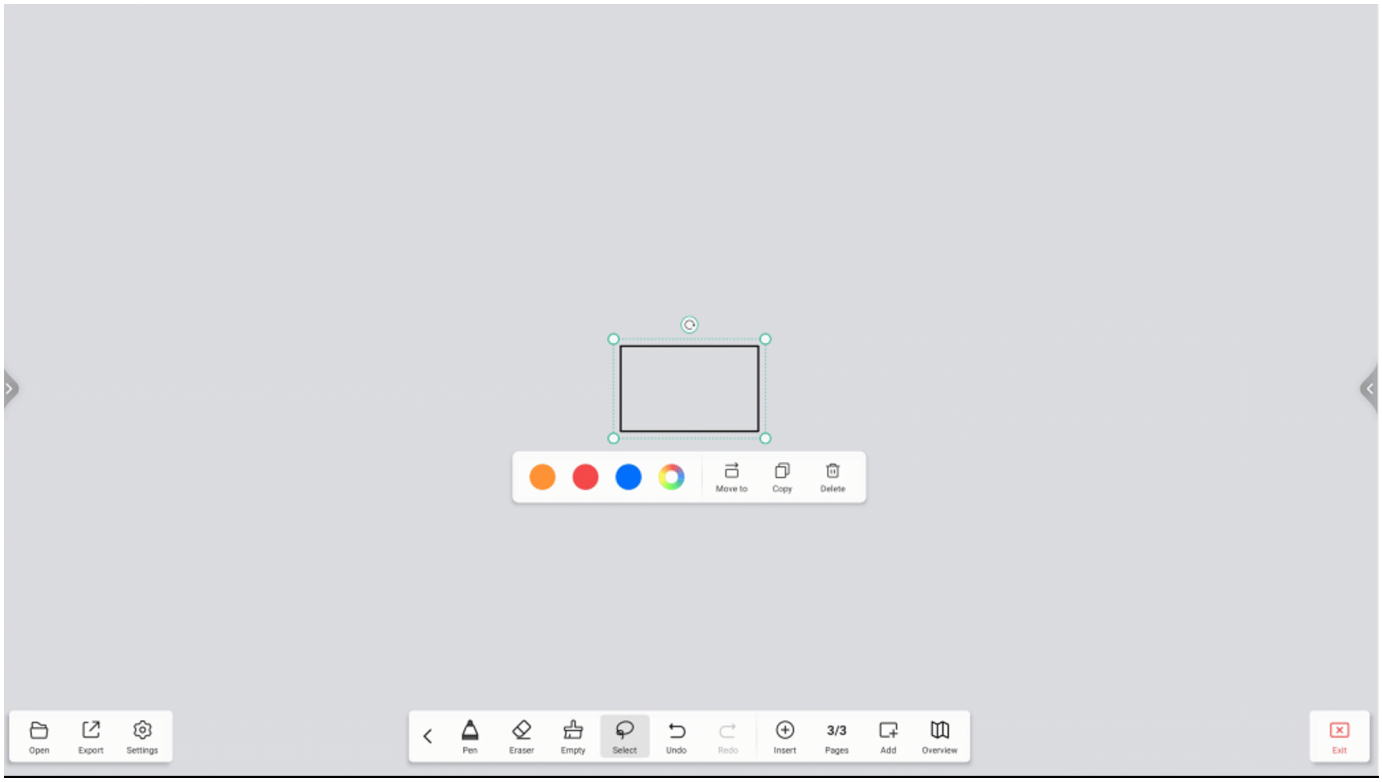
Circle Content

- On the whiteboard page, tap **Select** to tag related content.



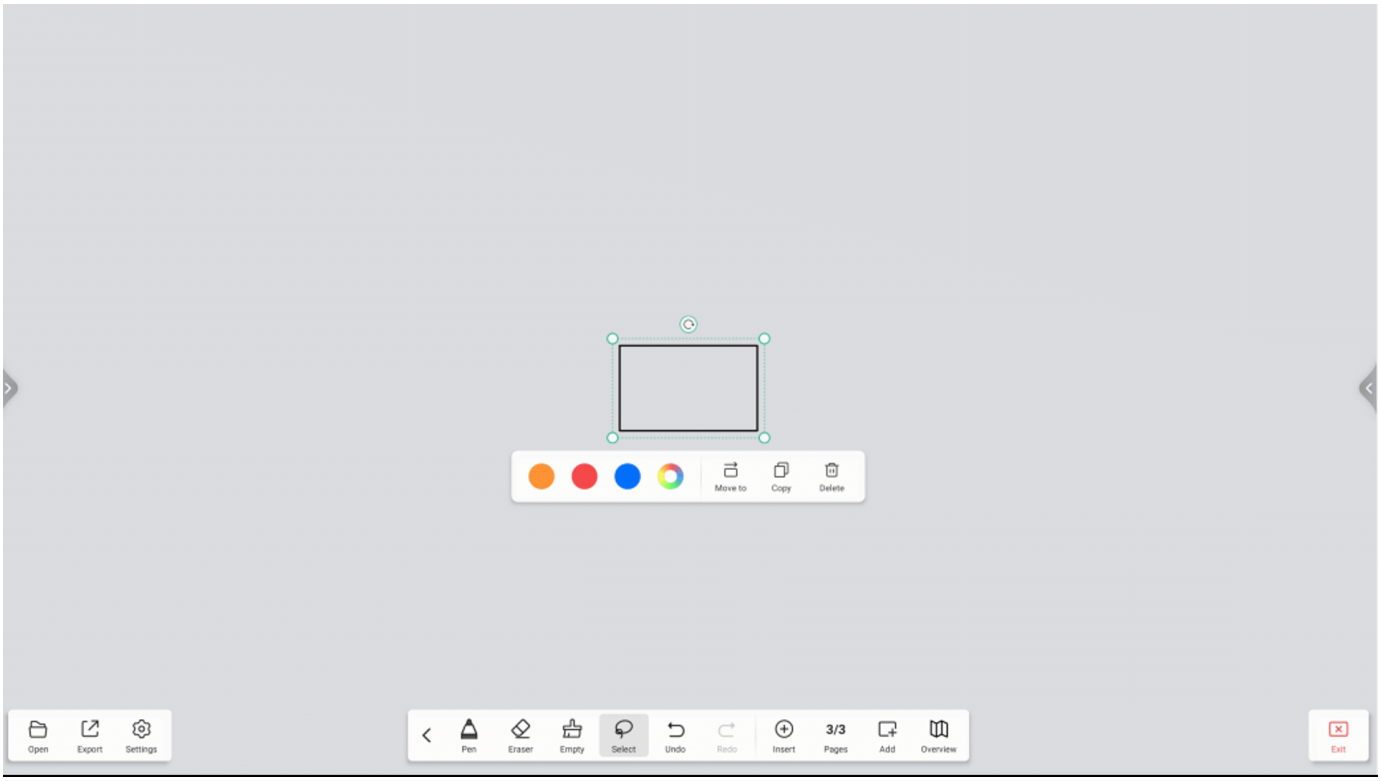
Move Content

- Once you've circled the content, move it with one finger.



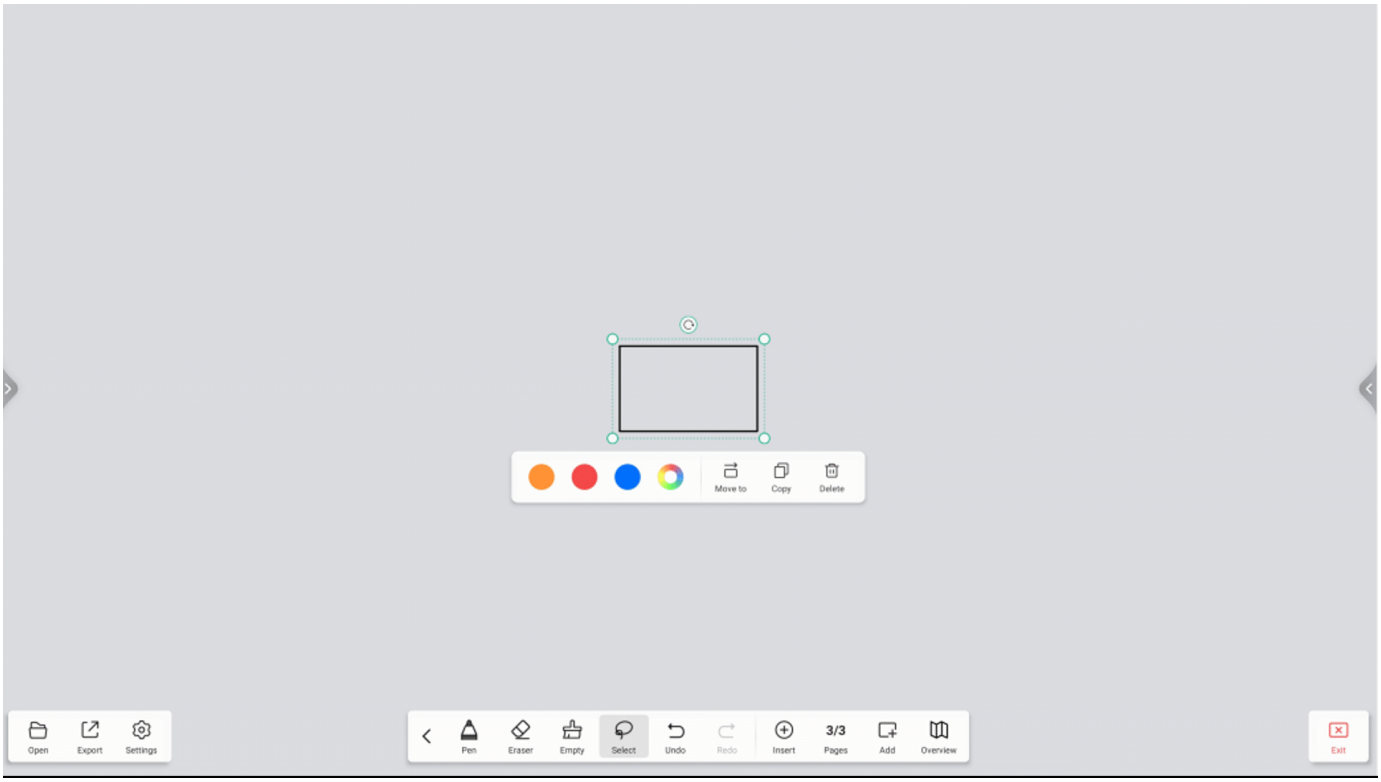
Adjust Content Size

- Once you've circled the content, use one finger to zoom in, out, or rotate the content.



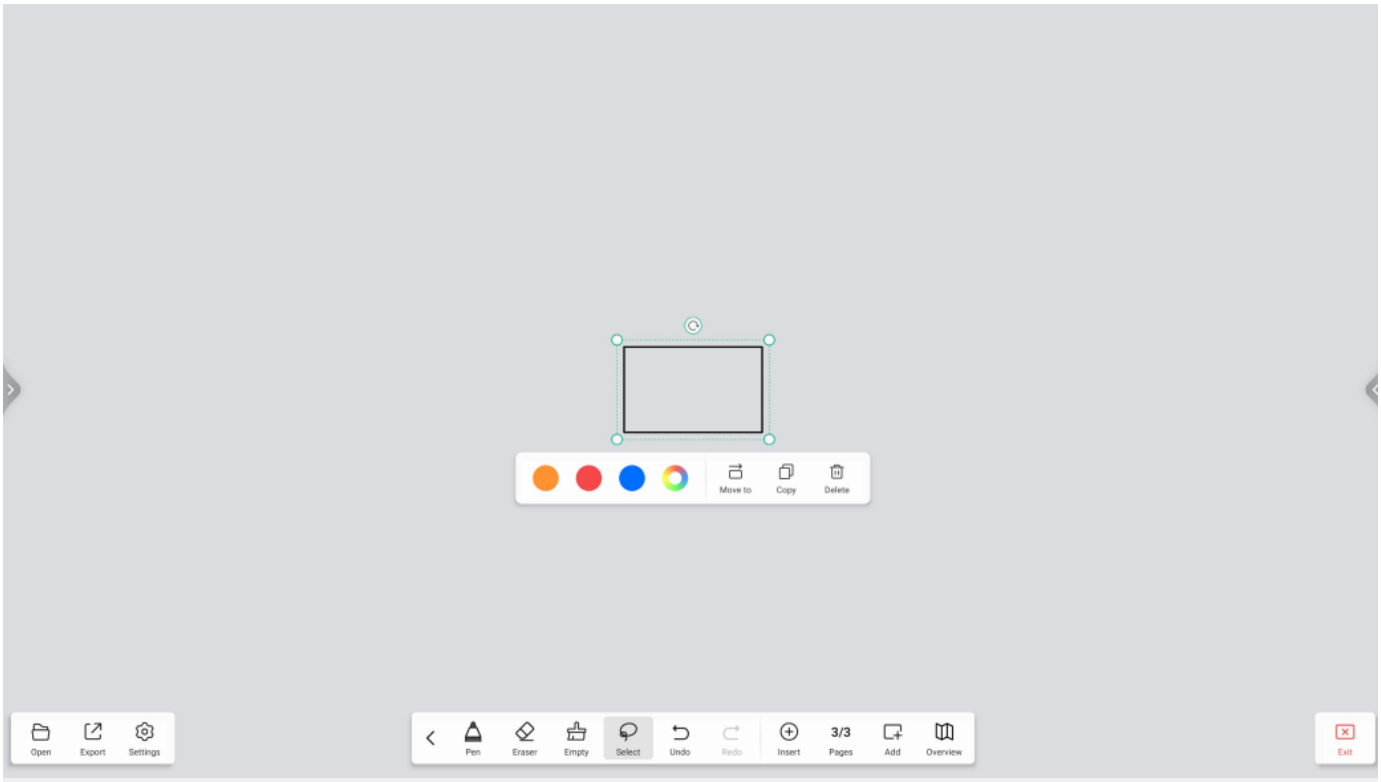
Copy Content

- Circle the content and copy it.



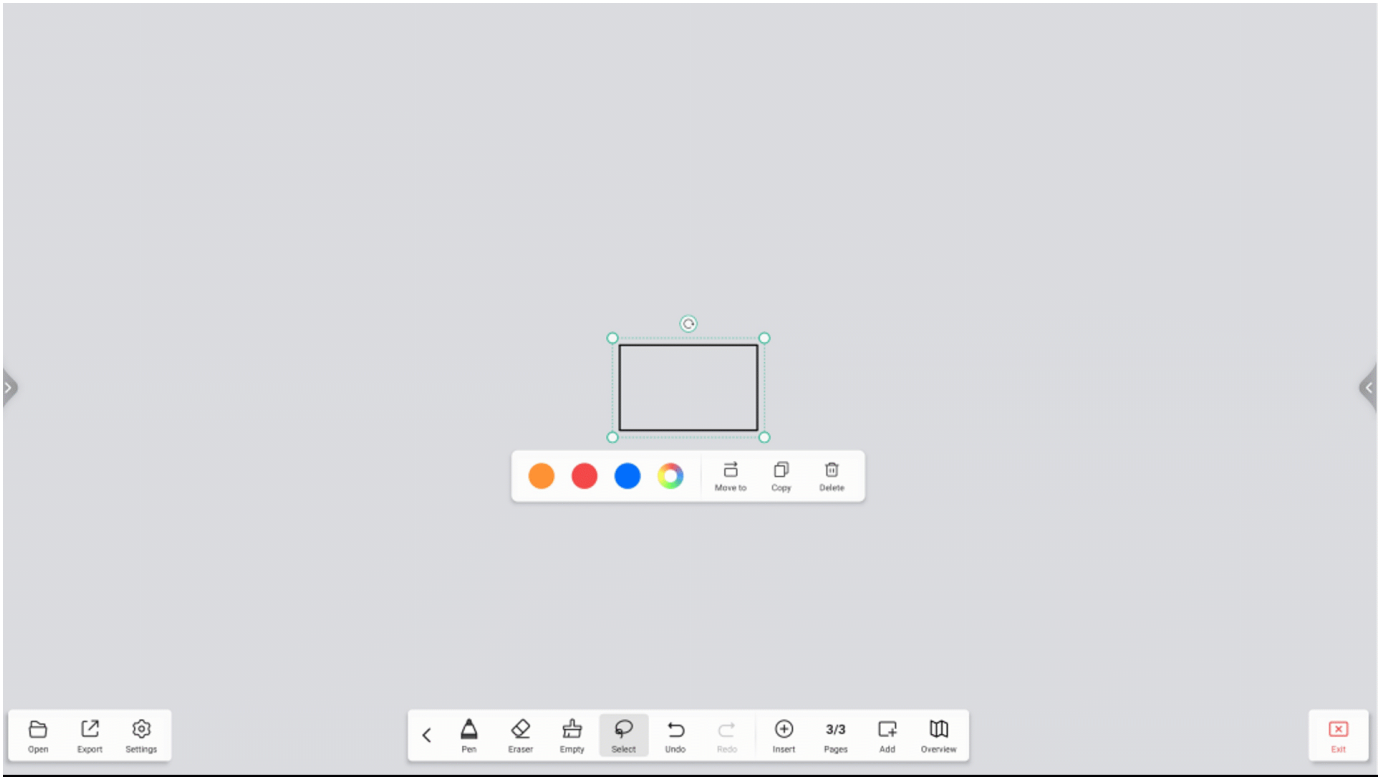
Delete Content

- Circle the content and delete it.



Move to another Whiteboard

- After tagging the content, move it to another whiteboard page.



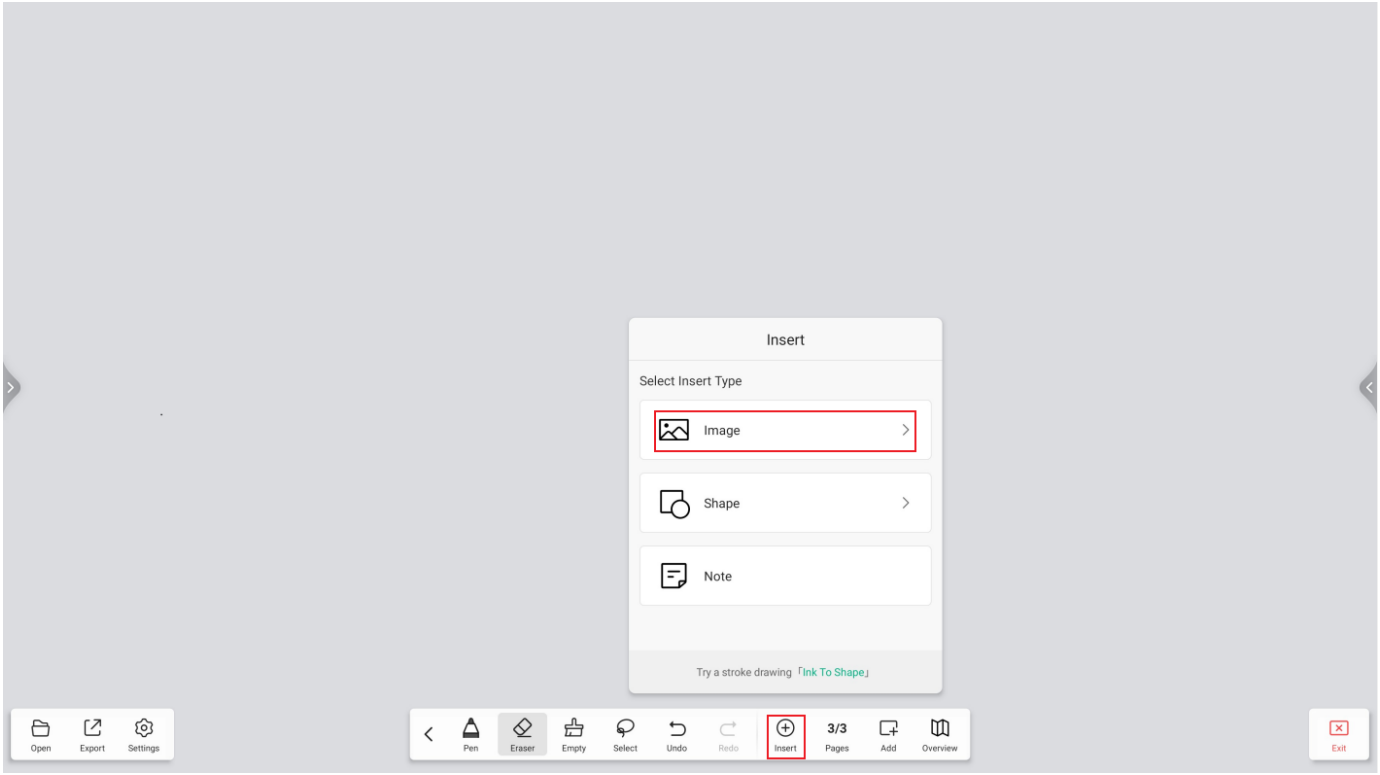
Insert

You can insert local pictures or pictures from a USB flash drive into the whiteboard, and you can also insert regular graphics and sticky notes into the whiteboard.

Insert Local Image

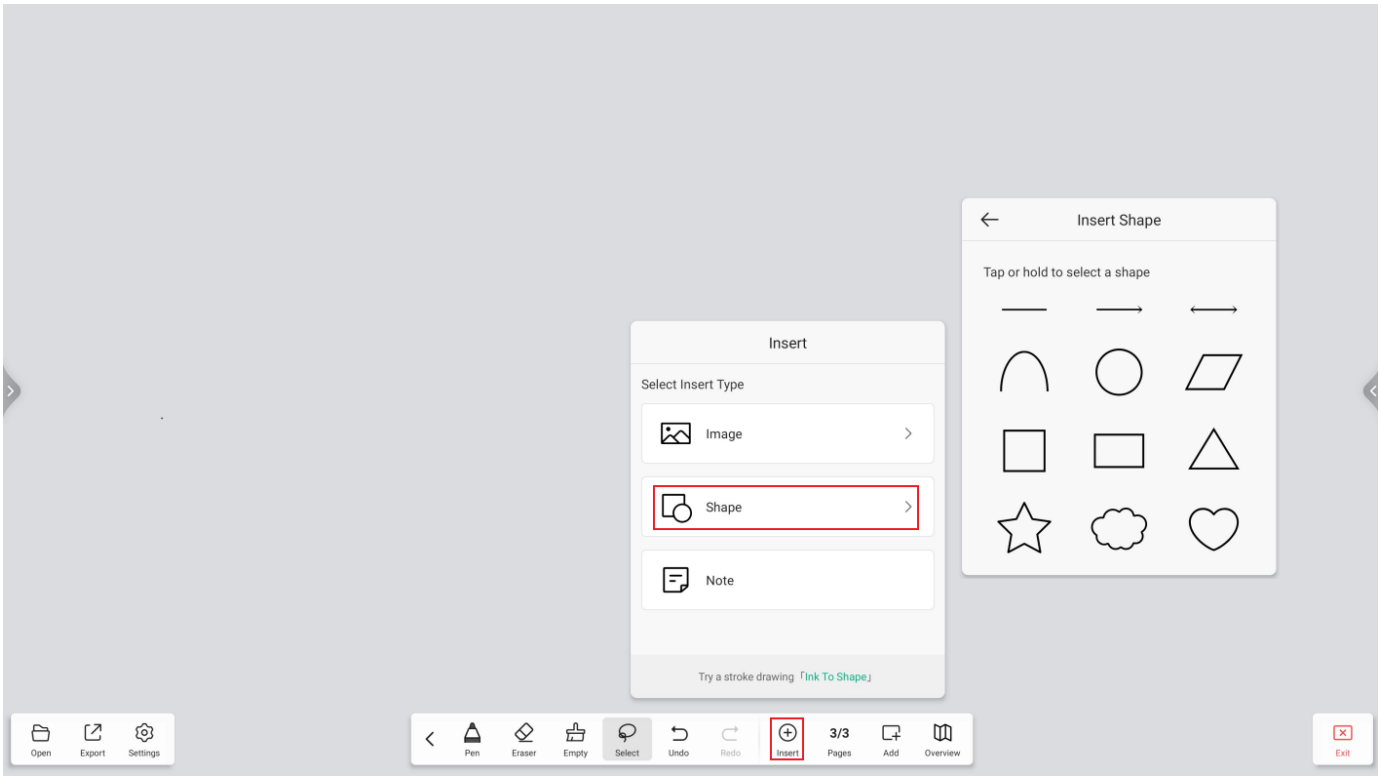
- Insert the local image into the whiteboard. On the whiteboard page, go to **Insert** > **Image**.

> When the U disk is inserted into MeetingBoard Pro, the images in the U disk can be opened.



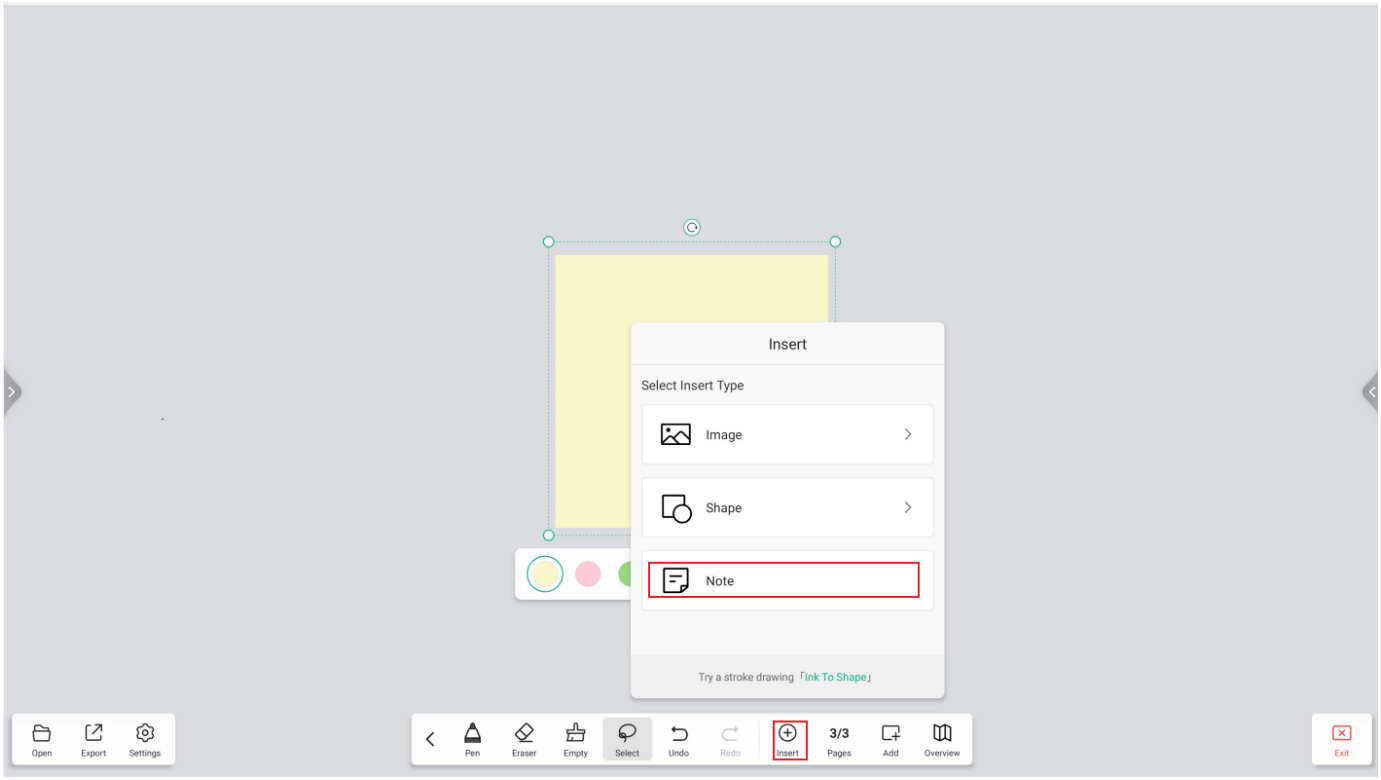
Insert Shape

- Insert the local image into the whiteboard. On the whiteboard page, go to **Insert** > **Shape**.



Insert Note

- Insert the local image into the whiteboard. On the whiteboard page, go to **Insert** > **Note**.

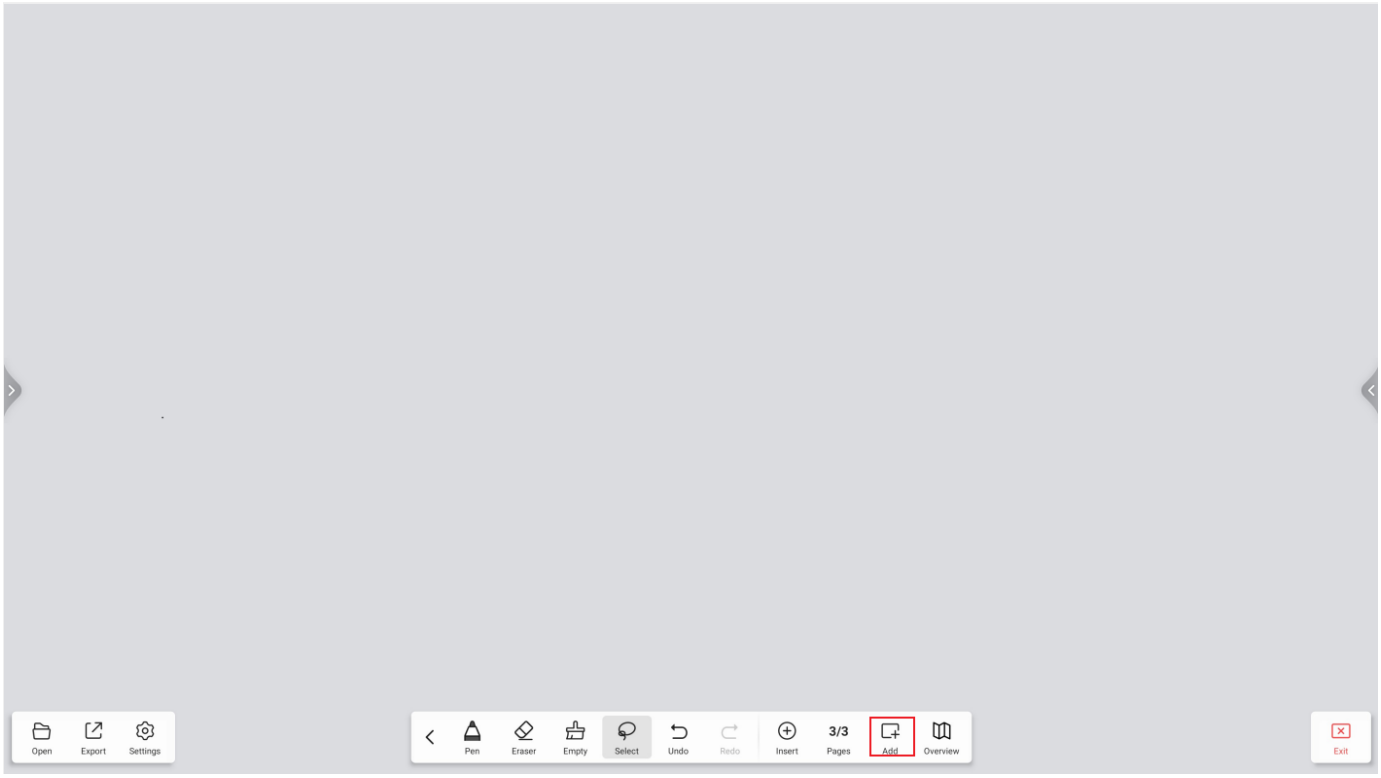


Add Page

You can create multiple pages on the whiteboard and switch between them at will.

Create a Whiteboard Page

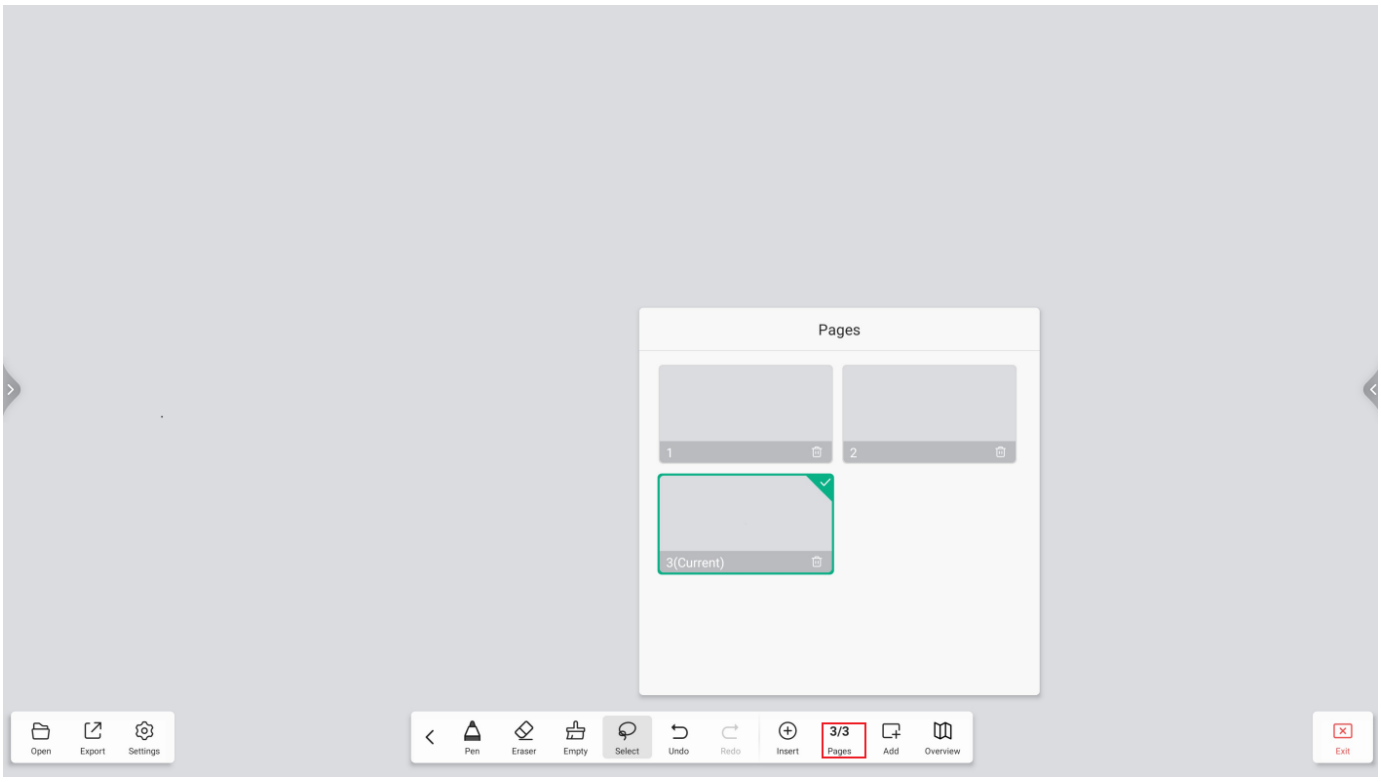
- Create a page in the whiteboard. On the whiteboard page, tap **Add**.



Supports creating a whiteboard of up to 20 pages.

Switch Pages

- Switch between different pages. On the whiteboard page, tap **Pages**.

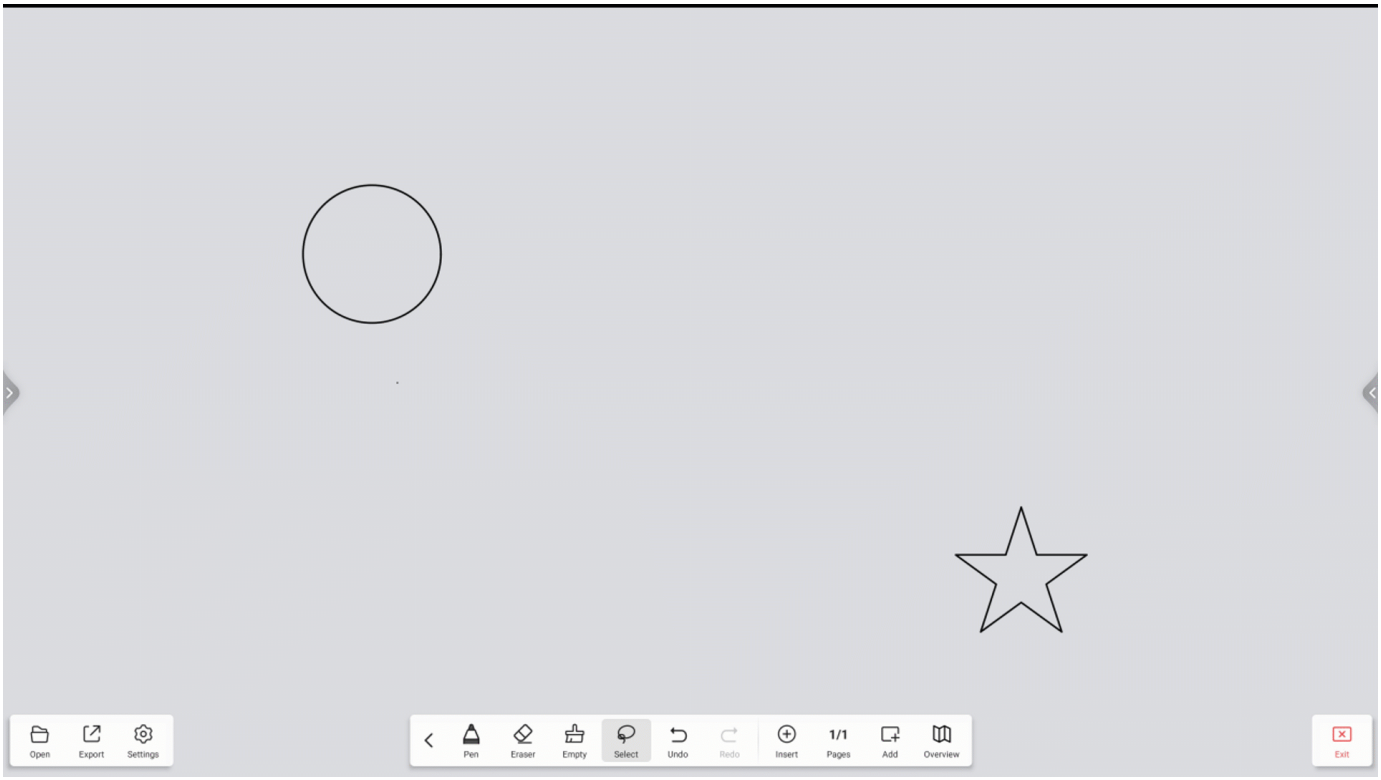


View Page

You can view the drawn content area on the whiteboard with a mini-map, allowing for clear visibility of the content beyond the current view, and enabling quick focus and positioning within the selected content area.

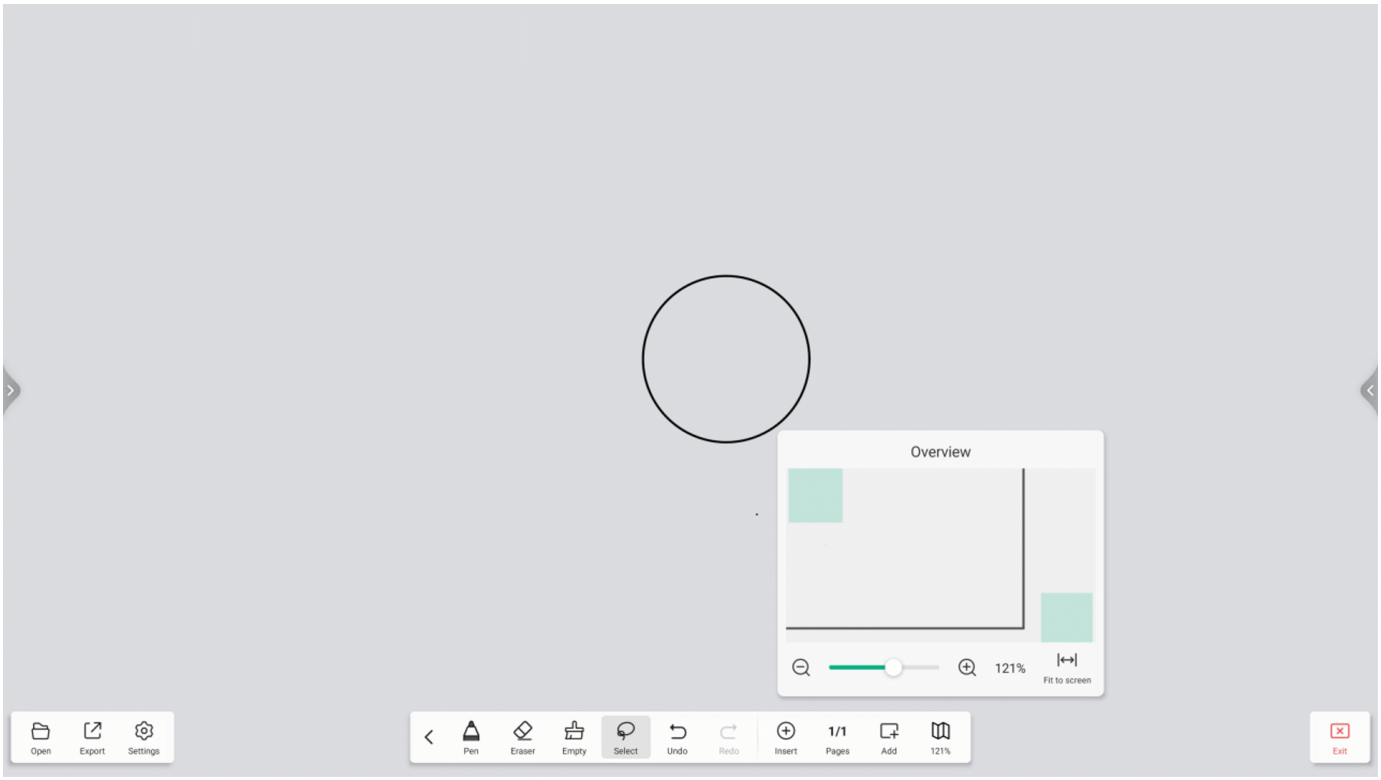
View/Locate/Magnify View

- On the whiteboard page, tap **Overview** to view the entire canvas and tap the desired area to zoom in or out.



Fit to Screen

- After scaling the whiteboard content to the most appropriate display ratio, it will be centered and presented. On the whiteboard page, tap **Overview** > **Fit to Screen**.



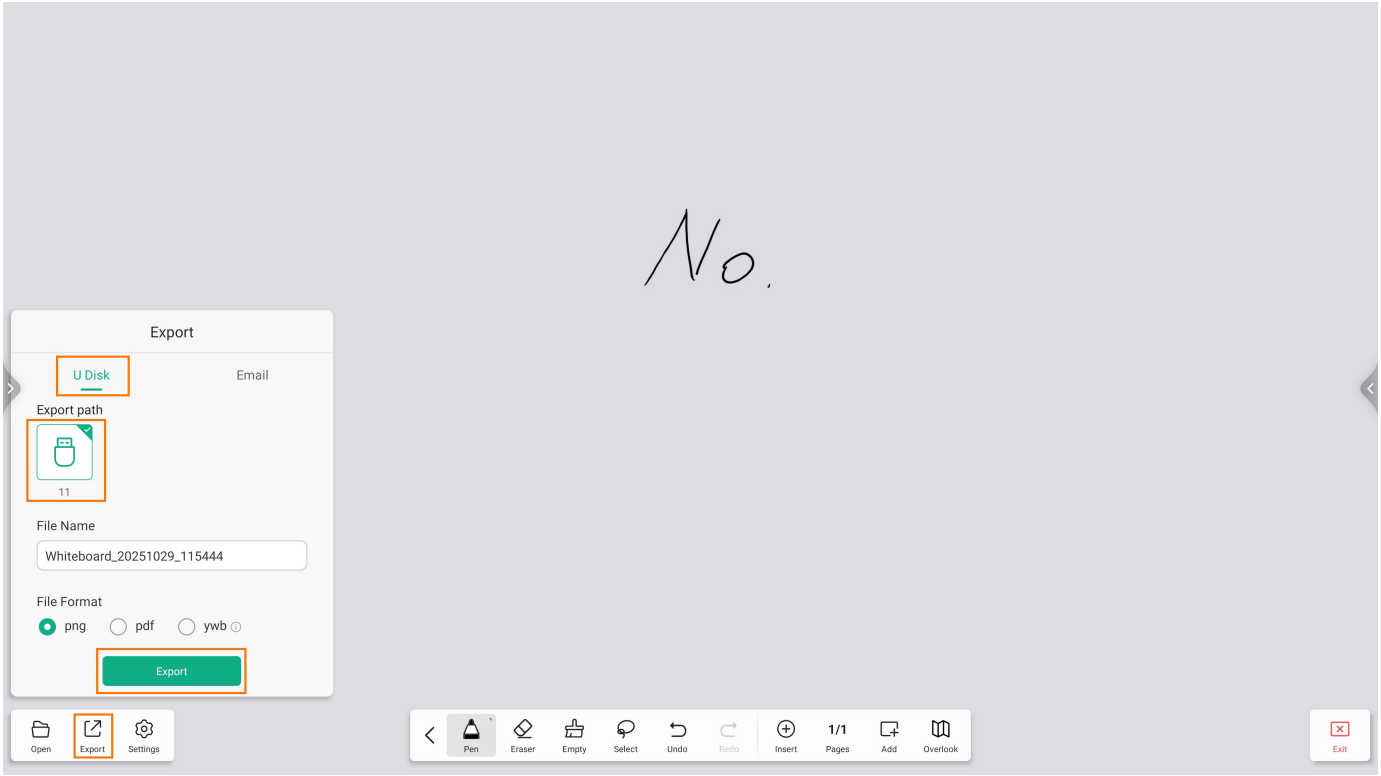
Export Whiteboard

You can save the whiteboard content in different formats to USB disks or send it to emails.

Export to USB Disk

- Ensure that the USB port on your Yealink MeetingBoard is configured to allow reading USB drives.
- You can log in to the web user interface, go to **System** > **Device Interface** > **USB Interface Permission Control**, select "Device not restricted" from the dropdown, and click **Confirm**.
- You can export the whiteboard file in three formats: png, pdf, and ywb.
- After you tap the **Export** button, the display will show a message that the annotated screenshot has been exported to the USB drive.

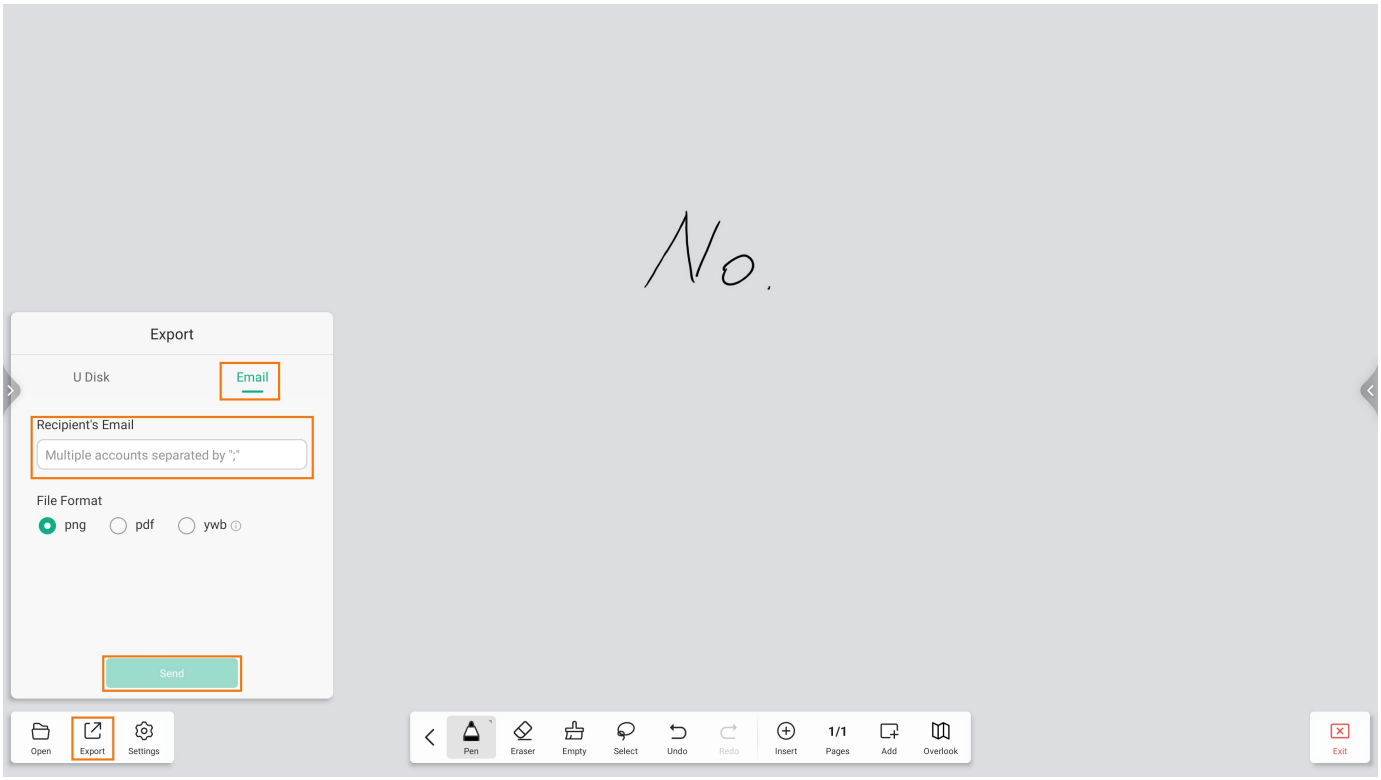
1. Connect your USB disk to the USB interface of your Yealink MeetingBoard.
2. On the whiteboard page, tap **Export** in the bottom left corner of the whiteboard, tap the **U Disk** tab, and tap **Export** after confirming the path.



Export to Email

- Ensure that you have configured an email account on the web user interface. Once configured, you can share annotated screenshots from that configured email to other emails. For email configuration, refer to: Email Service.
- You can send to multiple email recipients, separating each email address with a semicolon (;).
- After you tap the **Export** button, the display will show a message that the whiteboard content has been sent to your email.

- On the whiteboard page, tap **Export** in the bottom left corner of the whiteboard, tap the **Email** tab, enter the email address, and tap the **Send** button.

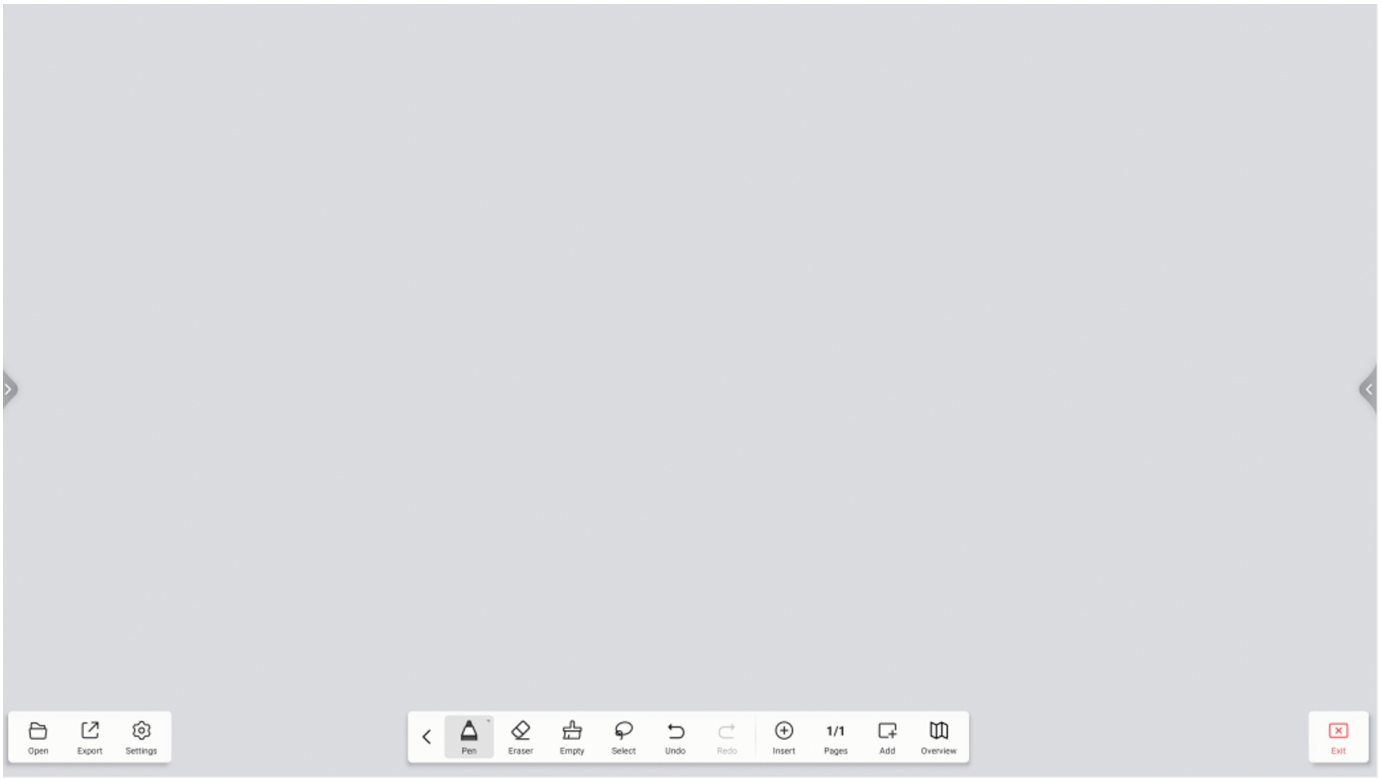


Canvas

You can select different canvas backgrounds for writing. Also, you can move the canvas with one finger or zoom the canvas in or out with two fingers.

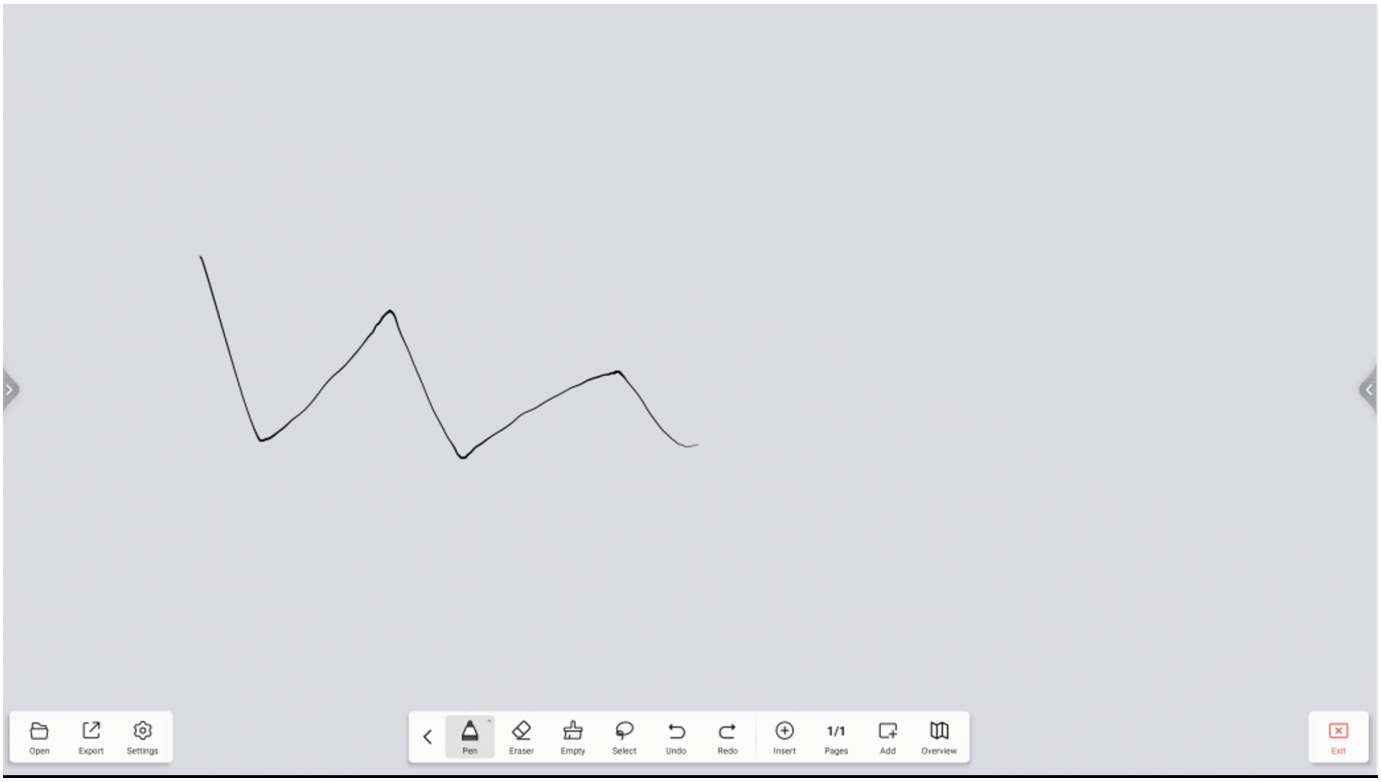
Change Canvas Background

- Change the background color and grid type of the canvas.



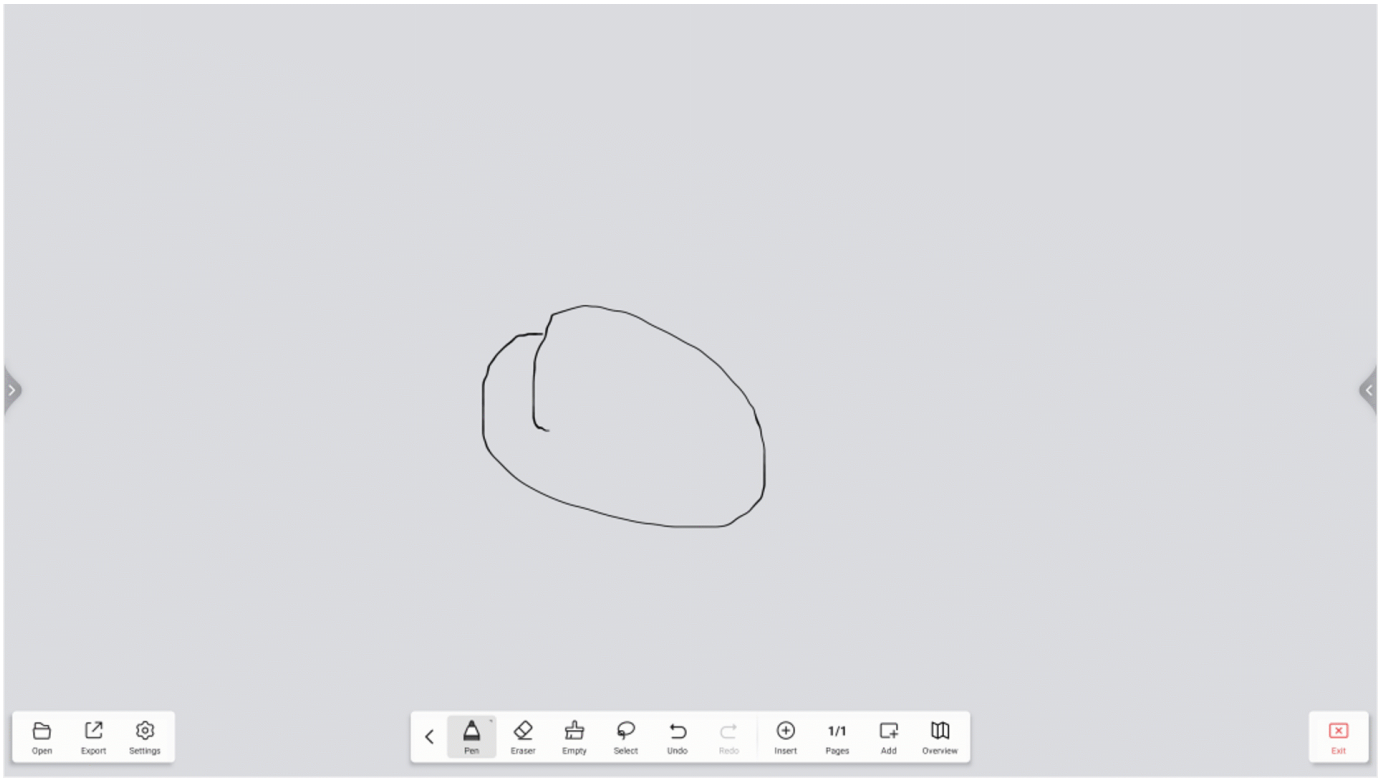
Move Canvas

- Move the canvas with your fingers.



Zoom Canvas

- Zoom the canvas in or out with two fingers.



Ink to Shape

After enabling the smart chart feature, the hand-drawn shapes on the whiteboard will be automatically converted into regular shapes. You can hand-draw tables, and they will be automatically generated as regular tables.

Enabling Ink to Shape

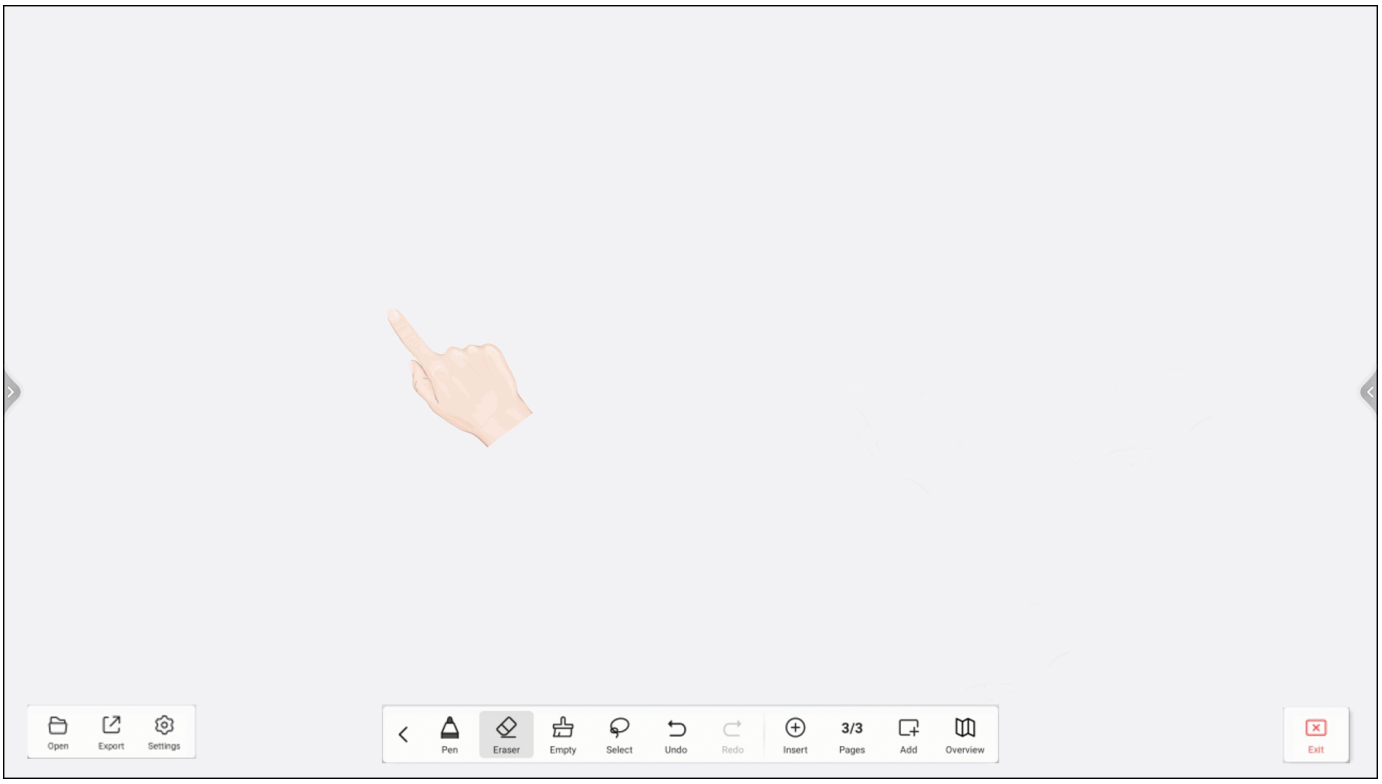
- On the Whiteboard interface, tap **Settings** > **Writing** to enable the **Ink to Shape**.



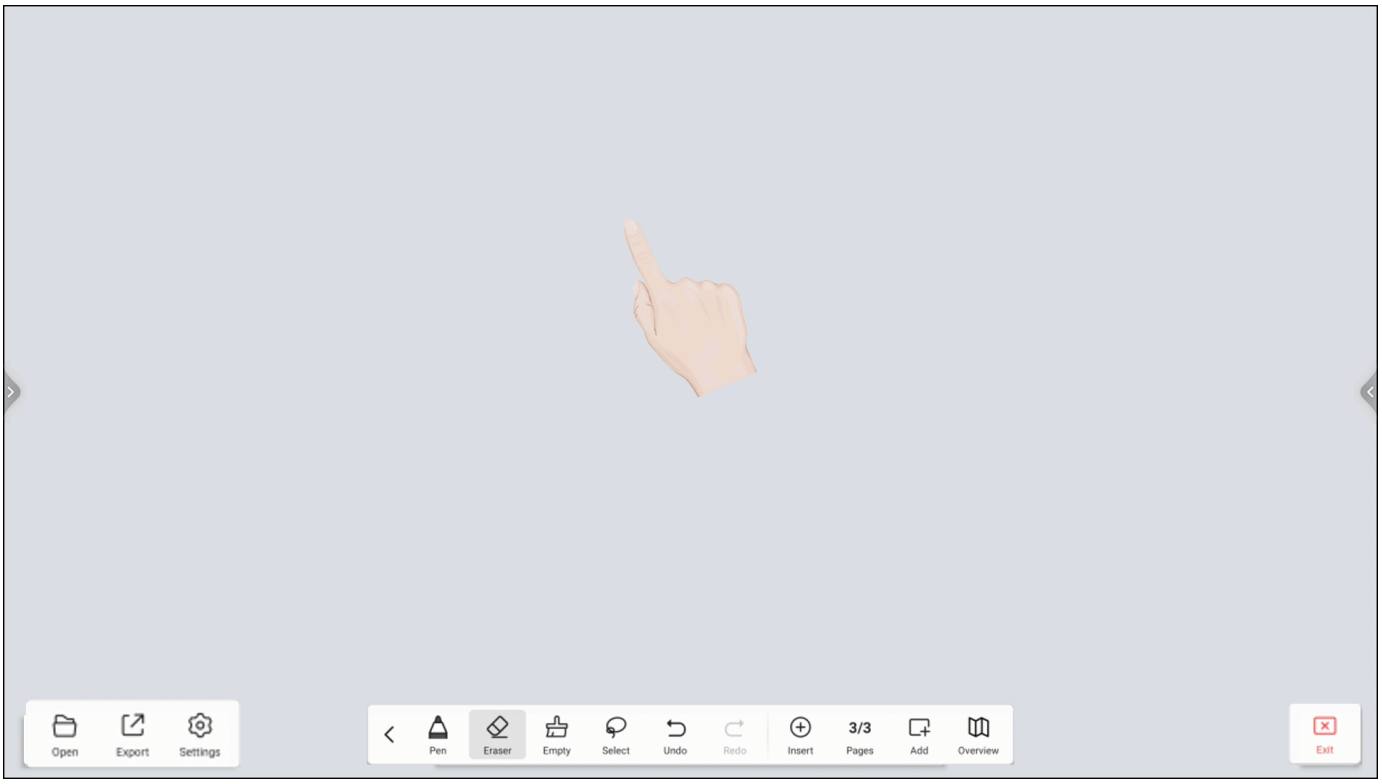
Drawing a Shape

After drawing by hand, the shapes will be automatically converted into regular forms.

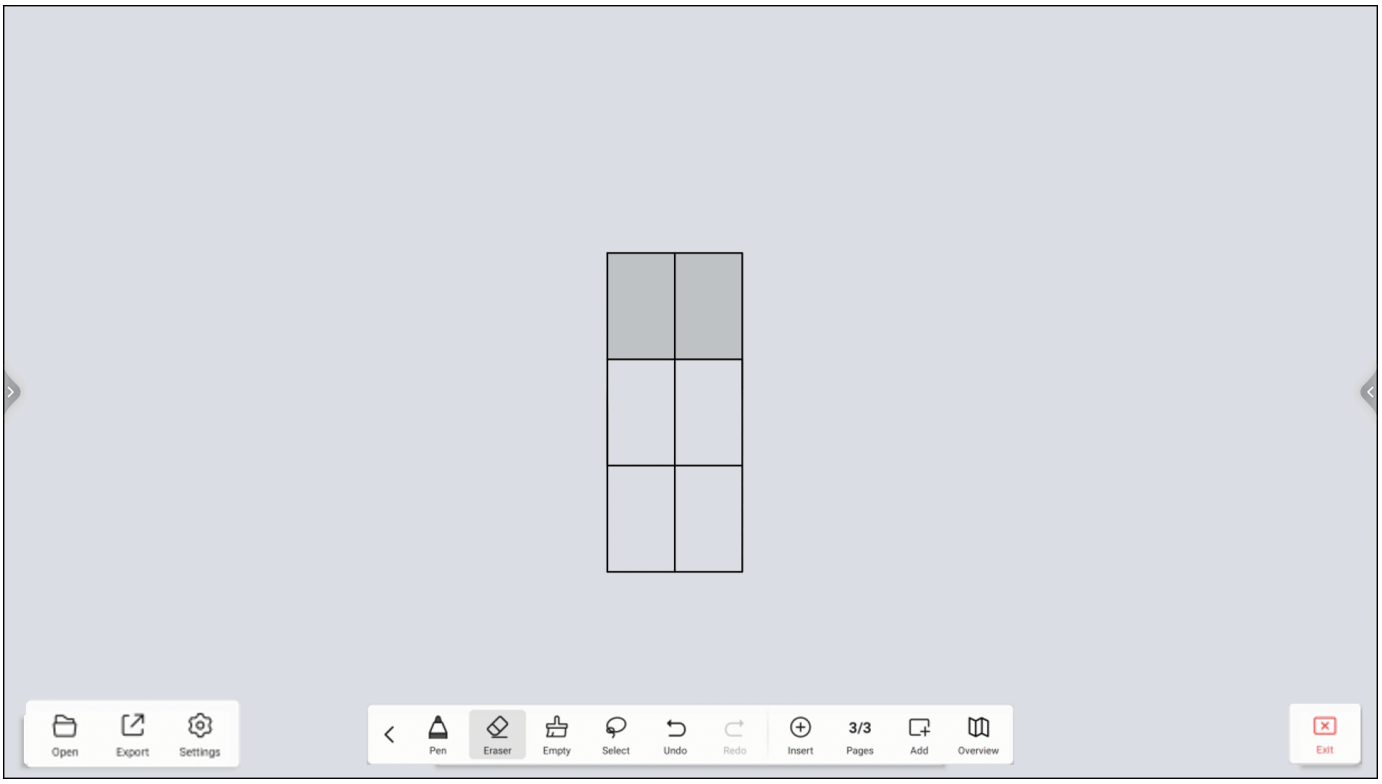
> The shape conversion on the whiteboard currently supports triangle, square, rectangle, quadrilateral, circle, straight line, parabola, arrow, star, heart, and cloud.



Draw a Table



Adjust a Table



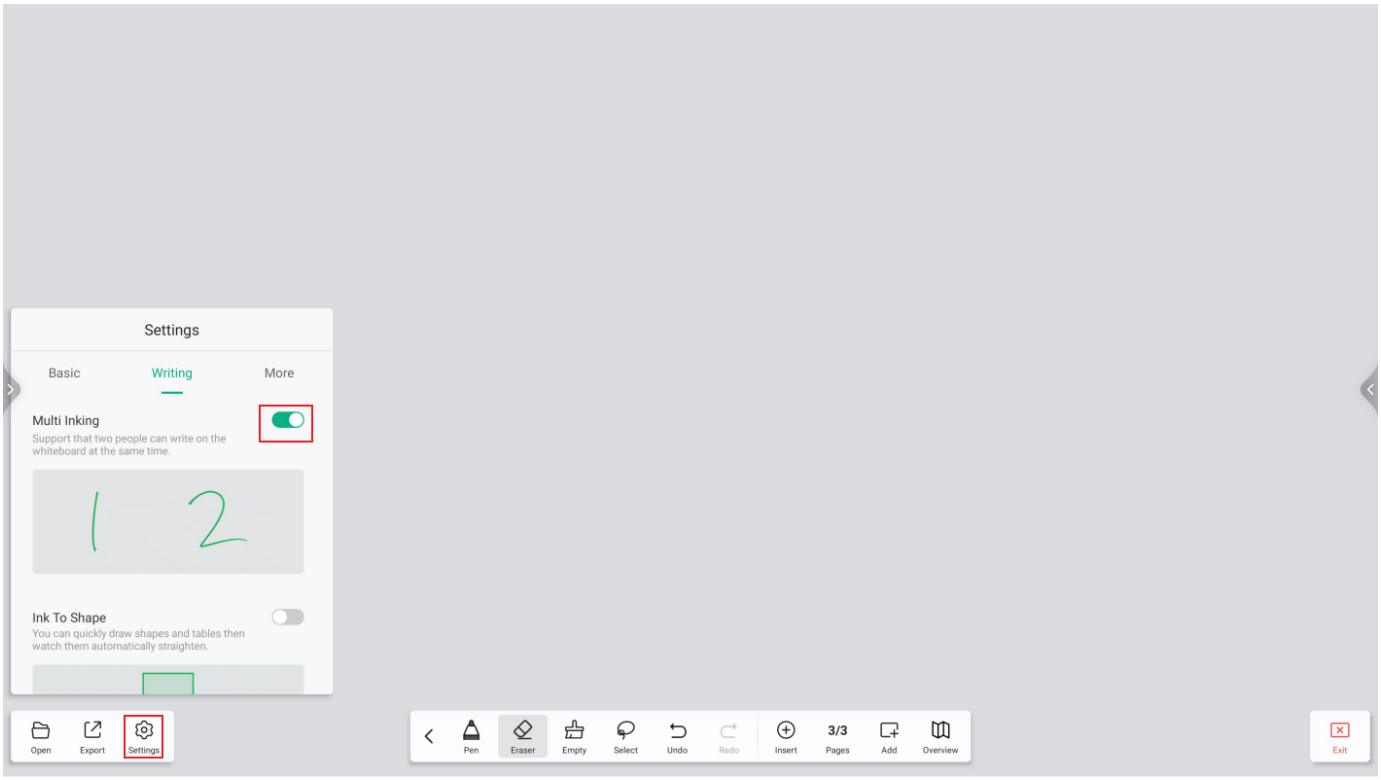
Multi Inking

After turning on the Multi Inking feature, Yealink MeetingBoard can support up to two local people writing at the same time

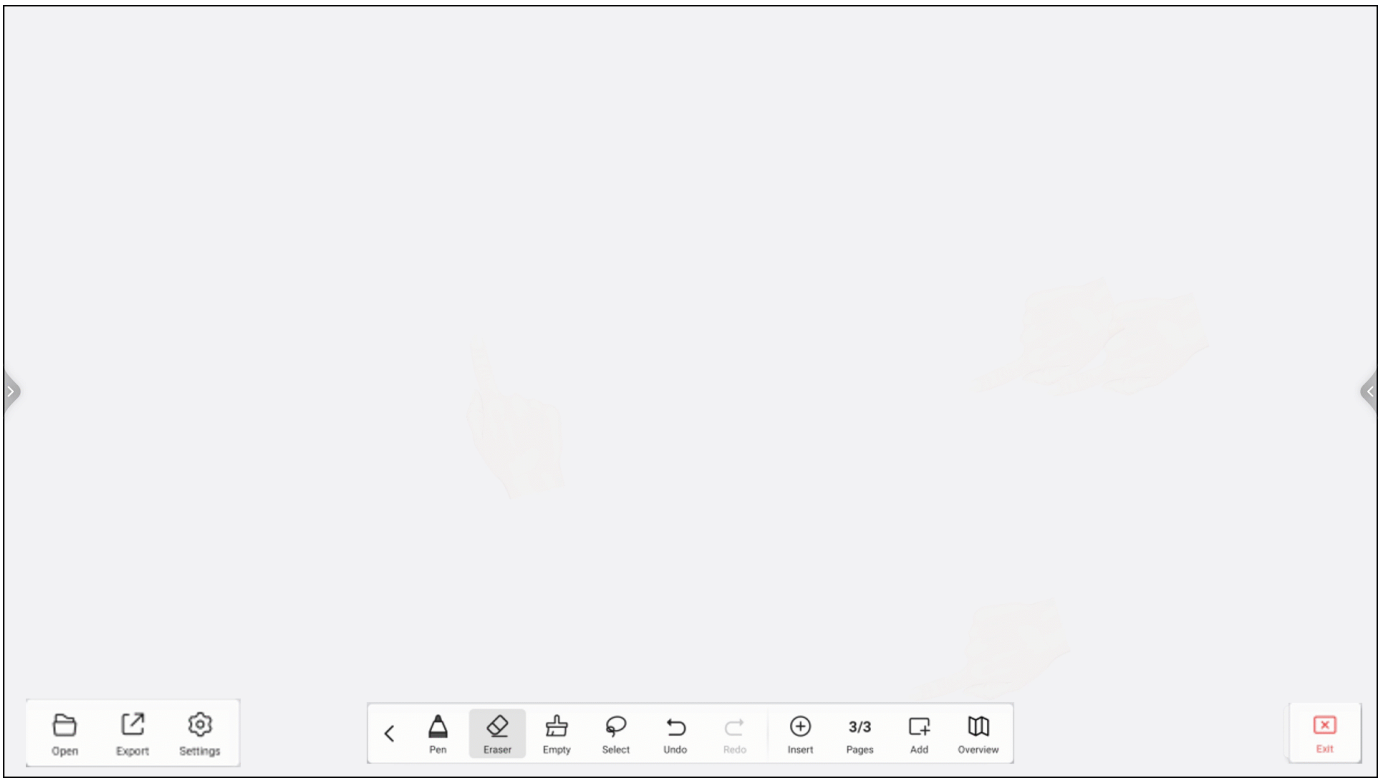
- In Multi Inking mode, the canvas will be locked, and the canvas cannot be zoomed or moved.
- Supports 2 people erasing handwriting at the same time.
- The displayed interface may vary due to device configuration and software version. Please refer to the actual interface for accurate information.

Enable Double Writing

- On the whiteboard page, go to **Settings** > **Writing** to enable **Multi Inking**.



Double Writing



Text Recognition

The whiteboard supports intelligent conversion of handwriting into printed handwriting.

Enable text recognition

- On the whiteboard page, click **Settings** > **Writing** to enable **Text recognition**.

Whiteboard in Microsoft Teams

You can open the Microsoft Teams whiteboard to capture ideas, collaborate with others, and boost meeting efficiency.

On the right menu pane, you can select the feature you want to use to view its operation instructions.

Open Whiteboard

You can open the whiteboard in the meeting, and participants from other clients can read and write the whiteboard together. You can also open the local whiteboard directly.

- Some accounts do not support sharing the whiteboard and need the administrator to assign permissions. For how to assign, refer to Manage access to Microsoft Whiteboard for your organization.
- When you share a whiteboard, the remote participants can write on the same whiteboard as you.
- It supports two participants writing on the local whiteboard at the same time.
- Turn on **Allow room to initiate Whiteboard** in **More** > **Settings** > **Device settings** > **Teams Admin Settings** > **Meetings**.

Open the Local Whiteboard

- On the Microsoft Teams home page, tap **Whiteboard**.



Open the Whiteboard During a Meeting

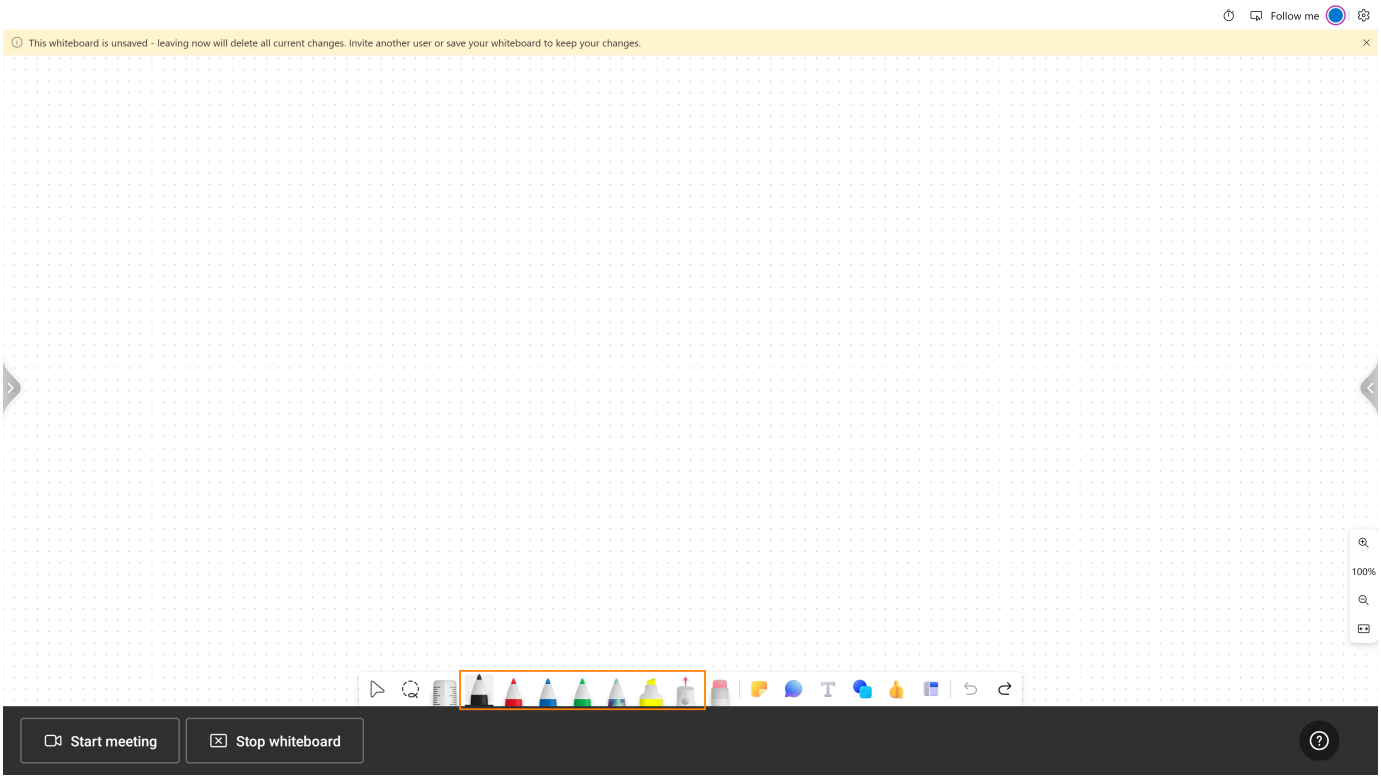
- During a meeting, tap  > **Microsoft Whiteboard**.

Pen

You can select different pens to write with and change the pen's line thickness and color.

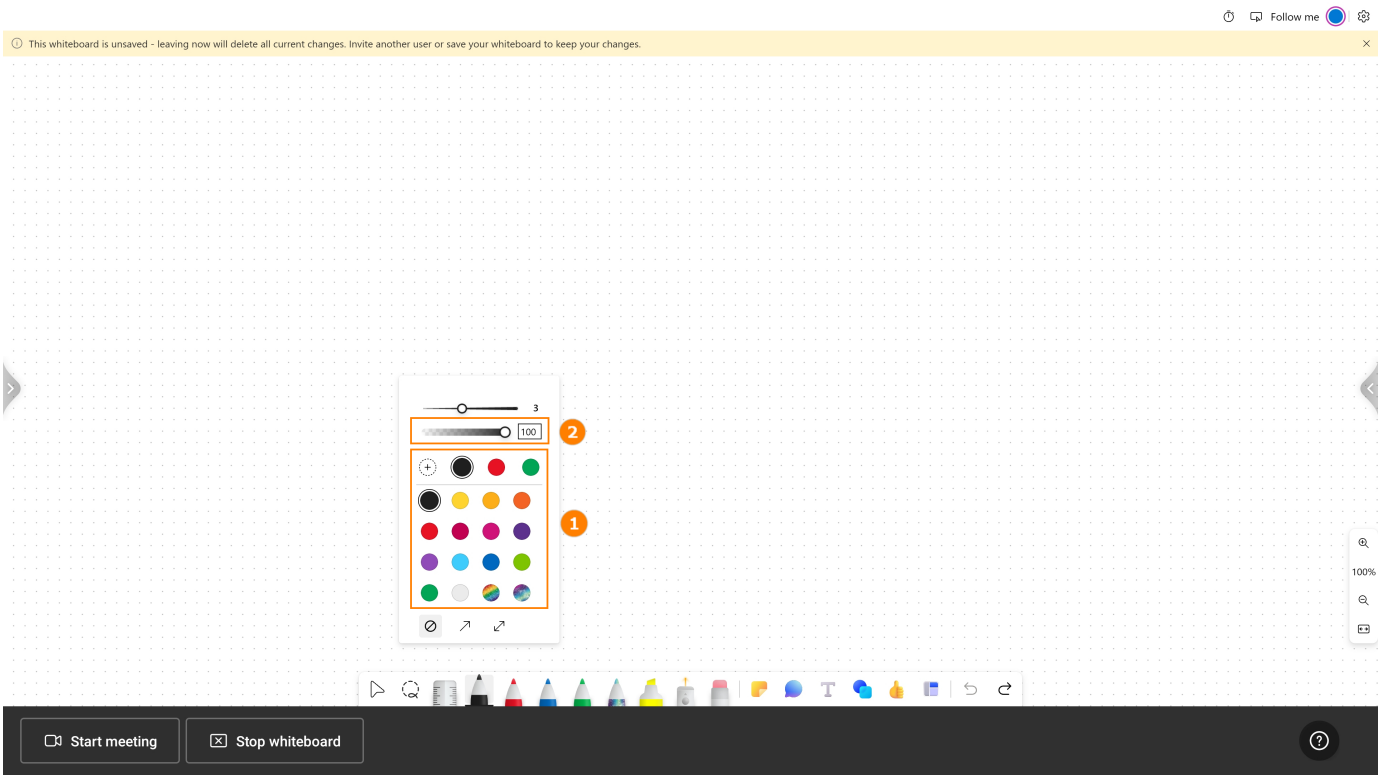
Writing

1. Open the whiteboard.
2. Select any pen to write.



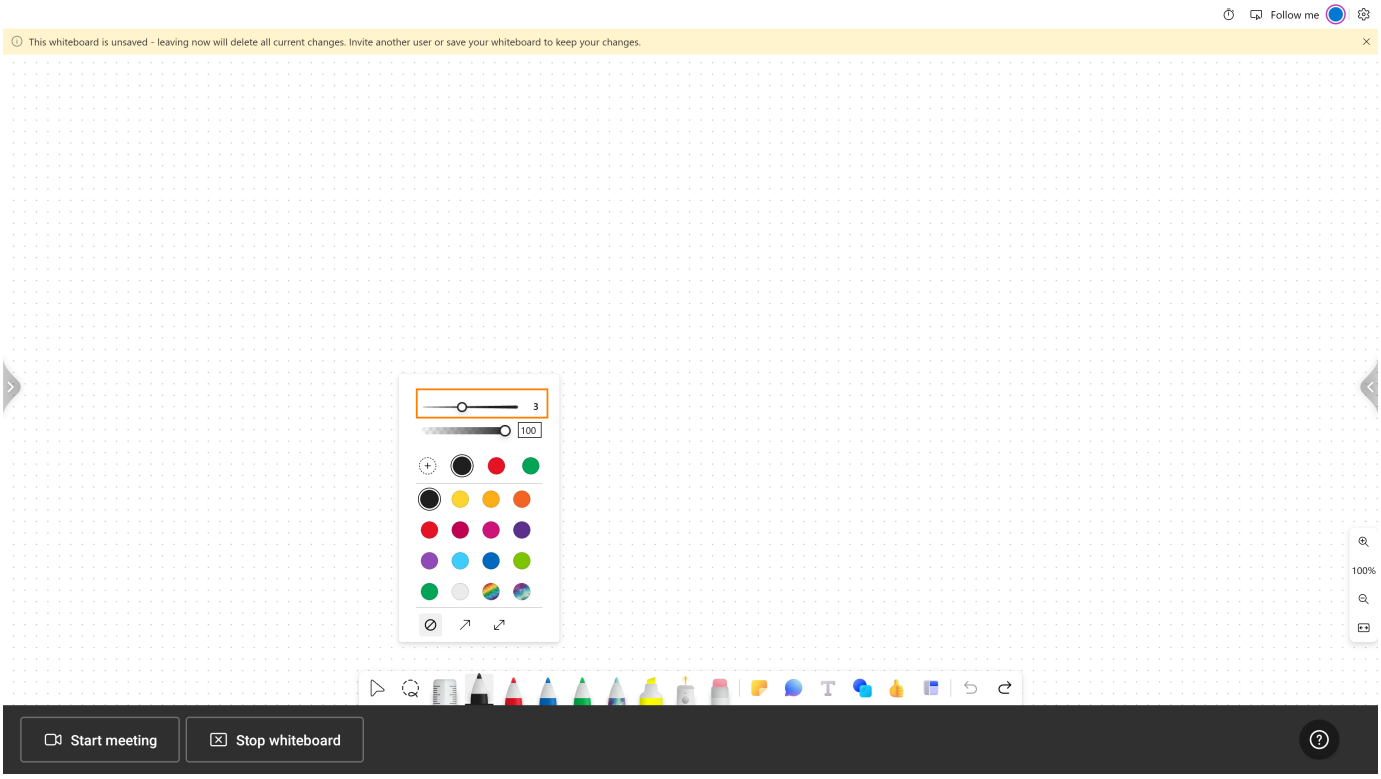
Change Pen Color

1. Open the whiteboard.
2. Tap any pen twice.
3. Choose different colors.



Adjust Pen Thickness

1. Open the whiteboard.
2. Tap any pen twice.
3. Adjust the thickness.

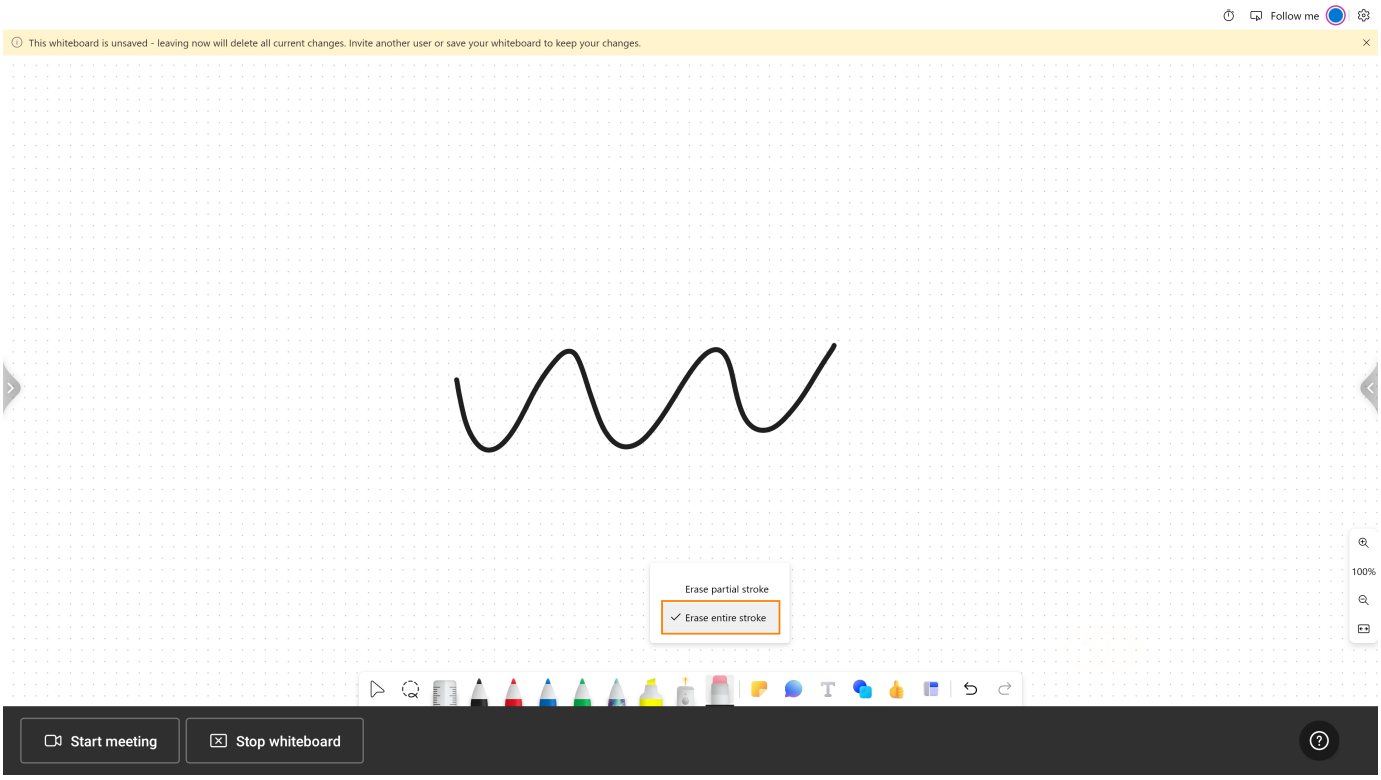


Eraser

You can select the **Eraser** tool and use your finger or the stylus's top end to erase your drawing or writing.

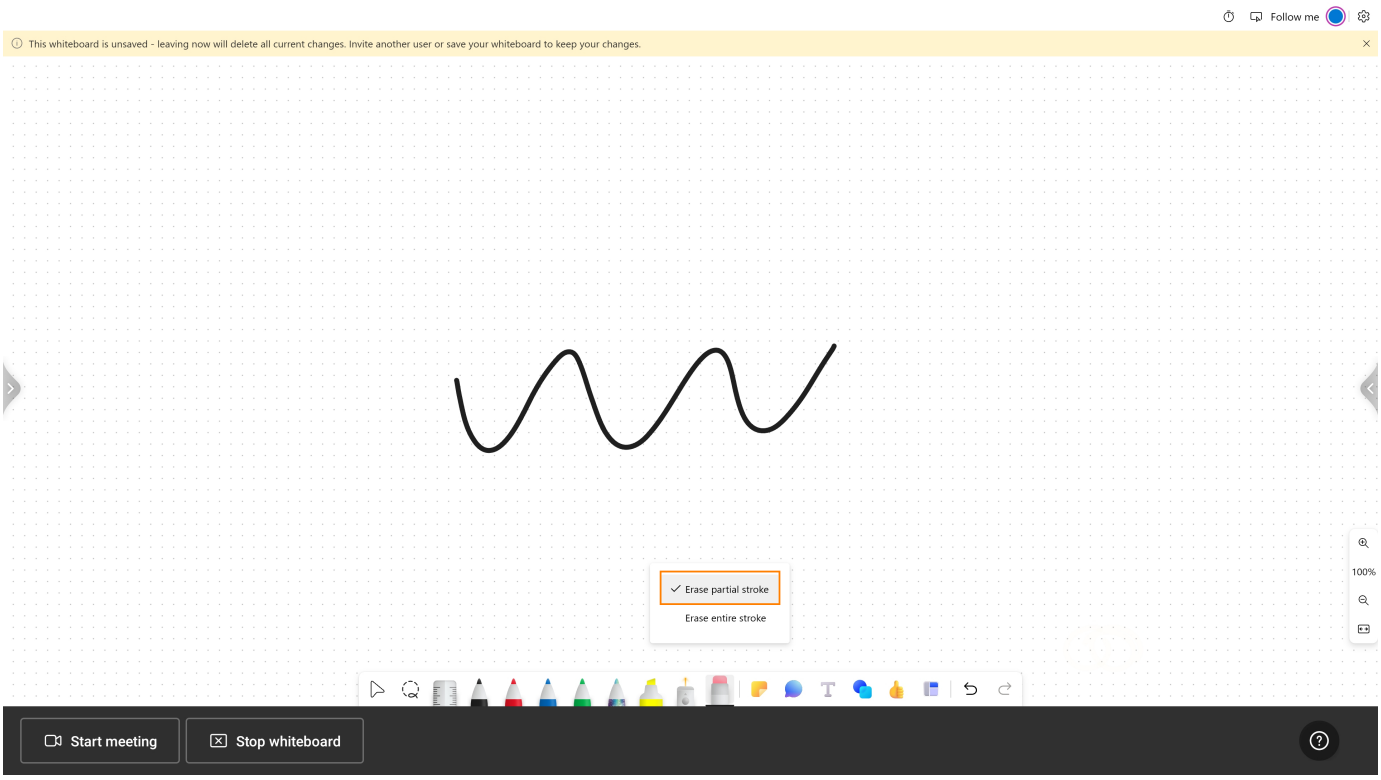
Erase All Strokes

1. Open the whiteboard.
2. Select the erase twice.
3. Select **Erase entire stroke**.



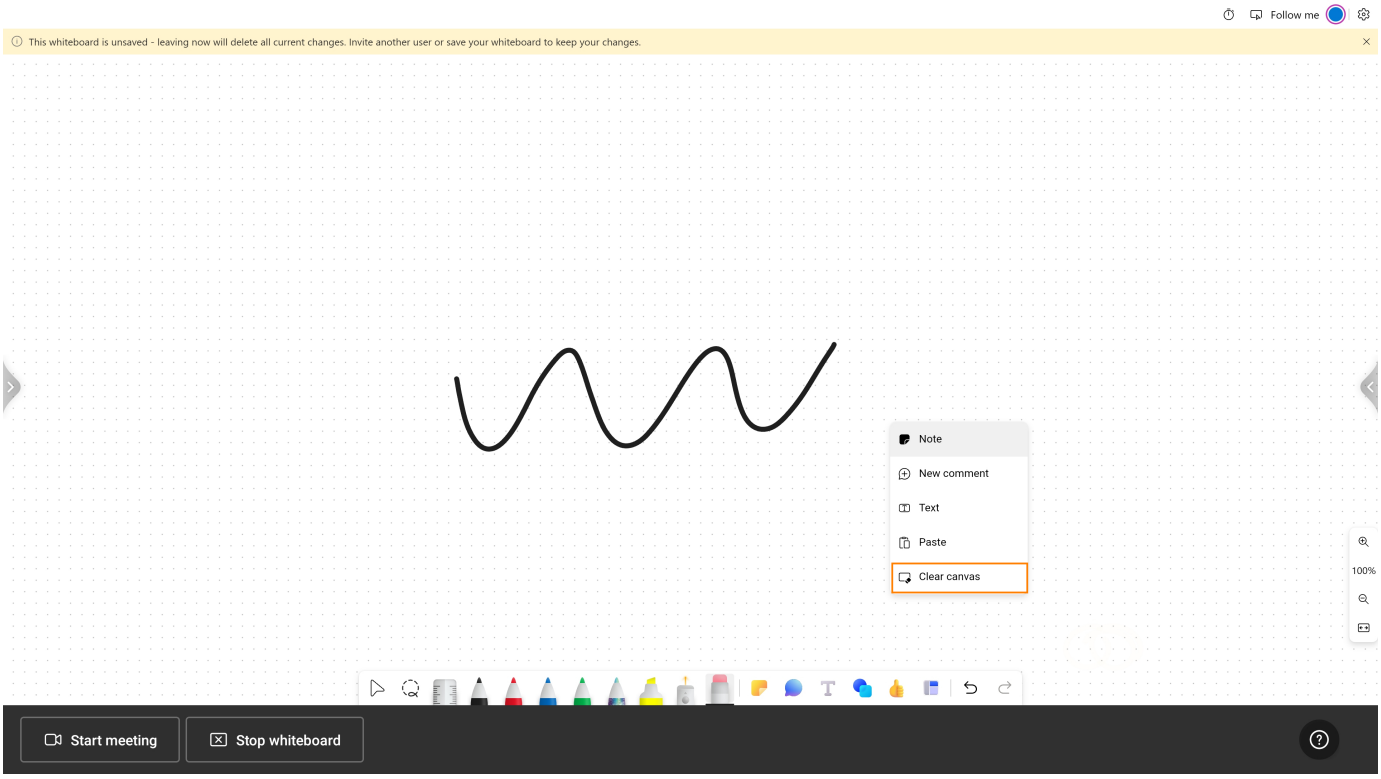
Erase Part of Stroke

1. Open the whiteboard.
2. Select the erase twice.
3. Select **Erase partial stroke**.



Clear Canvas

1. Open the whiteboard.
2. Tap and hold the blank area of the canvas.
3. Select **Clear canvas**.



Erase with Stylus End

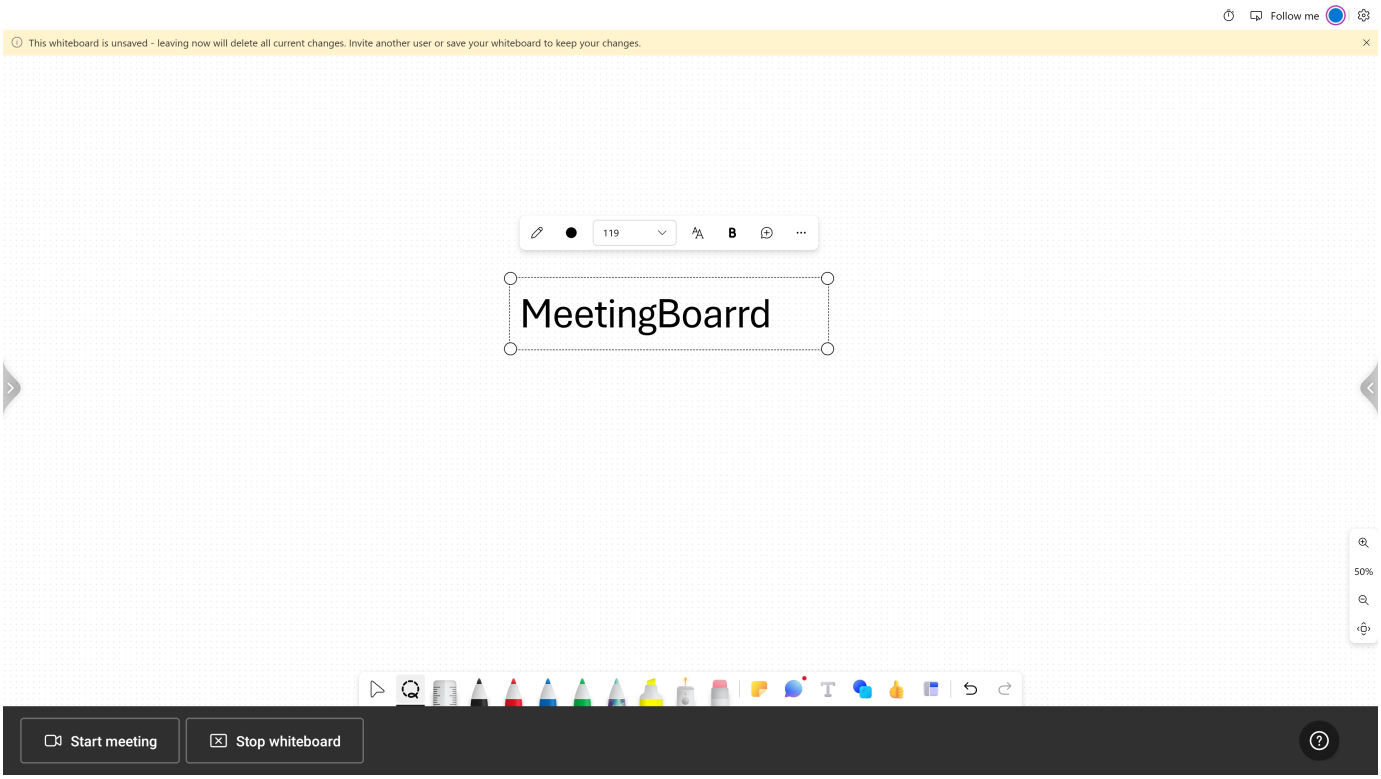
1. Open the whiteboard.
2. Select the erase twice.
3. Select **Erase partial stroke** or **Erase entire stroke**.
4. Erase with the stylus end.

Lasso

You can select the **Lasso** tool and use your finger or stylus to draw a selection around the ink strokes you want to move, zoom in, copy, or delete.

Circle Content

1. Open the whiteboard.
2. Select .
3. Circle the content with the stylus.



Move Content

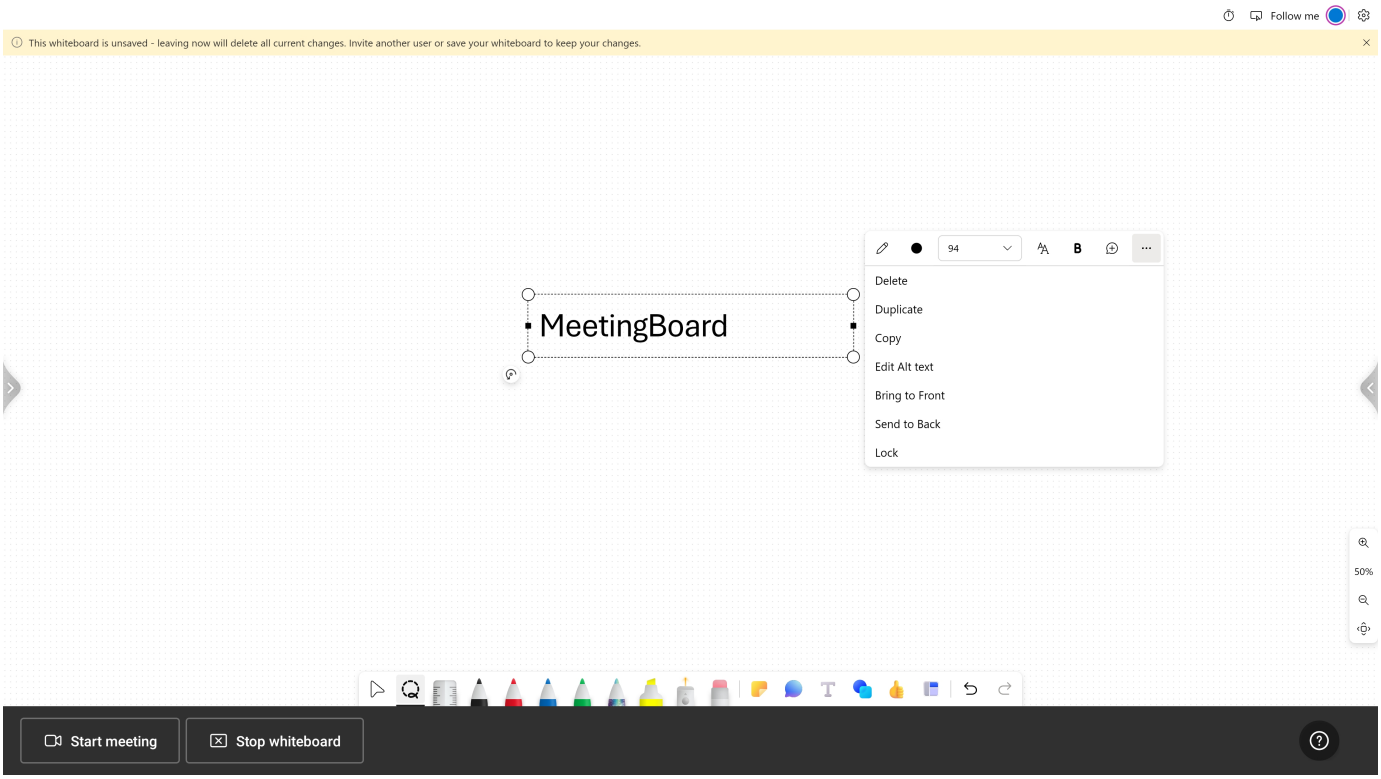
1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Use the stylus to drag the border to move.

Adjust Content Size

1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Use the stylus to resize the border.

Copy Content

1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Tap > **Copy**.



Delete Content

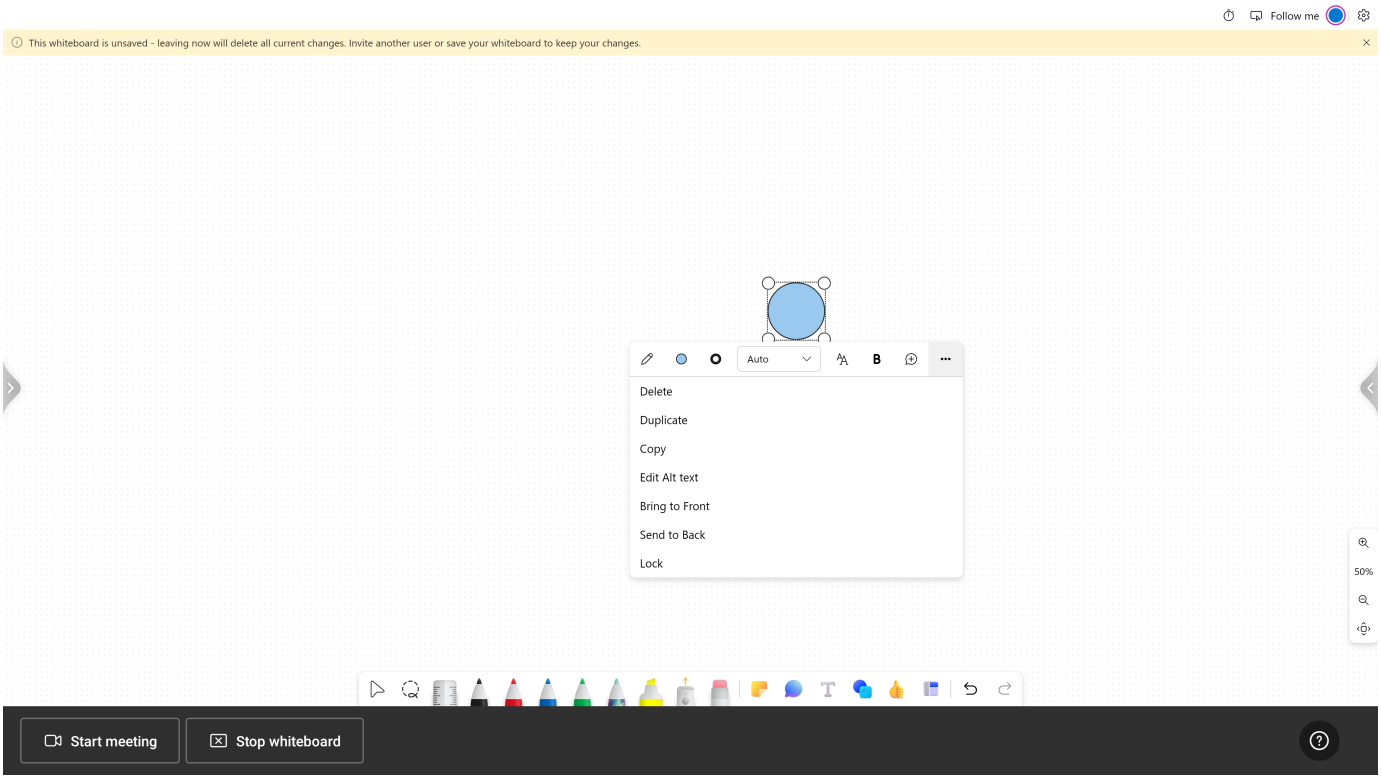
1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Tap > **Delete**.

Shape

You can select a shape you want to use from the shape library. It also supports drawing inked shapes. After turning on the inked shapes, the hand-drawn shapes on the whiteboard will be automatically converted into regular shapes.

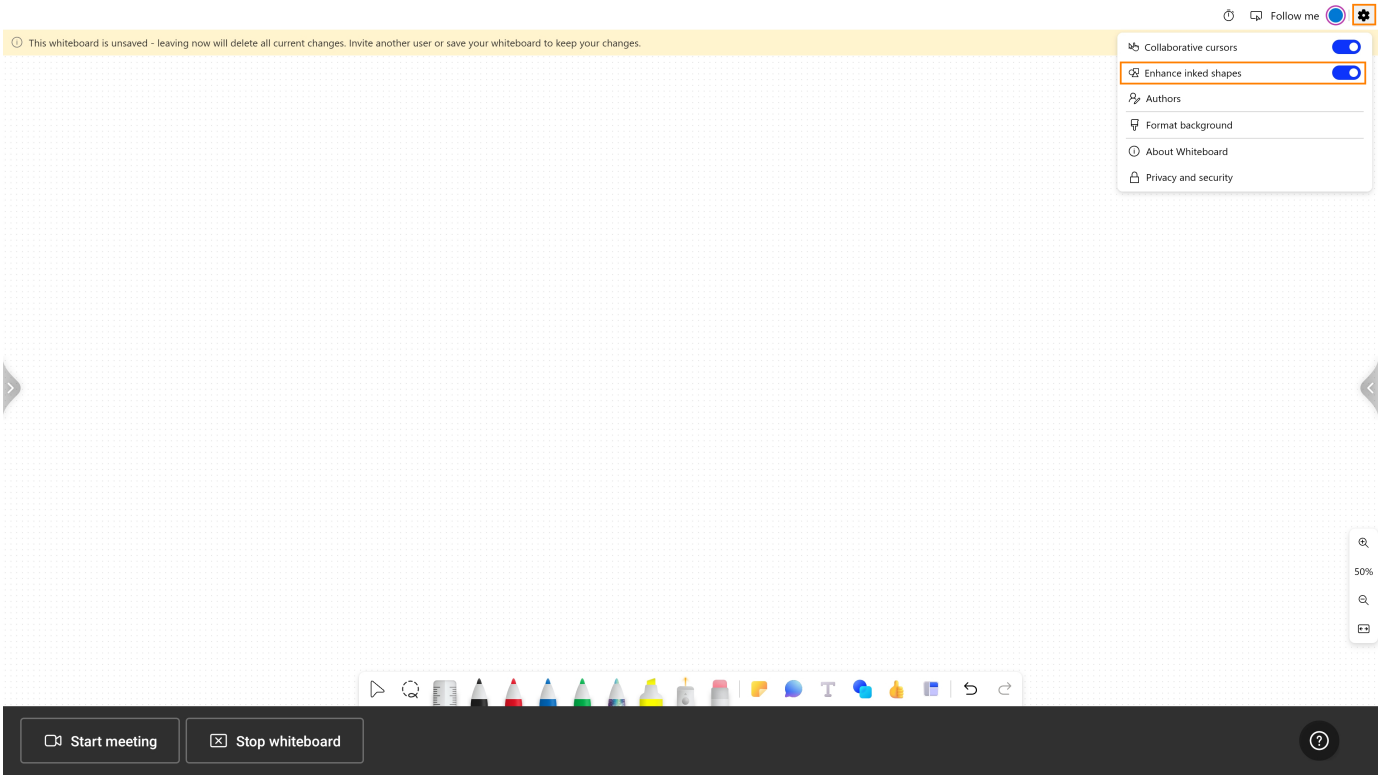
Library Shape

1. Open the whiteboard.
2. Select .
3. Tap the desired shape.
4. Tap and then copy, size, or change the color.



Inked Shape

1. Open the whiteboard.
2. Tap 
3. Turn on **Enhance inked shapes**.



4. Select the pen and draw.

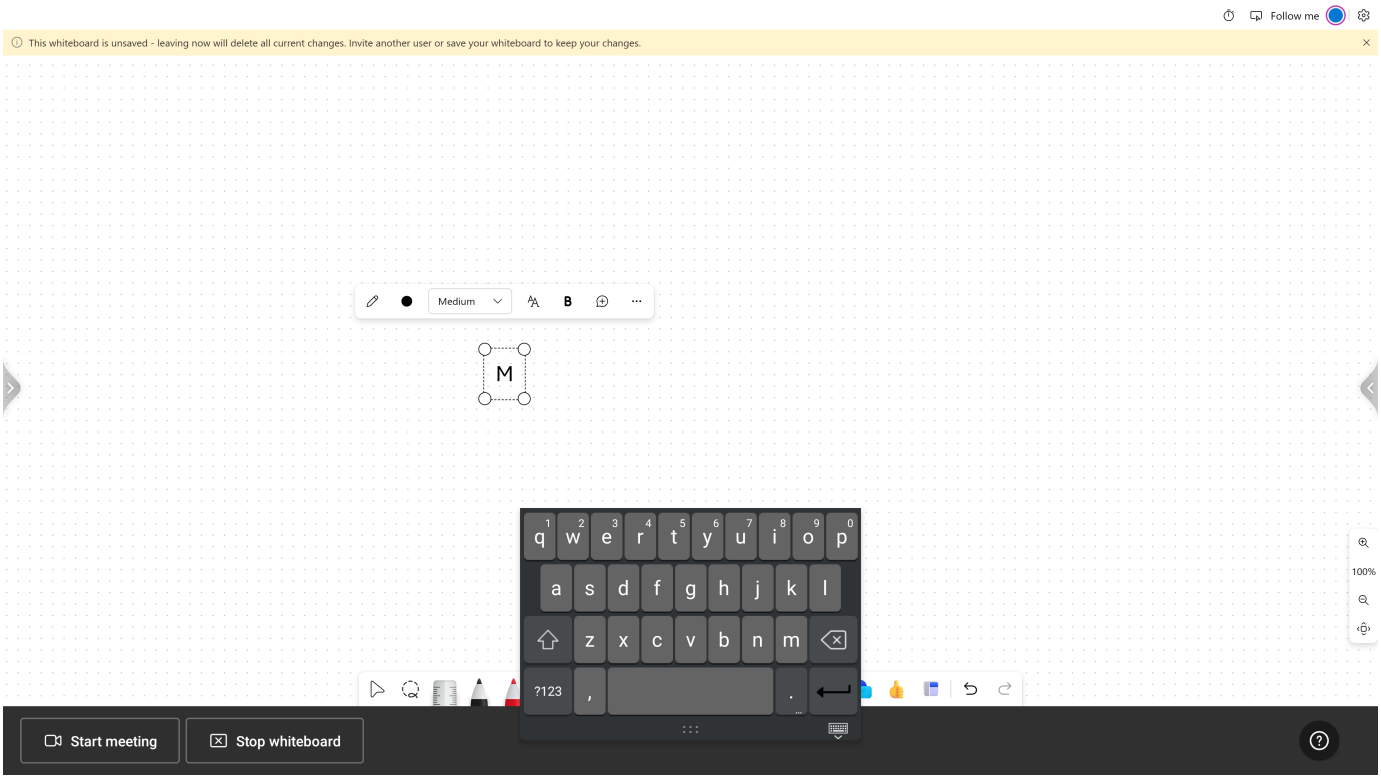
Text

You can add text anywhere on the whiteboard, change text color/position, or copy/delete text.

Add Text

Method 1: Add text to the menu bar.

1. Open the whiteboard.
2. Select T .
3. Type the text.

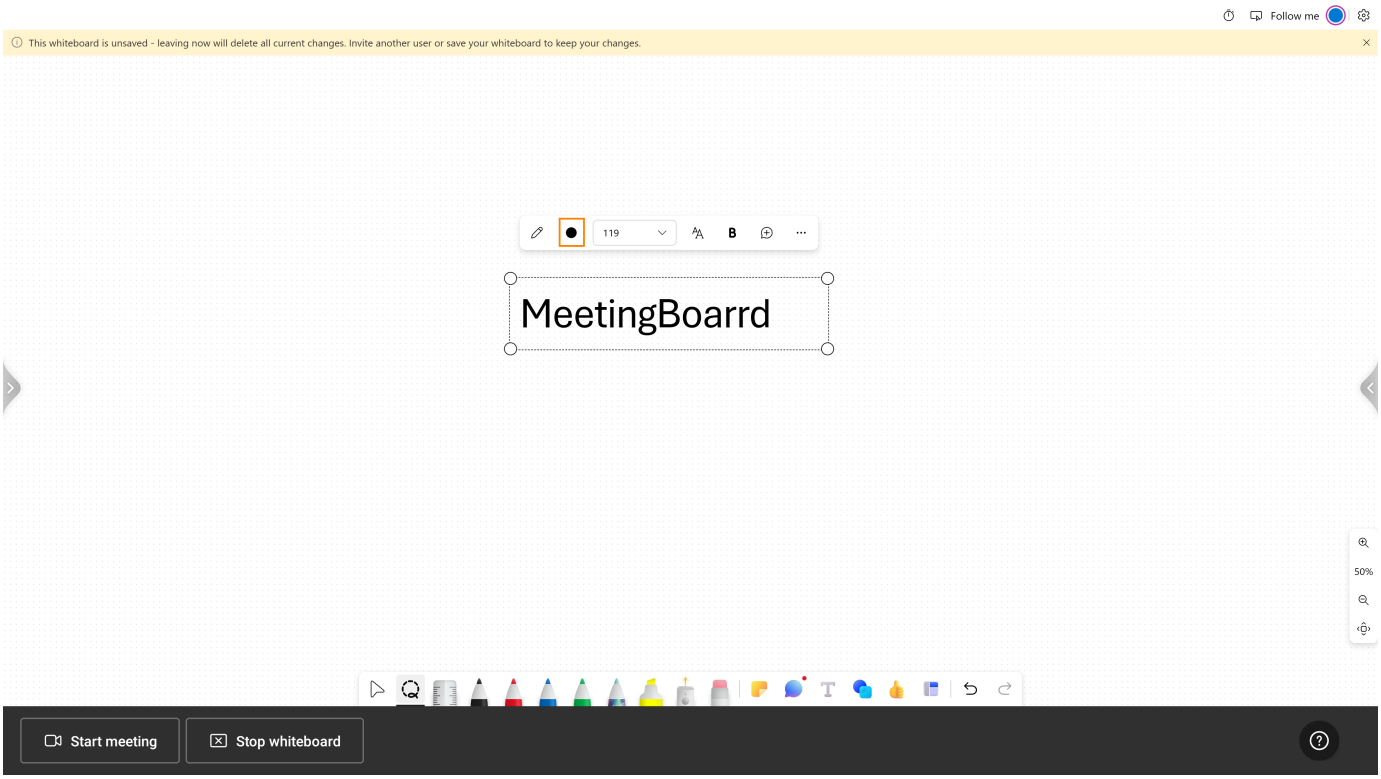


Method 2: Press and hold the canvas to add text.

1. Open the whiteboard.
2. Tap and hold the blank area of the canvas.
3. Select **Text**.
4. Type the text.

Change Text Color

1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Change the text color.



Copy Text

1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Tap > **Copy**.

Delete Text

1. Open the whiteboard.
2. Select .
3. Tap the content.
4. Tap > **Delete**.

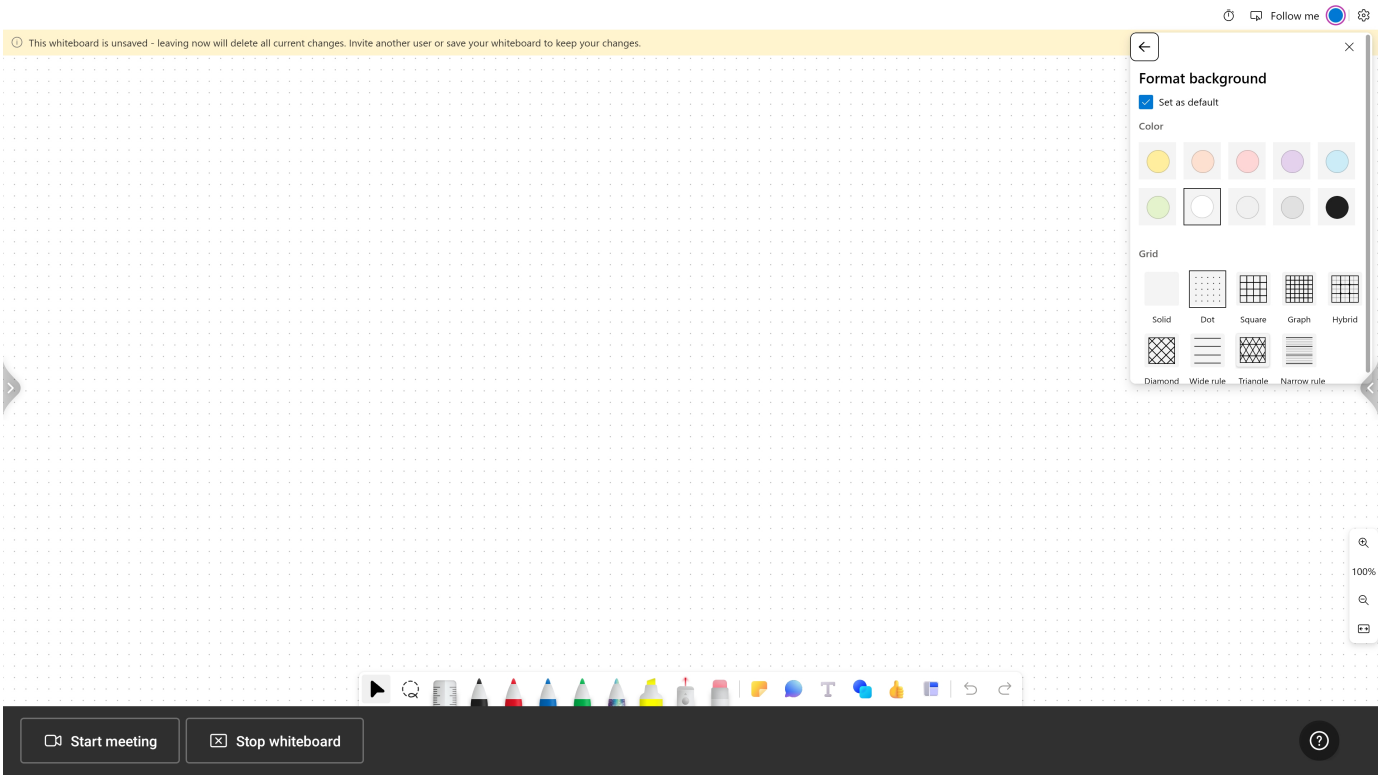
Canvas

You can select different canvas backgrounds for writing. Also, you can move the canvas with one finger or zoom the canvas in or out with two fingers.

Change Canvas Background

You can change the background color and grid type of the canvas.

1. Open the whiteboard.
2. Select > **Format background**.
3. Adjust the color and grid type of the canvas.



Move Canvas

1. Open the whiteboard.
2. Tap .
3. Move the canvas with one finger.

Zoom Canvas

1. Open the whiteboard.
2. Tap .
3. Zoom the canvas in or out with two fingers.

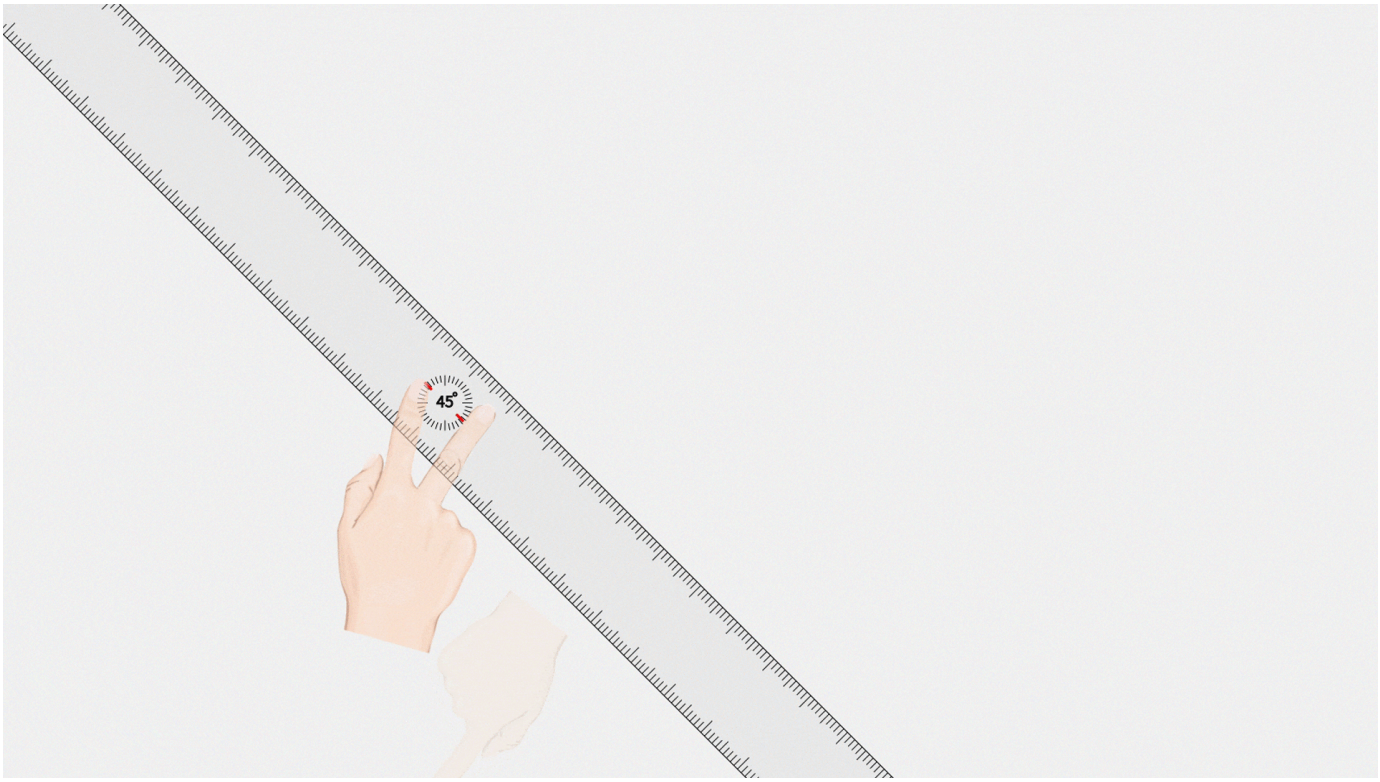
Ruler

You can use the ruler to draw straight lines at any angle on the whiteboard.

Change Ruler Angle

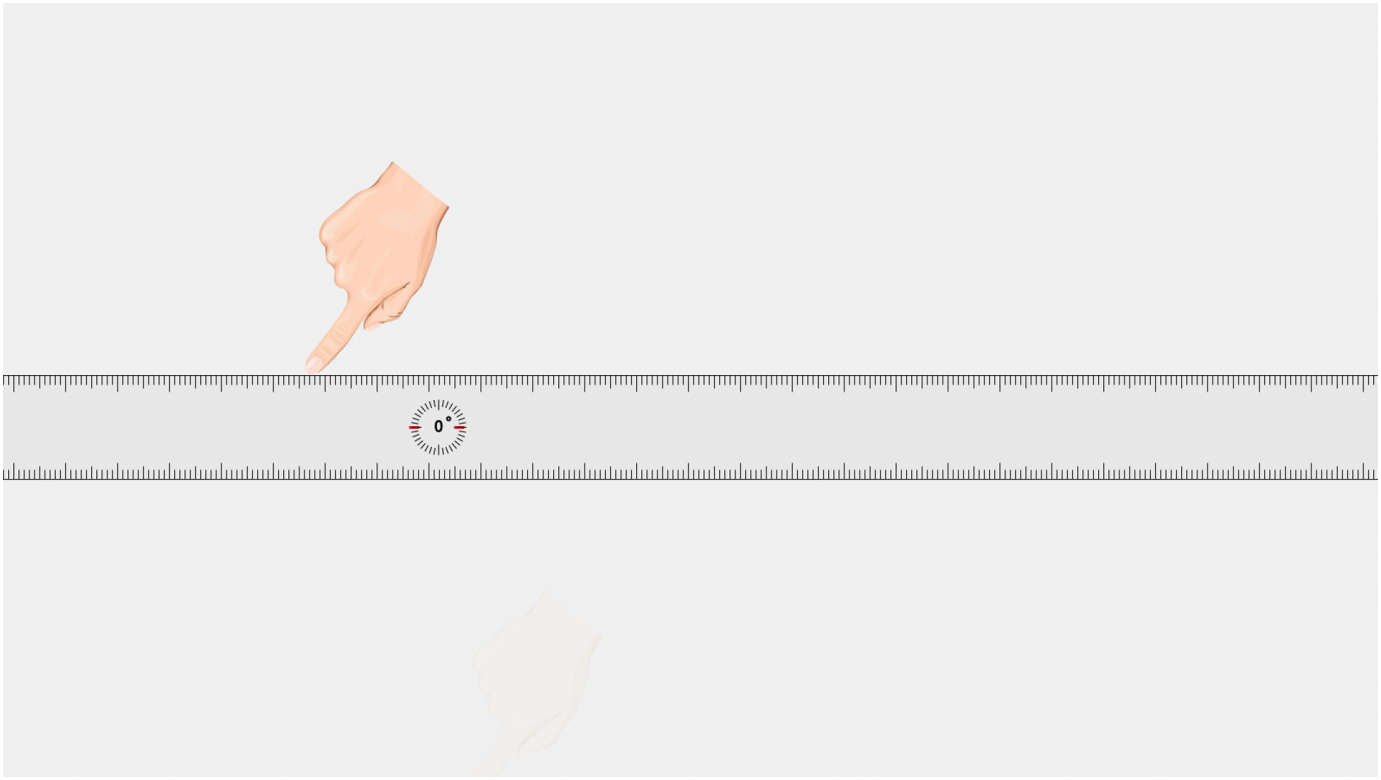
1. Open the whiteboard.
2. Select .

3. Use two fingers to adjust the angle of the ruler, and the angle value is displayed in the center of the ruler.



Line drawing

1. Open the whiteboard.
2. Select .
3. Adjust the angle of the ruler to 0°.
4. Select the pen and use the ruler to draw a straight line.



6.

Whiteboard in Zoom

You can open the Zoom whiteboard to capture ideas, collaborate with others, and boost meeting efficiency.

On the right menu pane, you can select the feature you want to use to view its operation instructions.

Open Whiteboard

Open the Local Whiteboard

- On the Zoom home page, tap **Whiteboard** to create a whiteboard.

> This article mainly introduces the classic whiteboard. For information about the other one, refer to Using the Zoom Whiteboard.

Open the Whiteboard During a Meeting

- During a meeting, select the whiteboard button at the bottom to open a whiteboard.

Pen

You can select different pens to write with and change the pen color.

Writing

1. Open the whiteboard.
2. Tap the pen button on the left to start writing.

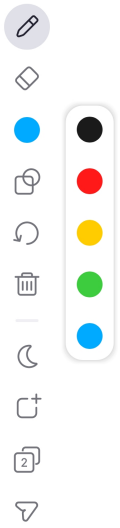


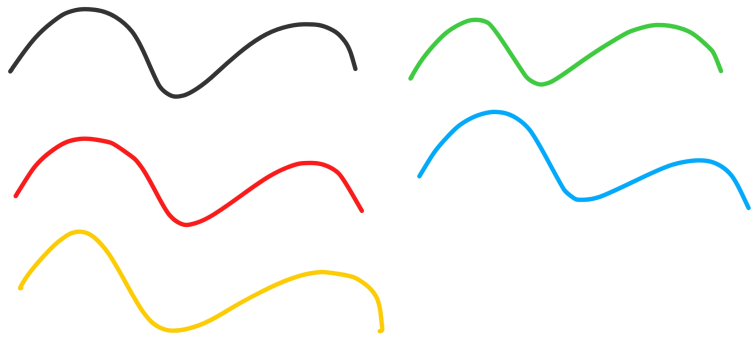


Change Pen Color

You can choose different colors for the pen to write.

1. Open the whiteboard.
2. Tap the color button.
3. Choose different colors.







Adjust Pen Thickness

You can adjust the thickness of the pen.

1. Open the whiteboard.
2. Tap  .
3. Adjust the thickness.

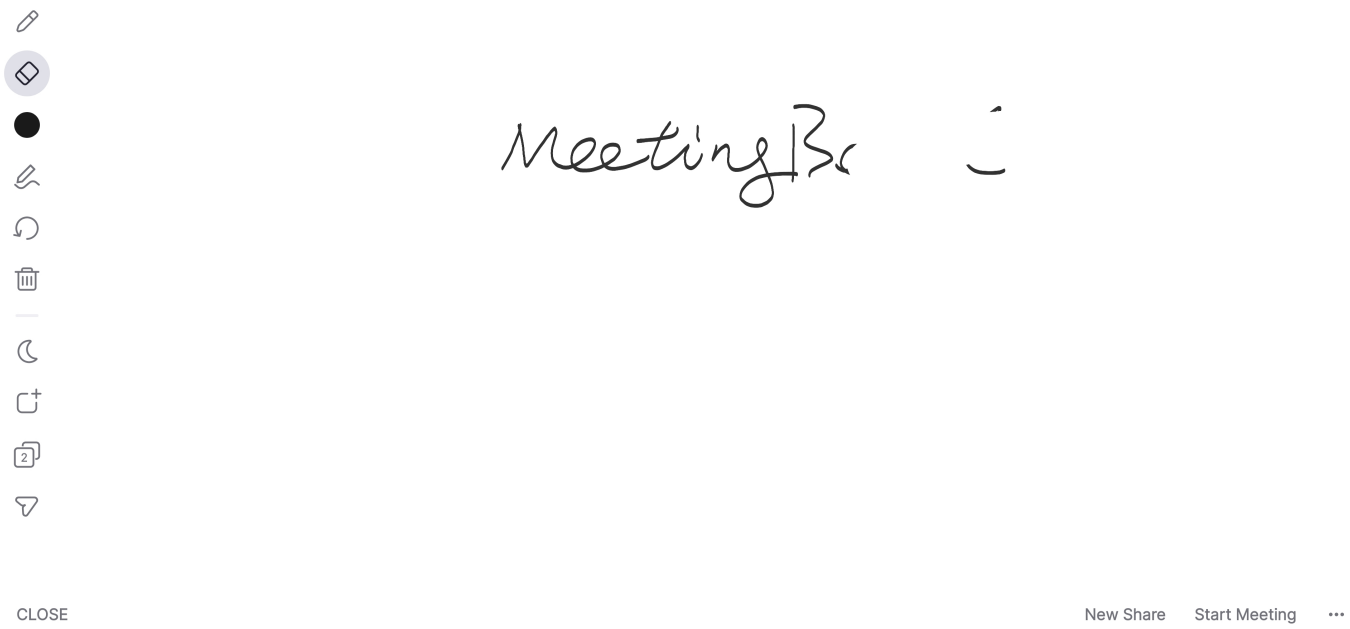


Eraser

You can select the eraser tool and use your finger or the stylus's top end to erase your drawing or writing.

Erase Part of Stroke

1. Open the whiteboard.
2. Select the eraser button.
3. Erase the contents with your fingertip or the stylus's top end.



Clear All Contents

1. Open the whiteboard.

2. Tap to clear all your whiteboard contents.

Redo

1. Open the whiteboard.

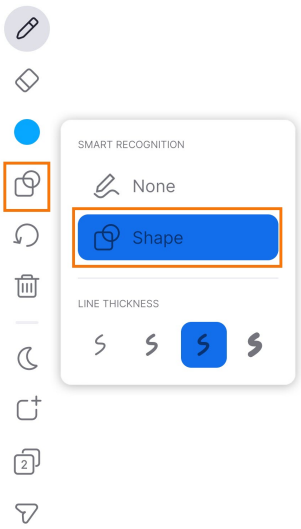
2. Tap the redo button to return to your last operations.





Inked Shape

1. Open the whiteboard.
2. Tap , and tap **Shape**.





3. Draw a shape on the whiteboard. After you enable the feature, the irregular shapes will be modified into regular shapes.

Canvas Night Mode

You can change your canvas background color to the dark one.

1. Open the whiteboard.
2. Tap the moon button. The canvas color changes.



Whiteboard Page

You can add a whiteboard page and select the added to page you want to edit.

Add Page

1. Open the whiteboard.
2. Tap to add pages. The added page number displays below the button.



CLOSE New Share Start Meeting

Content Sharing Methods

Content Sharing Methods

To see which content sharing methods are supported by each MeetingBoard model, refer to Rooms Supported Features List for details.

Maximum Content Sharing Resolution

Out-of-Meeting:

Device/Interface	Teams	Zoom	General Mode (BYOM)
WPP30 USB-A	1080P30	1080P30	1080P30
WPP30 USB-C	4K30	4K30	4K30
PA20 (USB-A)	1080P30	1080P30	1080P30
PA20 (USB-C)	4K30	4K30	4K30
VCH51	4K30	4K30	4K30
HDMI IN	4K30	4K30	4K60
CTP25	4K30	4K30	4K30
AirPlay	1080P30	1080P30	1080P30
Miracast	1080P30	1080P30	1080P30

In-Meeting:

Device/Interface	Teams	Zoom	SIP/H323 (In General Mode (BYOM))
WPP30 USB-A	1080P15	1080P15	1080P30
WPP30 USB-C	1080P15	1080P15	4K15
PA20 USB-A	1080P15	1080P15	1080P30
PA20 USB-C	1080P15	1080P15	4K15
VCH51	1080P15	1080P15	4K15
HDMI IN	1080P30	1080P30	4K15
CTP25	1080P15	1080P15	4K15
AirPlay	1080P15	1080P15	1080P30
Miracast	1080P15	1080P15	1080P30

Wireless Content Sharing

Introduction

MeetingBoard Pro supports content sharing with Yealink Wireless Presentation Pod. For more information about Yealink Wireless Presentation Pod, refer to Rooms Product Family.

Before You Begin

- Compatibility between different Yealink MeetingBoard and Yealink Wireless Presentation Pod models may vary. For more information, refer to the Rooms Accessories Compatibility Lists.
- Log in to your Microsoft Teams or Zoom account on MeetingBoard Pro.
- Update your MeetingBoard Pro to the latest version.
- Access MeetingBoard Pro web user interface, go to **System** > **ScreenCast**, and turn on **Wireless Presentation Pod**.

For supported operating systems, refer to the Yealink Wireless Presentation Pod datasheets.

Pair Yealink Wireless Presentation Pod (WPP) with MeetingBoard Pro

Before you begin

For Microsoft Teams: On the home screen, turn on **Wireless AP** in **More** > **Settings** > **Device Settings** > **Network** > **Wireless AP**.

For Zoom: On the home screen, turn on **Wireless AP** in **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**.

To pair Yealink Wireless Presentation Pod (WPP) with MeetingBoard Pro

1. Connect Yealink Wireless Presentation Pod to the USB-A port of MeetingBoard Pro.
2. Disconnect Yealink Wireless Presentation Pod when the display device prompts that Yealink Wireless Presentation Pod is paired successfully.

Start Content Sharing Using USB-C Port

Before you begin

For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

To start content sharing using USB-C port

- Connect Yealink Wireless Presentation Pod to the PC's USB-C port. The content sharing will start automatically.

Start Content Sharing Using USB-A Port

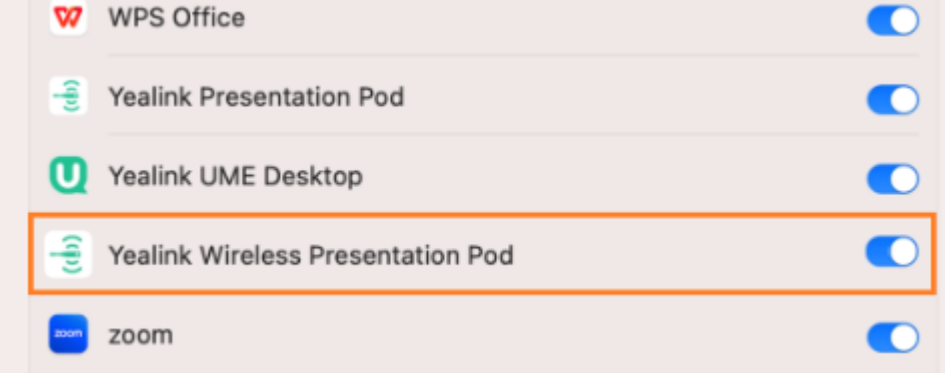
Before you begin

For Microsoft Teams: On the home screen, turn on **Enable HDMI content sharing** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

To start content sharing using USB-A port

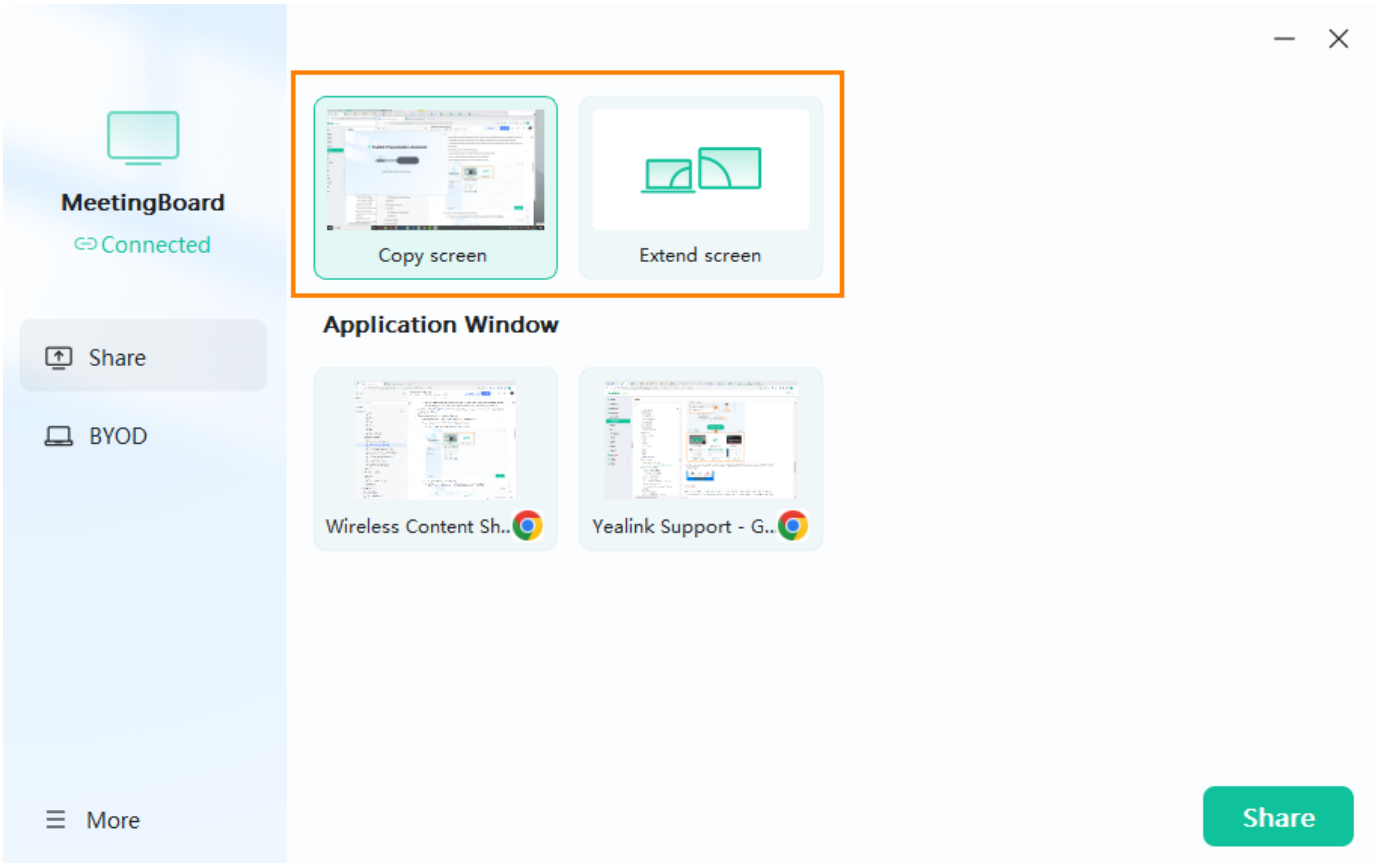
1. Connect Yealink Wireless Presentation Pod to the PC's USB-A port.
2. If you are using Yealink Wireless Presentation Pod for the first time, you need to start Yealink Wireless Presentation Pod after inserting it into your computer.
   - **Windows OS**: To start Yealink Wireless Presentation Pod, go to **My Computer** and double-click the **Yealink Pod**.

- **macOS**:
  i. Go to the top-left corner of the Mac screen and select **System Preferences** > **Security & Privacy** > **Screen Recording** to turn on Yealink Wireless Presentation Pod.



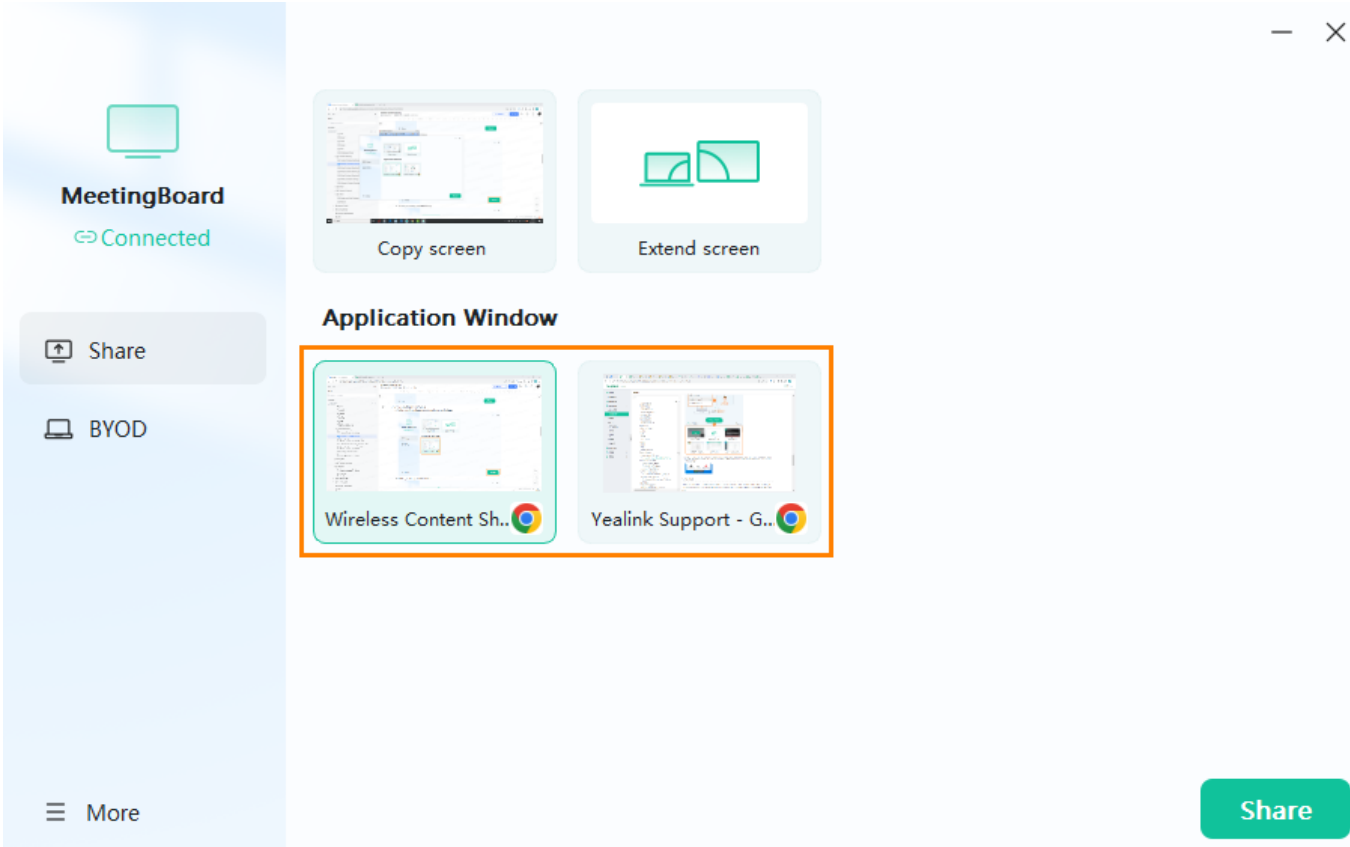
  ii. To start Yealink Wireless Presentation Pod, double-click the Yealink Wireless Presentation Pod icon on the desktop, and then double-click the Yealink Presentation Pod in the pop-up window.

3. If the firmware of Yealink Wireless Presentation Pod is different from the endpoint, the PC will prompt you to update the firmware.
4. To start content sharing, do one of the following:
   - Press the presentation button of Yealink Wireless Presentation Pod.
   - To share via the Yealink Wireless Presentation Pod software:
     i. Select the display mode: copy screen or extend screen.

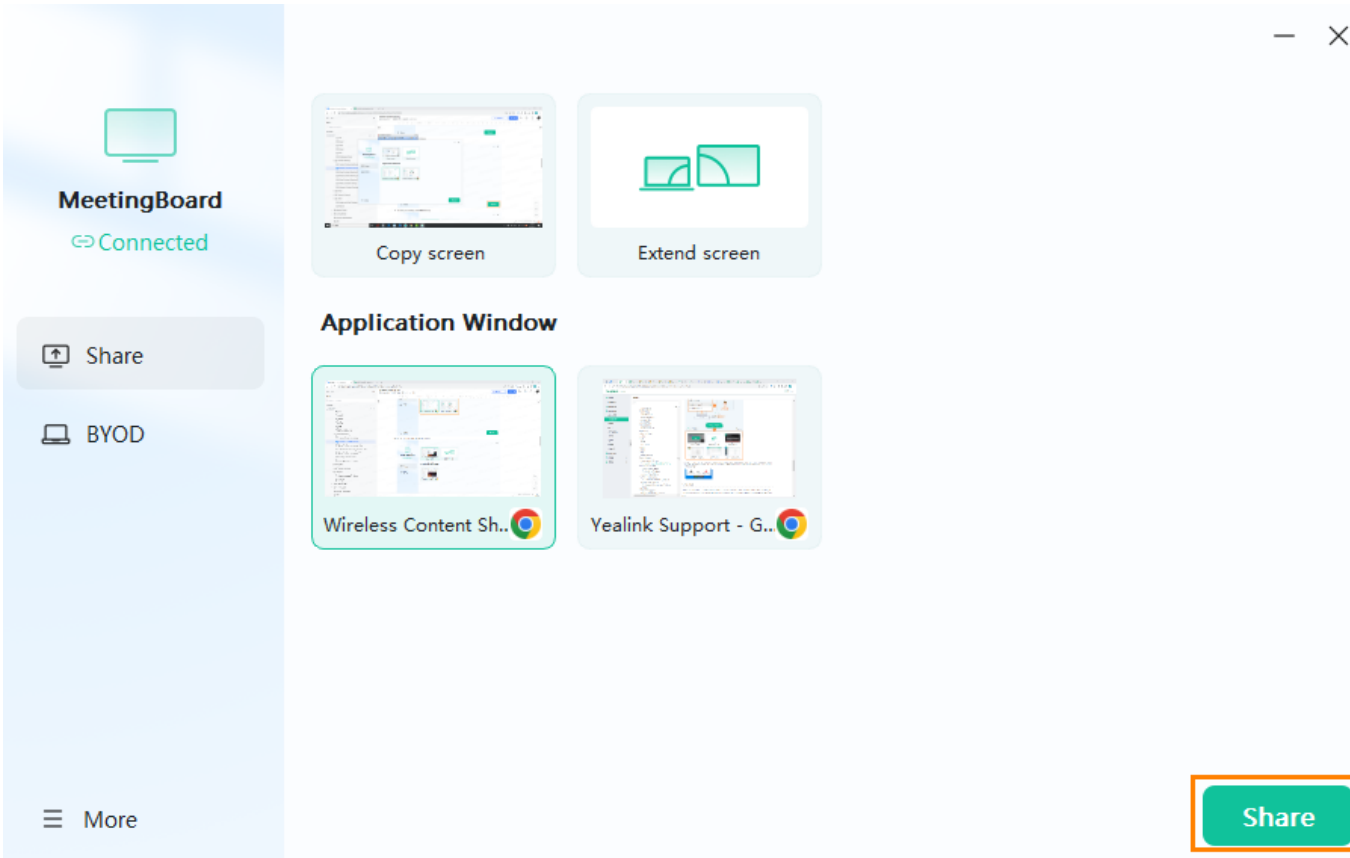


ii. Do one of the following to start sharing:

- To share a running application, select the application and click **Share**.



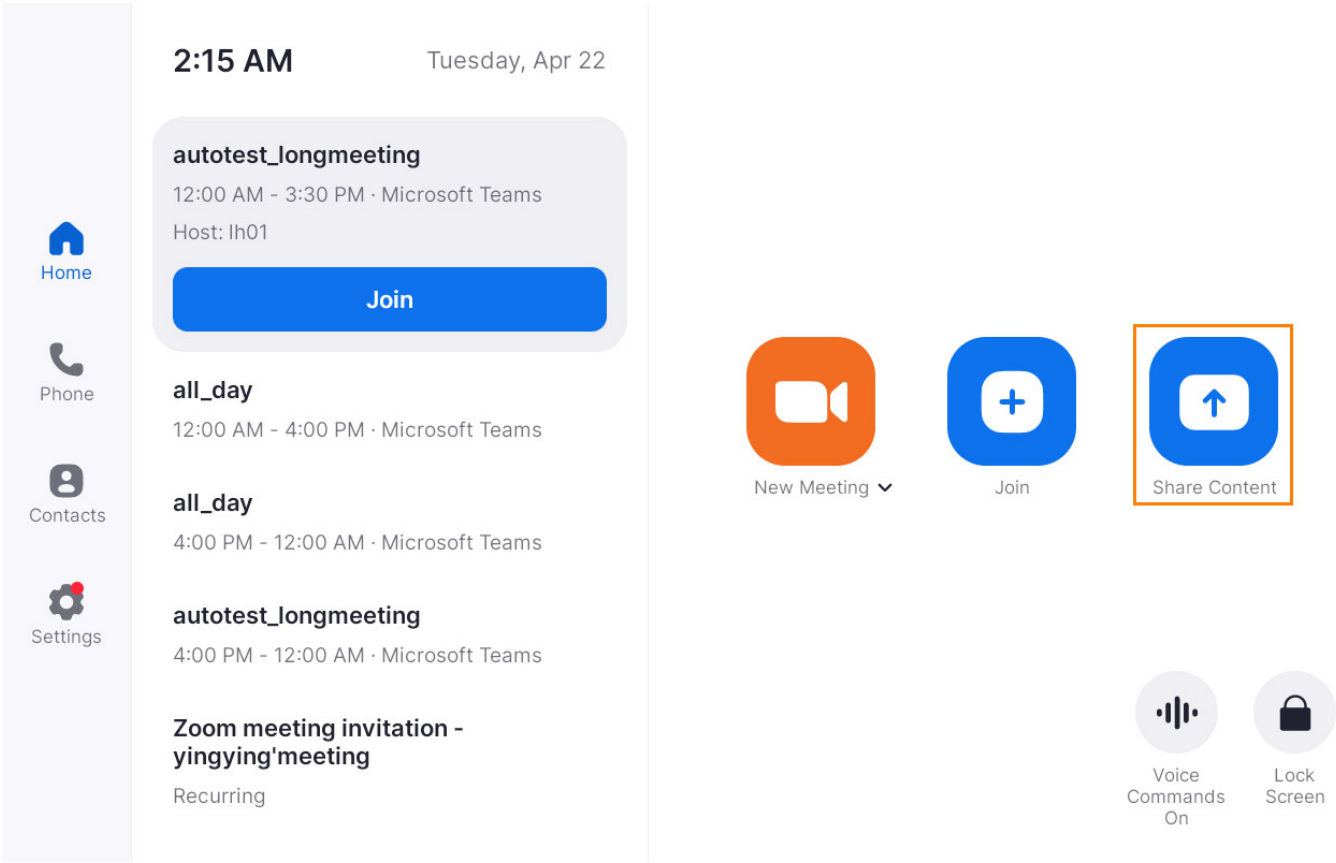
- To share your desktop, click **Share** directly.



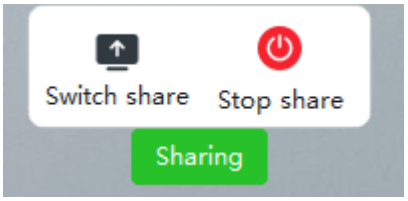
- For Microsoft Teams: To share via Yealink CTP Touch Panel, tap **Share** on the home screen.



- For Zoom: To share via Yealink CTP Touch Panel, tap **Share Content** on the home screen.



5. Optional: During content sharing, you can switch the shared content by accessing the screen sharing options in the status bar at the top of your computer screen.



Share Audio

The Yealink Wireless Presentation Pod transmits all system audio output from your device. For example, if you have application audio notifications enabled during content sharing, participants hear these notification sounds together with the content audio.

To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

Before you begin

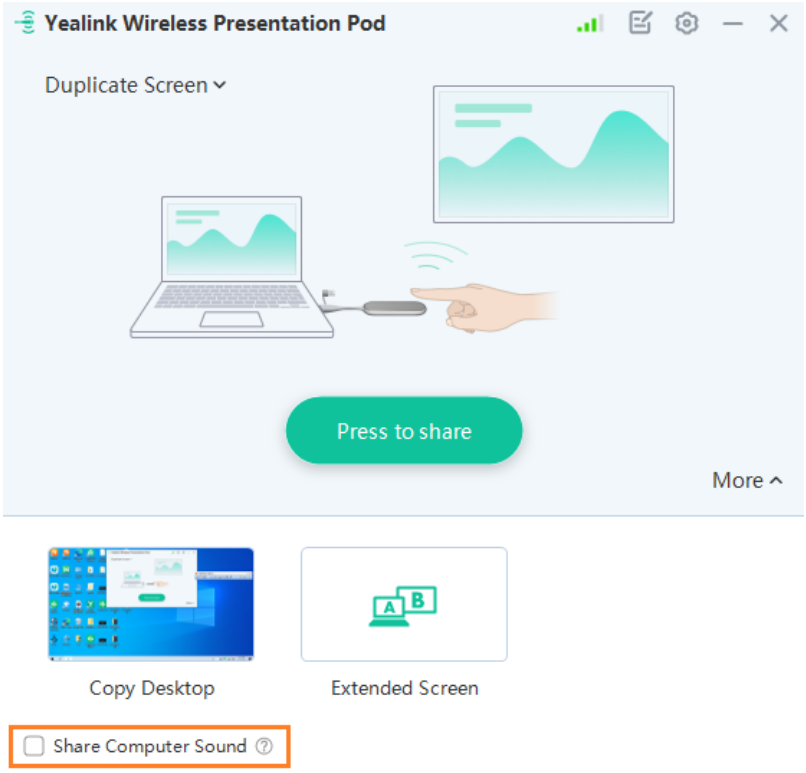
For Microsoft Teams: On the home screen, turn on **Include Audio** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

To share audio

- **For WPP30/PA20**: Audio sharing is enabled by default. If the audio is not successfully played on MeetingBoard Pro, please check if your computer is set to use the MeetingBoard Pro speaker

(Yealink Audio).

- **For WPP20**: Click **More** and turn on **Share Computer Sound** to enable audio sharing in the Yealink Wireless Presentation Pod software.



Select the Display Mode

In Yealink Wireless Presentation Pod software, select the display mode:

- **Copy screen**: The screen connected to MeetingBoard Pro and the shared PC screen display the same content. When operating on the PC, the screen connected to MeetingBoard Pro changes synchronously.
- **Extend screen**: The screen connected to MeetingBoard Pro and the shared PC forms a complete screen, and you can use the mouse to operate the two screens.
  Extended screen support is as follows:

	Windows OS	macOS
WPP30/PA20 USB-C Port	√	√
WPP30/PA20 USB-A Port	√	×
WPP20 USB-C Port	√	×
WPP20 USB-A Port	√	×

To select the display mode

6. In the Yealink Wireless Presentation Pod software, select copy screen or extend screen.

7. If Yealink Wireless Presentation Pod detects that the extended screen driver is not installed on the current PC or the driver needs to be updated, the following prompt window will pop up. Click **Install** to install an additional driver to use the extended screen.

Stop Content Sharing

Do one of the following:

- Press the presentation button of Yealink Wireless Presentation Pod again.
- Click **Stop share** in the status bar at the top of your computer screen.
- Click **Stop Sharing** on Yealink CTP Touch Panel or MeetingBoard Pro.

LED Status

For more information, refer to WPP30 or PA20.

Wired Content Sharing (VCH51 & VCH51 Pro)

Introduction

Connect MeetingBoard Pro to a PC via Yealink VCH Sharing Box for content sharing. For more information about Yealink VCH Sharing Box, refer to Rooms Product Family.

> If multiple screens are being shared simultaneously, the content of the previous screen sharing will be replaced by the content of the later one (regardless of whether it is wired or wireless screen sharing).

Before You Begin

- For Yealink VCH Sharing Box compatibility with MeetingBoard Pro, refer to Rooms Accessories Compatibility Lists.
- For the supported content sharing modes of each MeetingBoard Pro, refer to Rooms Supported Features List.
- Log in to your Microsoft Teams or Zoom account on MeetingBoard Pro.
- Ensure that your PC has a Type-C port or an HDMI port.
- Use the cable included in the package. (USB cables designed for charging may not support data transfer.)
- Update your MeetingBoard Pro to the latest version.
- Access the MeetingBoard Pro web user interface, go to **System** > **ScreenCast,** and turn on **Wired Sharing**.

Share Content via VCH Sharing Box

Share via VCH51

Before you begin

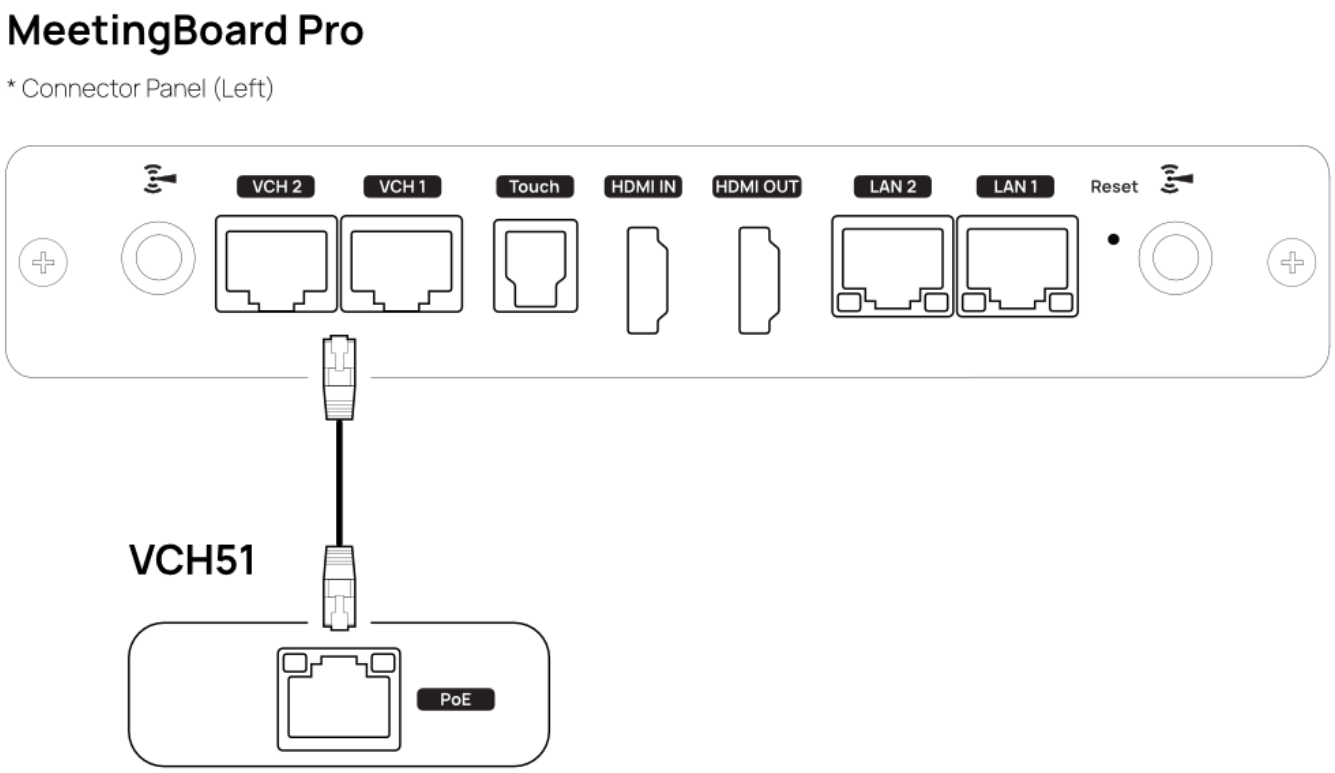
For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

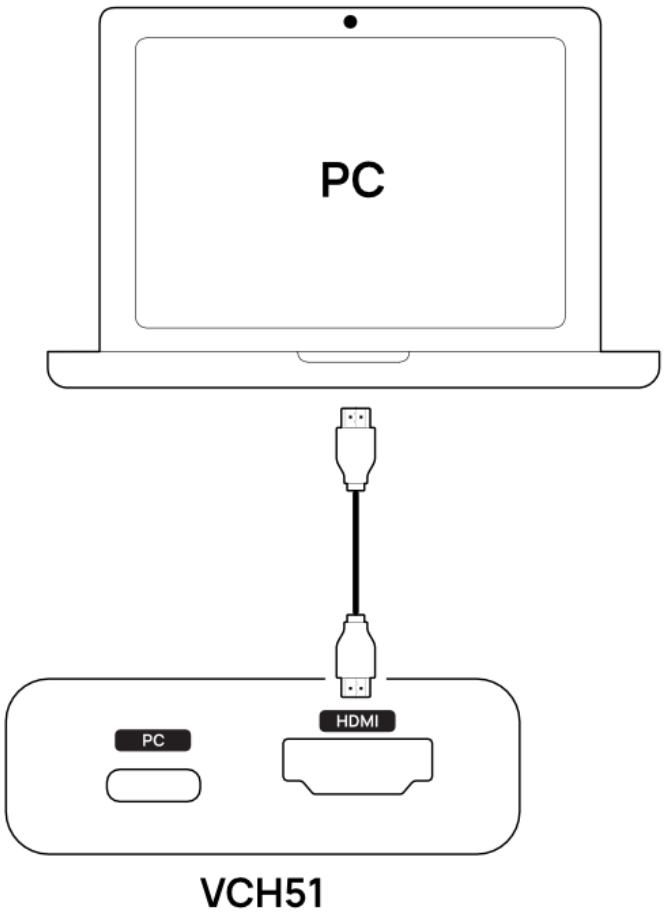
1. Connect the VCH51 to the MeetingBoard Pro directly with a network cable.

> If the VCH port of MeetingBoard Pro is connected to other accessories, connect a PoE switch to

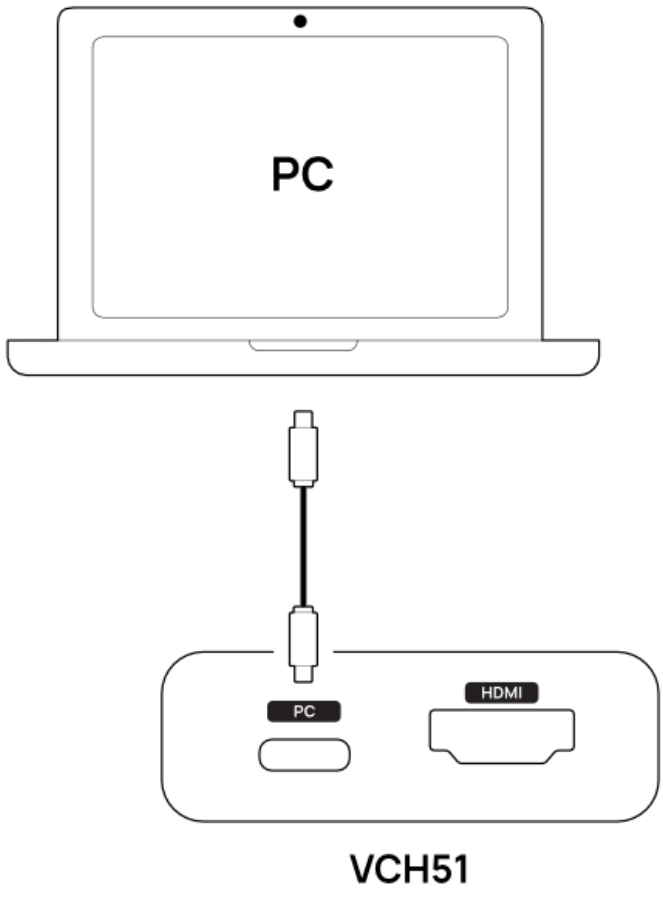
the VCH port of MeetingBoard Pro, and then connect VCH51 and other accessories to the switch.



2. Connect VCH51 to PC. MeetingBoard Pro automatically shares content once it is connected.
   - Method 1: Connect the VCH51 to the PC with an HDMI cable.



- Method 2: Connect the VCH51 to the PC with a USB-C cable.



Share via VCH51 Pro

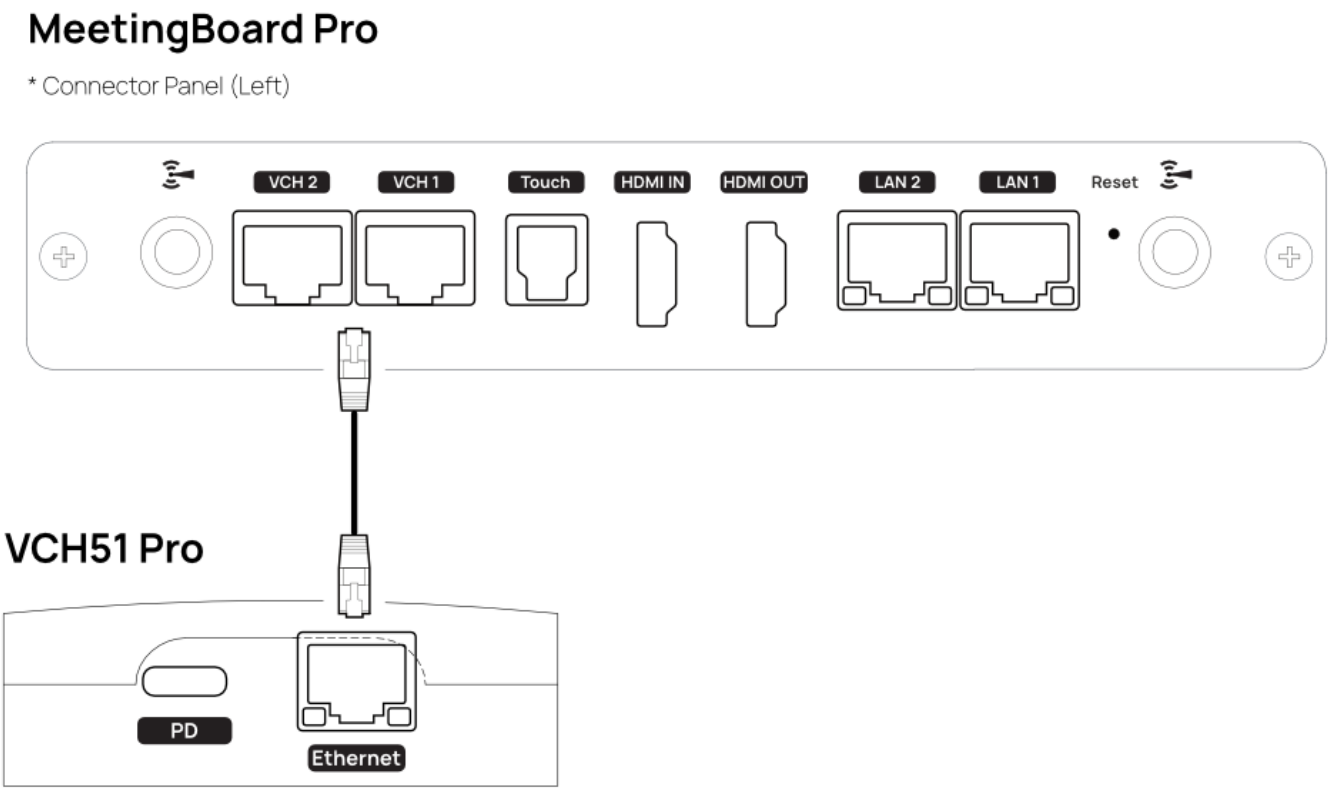
Before you begin

For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

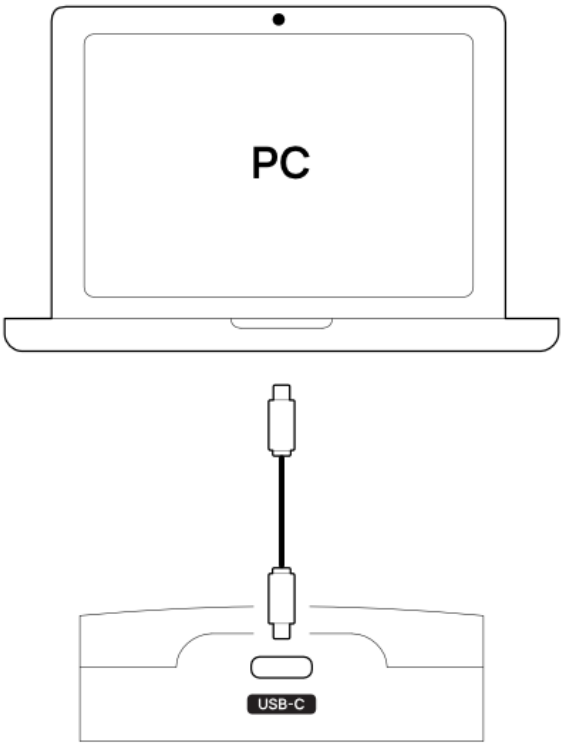
For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

1. Connect the VCH51 Pro to the MeetingBoard Pro directly with a network cable.

> If the VCH port of MeetingBoard Pro is connected to other accessories, connect a PoE switch to the VCH port of MeetingBoard Pro, and then connect the VCH51 Pro and other accessories to the switch.



2. Connect the VCH51 Pro to the PC with a USB-C cable. MeetingBoard Pro automatically shares content once it is connected.

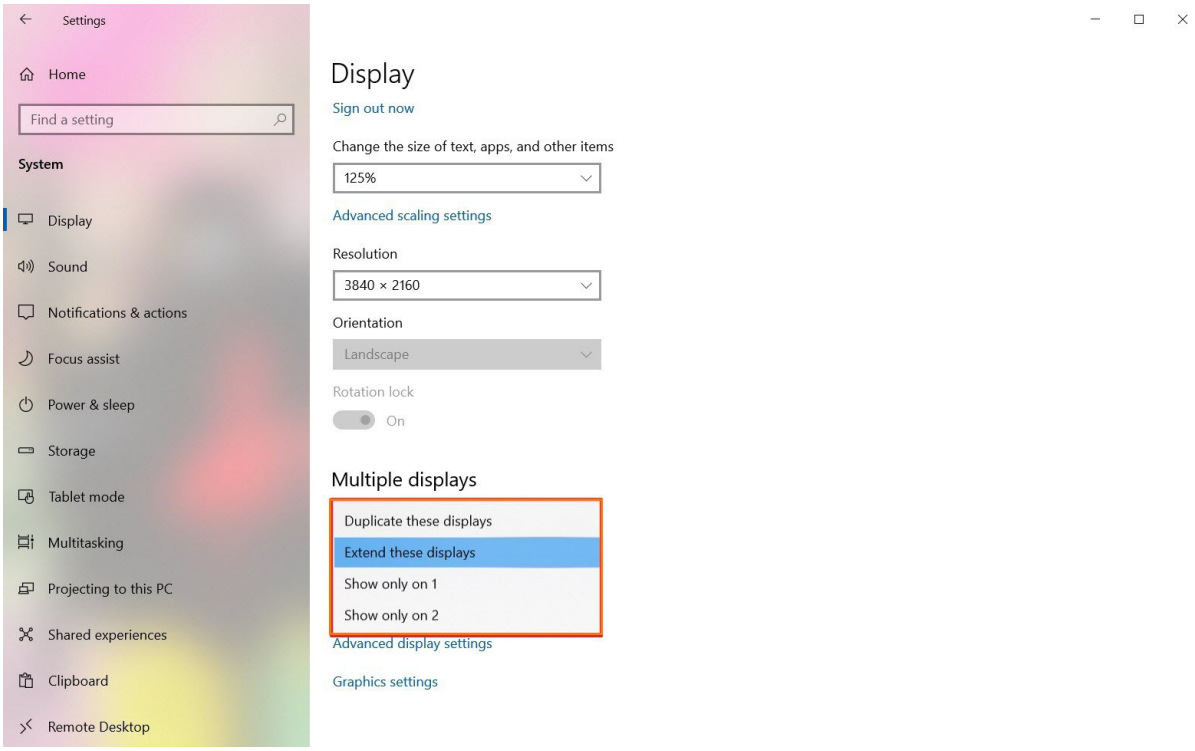


VCH51 Pro

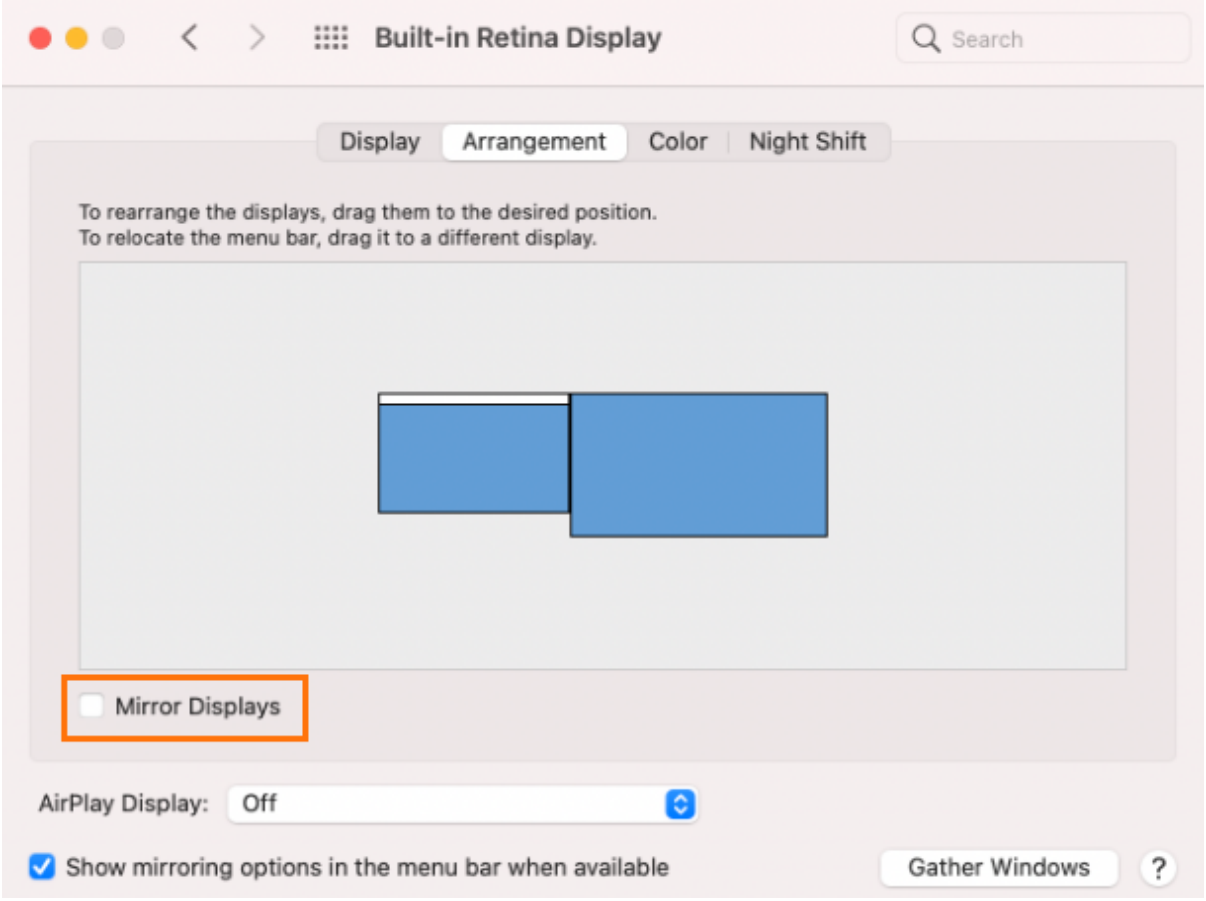
Set Multiple Display

Optional: Switch to an extended display or duplicate your screen, follow these steps:

- Windows OS: Go to **Display** and select either **Extend these displays** or **Duplicate these displays** for your screens.



- macOS: Go to **System Preferences** at the top left of your Mac screen, and then select **Displays**. Under the **Arrangement** tab, check the **Mirror Displays** option to duplicate the screen, or uncheck it to extend the screen.



Share Audio

The VCH51 & VCH51 Pro transmits all system audio output from your device. For instance, if application audio notifications are enabled during content sharing, participants will hear these notification sounds along with the content audio.

To prevent audio interference, the system automatically mutes your local audio when content sharing begins and restores it to its initial state when sharing stops.

For Microsoft Teams: If your audio cannot be shared, check if **Include Audio** is turned on in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **Meetings**.

Stop Content Sharing

Do one of the following:

- Disconnect the HDMI cable or USB-C cable from the PC.
- Click **Stop share** in the status bar at the top of your computer screen.
- Tap **Stop Sharing** on Yealink CTP Touch Panel or MeetingBoard Pro.

FAQ

What is the resolution supported by wired content sharing?

Up to 4K 60fps is supported. For more information, refer to Content Sharing Methods.

Does the MeetingBoard support the wired BYOD?

Yes. For more information, refer to Wired Device Mode (BYOD).

Wired Content Sharing (CTP25)

Introduction

Connect MeetingBoard Pro to a PC via Yealink CTP Touch Panel for content sharing. For more information about Yealink CTP Touch Panel, refer to Rooms Product Family.

> If multiple screens are being shared simultaneously, the content of the previous screen sharing will be replaced by the content of the later one (regardless of whether it is wired or wireless screen sharing).

Before You Begin

- For Yealink CTP Touch Panel compatibility with MeetingBoard Pro, refer to Rooms Accessories Compatibility Lists.
- For the supported content sharing modes of each MeetingBoard Pro, refer to Rooms Supported Features List.
- Log in to your Microsoft Teams or Zoom account on MeetingBoard Pro.
- Update your MeetingBoard Pro to the latest version.
- Ensure that your PC has a Type-C port.
- Use the cable included in the package. (USB cables designed for charging may not support data transfer.)
- Access MeetingBoard Pro web user interface, go to **System** > **ScreenCast** and turn on **Wired Sharing**.

Share Content via CTP25

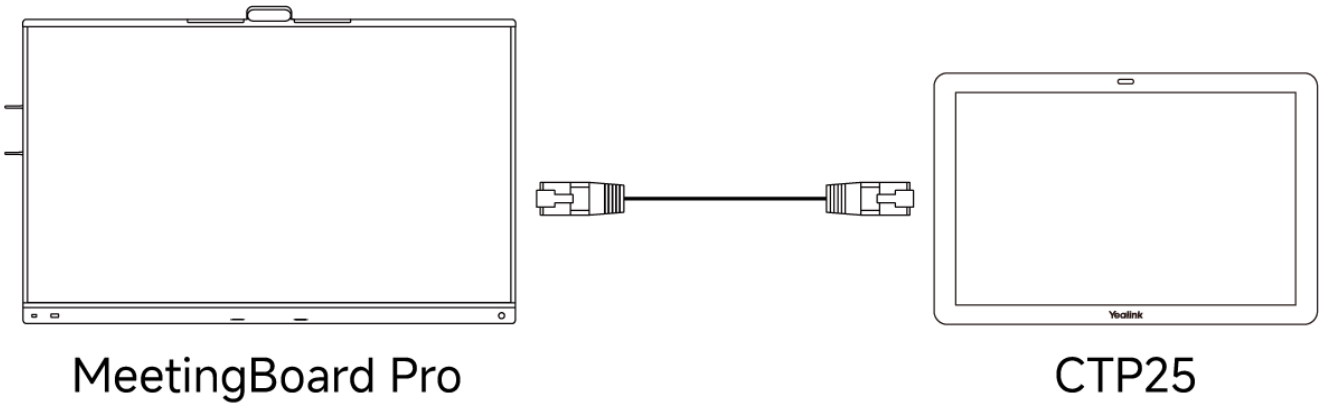
Before you begin

For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

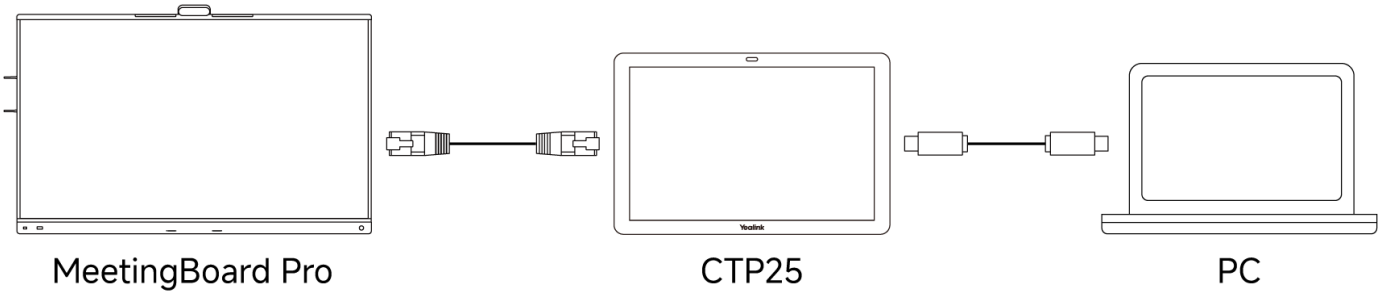
To share content via CTP25

1. Connect CTP25 to MeetingBoard Pro.



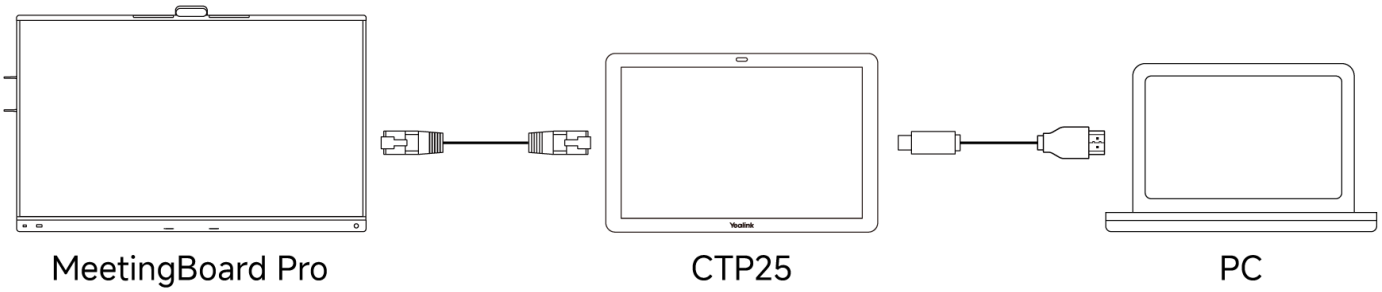
2. Connect the CTP25 to the PC, and do one of the following:

- Connect the USB-C port (labeled USB-C, not PD) on the back of CTP25 to the USB-C port on the PC using a USB-C cable.



- Connect the USB-C port (labeled USB-C, not PD) on the back of CTP25 to the HDMI port on the PC using a USB-C to HDMI cable.

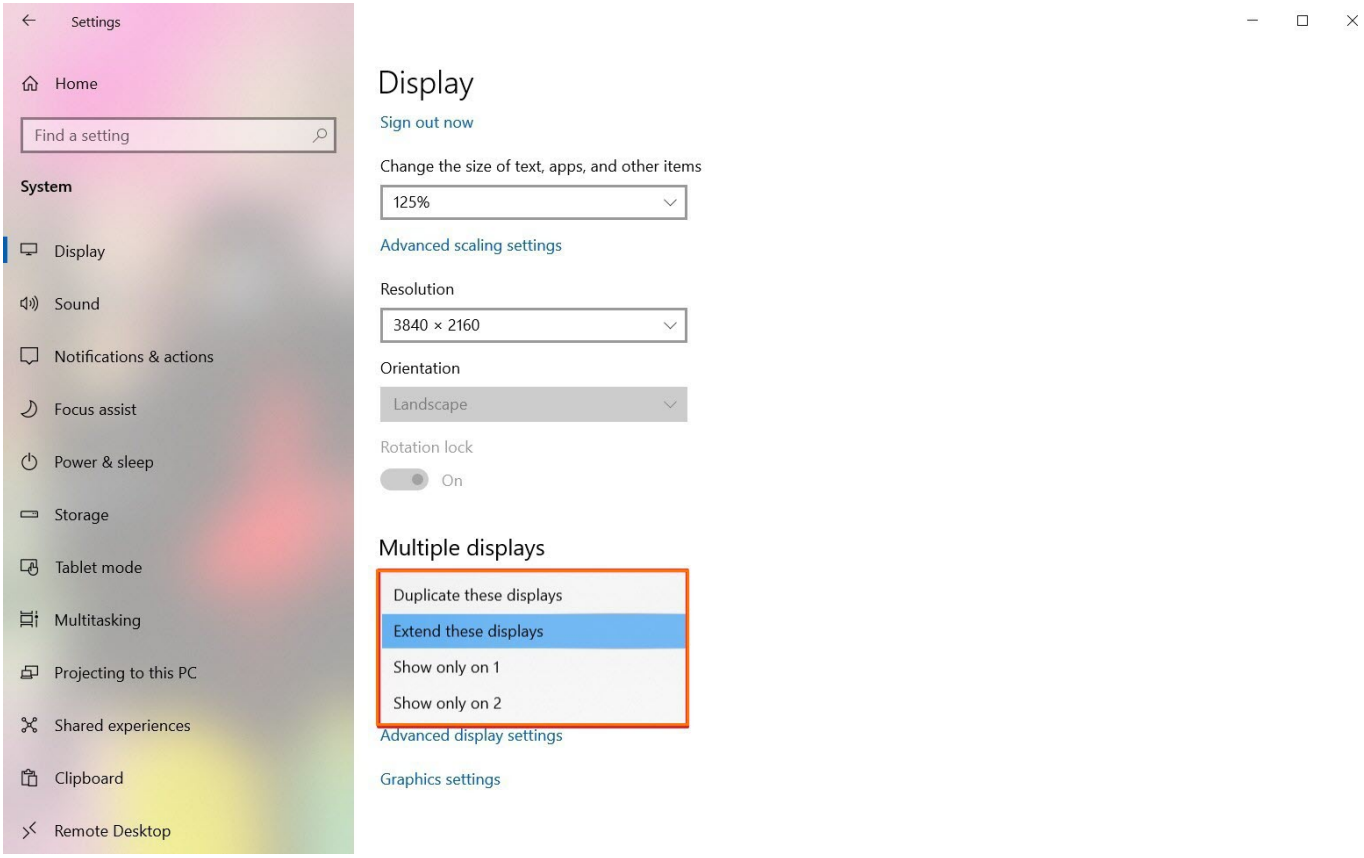
> When using a USB-C to HDMI cable, external power is required via the CTP25 for proper operation.



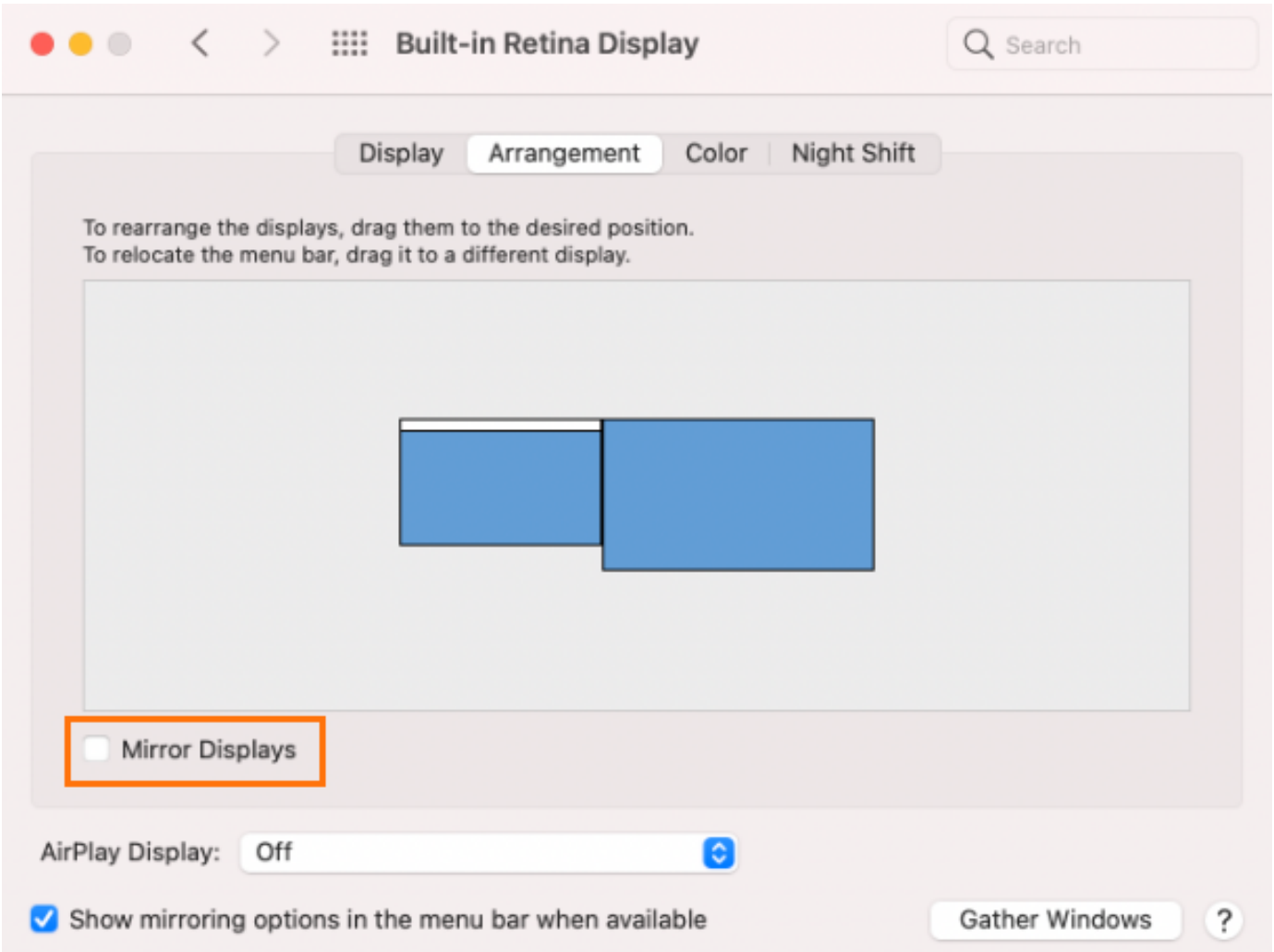
The MeetingBoard Pro automatically shares content once it is connected.

3. Optional: To select an extended display or duplicate your screen, follow these steps:

- Windows OS: Go to **Display** and select either **Extend these displays** or **Duplicate these displays** for your screens.



- macOS: Go to **System Preferences** at the top left of your Mac screen, and then select **Displays**. Under the **Arrangement** tab, check the **Mirror Displays** checkbox to duplicate the screen, or uncheck it to extend the screen.



Share Audio

The Yealink CTP Touch Panel transmits all system audio output from your device. For example, if you have application audio notifications enabled during content sharing, participants hear these notification sounds together with the content audio.

To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

For Microsoft Teams: If your audio cannot be shared, check if **Include Audio** is turned on in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **Meetings**.

Stop Content Sharing

Do one of the following:

- Disconnect the cable from the PC.
- Click **Stop Sharing** in the status bar at the top of your computer screen.
- Tap **Stop Sharing** on Yealink CTP Touch Panel or MeetingBoard Pro.

HDMI IN

Introduction

You can use an HDMI cable to connect your PC to MeetingBoard Pro and share the PC's content on MeetingBoard Pro.

The HDMI IN port serves as an auxiliary stream input in the MeetingBoard Pro series.

The features available when MeetingBoard Pro is connected via HDMI are detailed below:

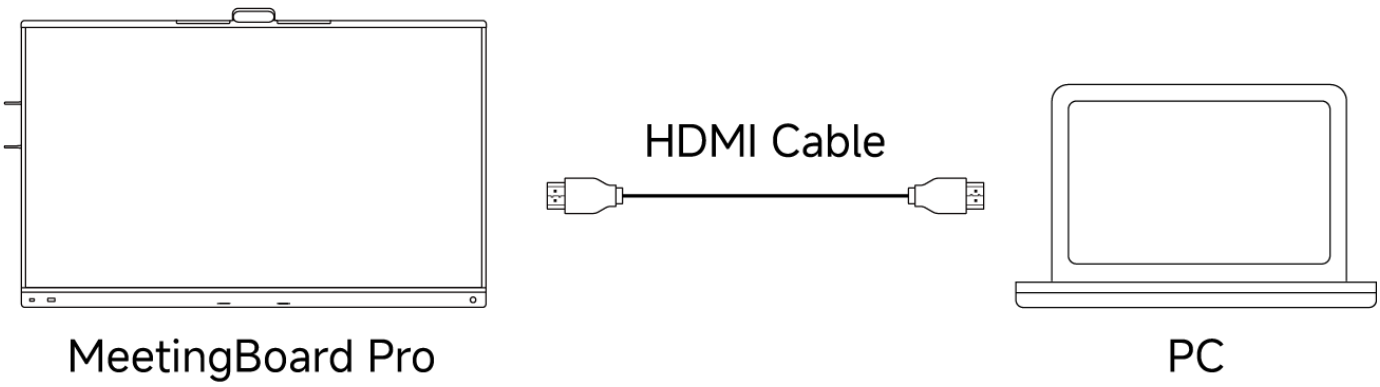
	MeetingBoard Pro
Usage Scenario	Outside a Meeting: √ In a Meeting: √
Video & Audio Output	√
Annotation	√

Before You Begin

- Ensure that your PC has an HDMI port.
- Access MeetingBoard Pro web user interface, go to **System** > **ScreenCast** and turn on **Wired Sharing**.

Connect PC to MeetingBoard Pro

- Connect the PC to MeetingBoard Pro using an HDMI cable.



Start Content Sharing

Start content sharing immediately after cables are connected.

Stop Content Sharing

Disconnect the cables or tap **Stop Sharing** on the MeetingBoard Pro screen.

FAQ

What is the resolution supported by HDMI IN content sharing?

Outside of meetings: Up to 4K at 60fps is supported.

During meetings: It depends on the content sharing methods.

For more information, refer to Content Sharing Methods.

AirPlay Content Sharing

Introduction

Connect your MeetingBoard Pro to your iPhone or Mac using AirPlay for content sharing.

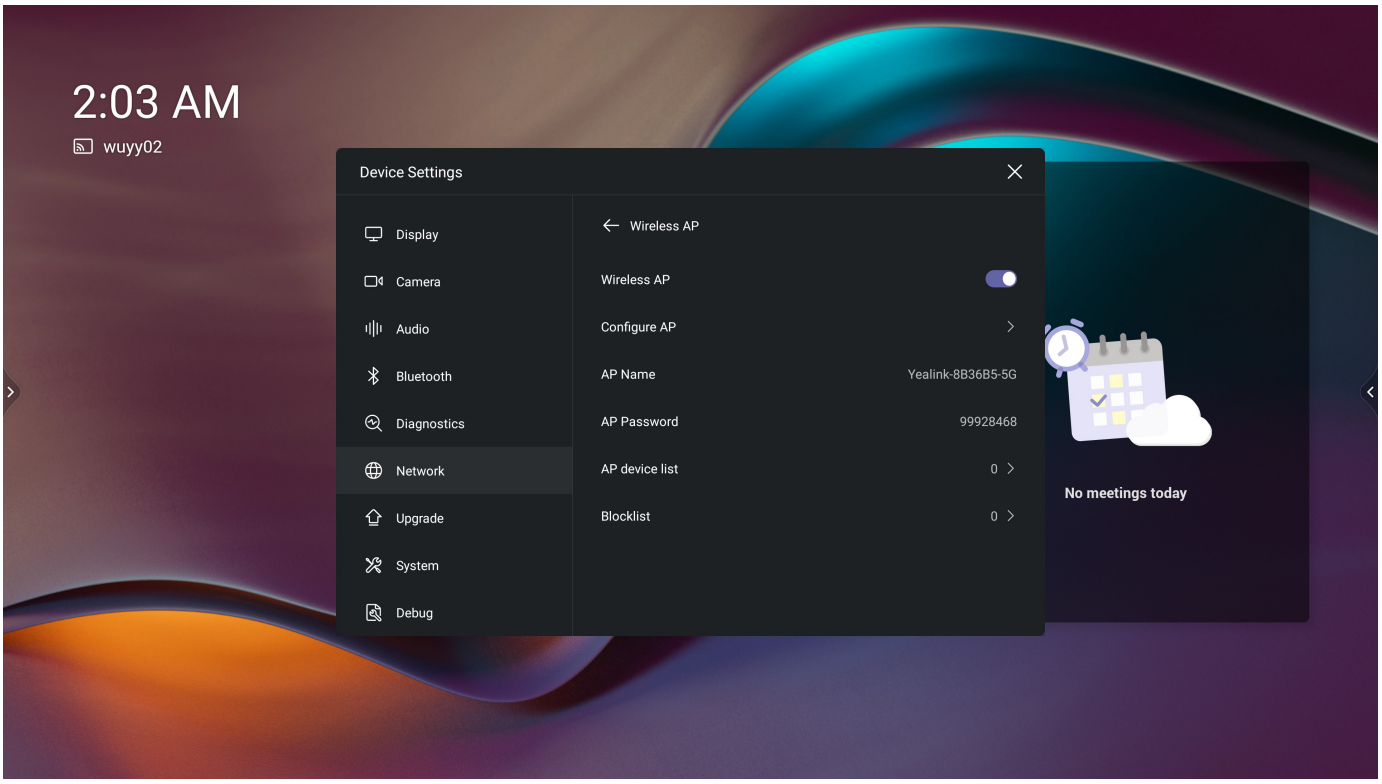
> If multiple screens are being shared simultaneously, the content of the previous screen sharing will be replaced by the content of the later one (regardless of whether it is wired or wireless screen sharing).

Before You Begin

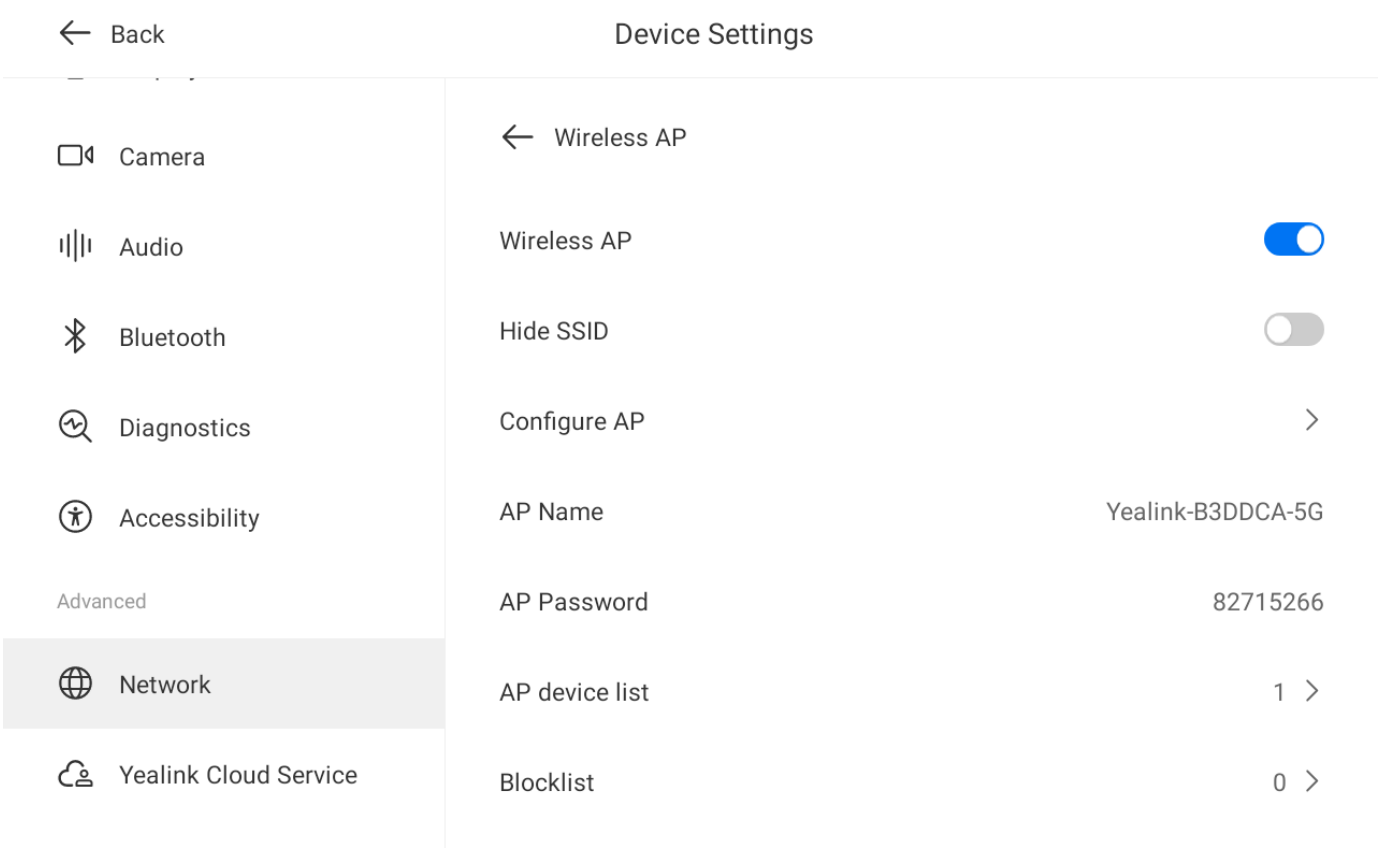
- For the supported content sharing modes of each MeetingBoard Pro, refer to Rooms Supported Features List.
- Ensure that your mobile phone or computer supports AirPlay.
- Update your MeetingBoard Pro to the latest version.
- For Microsoft Teams: On the home screen, turn on **Wireless AP** in **More** > **Settings** > **Device Settings** > **Network** > **Wireless AP**.
- For Zoom: On the home screen, turn on **Wireless AP** in **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**.
- Access MeetingBoard Pro web user interface, go to **System** > **ScreenCast** and turn on Apple AirPlay.

Share Content via AirPlay

1. For Microsoft Teams: To obtain wireless AP information, tap the right sidebar  > **Settings** > **Network** > **Wireless AP**.

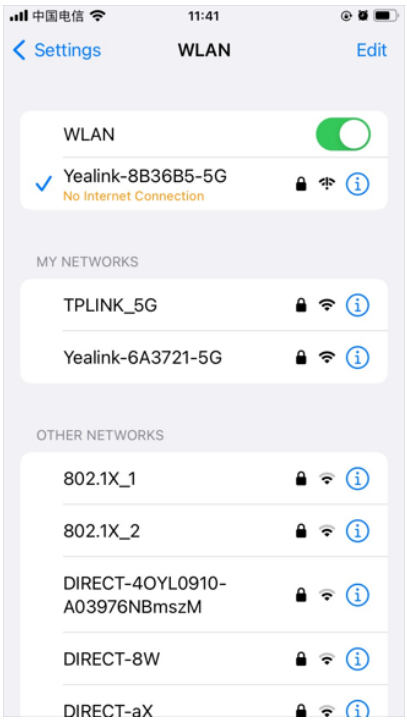


For Zoom: To obtain wireless AP information, tap **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**.



2. Connect the Wi-Fi of your iPhone or Mac to the wireless AP of MeetingBoard Pro, and do one of the following:

- iPhone

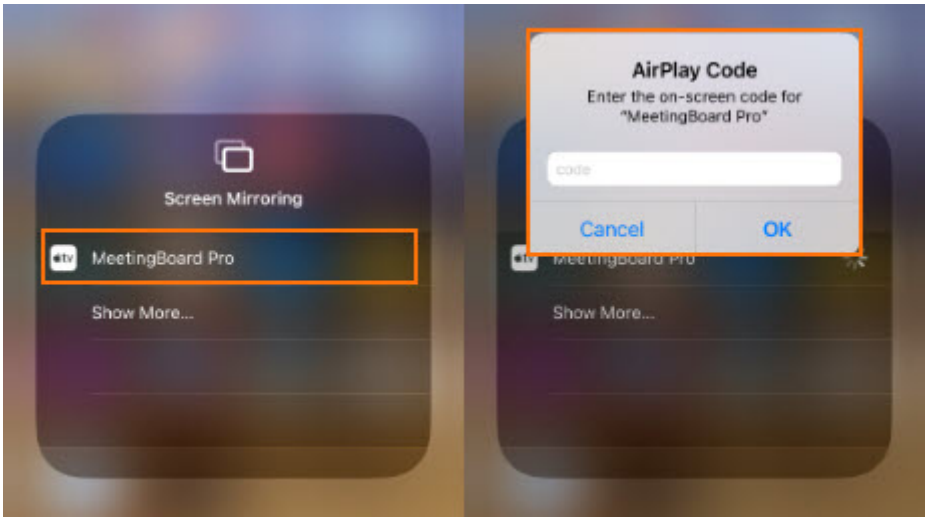


- Mac



3. To start sharing, do one of the following:

- On iPhone, open **Control Center**, tap **Screen Mirroring**, select Yealink MeetingBoard to cast, and enter the PIN code displayed on the Yealink MeetingBoard screen.



- On Mac, open **Control Center**, tap **Screen Mirroring**, select Yealink MeetingBoard to cast, and enter the PIN code displayed on the Yealink MeetingBoard screen.



Share Audio

The AirPlay transmits all system audio output from your device. For example, if you have application audio notifications enabled during content sharing, participants hear these notification sounds together with the content audio.

To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

For Microsoft Teams: If your audio cannot be shared, check if **Include Audio** is turned on in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **Meetings**.

Miracast Content Sharing

Introduction

Connect your MeetingBoard Pro to your Android mobile phone or Windows computer using Miracast for content sharing.

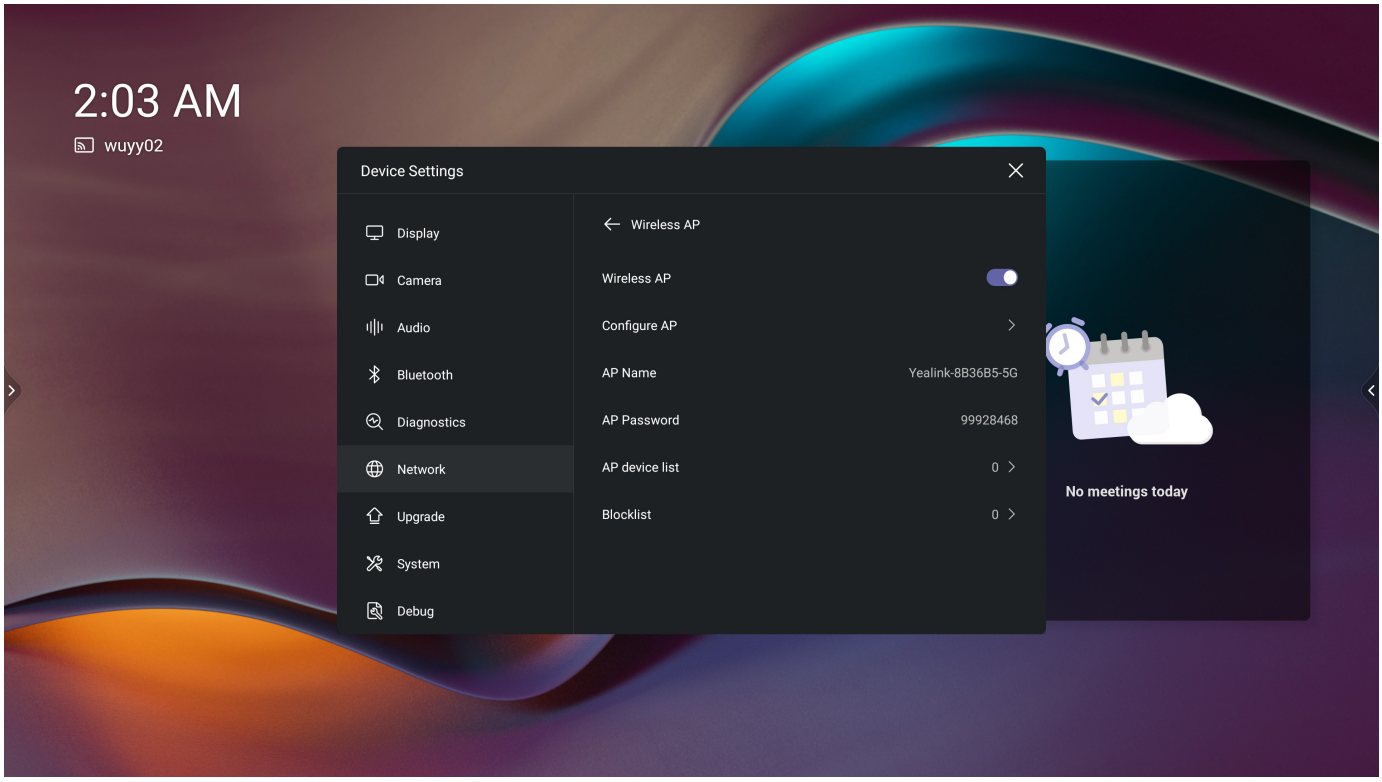
> If multiple screens are being shared simultaneously, the content of the previous screen sharing will be replaced by the content of the later one (regardless of whether it is wired or wireless screen sharing).

Before You Begin

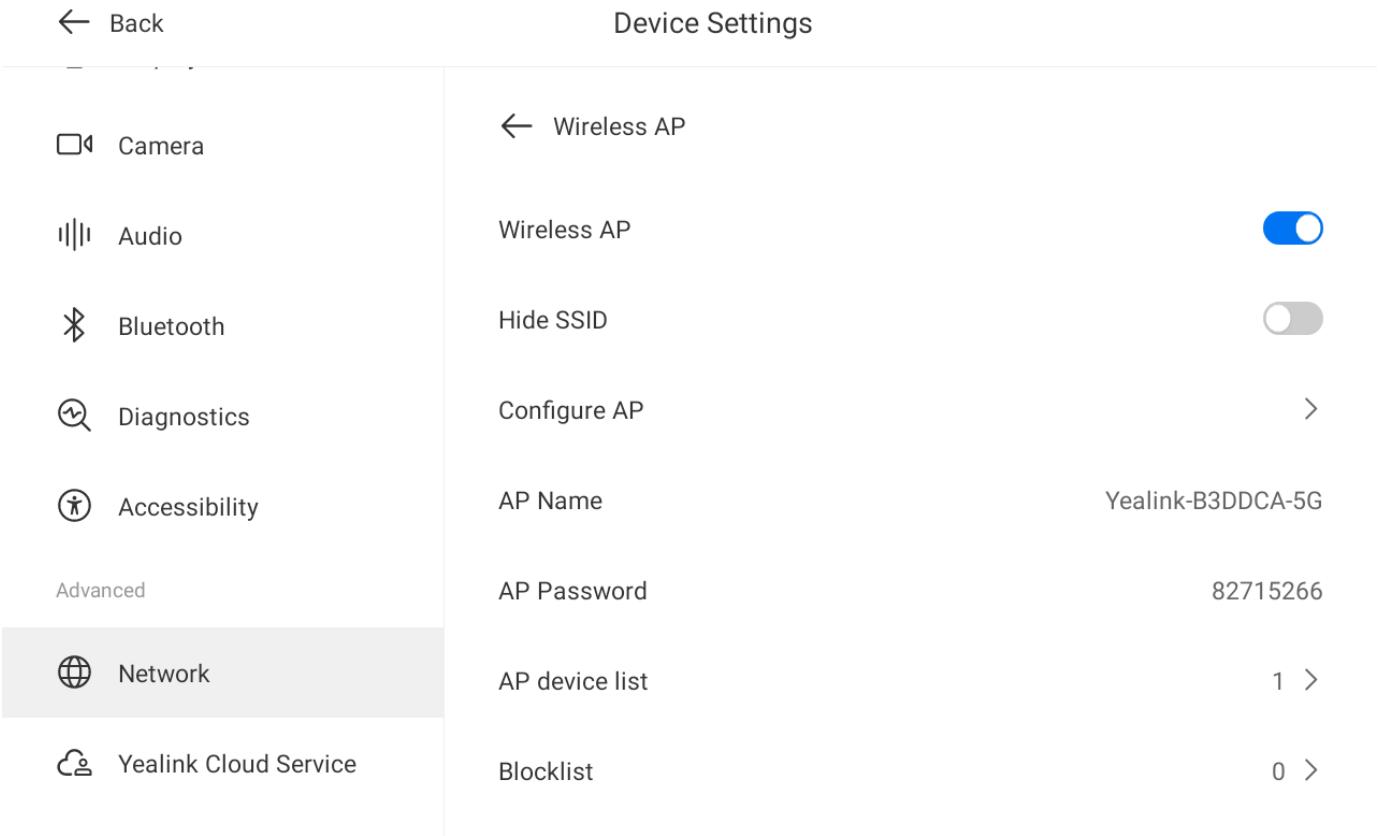
- For the supported content sharing modes, refer to Rooms Supported Features List.
- Ensure that your mobile phone or computer supports Miracast protocol.
- Update your MeetingBoard Pro to the latest version.
- For Microsoft Teams: On the home screen, select **Mode 2** in **More** > **Settings** > **Device Settings** > **Network** > **Wireless service mode**.
- For Zoom: On the home screen, select **Mode 2** in **Settings** > **General** > **System Settings** > **Network** > **Wireless service mode**.
- Access MeetingBoard Pro web user interface, go to **System** > **ScreenCast**, and turn on Miracast.

Share Content via Miracast

1. For Microsoft Teams: To obtain the device name, tap the right sidebar  > **Settings** > **Network** > **Wireless AP**. The device name is AP Name-Miracast.



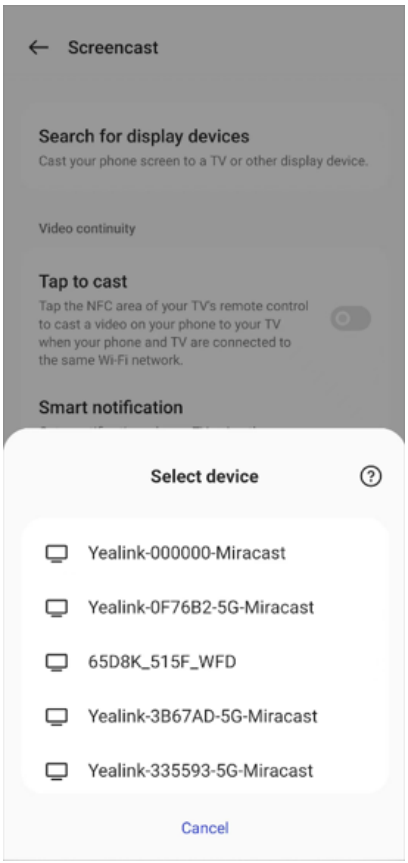
For Zoom: To obtain the device name, tap **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**. The device name is AP Name-Miracast.



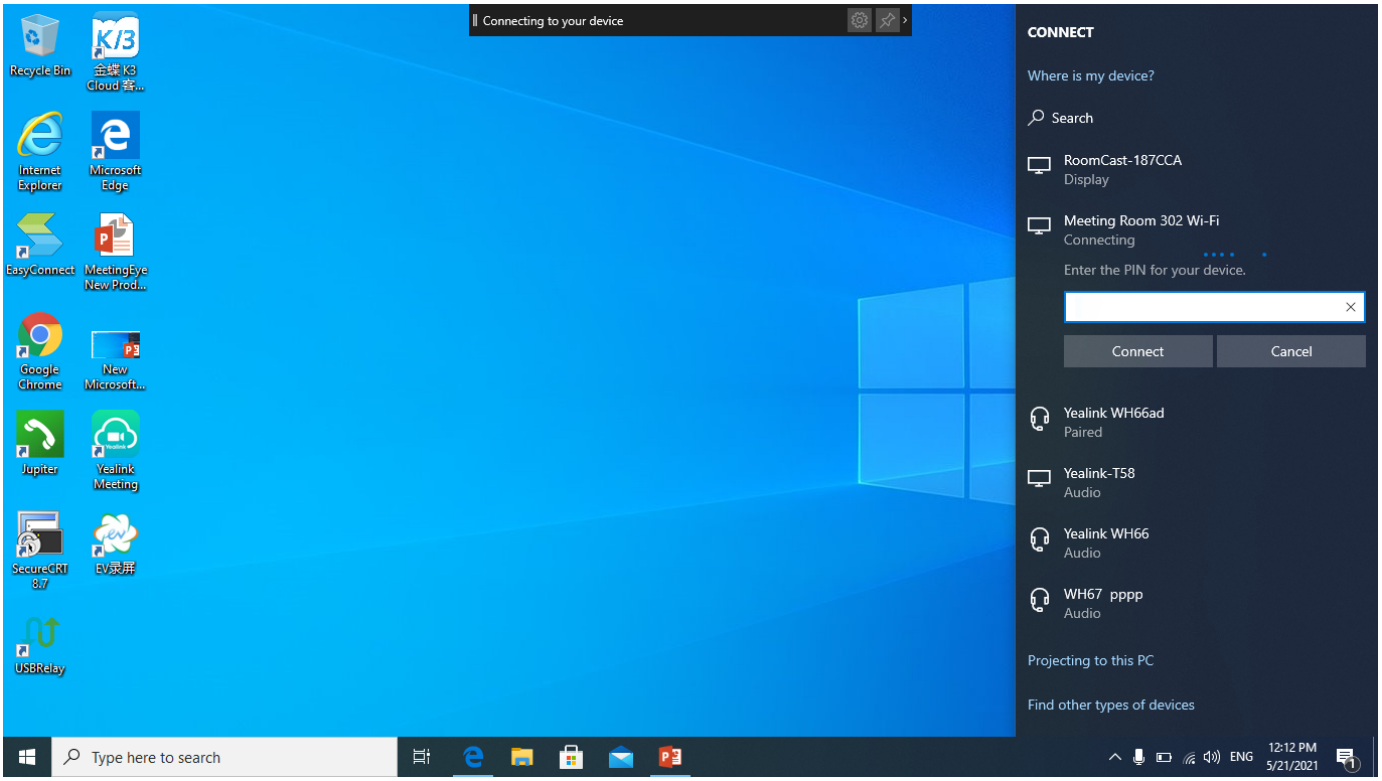
2. Do one of the following to connect your mobile phone or PC to MeetingBoard Pro, and then enter the PIN code.

The PIN code appears on the MeetingBoard Pro screen after connecting. You can disable the PIN code or change the update frequency of the PIN code on its web user interface.

- Open your mobile phone's settings, find **Wireless Display** or **Screen Mirroring**, search for and select the device name of MeetingBoard Pro.



- On your PC, press **Win + K** to open the Cast menu, and then select the device name of MeetingBoard Pro.



Share Audio

The Miracast transmits all system audio output from your device. For example, if you have application audio notifications enabled during content sharing, participants hear these notification sounds together with the content audio.

To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

For Microsoft Teams: If your audio cannot be shared, check if **Include Audio** is turned on in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

Share Content via Zoom APP

Introduction

With Zoom, share your screen, desktop, or other content during a meeting or in idle, even while your video is on.

Before You Begin

MeetingBoard Pro needs to log in to a Zoom Rooms account.

Share Content via Zoom APP

- On the home screen or in the meeting, Tap **Share Content** .

Use Zoom APP: For more information, refer to Sharing your screen or desktop on Zoom.

Use Browser: For more information, refer to Screen sharing via share.zoom.us in Zoom Rooms.

Direct sharing in Zoom Rooms

Introduction

Participants in Zoom Rooms can use ultrasonic sound proximity detection for one-click direct sharing from a Zoom Desktop Client (macOS or Windows). This feature allows the Zoom Room controller to generate an ultrasonic signal, which can be detected by the Zoom Desktop Client, enabling seamless sharing.

Before You Begin

- **Zoom Rooms**: Ensure your Zoom Room is logged into a Zoom Rooms account.
- **Network**: Both the Zoom Room and the computer you're sharing must be on the same network.
- **Direct Sharing Enabled**: The **Automatic Direct Sharing using Ultrasonic Proximity Signal** must be enabled in the Zoom Room settings through the Zoom web portal. For more information, refer to Direct sharing in Zoom Rooms.

Direct sharing in Zoom Rooms

1. **Sign in** to the Zoom Desktop Client.
2. Click **Share Screen** in the desktop client. Your screen will automatically be shared with the Zoom Room display. For more information, refer to Zoom Screen Share Controls.
3. (Optional) If you don't want to automatically share your desktop, click your **profile picture** in the desktop client, then select **Settings**.
4. Under **Share Screen**, click **Show all sharing options**. The next time you click **Share Screen**, you will be prompted to select a specific screen or application to share.

Wireless IP BYOD

Introduction

After entering BYOD, you can take MeetingBoard Pro as the peripherals for meetings held by third-party apps. When there is a meeting with the PC, you can use the camera, speaker, and microphone of MeetingBoard Pro and display the PC content on the screen connected to MeetingBoard Pro.

MeetingBoard Pro must be connected to Yealink Wireless Presentation Pod to support the wireless BYOD.

Before You Begin

- For the supported BYOD modes of each Yealink MeetingBoard, refer to Rooms Supported Features List.
- Access the MeetingBoard Pro web user interface, go to **System** > **UC Provider** to turn on **BYOD Enable**.
- Connect your PC and MeetingBoard Pro to the same LAN.

Enter BYOD

Before you begin

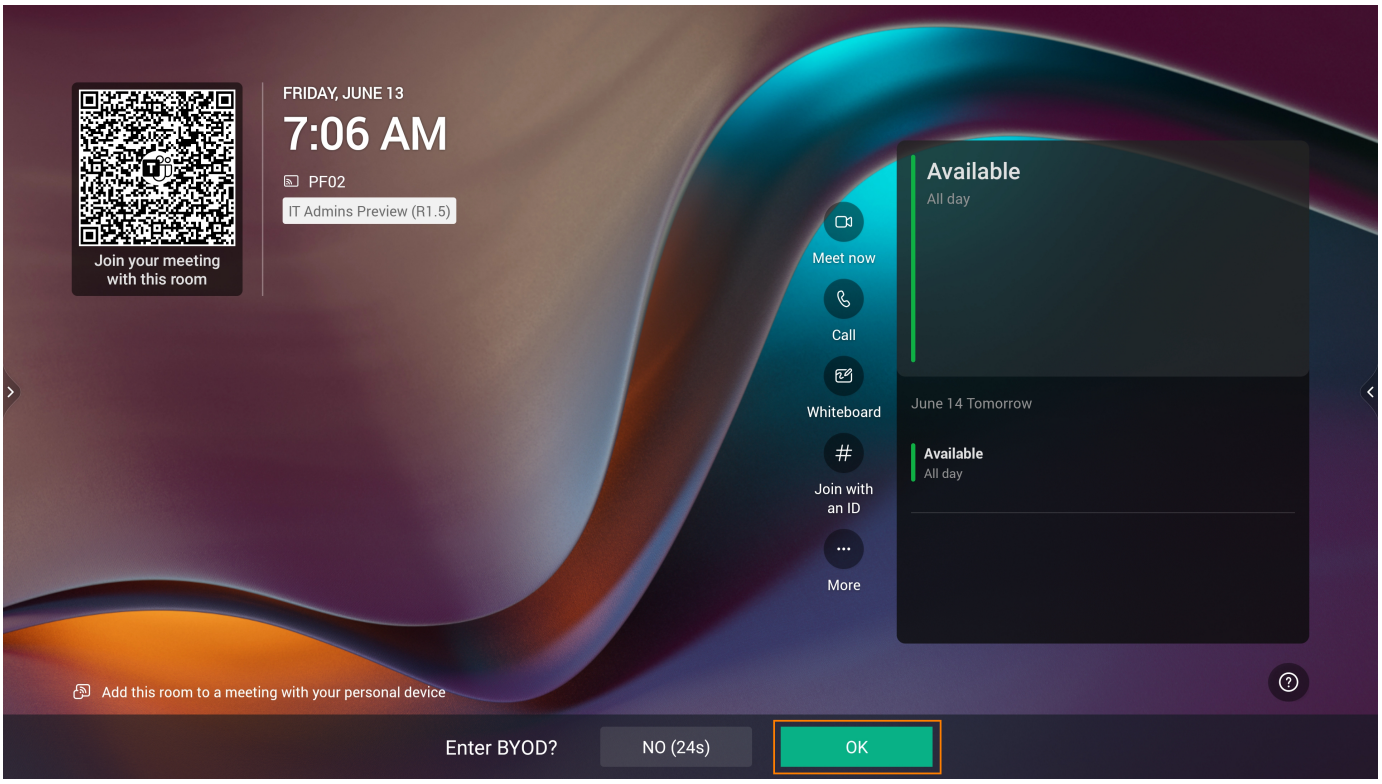
For Microsoft Teams: On the home screen, turn on **Wireless AP** in **More** > **Settings** > **Device Settings** > **Network** > **Wireless AP**.

For Zoom: On the home screen, turn on **Wireless AP** in **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**.

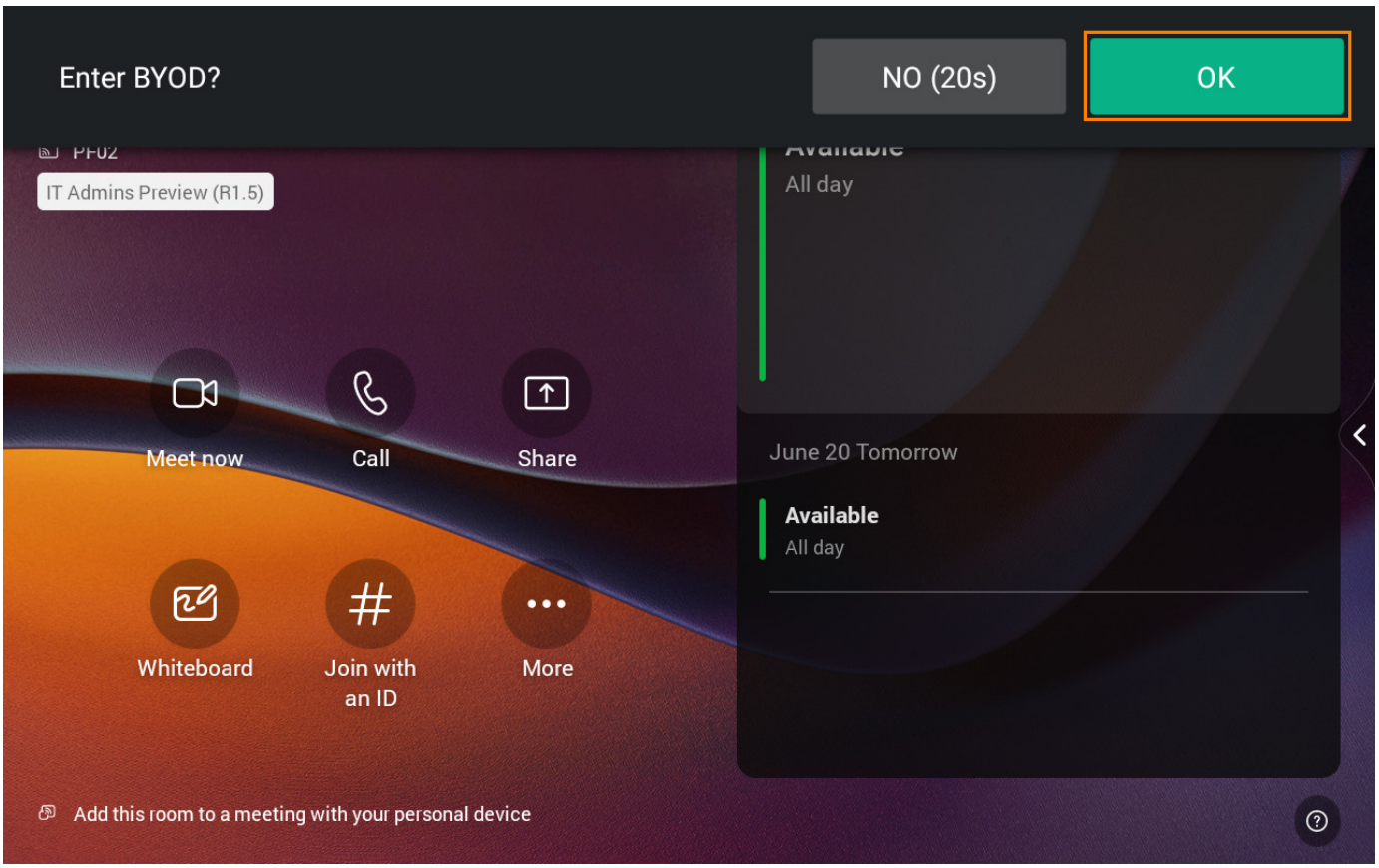
To enter BYOD

1. Connect Yealink Wireless Presentation Pod to the USB-A port of MeetingBoard Pro. If the firmware of Yealink Wireless Presentation Pod does not match MeetingBoard Pro, it will automatically update the firmware.
2. Disconnect Yealink Wireless Presentation Pod when the display device prompts that Yealink Wireless Presentation Pod is paired successfully.
3. Connect the Yealink Wireless Presentation Pod to the USB-A or USB-C port of the PC port.
4. For Microsoft Teams: Tap **OK** when the MeetingBoard Pro prompts whether to enter BYOD.

   MeetingBoard Pro

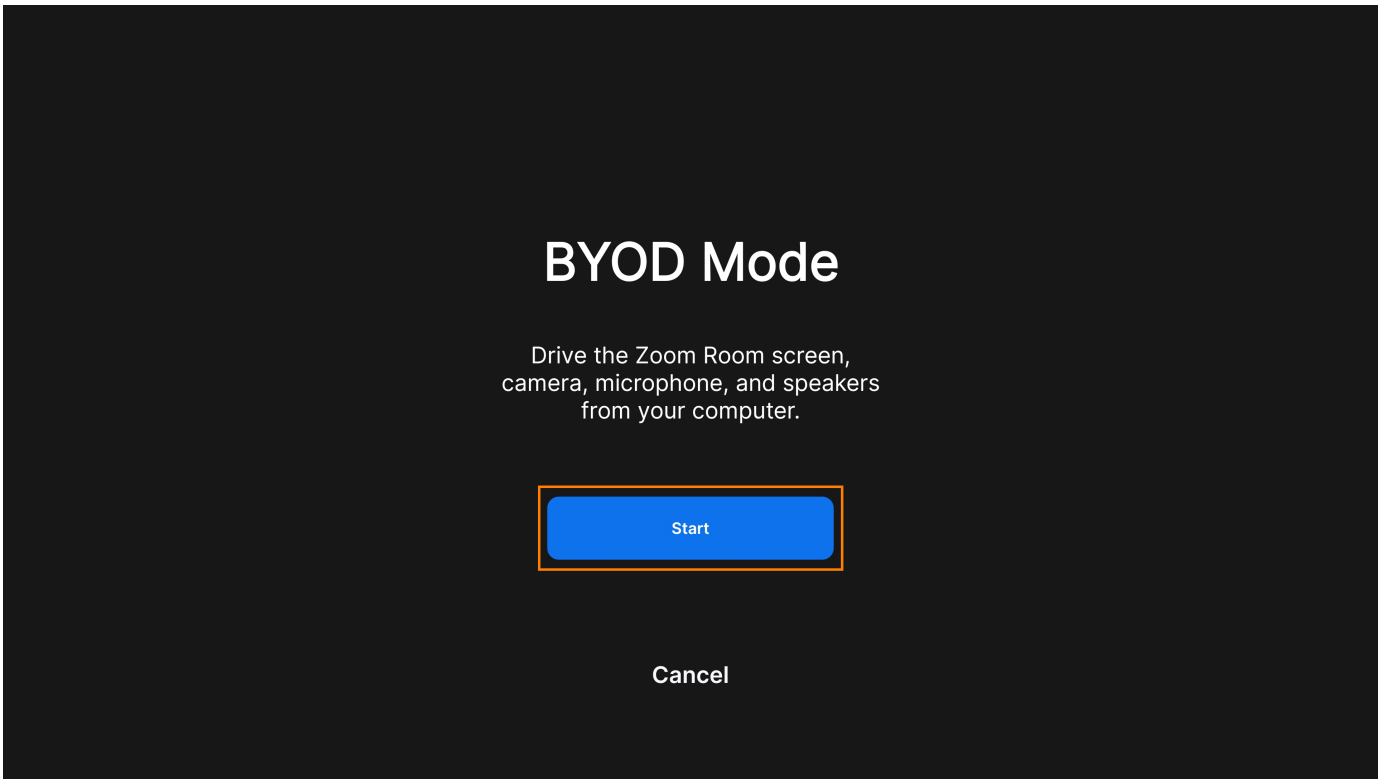


Yealink CTP Touch Panel

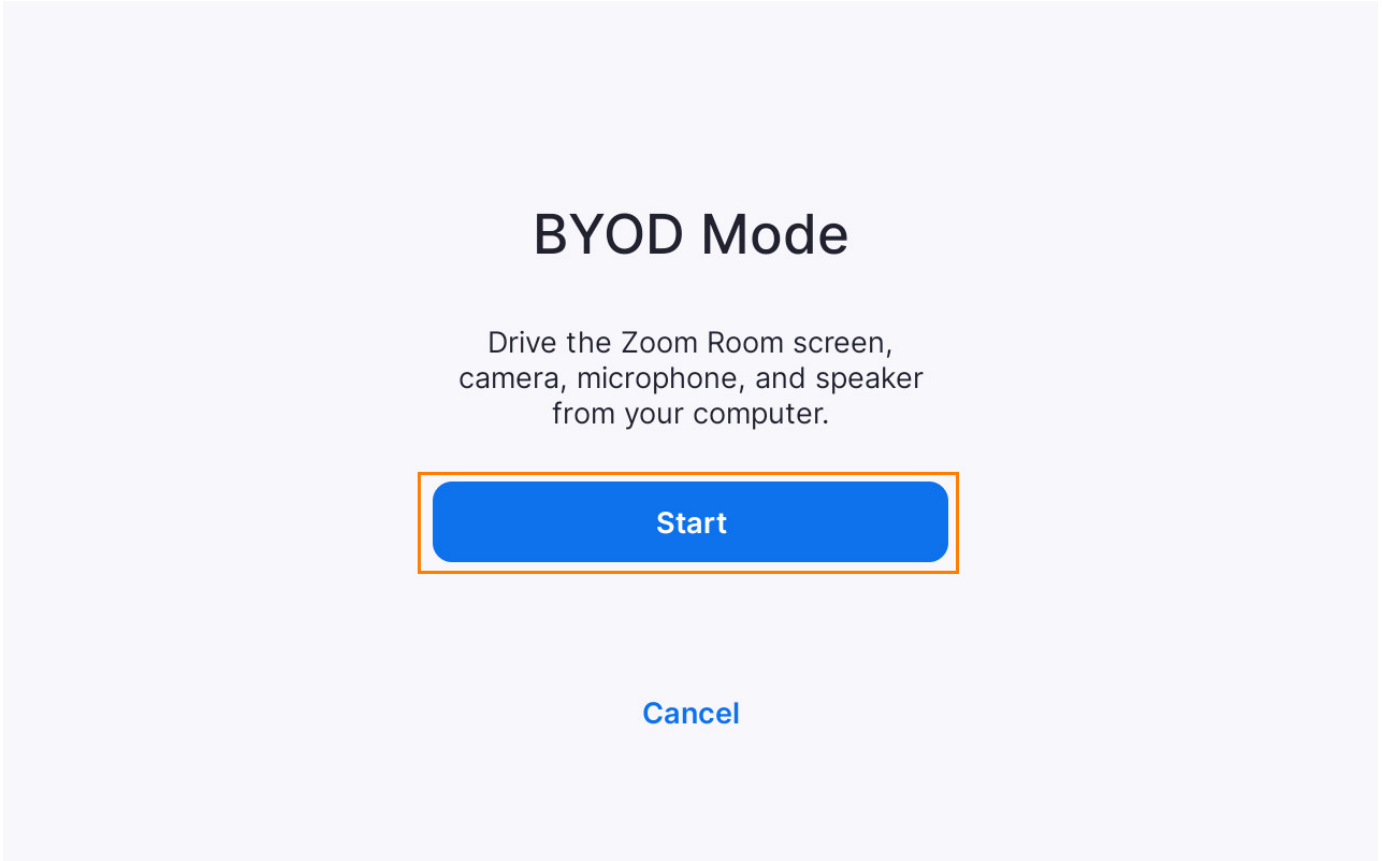


For Zoom: Tap **Start** when the MeetingBoard Pro prompts whether to enter BYOD.

MeetingBoard Pro



Yealink CTP Touch Panel



Usage

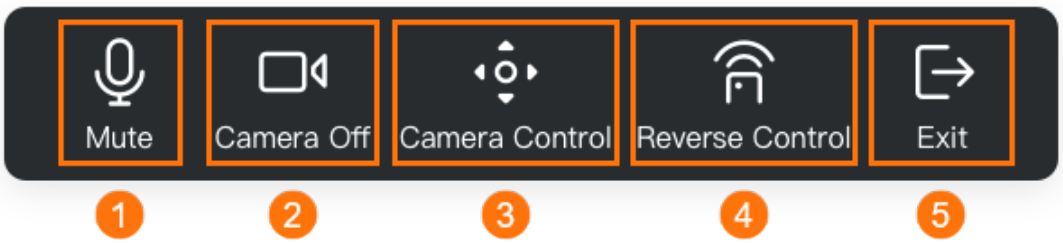
1. Make sure that the microphone and speaker device of the PC have been selected as the Yealink Room Audio.

> If you receive a camera initialization failure message, please check if the meeting is set to use MeetingBoard Pro camera (Yealink Room Camera).

2. To use MeetingBoard Pro, do the following:

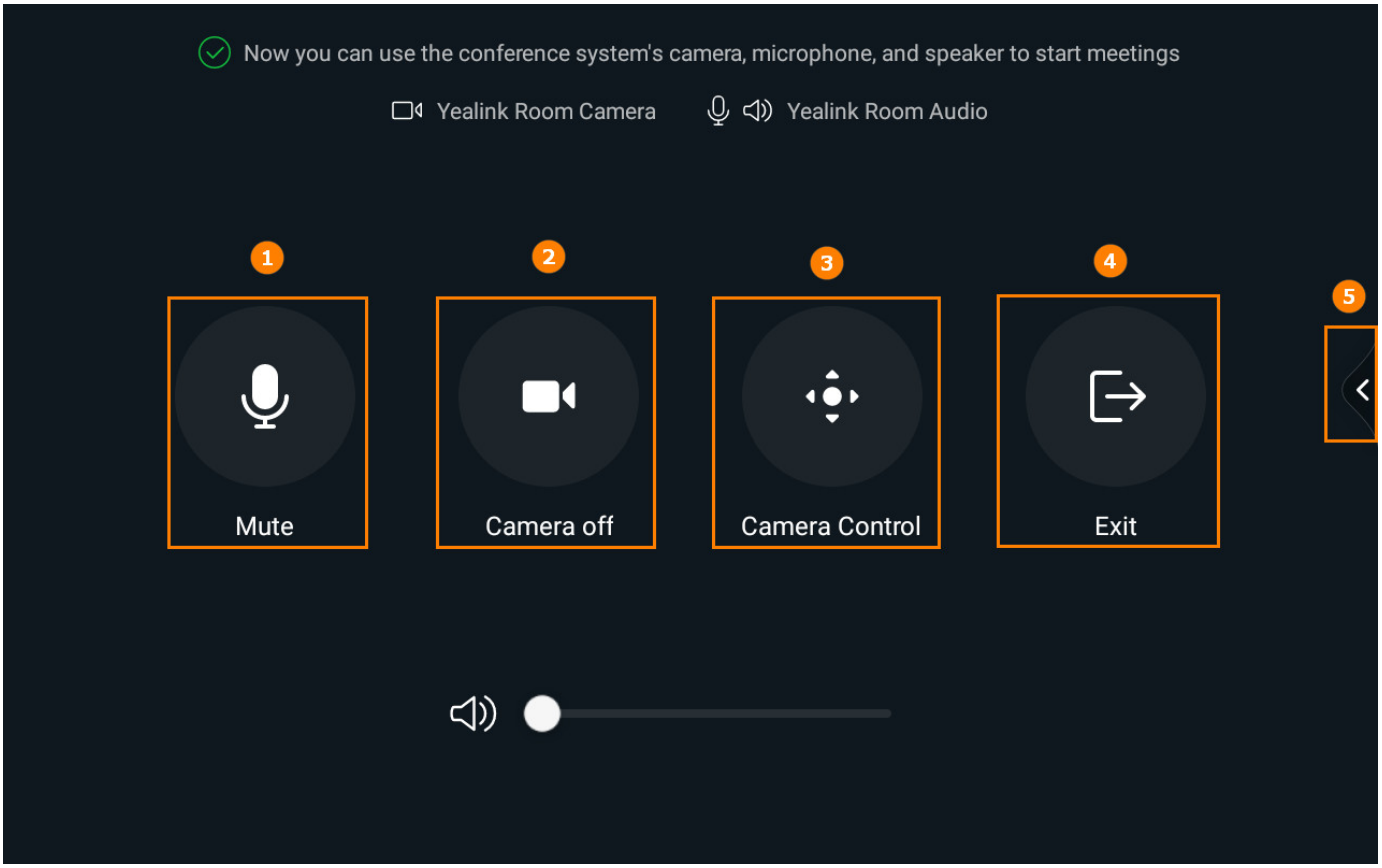
   - **For Microsoft Teams:**

     MeetingBoard Pro



No.	Description
1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Enable/disable the reverse control. After the feature is enabled, you can control your PC on the MeetingBoard Pro screen.
5	Exit the BYOD mode.

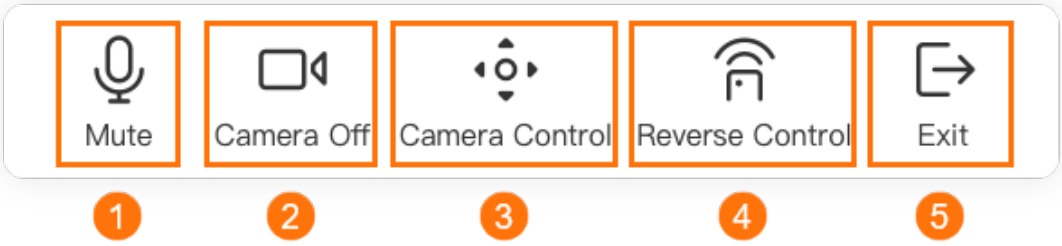
Yealink CTP Touch Panel



No.	Description
1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Exit the BYOD mode.
5	Sidebar for adjusting volume, setting, switching platforms, and other operations.

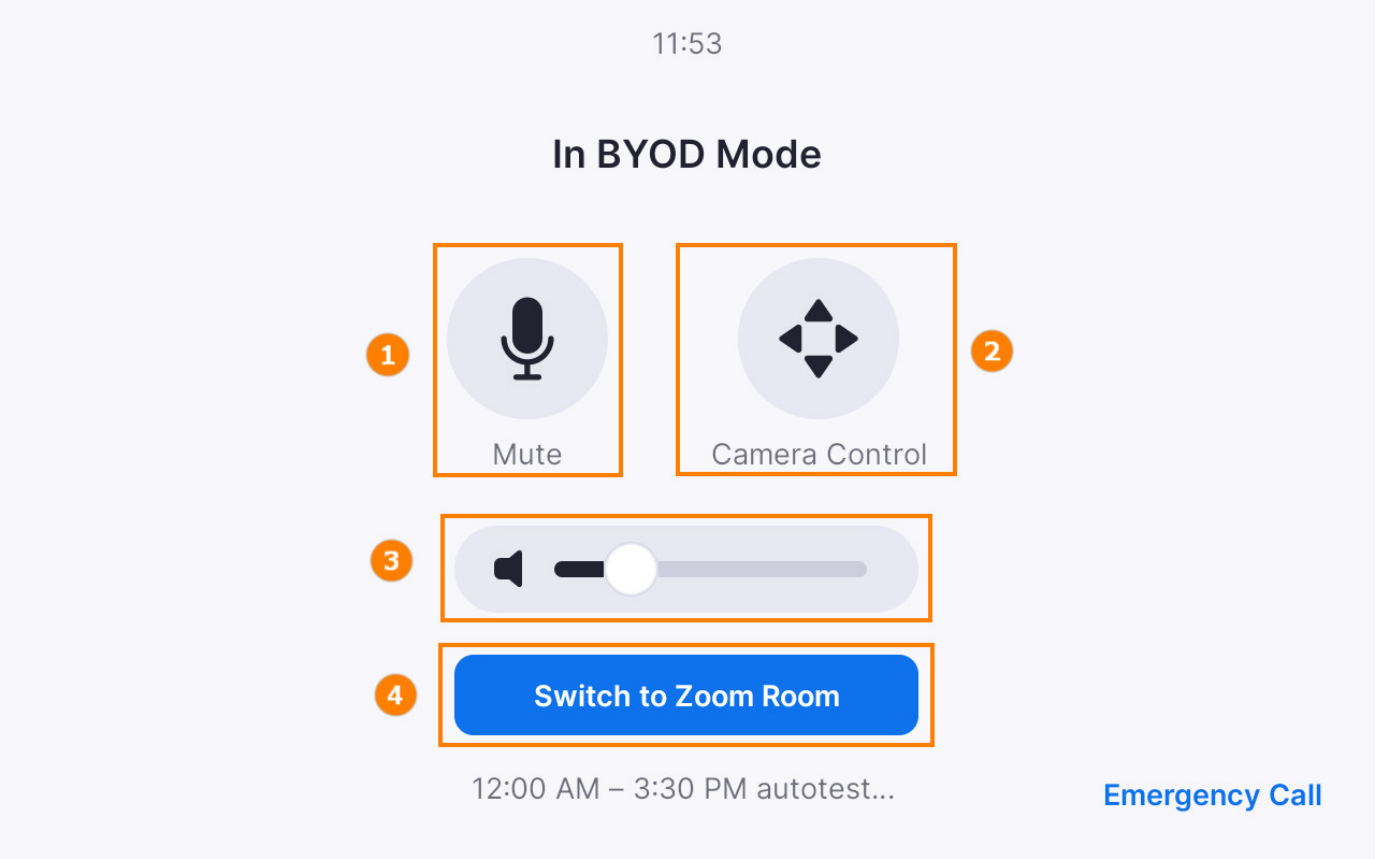
- **For Zoom:**

  MeetingBoard Pro



No.	Description
1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Enable/disable the reverse control. After the feature is enabled, you can control your PC on the MeetingBoard Pro screen.
5	Exit the BYOD mode.

Yealink CTP Touch Panel

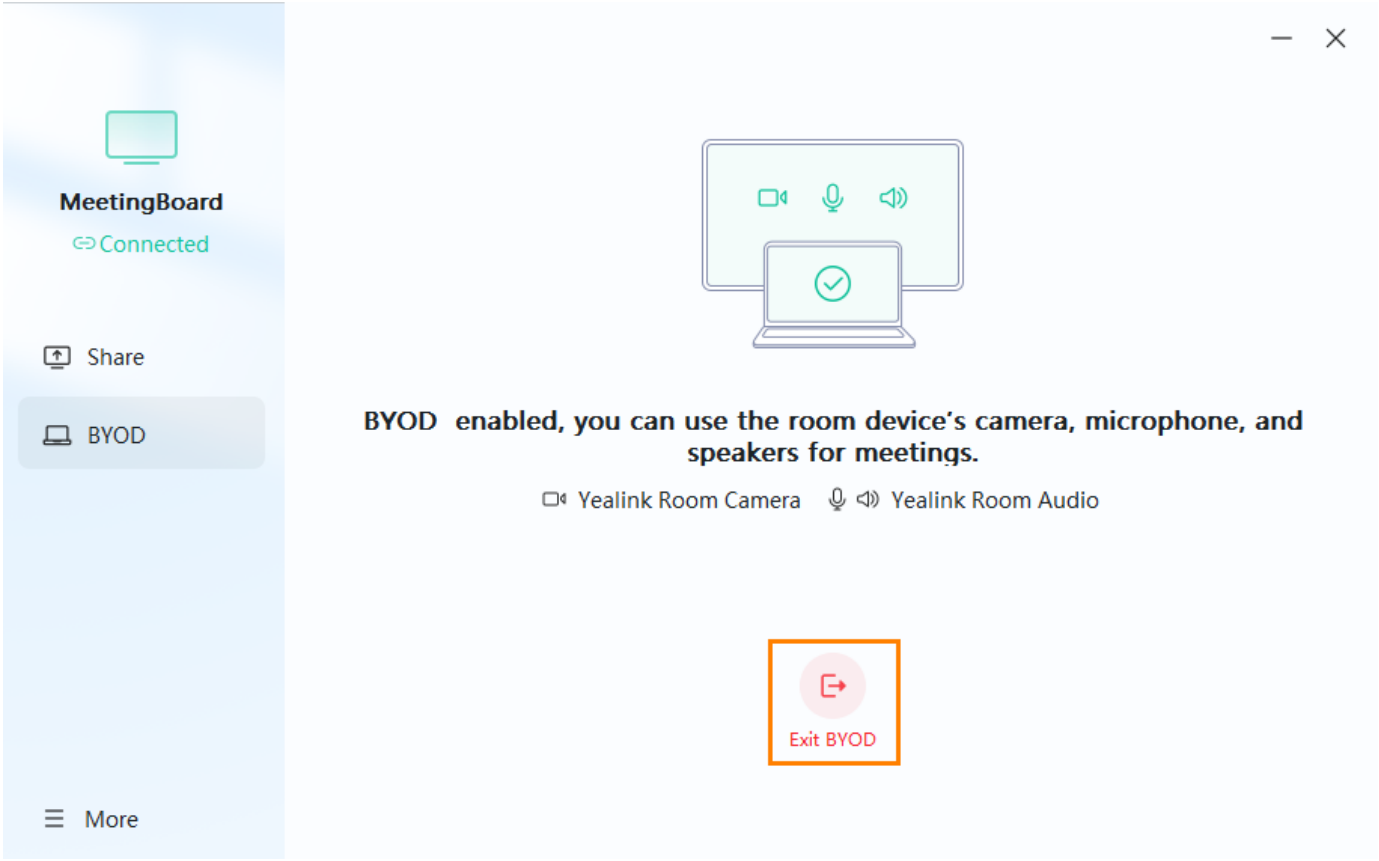


No.	Description
1	Enable/disable MeetingBoard Pro camera.
2	You can control the camera. For more information, refer to Camera Control.
3	Drag the volume slider to change the speaker volume.
4	Exit the BYOD mode and switch back to the Zoom Room.

Exit BYOD

Do one of the following:

- Unplug Yealink Wireless Presentation Pod.
- On the Yealink Wireless Presentation Pod software, click **BYOD** > **Exit BYOD**.



- On MeetingBoard Pro, tap the screen to open the menu and select **Exit**.
- For Microsoft Teams: On Yealink CTP Touch Panel, tap **Exit**.
- For Zoom: On Yealink CTP Touch Panel, tap **Switch to Zoom Room**.

Wired BYOD Mode

Introduction

BYOD (Bring Your Own Device) mode allows you to use MeetingBoard Pro as a peripheral for meetings conducted via third-party apps. Once in BYOD mode, you can:

- Use the MeetingBoard Pro's camera, speaker, and microphone for meetings on your PC.
- Share your PC's content to the screen connected to MeetingBoard Pro.

Before You Begin

- For the supported BYOD modes of each MeetingBoard Pro, refer to Rooms Supported Features List.
- Update your MeetingBoard Pro to the latest version.
- Ensure that your PC has a Type-C port or an HDMI/USB-A Port.
- Use the cable included in the packaging. (For BYOD Mode, use USB 2.0 or later cables. USB cables designed for charging may not support data transfer.)
- Access the MeetingBoard Pro web user interface, go to **System** > **UC Provider**, and turn on **BYOD Enable**.

Connect Cable

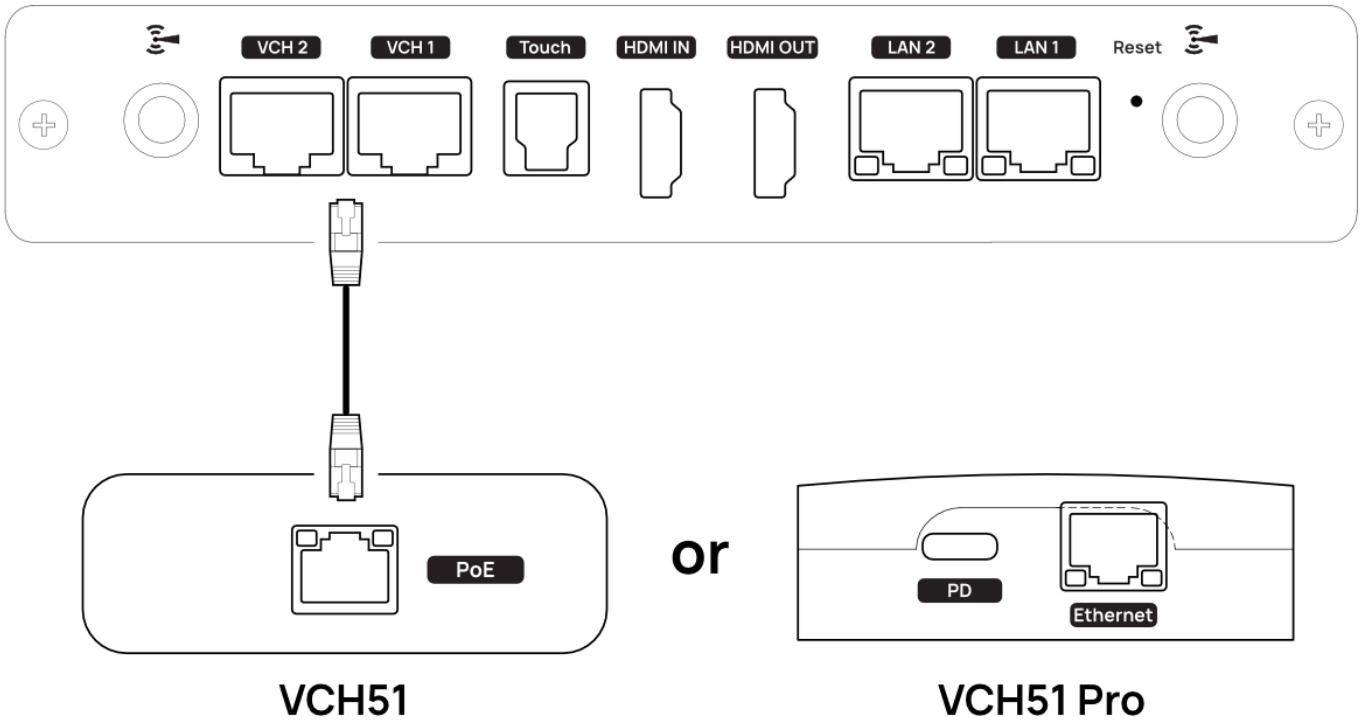
Connect via VCH51/VCH51 Pro

1. Connect the VCH51/VCH51 Pro to the VCH port of MeetingBoard Pro with a network cable.

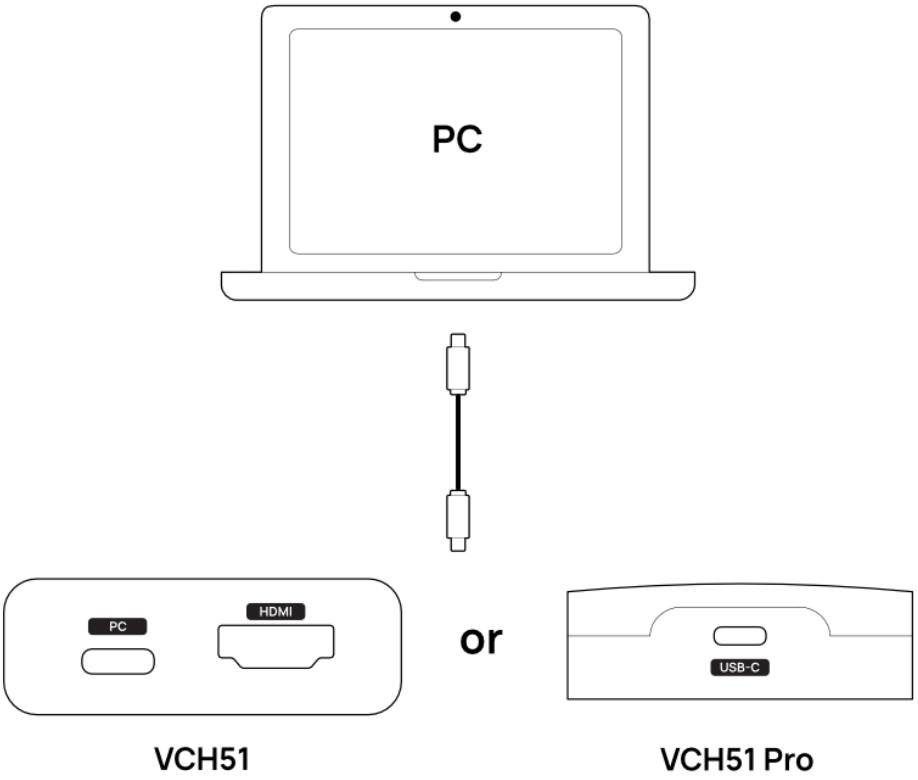
> If the VCH port of MeetingBoard Pro is connected to other accessories, connect a PoE switch to the VCH port of MeetingBoard Pro, and then connect VCH51 and other accessories to the switch.

MeetingBoard Pro

* Connector Panel (Left)

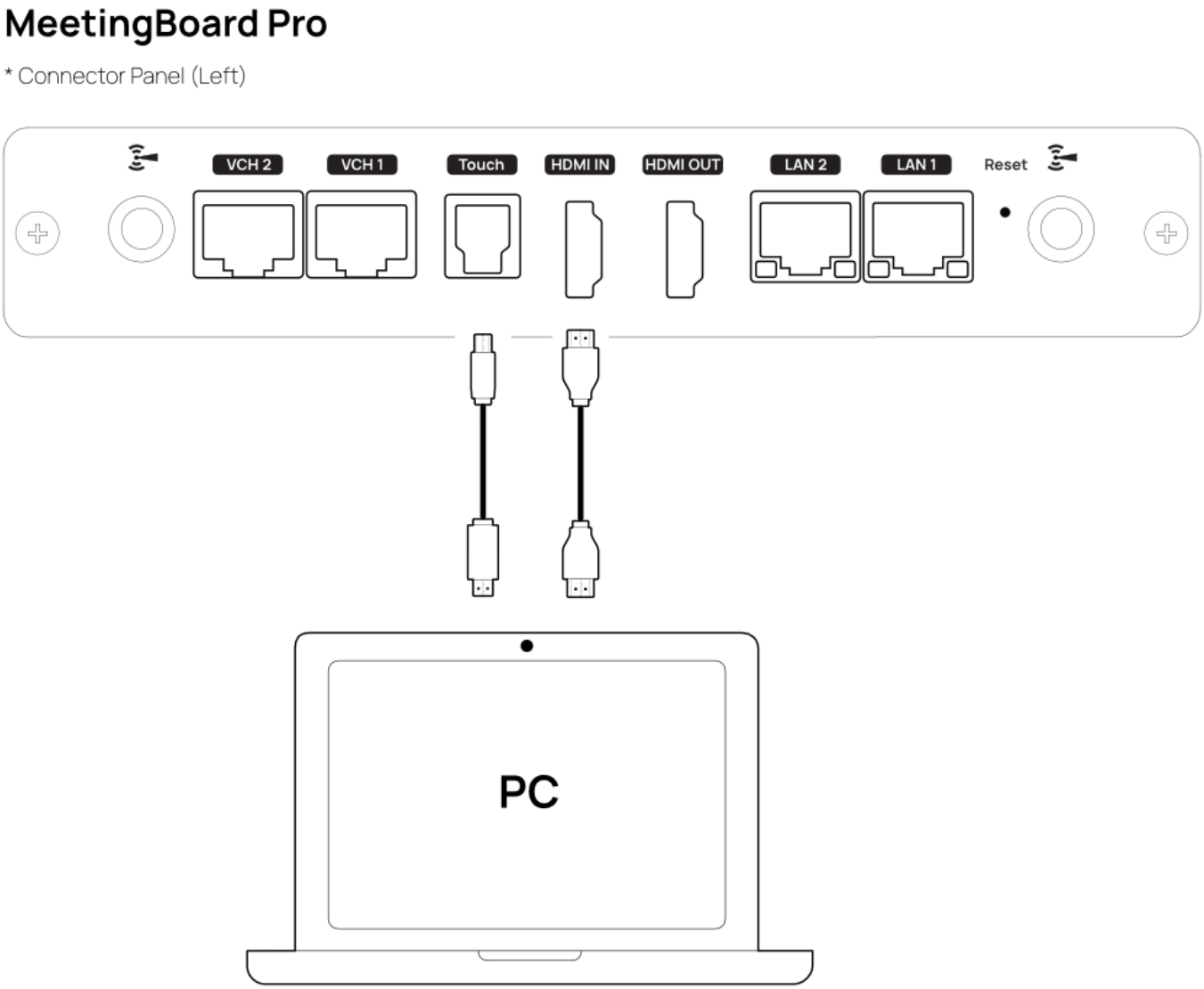


2. Connect the VCH51/VCH51 Pro to your PC with a USB-C cable.



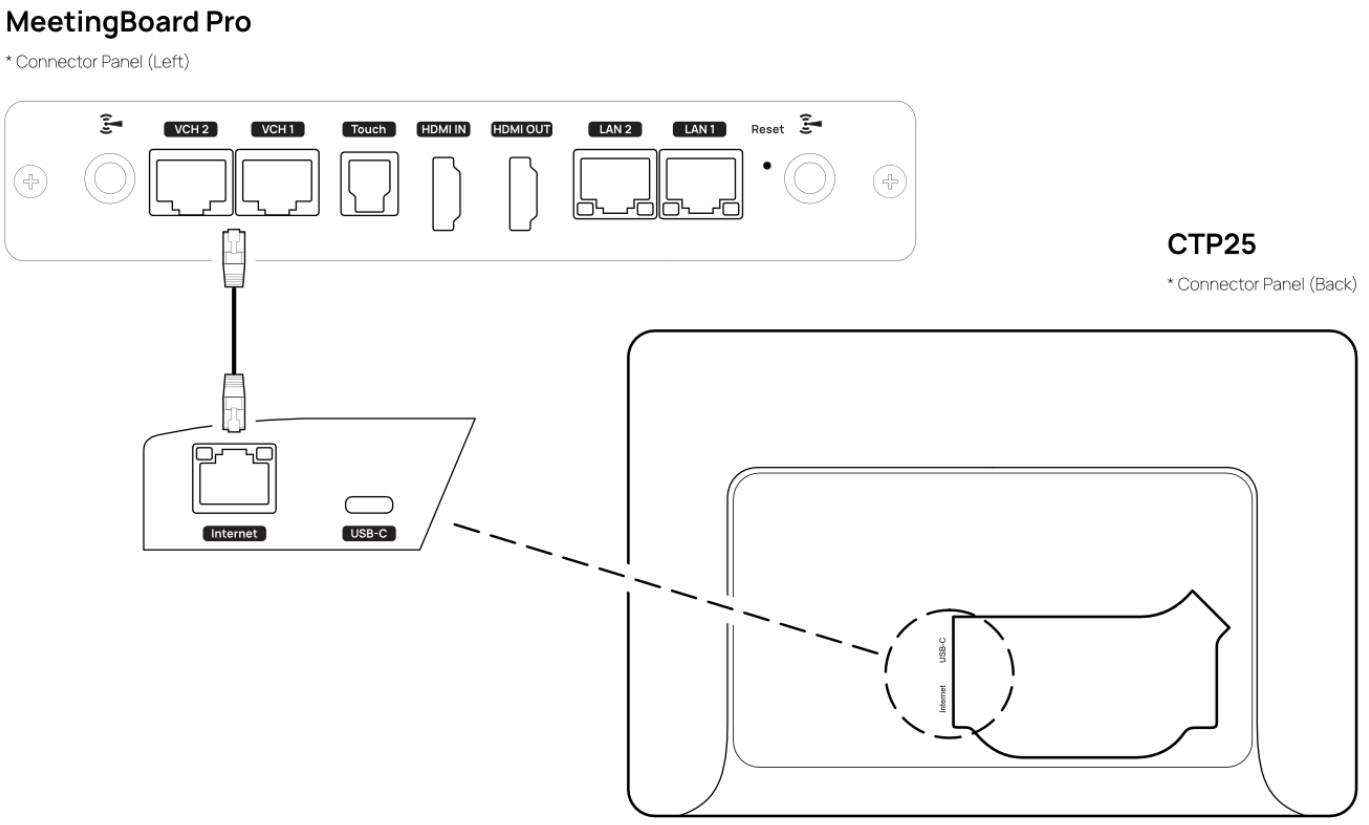
Connect via HDMI cable & USB-B cable

- Connect your PC to MeetingBoard Pro via an HDMI cable and a USB-B cable.



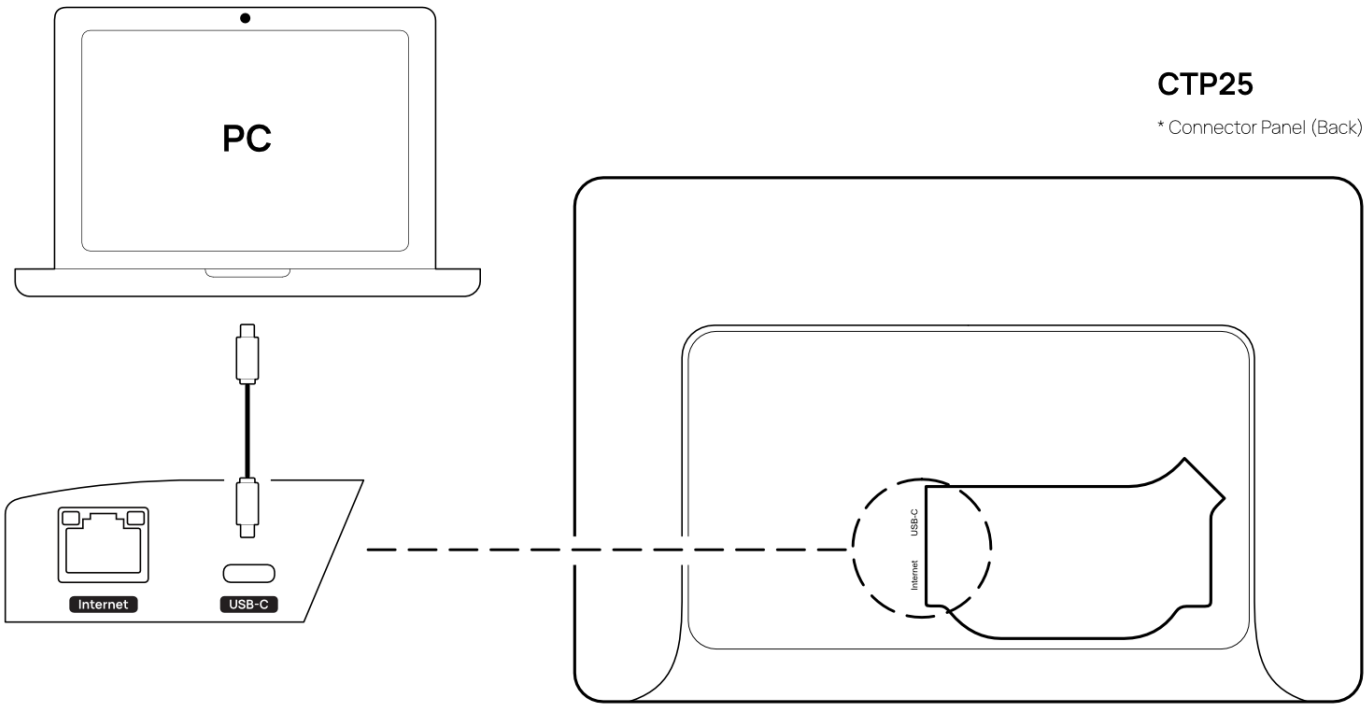
Connect via CTP25

1. Connect CTP25 to MeetingBoard Pro.



- You can also connect the CTP25 to an external Ethernet port; if so, ensure that the CTP25 and the MeetingBoard Pro are on the same LAN.
- When your CTP25 is connected to an external Ethernet port, if the port does not provide power, ensure that the CTP25 is connected to a power supply.

2. Connect the USB-C port (labeled USB-C, not PD) on the back of CTP25 to the USB-C port on the computer using a USB-C cable.

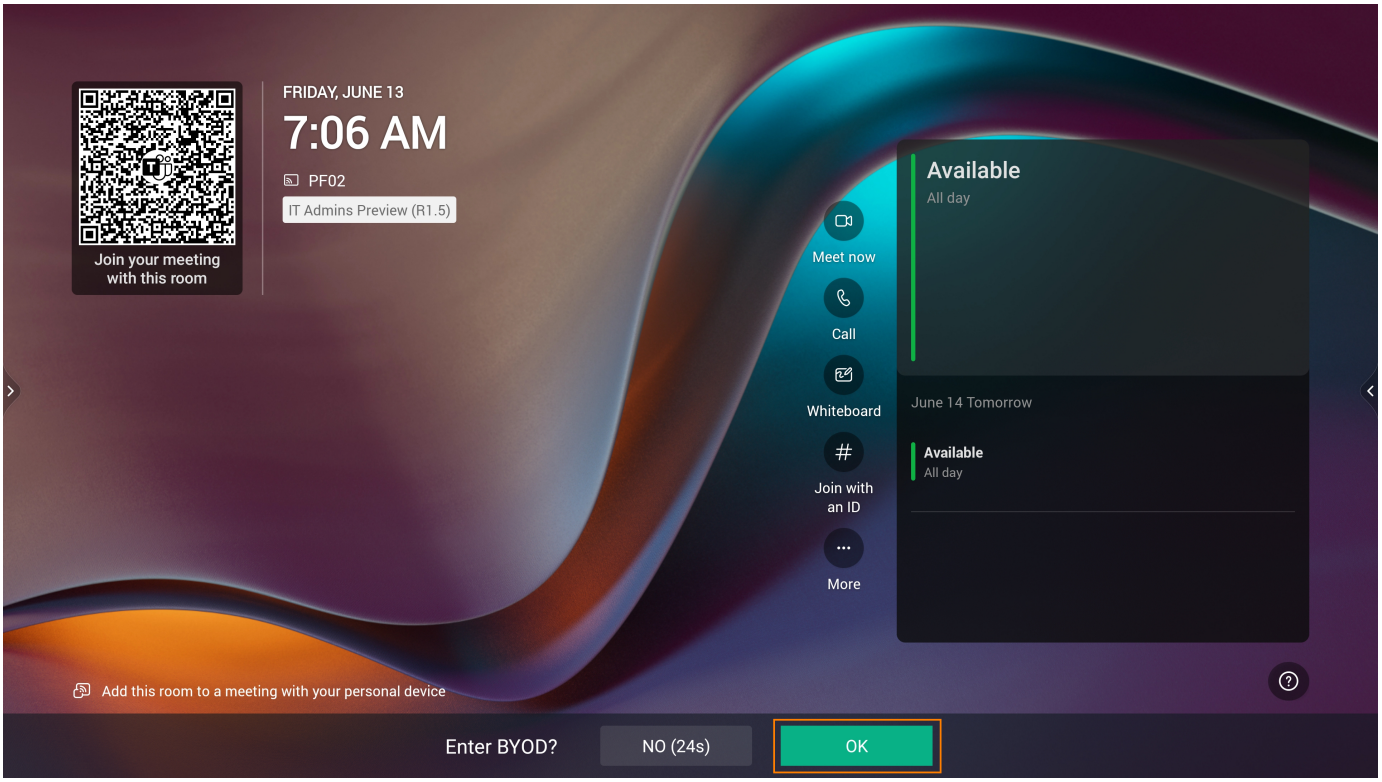


Enter BYOD Mode

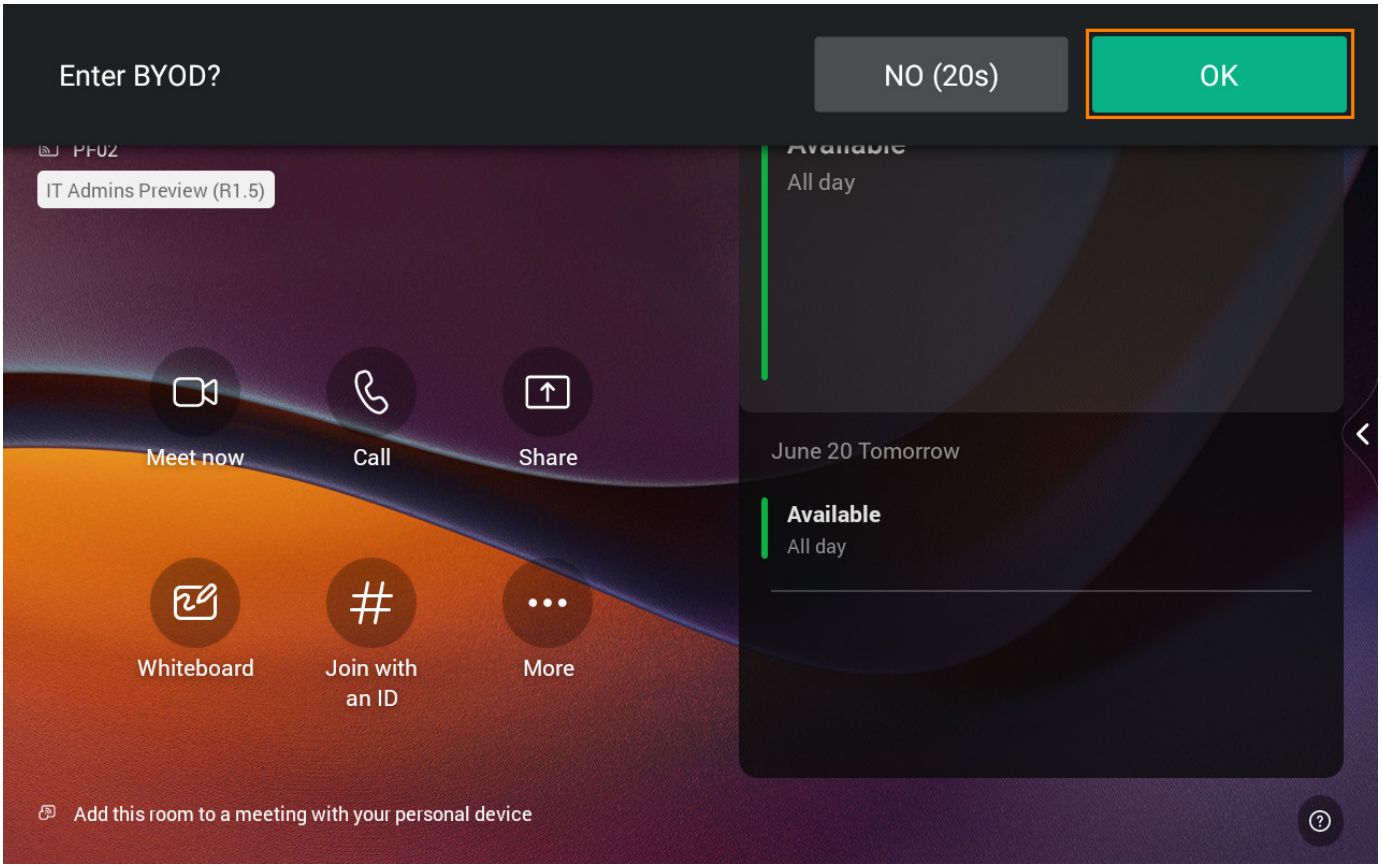
After connecting, a prompt appears at the top of the device screen asking if you want to enter BYOD mode.

- For Microsoft Teams: Select **OK** to enter BYOD mode.

MeetingBoard Pro

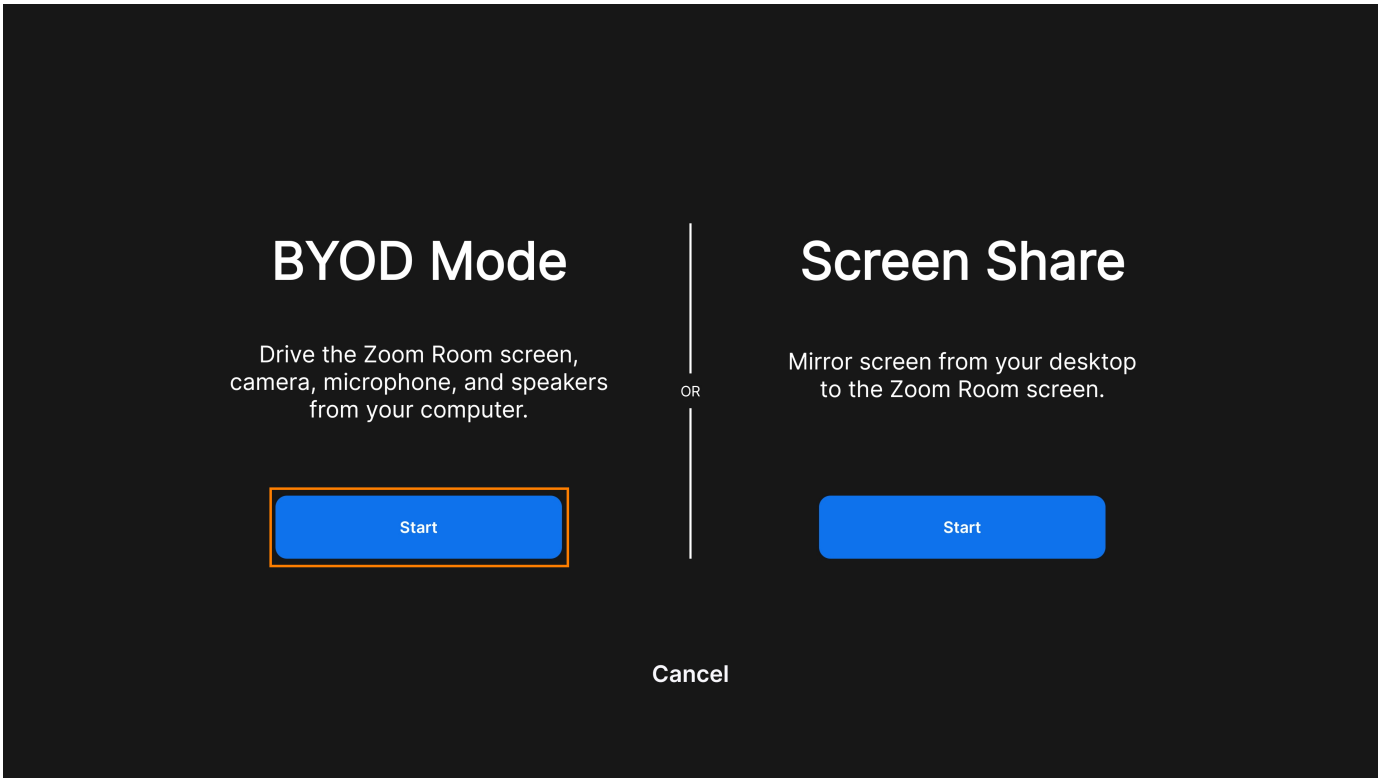


Yealink CTP Touch Panel

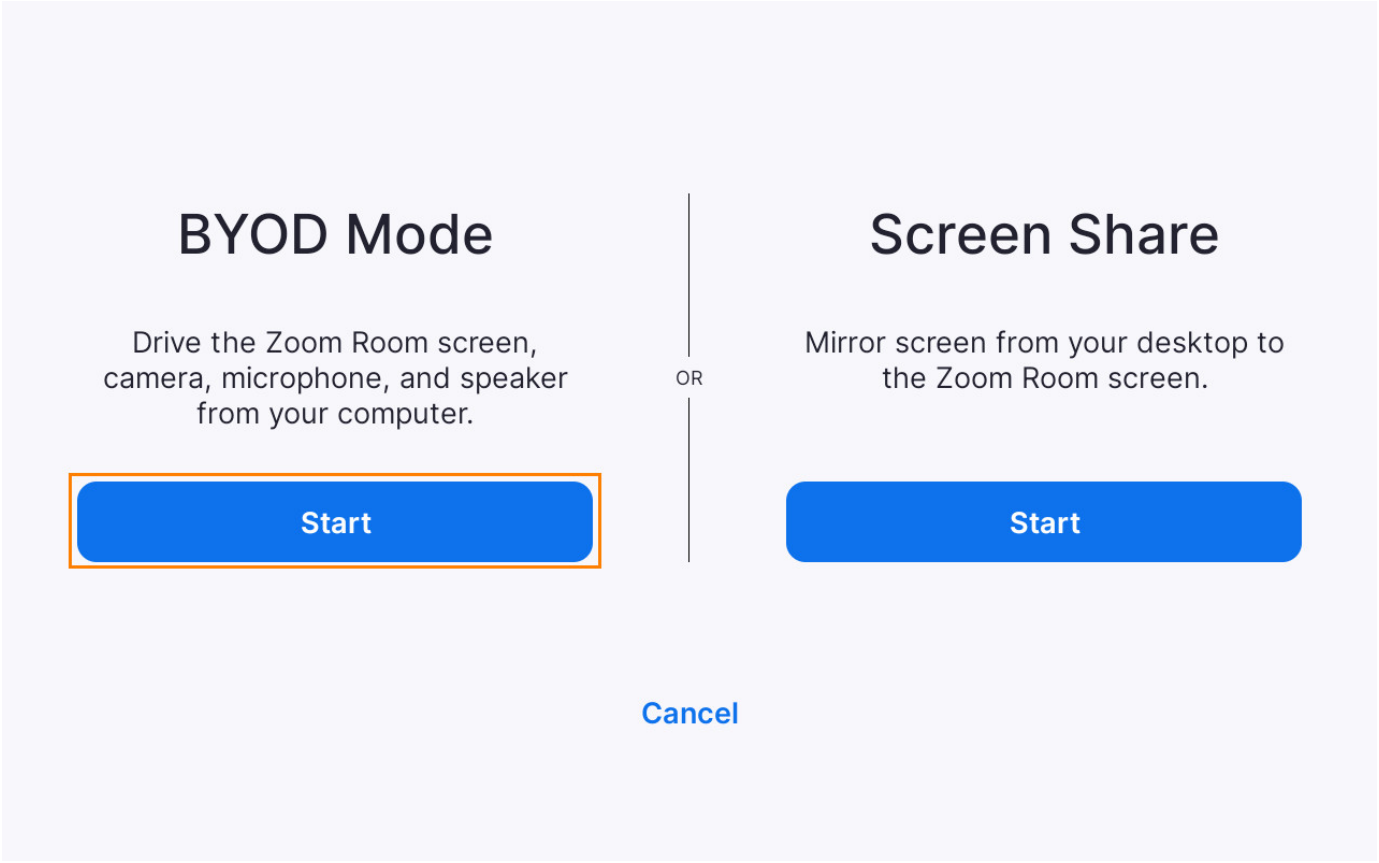


- For Zoom: Tap **Start** to enter BYOD Mode.

MeetingBoard Pro



Yealink CTP Touch Panel



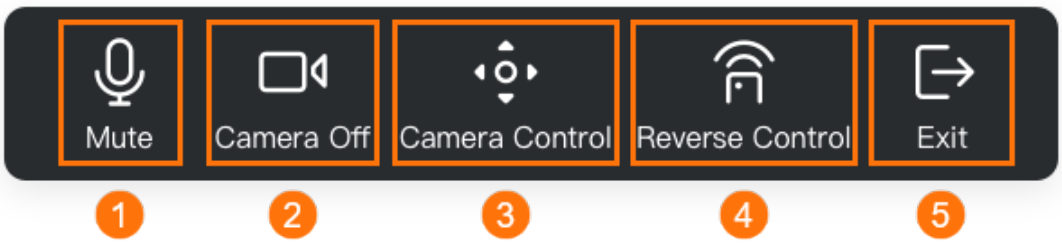
Usage

1. Ensure that the microphone and speaker device of the PC have been selected as Yealink Room Audio.
2. To use MeetingBoard Pro, do the following:

> If you receive a camera initialization failure message, please check if the meeting is set to use the MeetingBoard Pro camera (Yealink Room Camera).

- **For Microsoft Teams:**

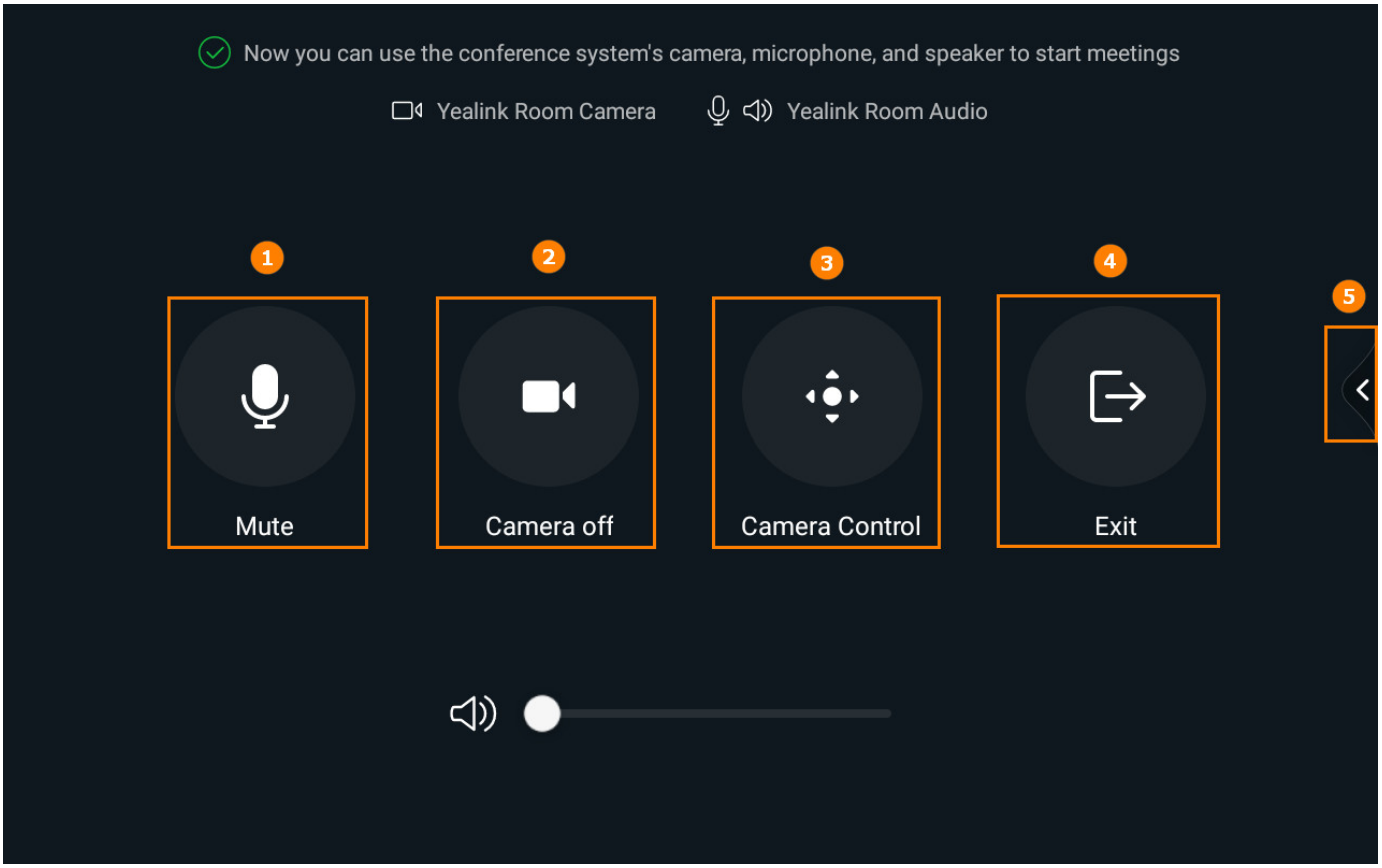
  MeetingBoard Pro



No.	Description

1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Enable/disable the reverse control. After the feature is enabled, you can control your PC on the MeetingBoard Pro screen.
5	Exit the BYOD mode.

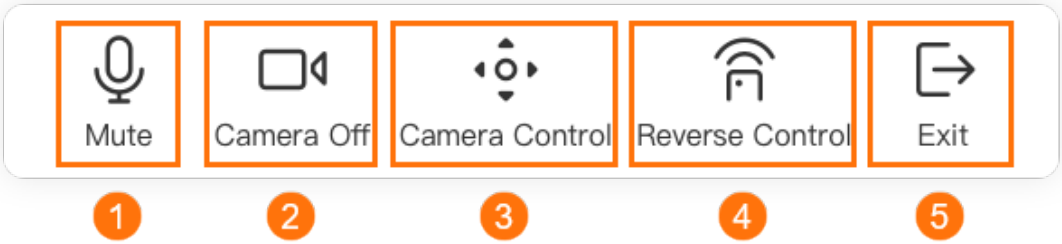
Yealink CTP Touch Panel



No.	Description
1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Exit the BYOD mode.
5	Sidebar for adjusting volume, setting, switching platforms, and other operations.

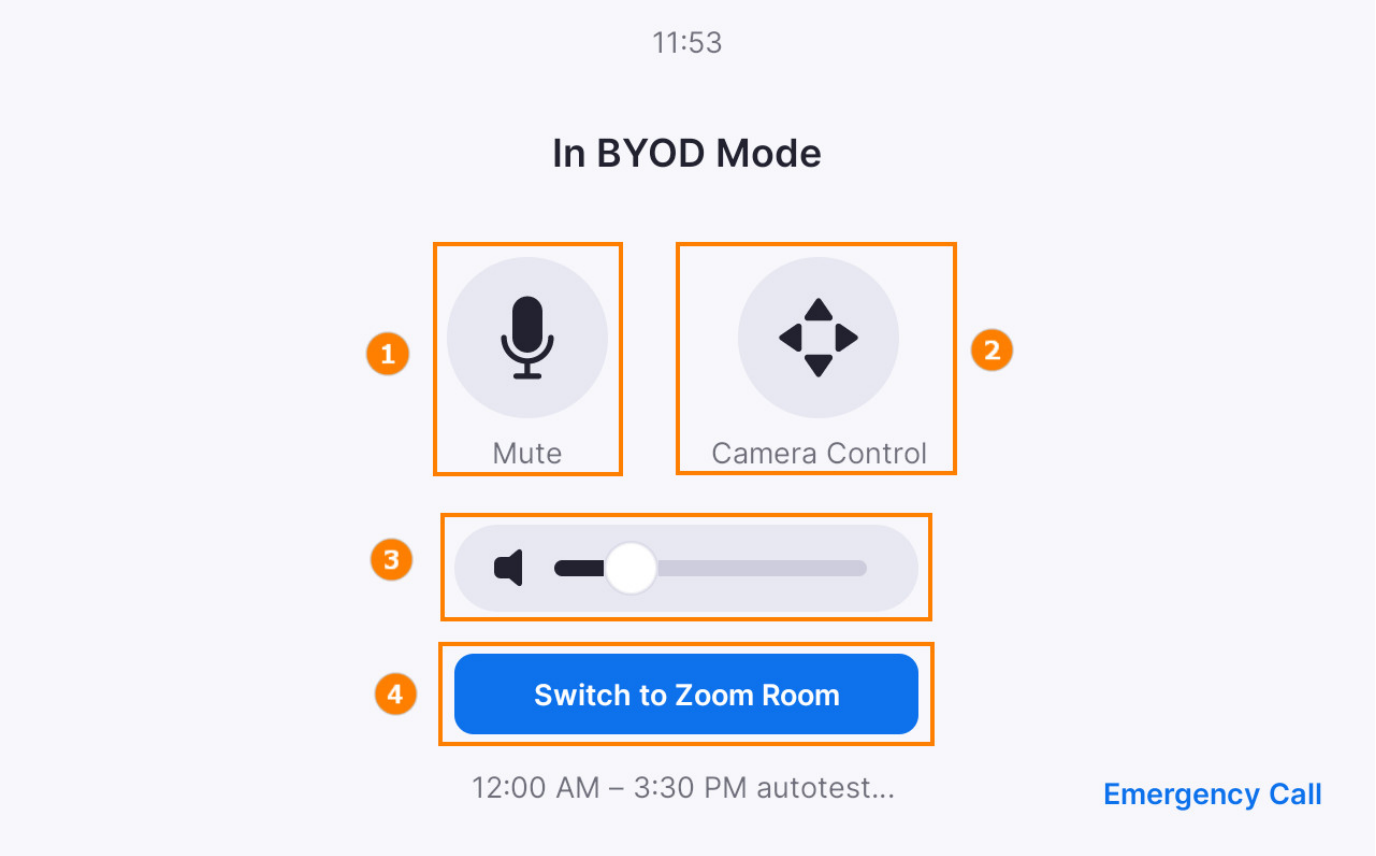
- **For Zoom:**

  MeetingBoard Pro



No.	Description
1	Enable/disable MeetingBoard Pro microphone.
2	Enable/disable MeetingBoard Pro camera.
3	After enabling the camera, you can control it. For more information, refer to Camera Control.
4	Enable/disable the reverse control. After the feature is enabled, you can control your PC on the MeetingBoard Pro screen.
5	Exit the BYOD mode.

Yealink CTP Touch Panel



No.	Description
1	Enable/disable MeetingBoard Pro camera.
2	You can control the camera. For more information, refer to Camera Control.
3	Drag the volume slider to change the speaker volume.
4	Exit the BYOD mode and switch back to the Zoom Room.

Exit BYOD Mode

Do one of the following:

- Disconnect the connected cables from the PC.
- On MeetingBoard Pro, tap the screen to open the menu and select **Exit**.
- For Microsoft Teams: On Yealink CTP Touch Panel, tap **Exit**.
- For Zoom: On Yealink CTP Touch Panel, tap **Switch to Zoom Room**.

Wireless Reverse Control

Introduction

Reverse control refers to reversely controlling the computer on MeetingBoard Pro screen, such as clicking, dragging, double-clicking, and so on. Wireless reverse control refers to reverse control when using the Yealink Wireless Presentation Pod to project the screen.

> Wireless reverse control is only supported in BYOD.

Before You Begin

For the compatibility of wireless reverse control for MeetingBoard Pro, refer to Rooms Supported Features List.

Enter BYOD Mode

For more information, refer to: Wireless IP BYOD.

Start Sharing

For more information, refer to: Wireless Content Sharing.

Reverse Control

Tap the screen to open the menu and select **Reverse Control**. Then you can control the computer using MeetingBoard Pro.

Wired Reverse Control

Introduction

Reverse control refers to controlling the computer on the MeetingBoard Pro screen, such as clicking, dragging, double-clicking, and so on. Wired reverse control is achieved by connecting the computer to MeetingBoard Pro by using an HDMI cable and a USB-B cable, or via the VCH51 or the CTP25.

Before You Begin

For the compatibility of wired reverse control for MeetingBoard Pro, refer to Rooms Supported Features List.

Connect MeetingBoard Pro and Computer

For more information, refer to: Wired BYOD Mode.

Enter BYOD Mode

For more information, refer to: Wired BYOD Mode.

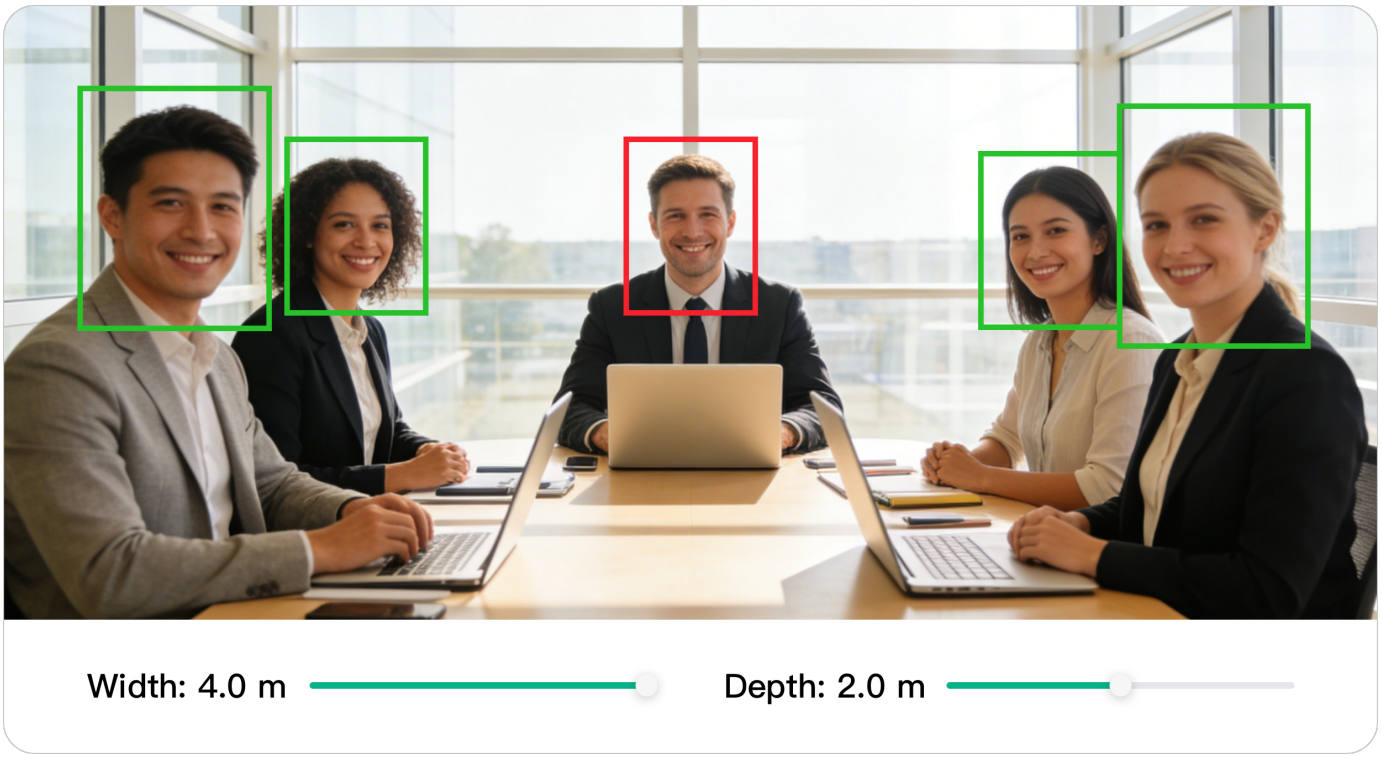
Reverse Control

Tap the screen to open the menu and select **Reverse Control**. Then you can control the computer using MeetingBoard Pro.

Video Fence

Introduction

In some meeting scenarios with glass walls or open spaces in the background, participants reflected on the glass walls or outside the meeting range may be detected. In this case, you can use this feature to adjust the subject boundary (video wall), and the camera will not detect participants beyond the set range. You can now start adjusting the width and depth of the boundary and walk around the room to check if the boundary you have set is as desired. The green square will turn red once you are outside the pickup range. This means that auto framing will not detect a participant in this part of the room as they are outside the configured boundary. AI features like Auto Framing only track members within the range.



Before You Begin

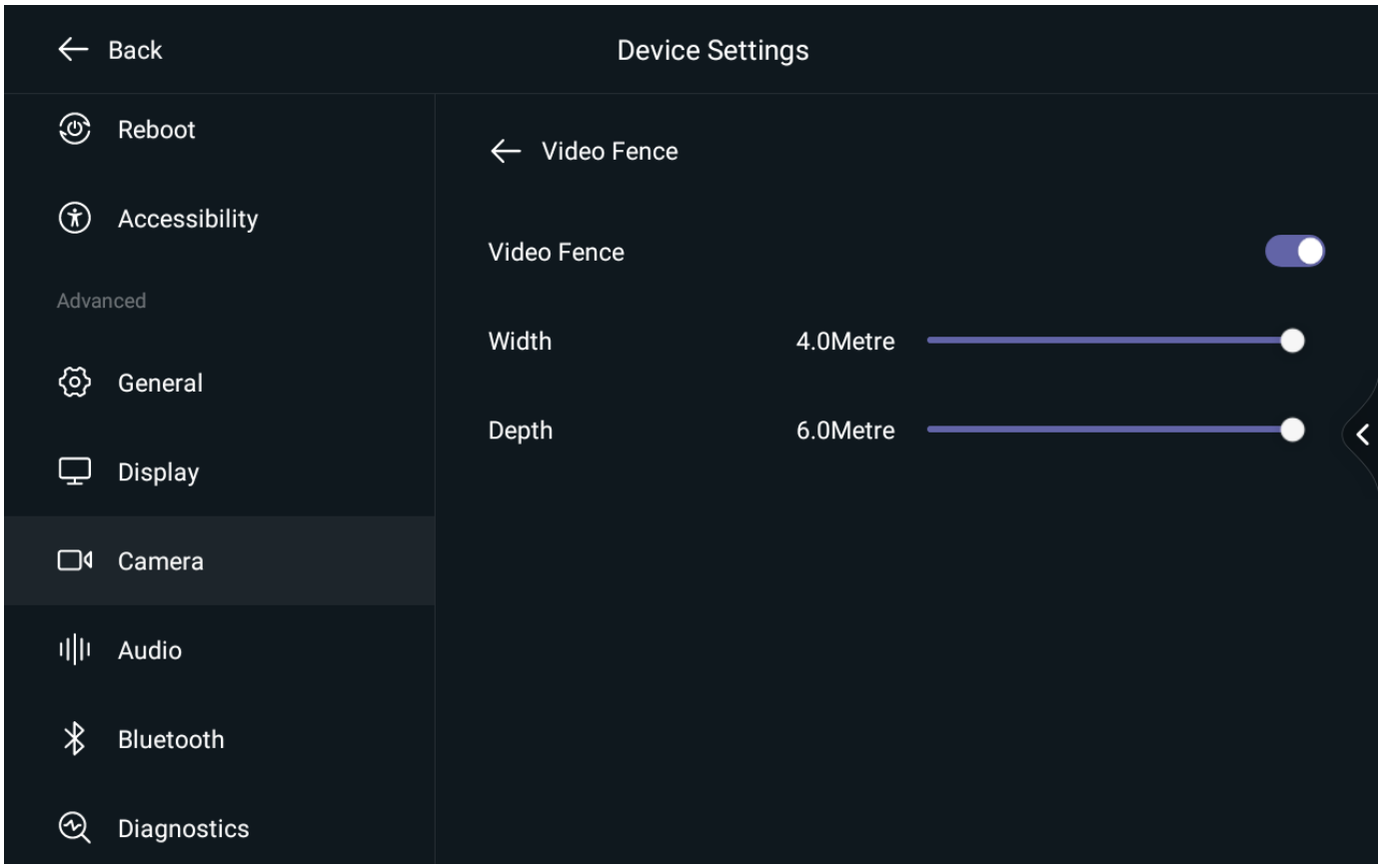
For details on supported devices, refer to Rooms Supported Features List.

Turn on Video Fence

For Microsoft Teams

1. On the home screen, tap > **Settings** > **Camera**.
2. Turn off **Camera Preview**.

3. Tap **Advanced** > **Video Fence**.
4. Turn on **Video Fence**.
5. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.



For Zoom

6. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
7. Turn off **Camera Preview**.
8. Tap **Advanced** > **Video Fence**.
9. Turn on **Video Fence**.
10. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.

Camera Diagnostic

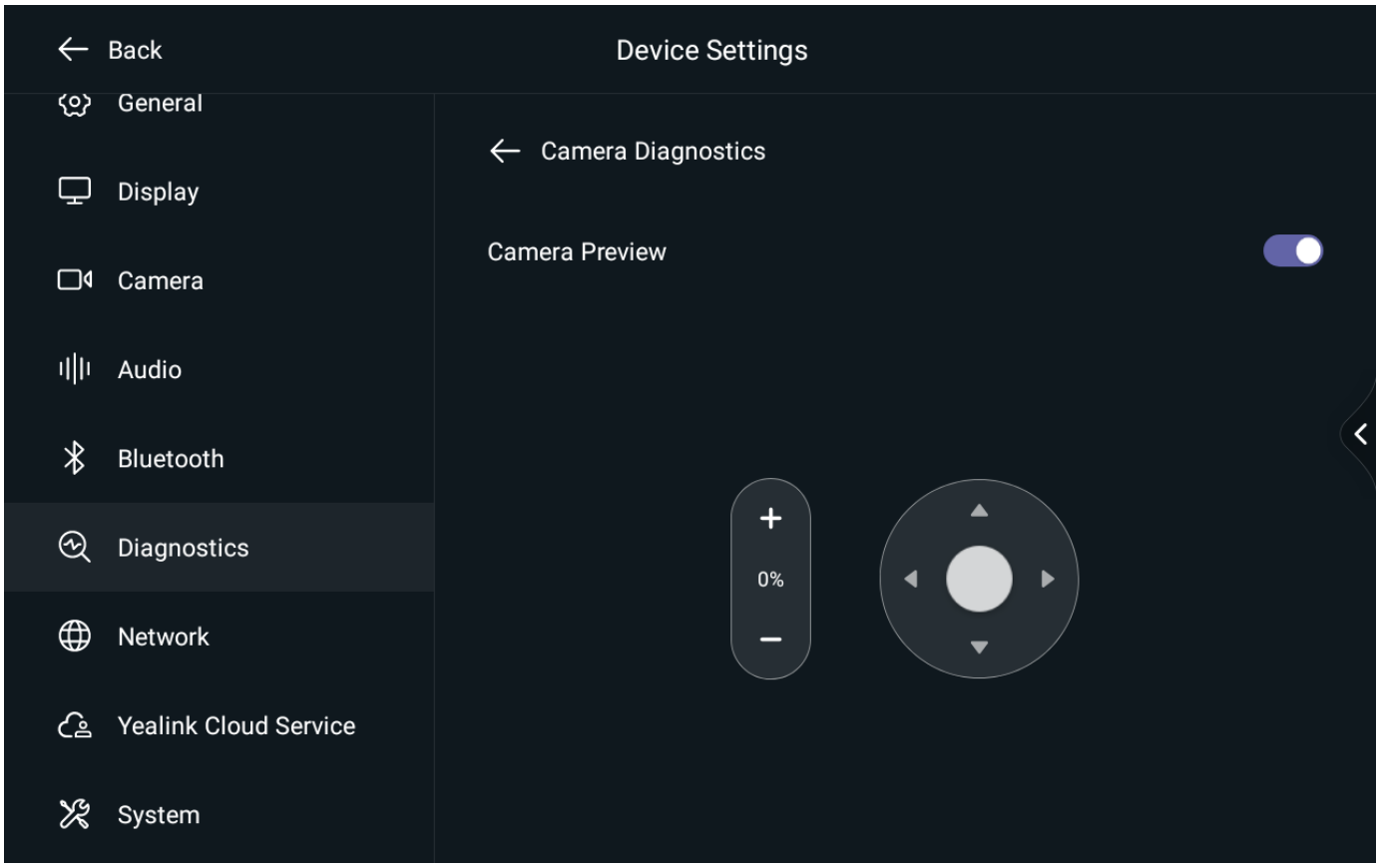
Introduction

You can check if the camera can move and adjust the focus correctly.

Camera Diagnostic

For Microsoft Teams

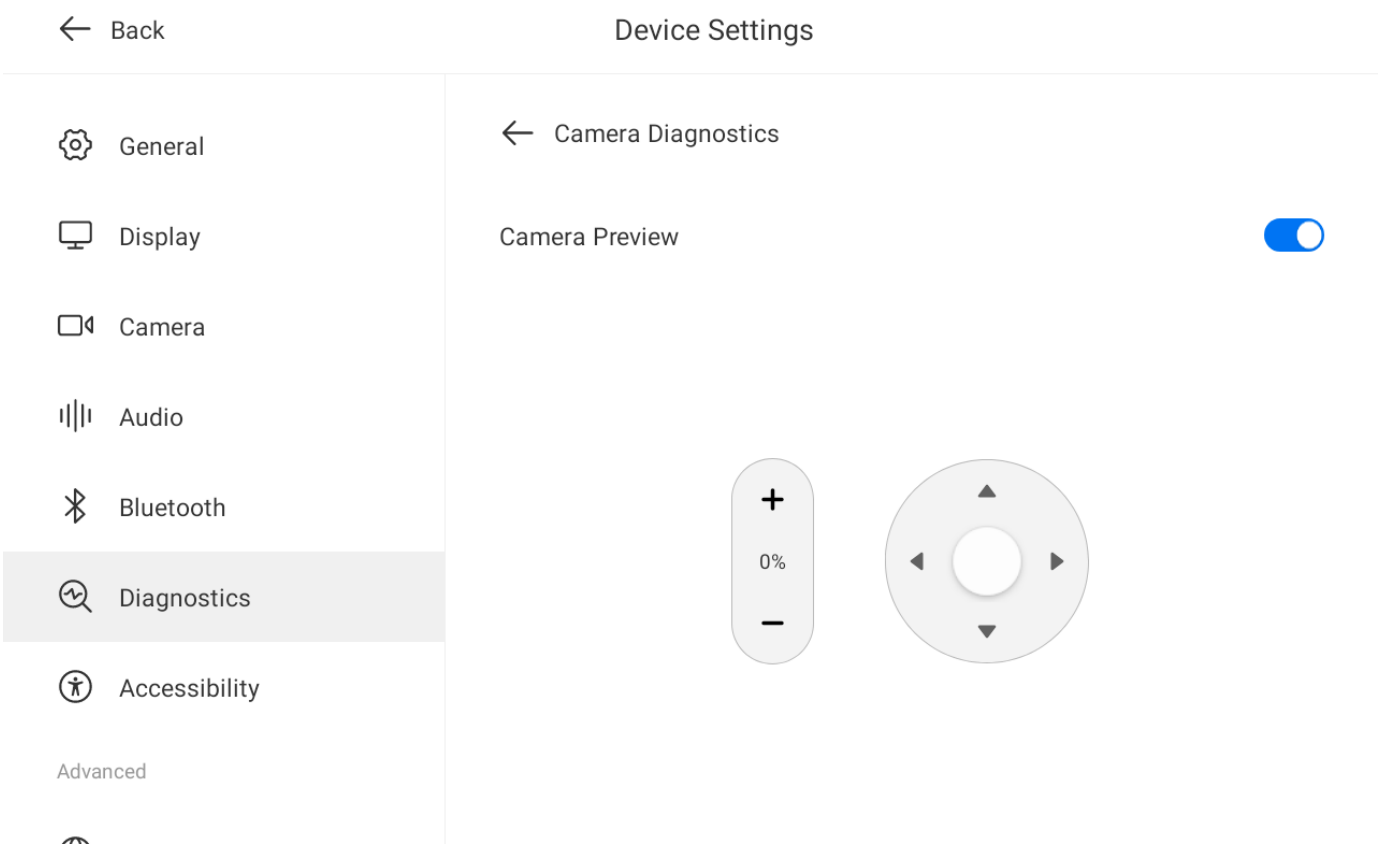
1. On the home screen, tap > **Settings** > **Diagnostics** > **Camera Diagnostics**.
2. Tap the directional keys to adjust the camera angle.
3. Tap the zoom in and zoom out keys to adjust the camera zoom. If the camera can move and change the zoom properly, it indicates that the camera is functioning correctly.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Diagnostics** > **Camera Diagnostics**.
2. Tap the directional keys to adjust the camera angle.
3. Tap the zoom in and zoom out keys to adjust the camera zoom. If the camera can move and change

the zoom properly, it indicates that the camera is functioning correctly.



Camera Calibration

Introduction

If the image output from the MeetingBoard Pro's lens does not meet expectations during tracking (for example, slow tracking speed or participants not centered), you can perform camera calibration to resolve these issues and optimize performance.

When the external camera MB-12X Pro is connected, you can start the calibration.

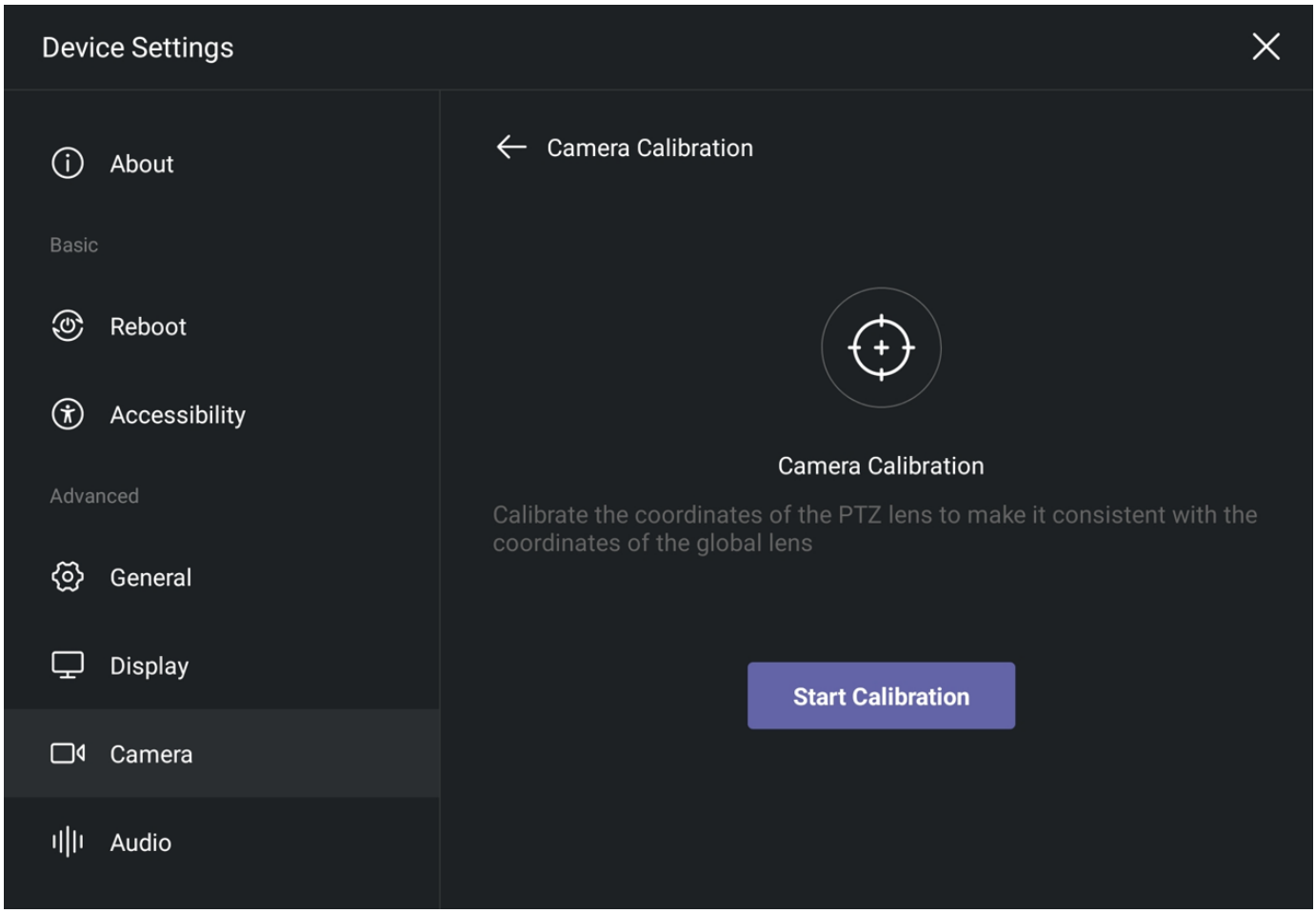
Before You Begin

- For details on supported devices, refer to Rooms Supported Features List.
- For the compatibility of the external camera with the Yealink MeetingBoard series, refer to Rooms Accessories Compatibility Lists.

Camera Calibration

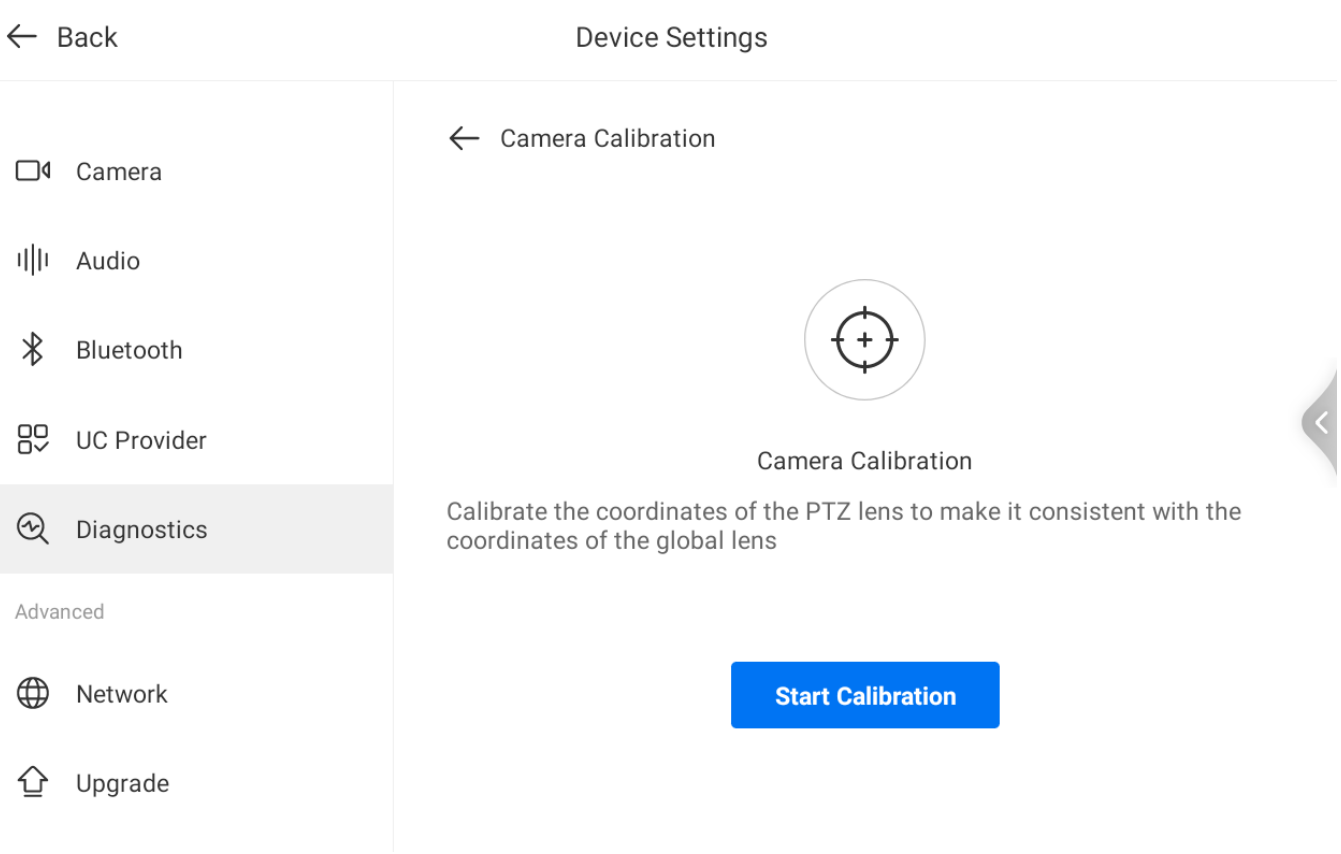
For Microsoft Teams

1. On the home screen, tap > **Settings** > **Camera** > **Advanced** > **Camera Calibration**.
2. Tap **Start Calibration**. When you calibrate the lens, make sure that there are no other things within 3 meters in front of the lens.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Diagnostics** > **Camera Calibration**.
2. Select **Start Calibration**. When you calibrate the lens, make sure that there are no other things within 3 meters in front of the lens.


Back
Device Settings
Camera
Audio
Bluetooth
UC Provider
Diagnostics
Advanced
Network
Upgrade
Camera Calibration
Camera Calibration
Calibrate the coordinates of the PTZ lens to make it consistent with the coordinates of the global lens
Start Calibration

Camera Preset

Introduction

You can configure camera presets in manual control mode. MeetingBoard Pro supports up to 9 preset positions.

Presets define the camera's angle and focal length, allowing it to quickly focus on predefined locations.

Before you Begin

- For Microsoft Teams: On the home screen, select **Manual** in **More** > **Settings** > **Device Settings** > **Camera** >**Camera Mode**.

For Zoom: On the home screen, select **Manual** in **Settings** > **General** > **System Settings** > **Camera** > **Camera Mode**.

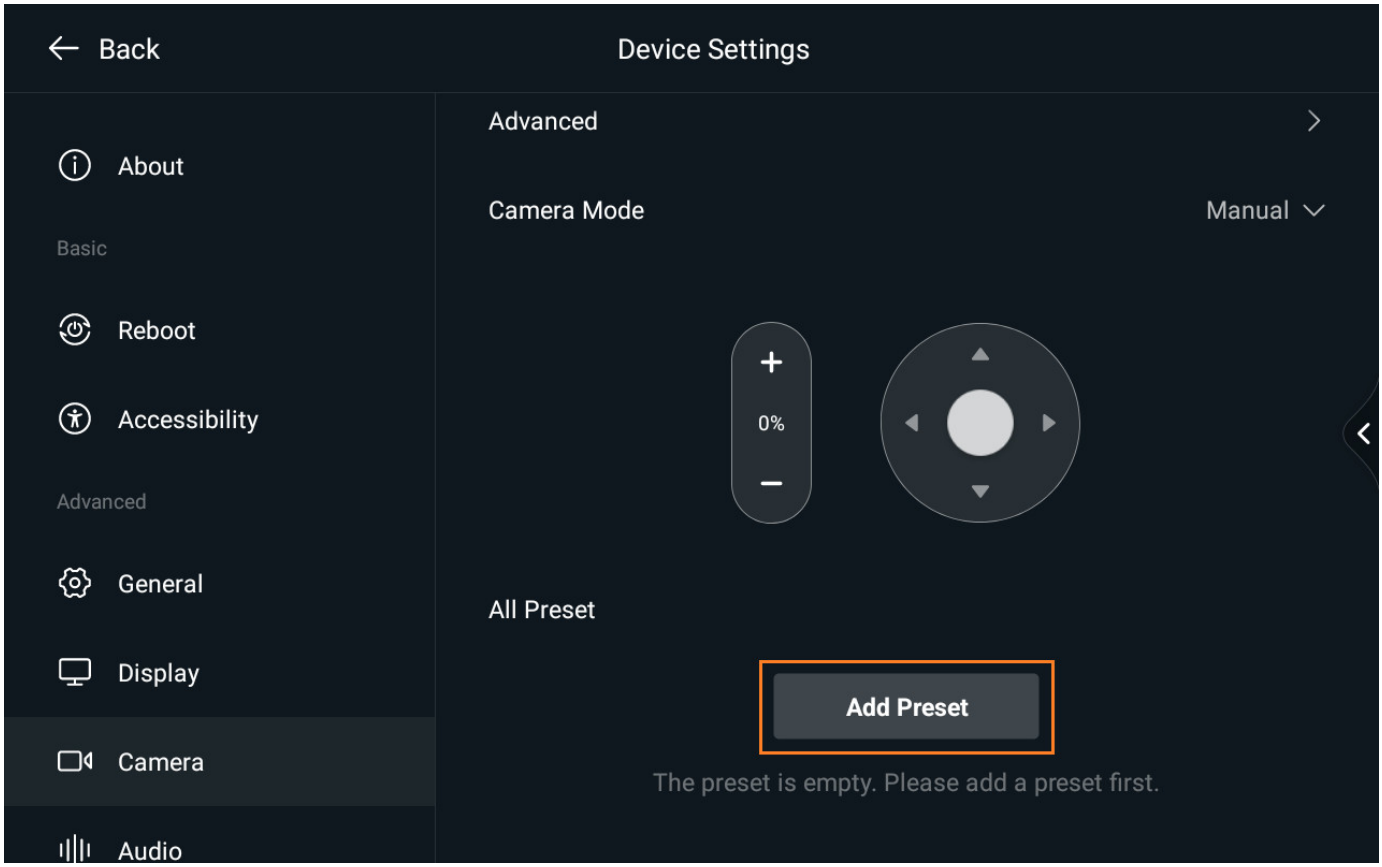
- For Microsoft Teams: To use the camera preset on Yealink CTP Touch Panel, turn on **Camera Preview** in  > **Camera Control** > **More** > **Camera**.

For Zoom: To use the camera preset on Yealink CTP Touch Panel, turn on **Camera Preview** in **Settings** > **General** > **System Settings** > **Camera**.

Add Camera Presets

For Microsoft Teams

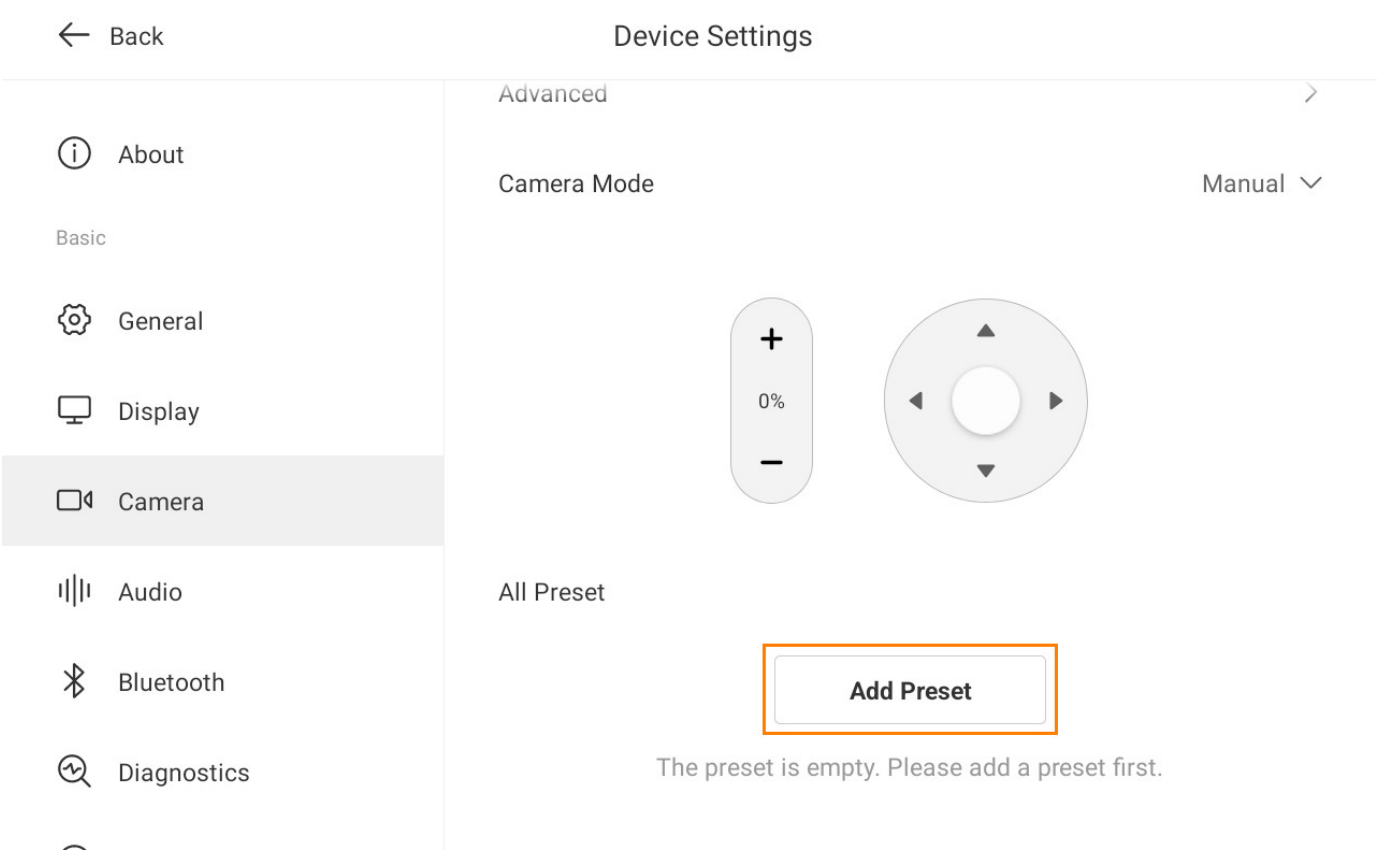
1. On the home screen, tap  > **Camera Control** > **More** > **Camera**.
2. Adjust the camera's angle and focal length as needed and tap **Add Preset**.



3. Repeat step 2 to add more presets.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Adjust the camera’ s angle and focal length as needed and tap **Add Preset**.



3. Repeat step 2 to add more presets.

Apply Camera Preset

For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Tap a preset to apply it.

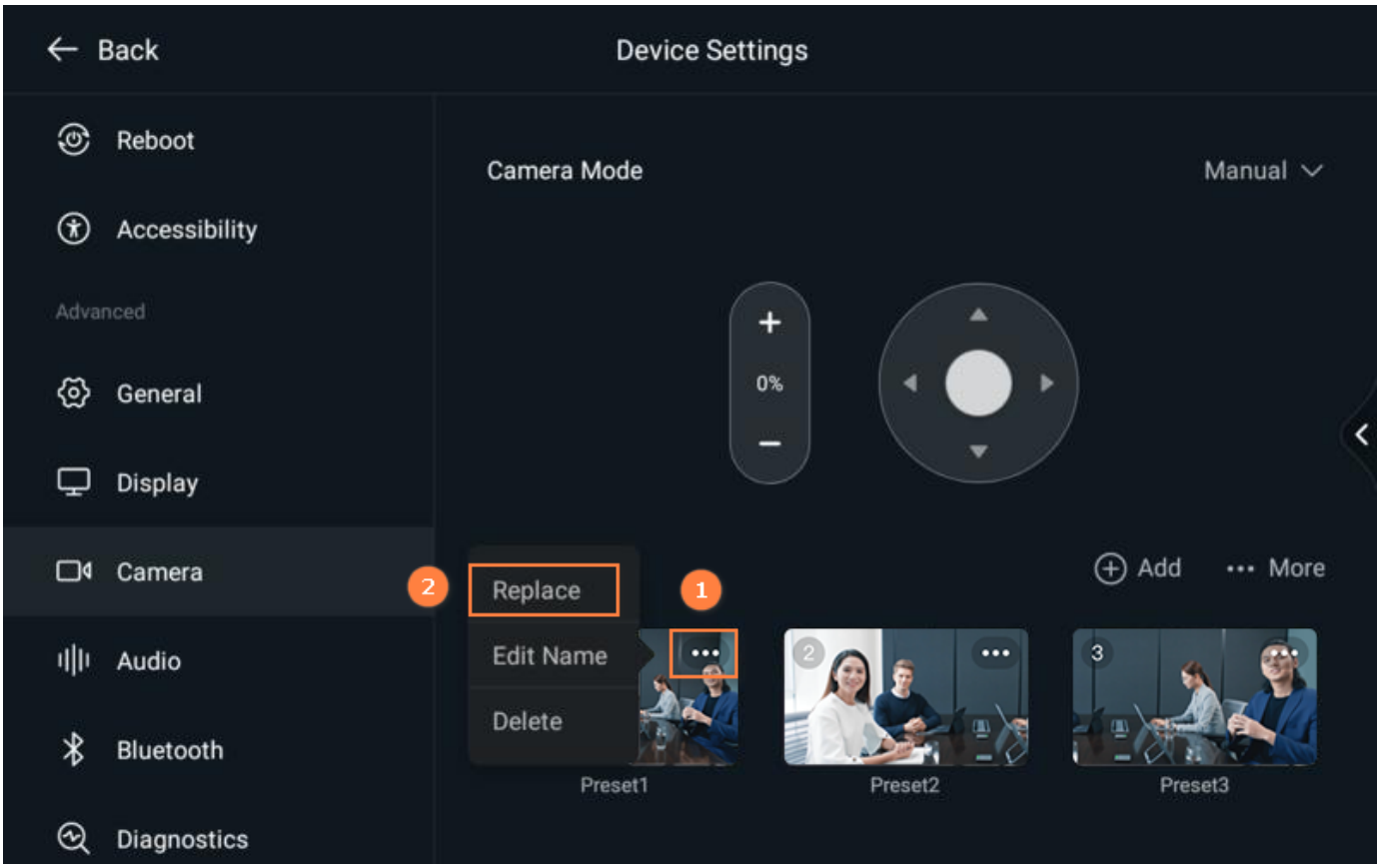
For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap a preset to apply it.

Replace Camera Preset

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Adjust the camera's angle and focal length as needed.
3. Tap > **Replace** on the upper-right of the corresponding camera preset to replace the preset with a new one.



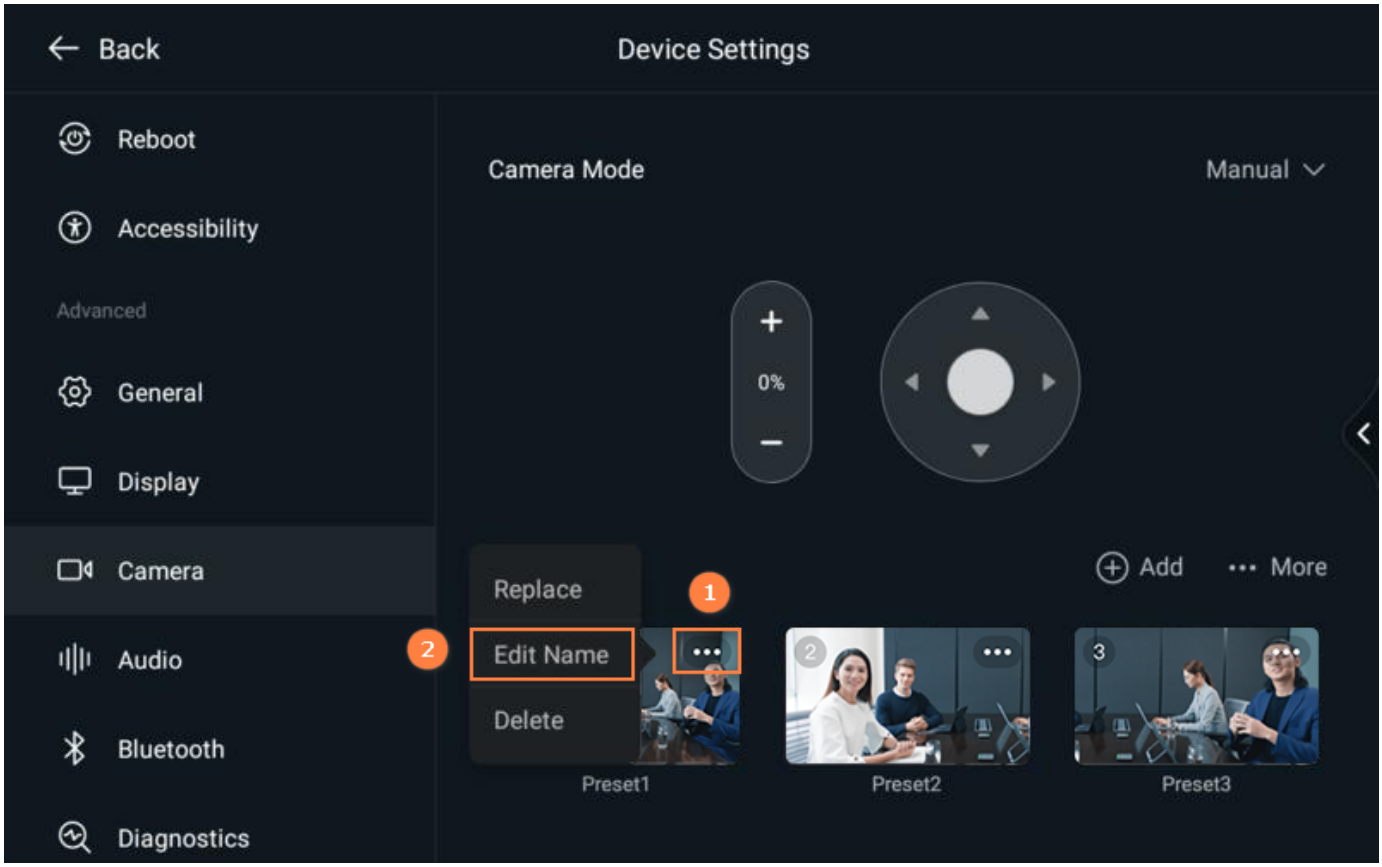
For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Adjust the camera's angle and focal length as needed.
3. Tap ••• > **Replace** on the upper-right of the corresponding camera preset to replace the preset with a new one.

Edit Camera Preset Name

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Tap ••• > **Edit Name** on the upper-right of the corresponding camera preset to edit.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.

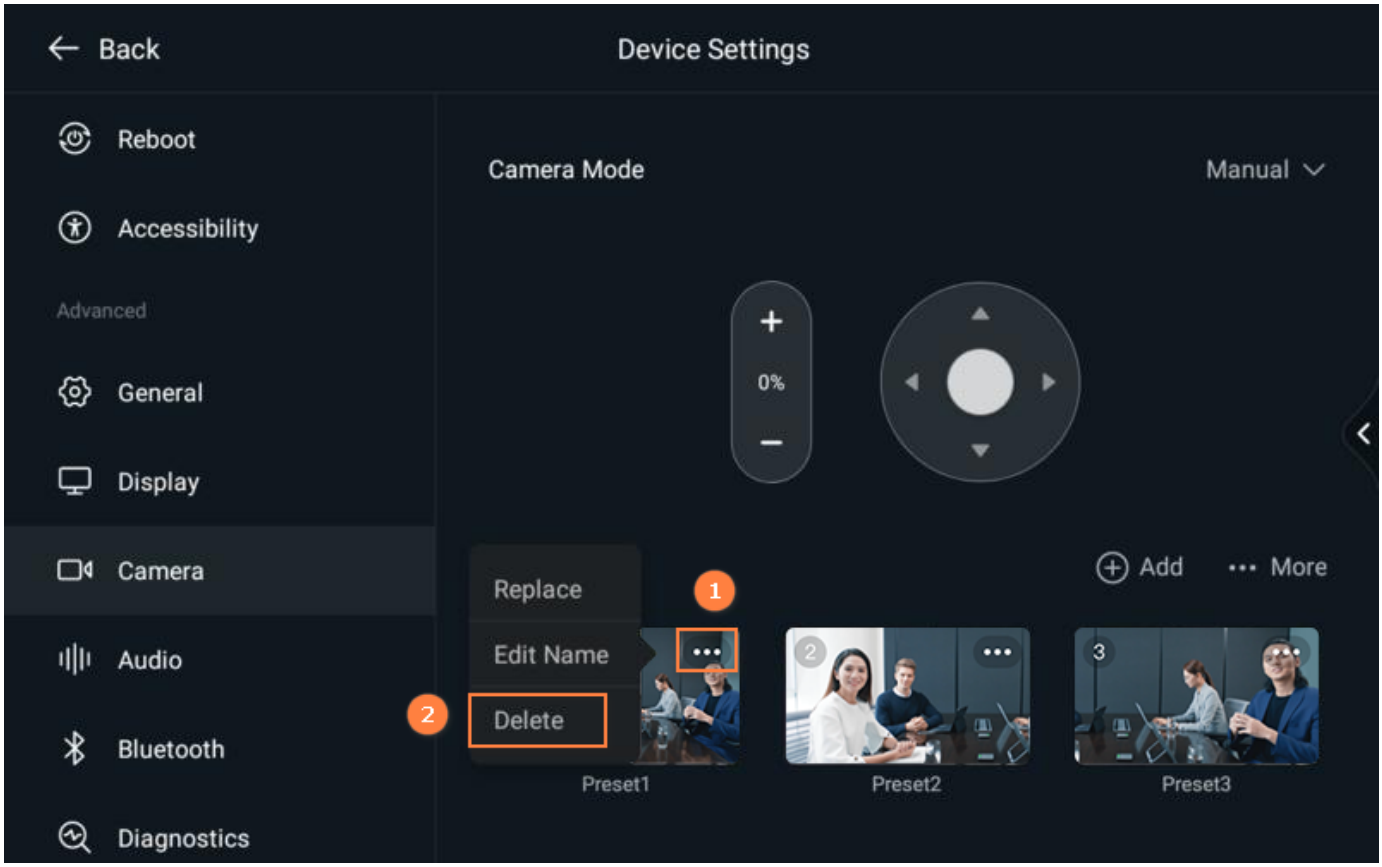
2. Tap ••• > **Edit Name** on the upper-right of the corresponding camera preset to edit.

Delete Camera Preset

For Microsoft Teams

1. On the home screen, tap < > **Camera Control** > **More** > **Camera**.

2. Tap ••• > **Delete** to delete the corresponding camera preset.



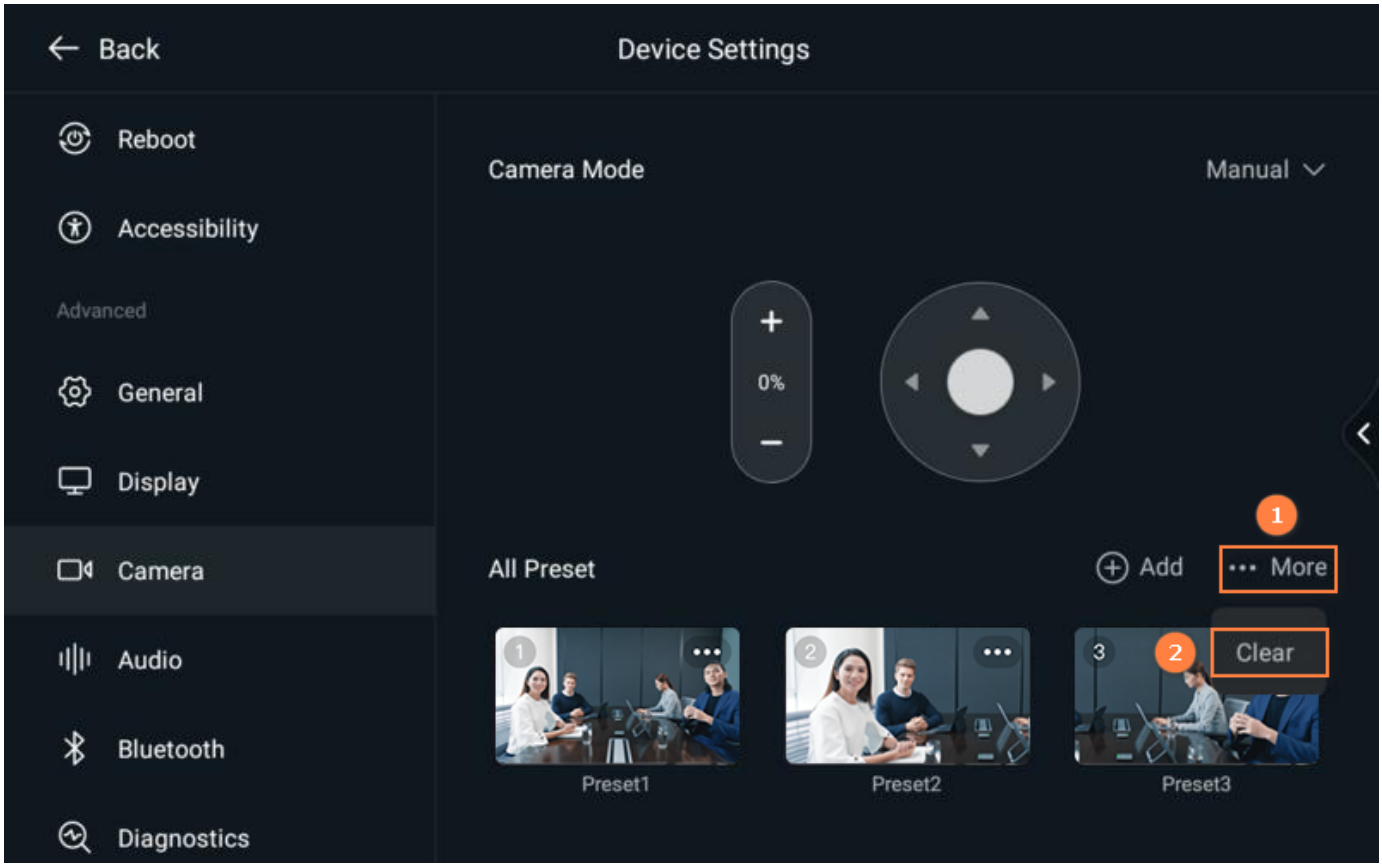
For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap ••• > **Delete** to delete the corresponding camera preset.

Clear All Camera Presets

For Microsoft Teams

1. On the home screen, tap < > **Camera Control** > **More** > **Camera**.
2. Tap **More** > **Clear** to clear all camera presets.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap **More** > **Clear** to clear all camera presets.

Manual Controls

Introduction

Manually adjust the camera position before or during the meeting, and the position will take effect during the meeting.

Before you Begin

- For Microsoft Teams: On the home screen, select **Manual** in **More** > **Settings** > **Device Settings** > **Camera** >**Camera Mode**.

For Zoom: On the home screen, select **Manual** in **Settings** > **General** > **System Settings** > **Camera** > **Camera Mode**.

- For Microsoft Teams: To use manual controls on Yealink CTP Touch Panel, turn on **Camera Preview** in > **Camera Control** > **More** > **Camera**.

For Zoom: To use manual controls on Yealink CTP Touch Panel, turn on **Camera Preview** in **Settings** > **General** > **System Settings** > **Camera**.

Adjust Camera Angle and Camera Focus

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Tap the arrow keys to adjust the camera angle.
3. Tap the +/- key to adjust the camera focus.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap the arrow keys to adjust the camera angle.
3. Tap the +/- key to adjust the camera focus.

Reset Camera

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera** > **Advanced** > **Reset Camera**.
2. Tap **OK** to confirm.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera** > **Advanced** > **Reset Camera**.
2. Tap **OK** to confirm.

Auto Framing

Introduction

Auto framing is mainly based on face detection, which provides real-time detection and position tracking of all faces in the meeting room. The camera can be automatically adjusted based on changes in the number and location of participants.

> After turning on auto framing, you cannot manually adjust the camera. The camera can only be adjusted after turning off auto framing.

Before You Begin

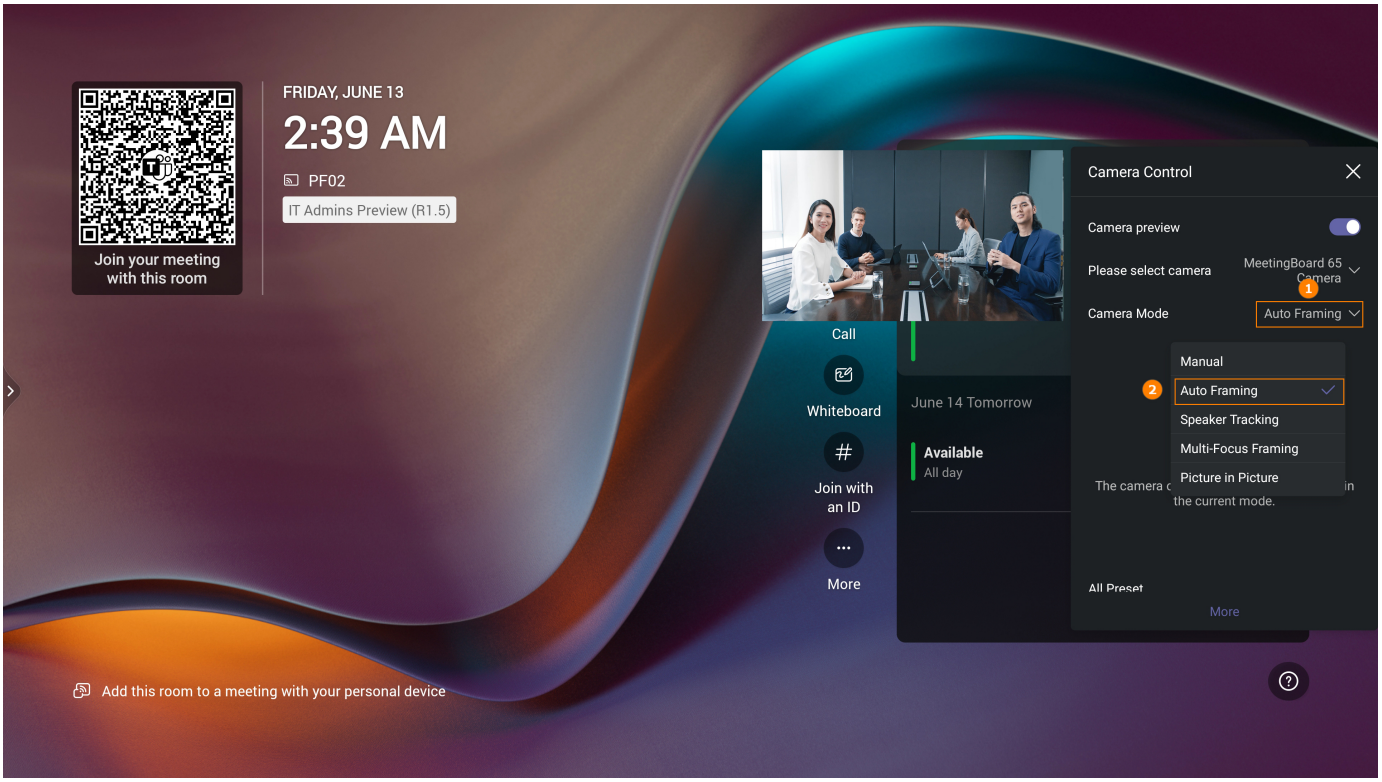
To set the tracking speed, refer to Camera Settings.

Turn on Auto Framing

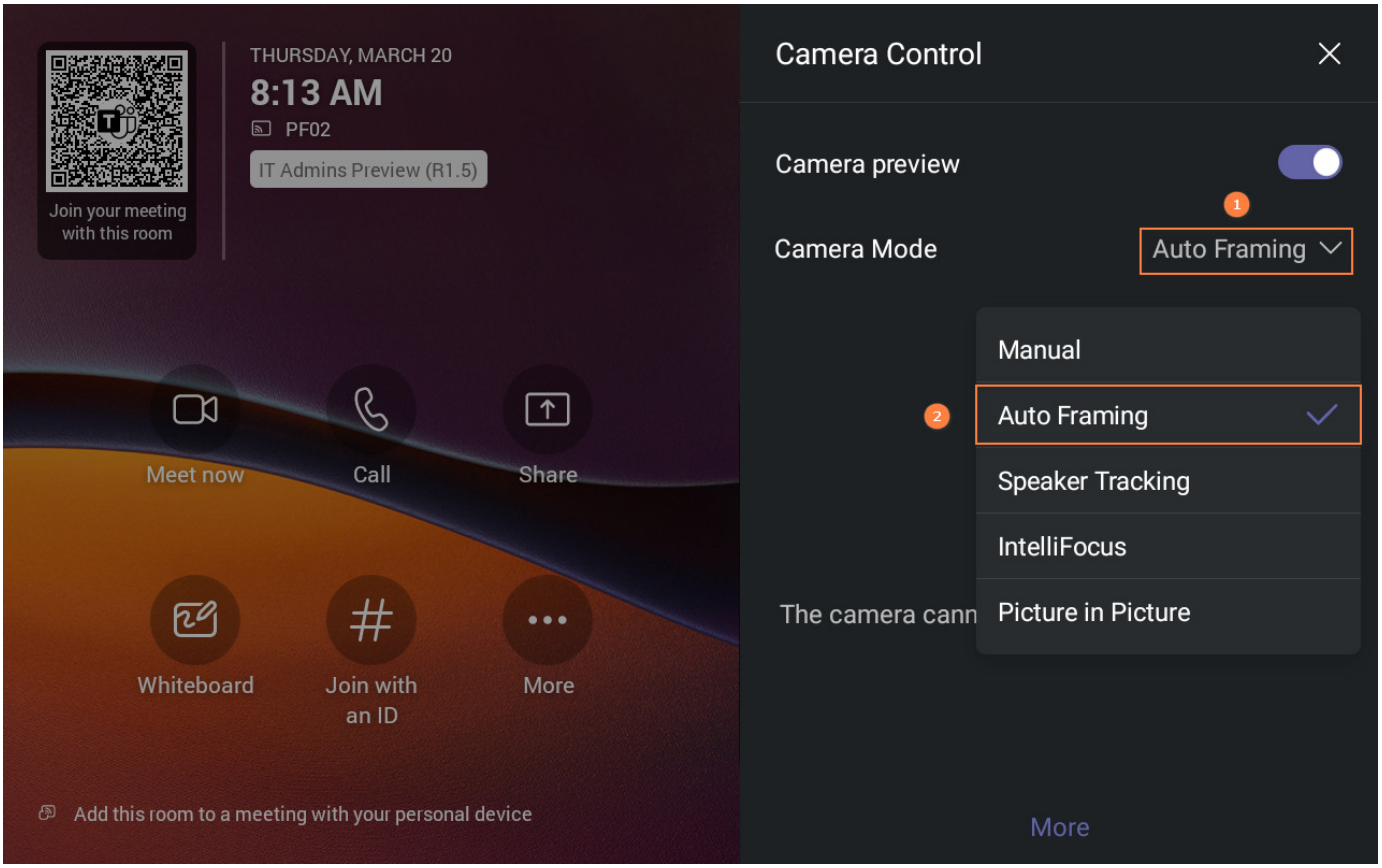
For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Select **Auto Framing** from the **Camera Mode** drop-down menu.

Yealink MeetingBoard



Yealink CTP Touch Panel



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Auto Framing** from the **Camera Mode** drop-down menu.

Feature Demo



Speaker Tracking

Introduction

Leveraging the auto framing feature, speaker tracking automatically identifies the active speaker and zooms in on their video image, delivering an ideal close-up. If two participants are speaking during a meeting, the camera adjusts to focus on both simultaneously.

> After turning on speaker tracking, you cannot manually adjust the camera. The camera can only be adjusted after turning off speaker tracking.

Before You Begin

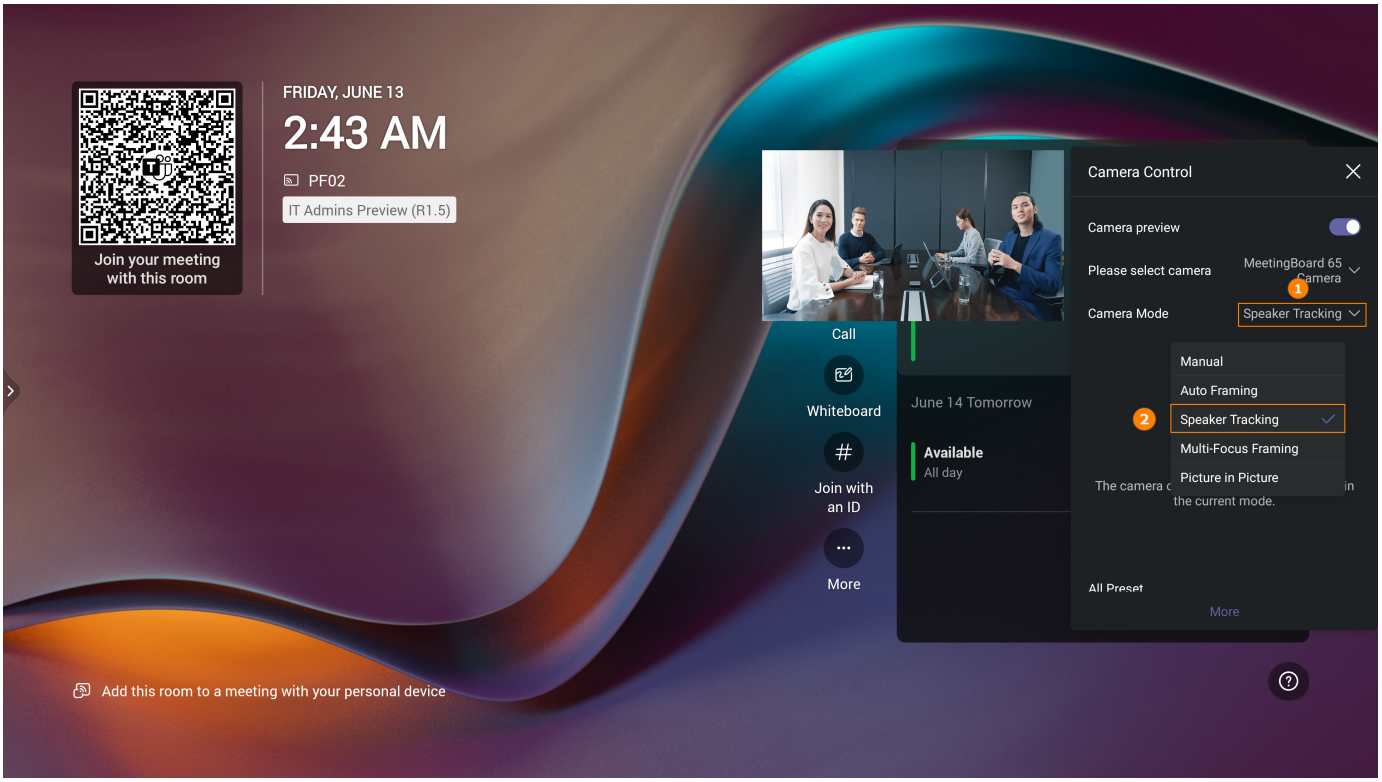
To set the tracking speed, refer to Camera Settings.

Turn on Speaker Tracking

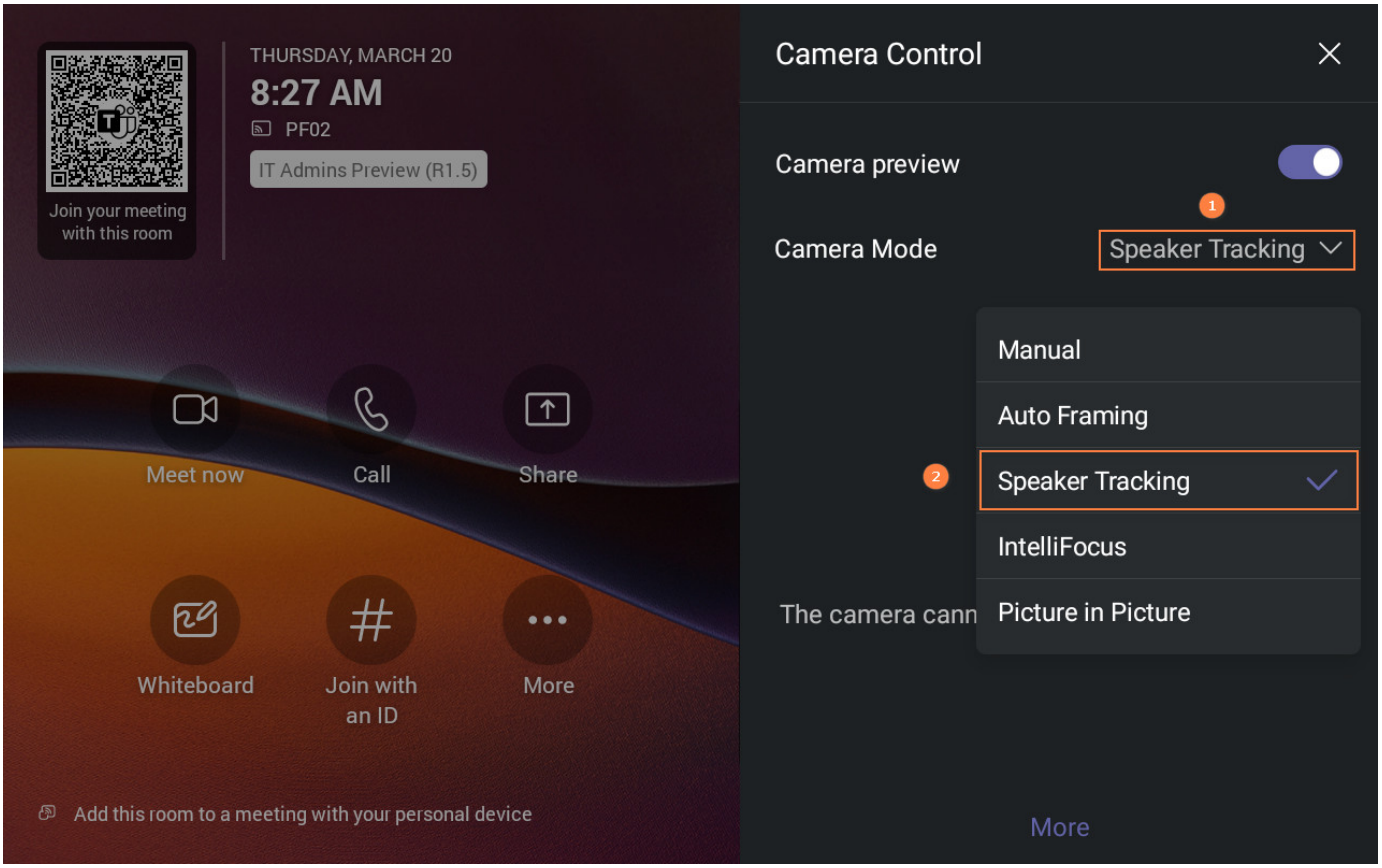
For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Select **Speaker Tracking** from the **Camera Mode** drop-down menu.

Yealink MeetingBoard



Yealink CTP Touch Panel



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Speaker Tracking** from the **Camera Mode** drop-down menu.

Feature Demo



Picture-in-Picture (PIP) Mode

Introduction

In the Picture-in-Picture (PIP) mode, it can realize the superimposed display of the speaker's close-up and the conference room's panoramic picture. The main window shows the view in the speaker tracking mode, and the small window shows the Auto Framing mode. When no one speaks, the window returns to the panoramic view.

> After turning on PIP, you cannot manually adjust the camera. The camera can only be adjusted after turning off PIP.

Before You Begin

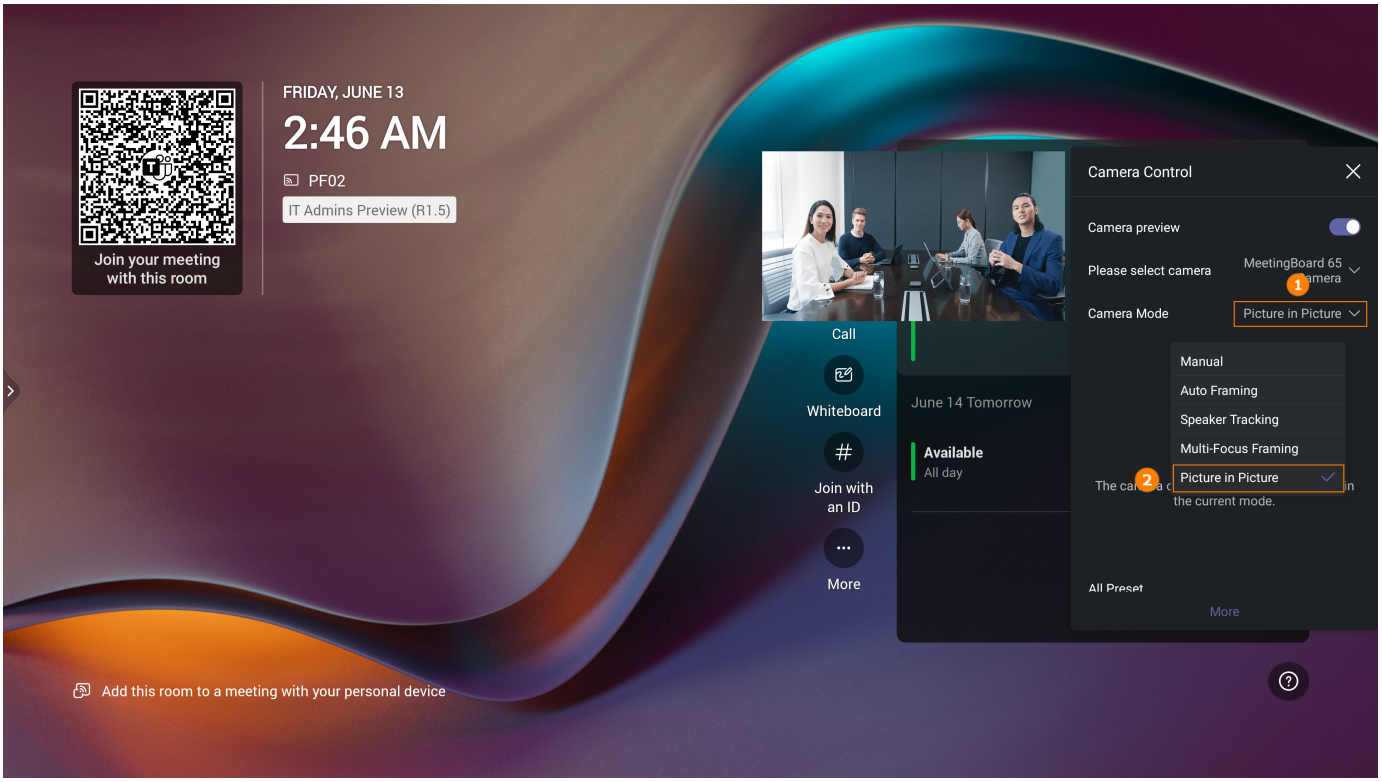
For details on supported devices, refer to Rooms Supported Features List.

Turn on PIP

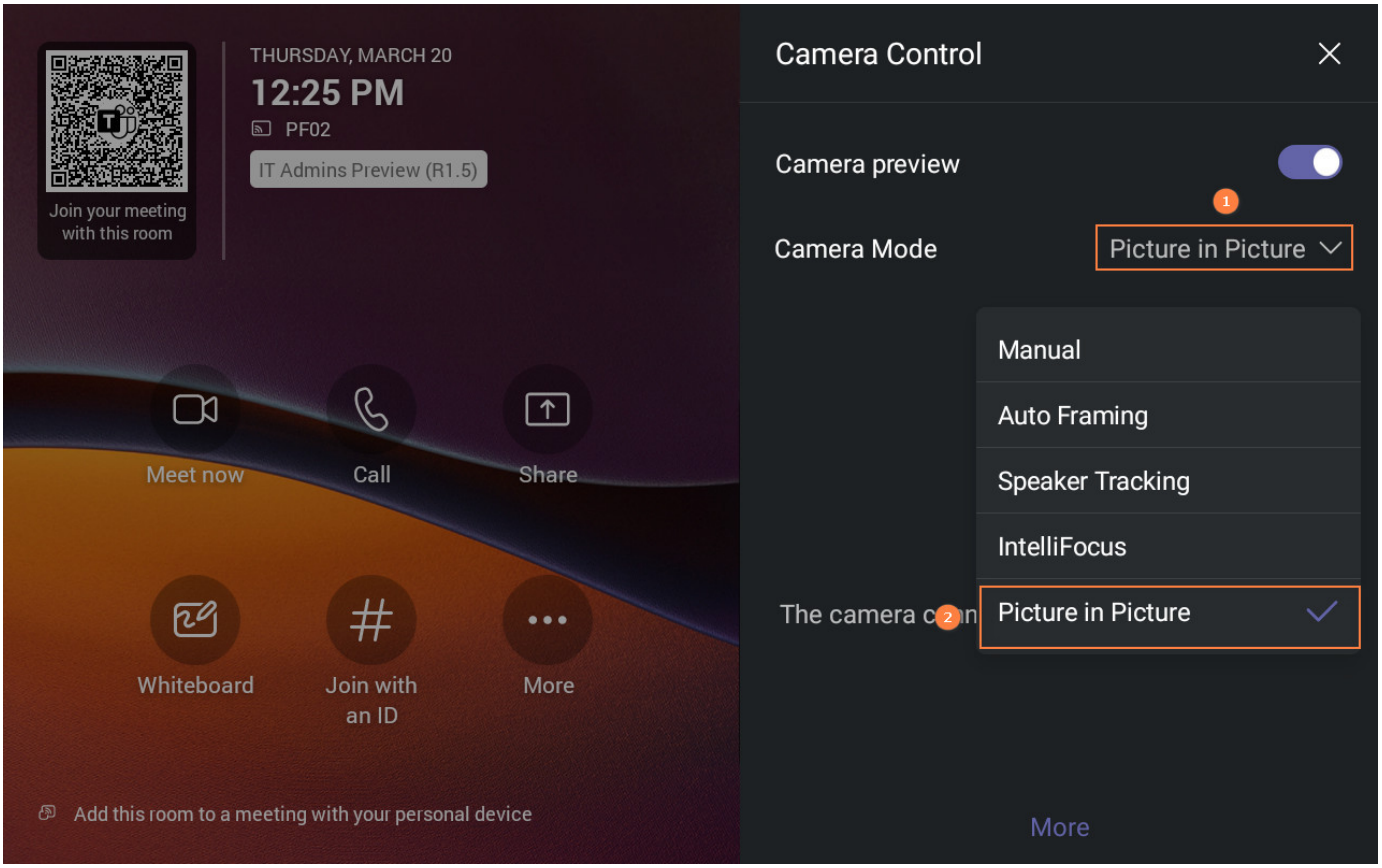
For Microsoft Teams

1. On the home screen, tap > **Camera Control**
2. Select **Picture in Picture** from the **Camera Mode** drop-down menu.

Yealink MeetingBoard



Yealink CTP Touch Panel



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Picture in Picture** from the **Camera Mode** drop-down menu.

Feature Demo



IntelliFocus

Introduction

For multi-person meetings, intelliFocus automatically crops individual close-ups of each participant, ensuring more attendees are visible on screen and enabling a more immersive and interactive discussion. By combining conference images with voice-assisted technology, intelliFocus enhances attendee detection, providing precise and comprehensive participant framing.
This feature is optimized for horizontal conference rooms, supporting up to 4 split-screen views with a complete Room View displayed at the bottom, capturing all participants. When the number of speakers exceeds 4, the system dynamically replaces the least active speaker with the newest one. For the best video conferencing experience, ensure participants are spaced at least 30 centimeters apart.

- After turning on IntelliFocus, you cannot manually adjust the camera. The camera can only be adjusted after turning off IntelliFocus.
- The IntelliFocus feature is only supported in the MeetingBoard Pro series.

Before You Begin

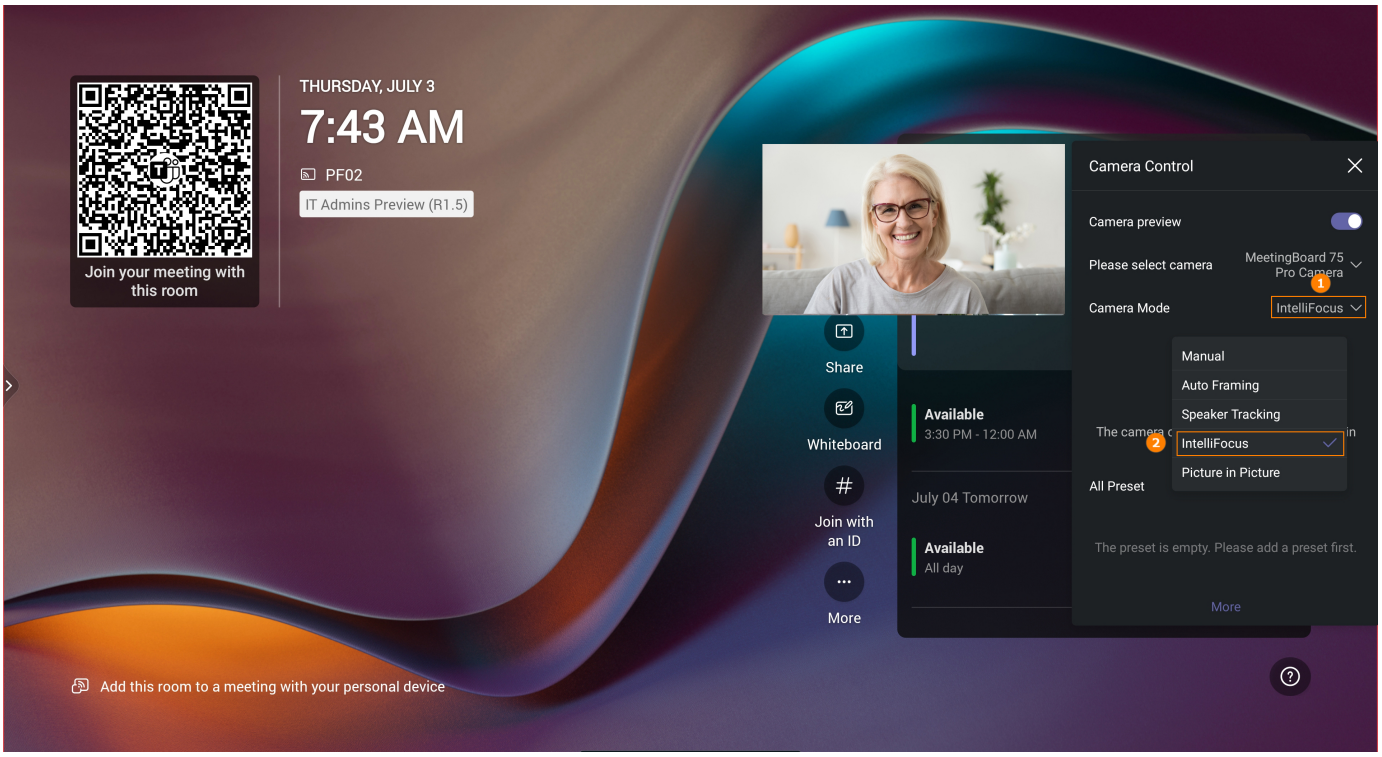
For details on supported devices, refer to Rooms Supported Features List.

Turn on IntelliFocus

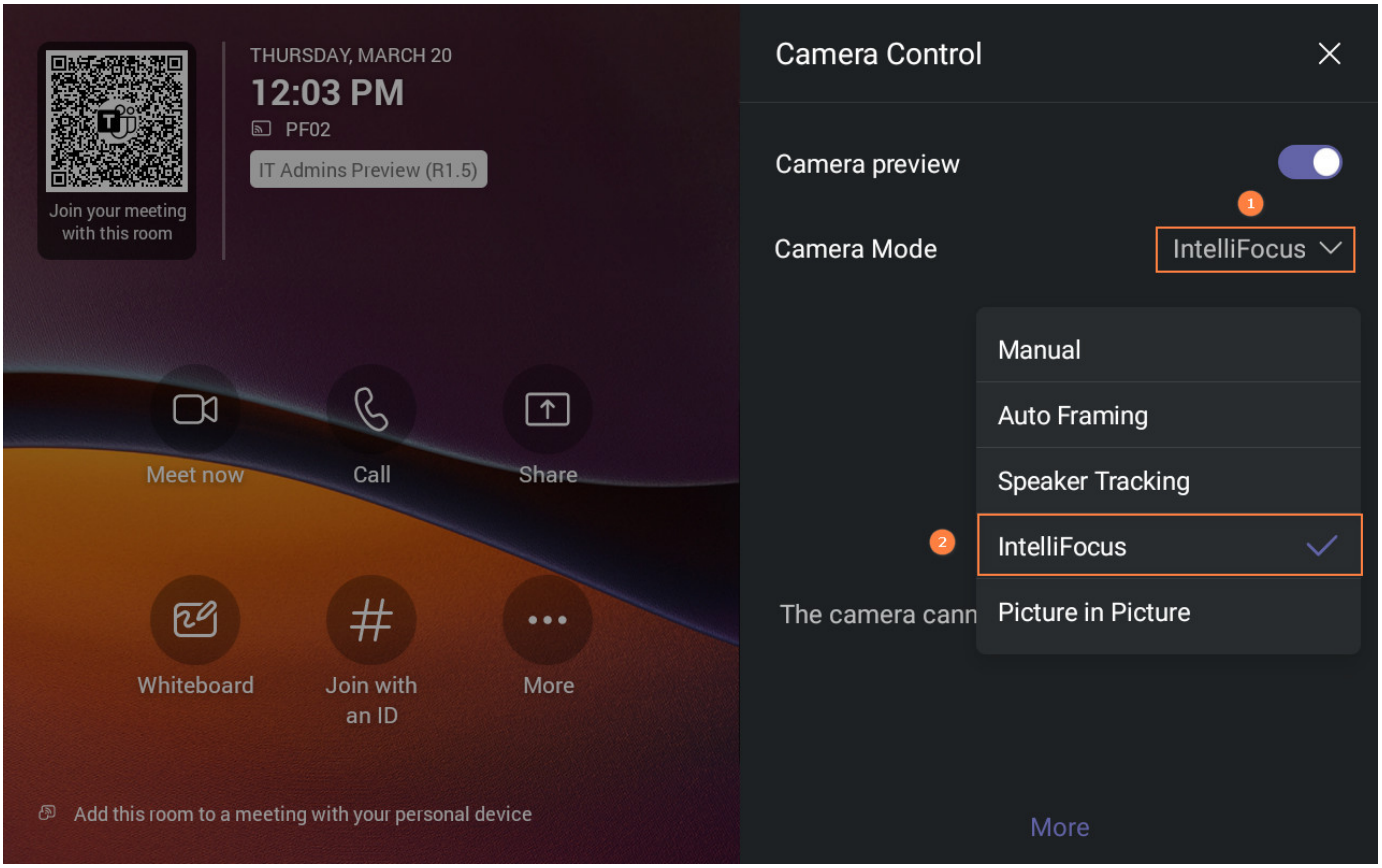
For Microsoft Teams

1. On the home screen, tap > **Camera Control**
2. Select **IntelliFocus** from the **Camera Mode** drop-down menu.

Yealink MeetingBoard



Yealink CTP Touch Panel



Feature Demo



Turn on IntelliFocus Priority Area Display

The **IntelliFocus Priority Area** feature allows you to designate a priority display area on the screen to continuously show the selected area.

Once the priority area is set, the speaker displayed in the priority area will remain fixed and will not be replaced when other participants speak.

> You can configure only one priority area displayed on the screen, and the speaker in the priority area will not be replaced.

1. In or outside a meeting, tap the left or right sidebar menu button.
2. Select **Settings** > **Device settings** > **Camera** > **IntelliFocus Priority Area** and enable **Priority Area Display**.
3. Select **Priority Area Settings**.
4. Use your finger to enlarge or drag the green box on the screen to select the priority area.
5. Tap **Apply** to save your changes.

Turn on Portrait Sorting

The portraits will be sorted according to the real position.

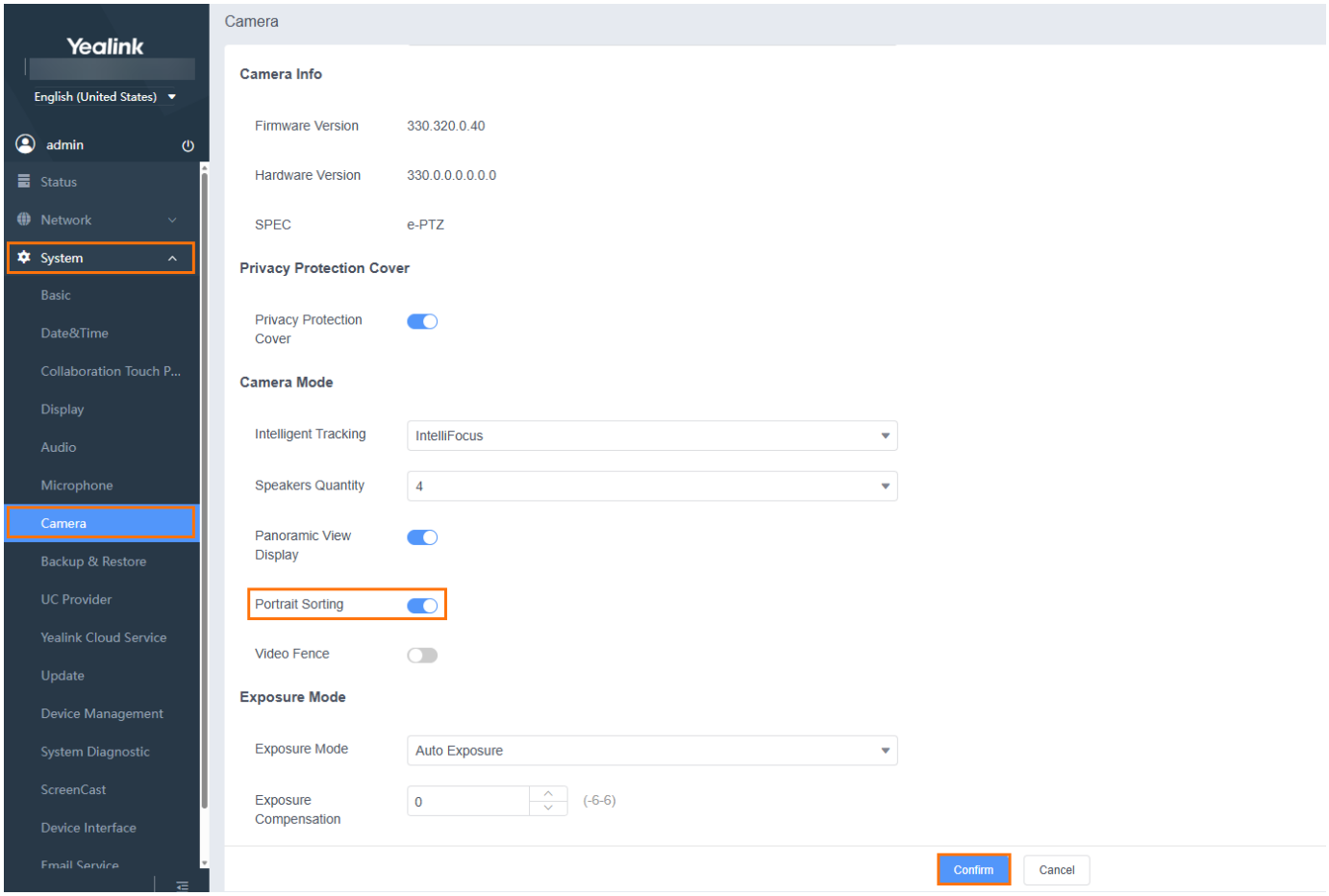
> You need to go to the MeetingBoard Pro's web user interface to turn on the portrait sorting feature.

1. On the web user interface, select **System** > **Camera**.

2. In the **Camera Mode** , select **IntelliFocus** in the **Intelligent Tracking** drop-down menu.

3. Enable **Portrait Sorting**.

4. Click **Confirm** to save your changes.



The **Panoramic View Display** for room view is enabled by default.

Multi-Stream (Smart Gallery) for Zoom

Introduction

During a multi-person meeting, show the conference panorama and spilt the participants in the meeting room into multiple video streams to the remote conference participants: the first stream displays the conference panorama; the second and third streams displays a close-up view of the participants in the meeting room. For more information, refer to Getting started with Smart Gallery.

- You can only enable it during the meeting because of the Zoom portal.

Turn on Smart Gallery

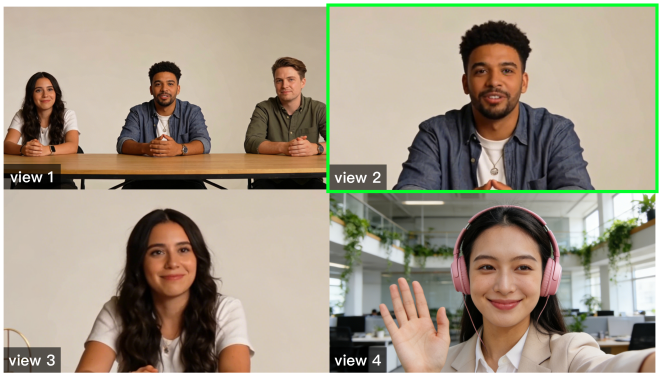
1. During a meeting, tap **Camera Control**.
2. Select **Multi-Stream** from the **Camera Mode** drop-down menu.

The MB-12X Pro camera does not support **Multi-Stream**.

Effect Demonstration



Speaker view



Gallery view

Display Mode

Introduction

MeetingBoard Pro supports **Display Mode**. When this mode is enabled, and the corresponding cables are connected, MeetingBoard Pro can function as a secondary display, forming a dual-screen setup with the primary display. The secondary display's touch functionality remains fully operational.

> You can also connect MeetingBoard Pro to third-party touch or non-touch displays. However, due to potential compatibility issues, using another MeetingBoard Pro as the secondary display is recommended for the best experience.

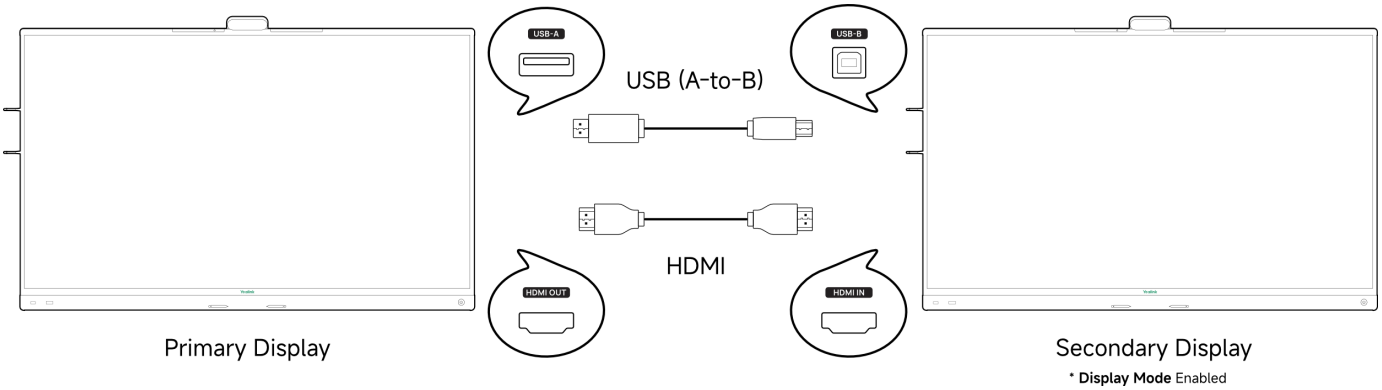
1. Enable Display Mode

- On the device home screen, tap the sidebar menu button, tap **Settings** > **System**, enter the admin password, and enable **Display Mode**.

> The device will automatically reboot after enabling this feature.

2. Connect Cable

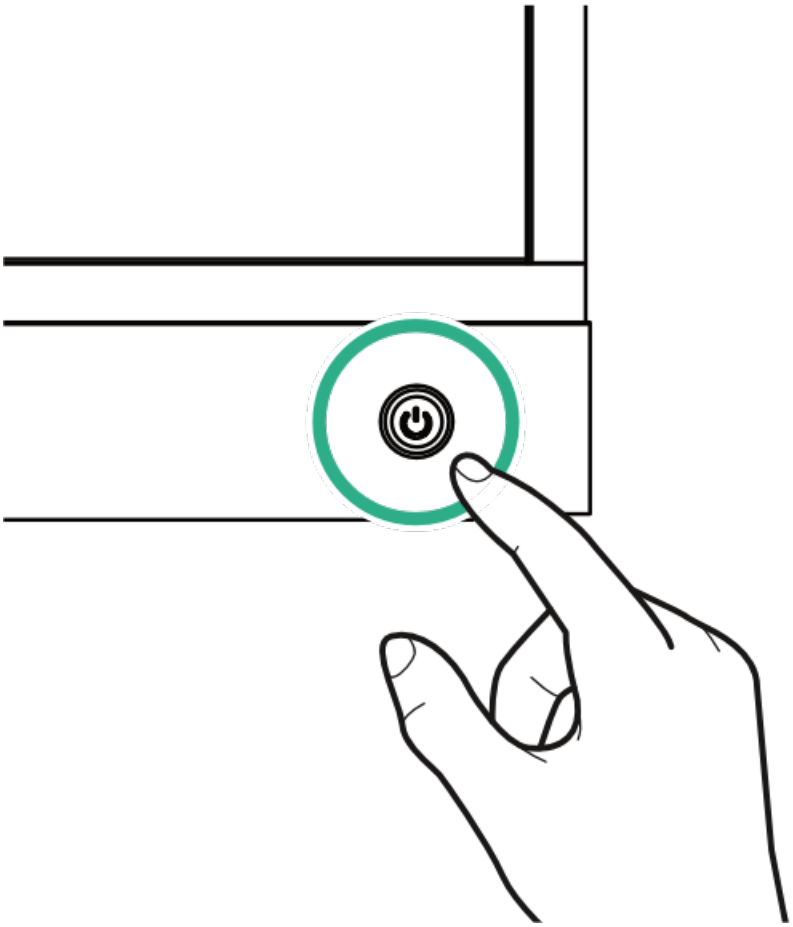
1. Use an **HDMI cable** to connect the **HDMI OUT** port on the primary display to the **HDMI IN** port on the secondary display.
2. Use a **USB (A-B) cable** to connect the **USB-A** port on the primary display to the **USB-B** port on the secondary display.



> To enable touch, please confirm the USB cable orientation: A-port for the Primary and B-port for the Secondary.

3. Disable Display Mode

1. Press the power button on the lower right corner of the front panel of MeetingBoard Pro (Secondary Display).



2. Select **Device Settings** > **System**, and disable **Display Mode**.

Dual Monitors

Introduction

To fully enjoy the video and content sharing of MeetingBoard Pro, MeetingBoard Pro supports connecting a second monitor. For the connection, refer to Deployment and Connection. After the connection is completed, the MeetingBoard Pro will be the primary screen, and the second monitor will be the secondary screen.

Idle Interface - no content sharing/whiteboarding

The primary screen displays the main Teams page, and the secondary screen displays the background of the Teams home page.

Idle Interface - with content sharing/whiteboard

The primary screen displays the main Teams page, and the secondary screen displays content sharing/whiteboard.

Meeting Interface - no content sharing/whiteboard

The primary screen displays local and remote video images according to the selected layout mode, and the secondary screen displays a remote video image.

Conference Interface - with content sharing/whiteboard

The primary screen displays local and remote video images according to the selected layout mode, and the secondary screen displays content sharing/whiteboard.

- You can turn on **Duplicate Display**. After the feature is enabled, both screens will always show the same layout and cannot be extended.
  For General Mode (BYOM), tap the sidebar menu button, tap **Settings** > **Display**, and turn on **Duplicate Display**.
  For Microsoft Teams, tap **More** > **Device Settings** > **Display**, and turn on **Duplicate Display**.
  For Zoom Rooms, tap **Settings** > **System Settings** > **Display**, and turn on **Duplicate Display**.

CEC

Introduction

MeetingBoard Pro supports CEC. After you enable the feature, MeetingBoard Pro will synchronize the standby and wake-up status with the CTP Touch Panel or TV.

Before You Begin

The TV connected to MeetingBoard Pro supports and enables CEC functionality.

Enable CEC

CEC is enabled by default on MeetingBoard Pro. Please refer to Display Settings to disable this configuration.

> You can enable and disable automatic wake-up. Please refer to Basic Settings.

Electric Privacy Shutter

Introduction

The electric privacy shutter of MeetingBoard Pro protects the user's privacy in the meeting room.

Electric Privacy Shutter

The camera cover opens automatically when you join a meeting and closes automatically when you leave the meeting. You can enable and disable the electric privacy shutter. For more information, refer to Camera Settings.




Ultra HD
150 MP
AI-powered
Camera System

Help Center

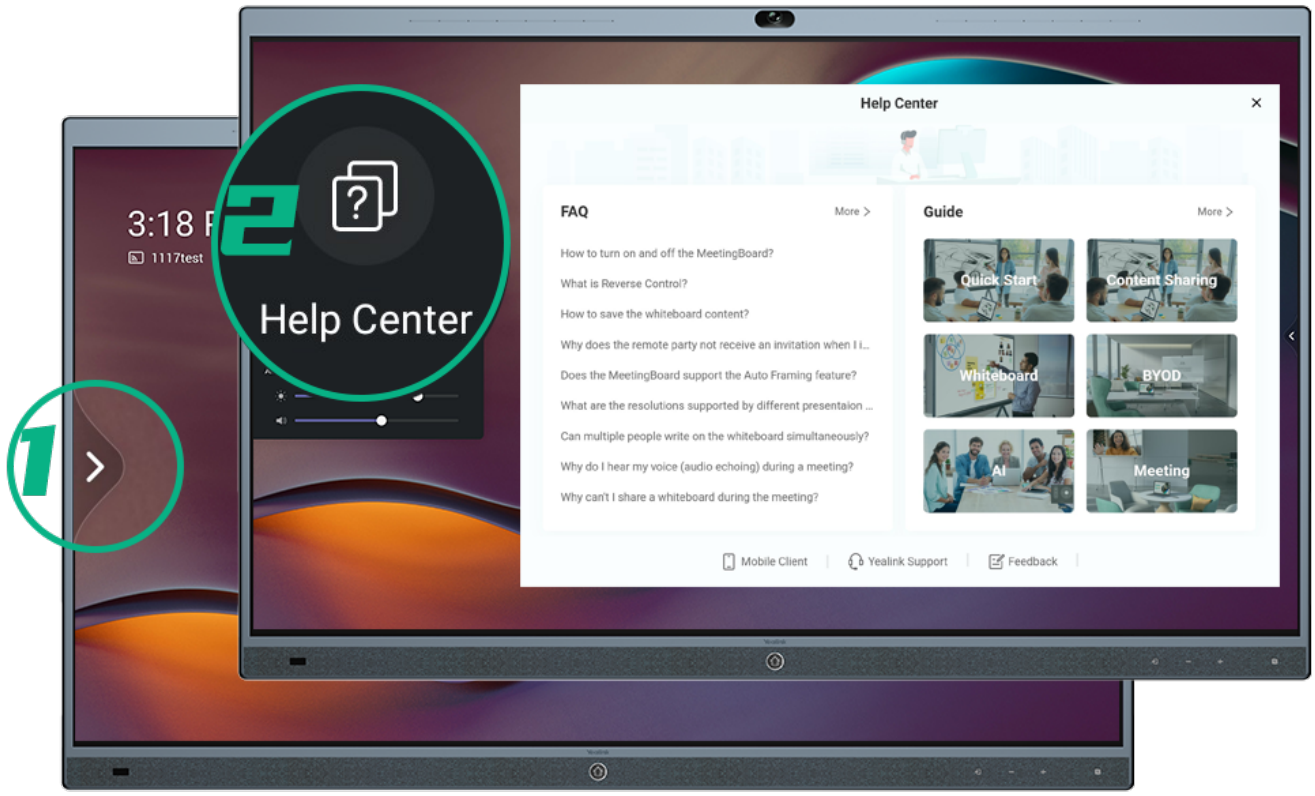
Introduction

Help center, covering **Guide** and **FAQ**, helps you quickly get started with MeetingBoard Pro.
A few minutes of a quick start video gives you an overview of MeetingBoard Pro features. The guide covers daily meeting scenarios such as content sharing and whiteboard, making it easy for you to use MeetingBoard Pro. The guide is presented through videos and illustrations, providing a vivid and intuitive reading experience. The FAQ section covers frequently asked questions, allowing you to quickly find answers.

Enter Help Center

With Yealink MeetingBoard

- On the home screen, tap > **Help Center**.



Annotation

Introduction

In any interface on Yealink MeetingBoard, you can add annotations to the content of the page. After annotating, the annotated image can be exported to a USB drive or sent via email.

Enable Annotation

- On the home screen, tap > **Annotation**.



Add Annotation

- Tap and swipe on the display to annotate.



The toolbar at the bottom of the screen allows you to edit annotations. You can adjust line thickness and color, erase part or all of an annotation, or copy the annotation to the whiteboard.

Export Annotation

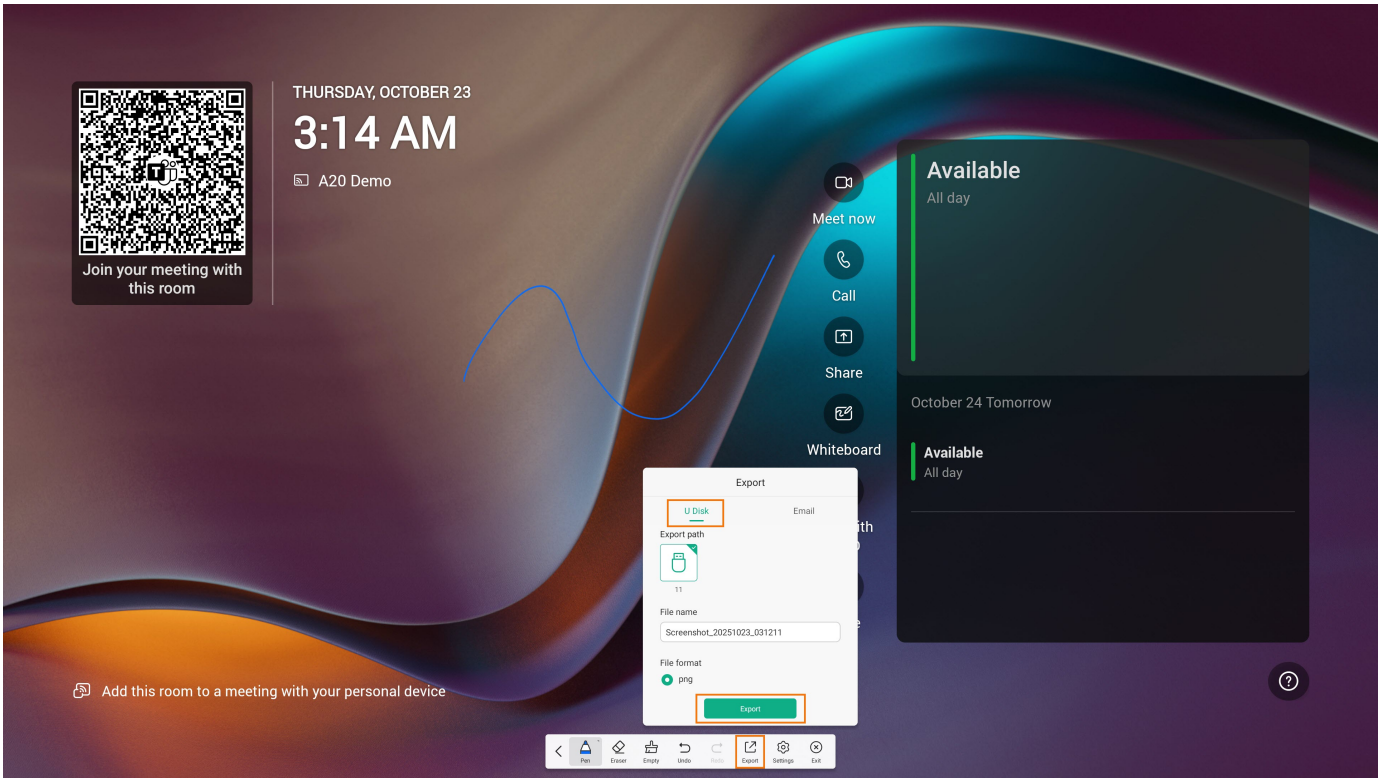
Export to USB Flash Drive

Before You Begin

Ensure that the USB interface on your Yealink MeetingBoard is configured to allow reading USB drives.

You can log in to the web user interface, go to **System** > **Device Interface** > **USB Interface Permission Control**, select "Device not restricted" from the dropdown, and click **Confirm**.

1. Connect your USB drive to the USB interface of your Yealink MeetingBoard.
2. Select Export from the toolbar at the bottom of the screen, tap the **U Disk** tab, and tap the **Export** button after confirming the path.



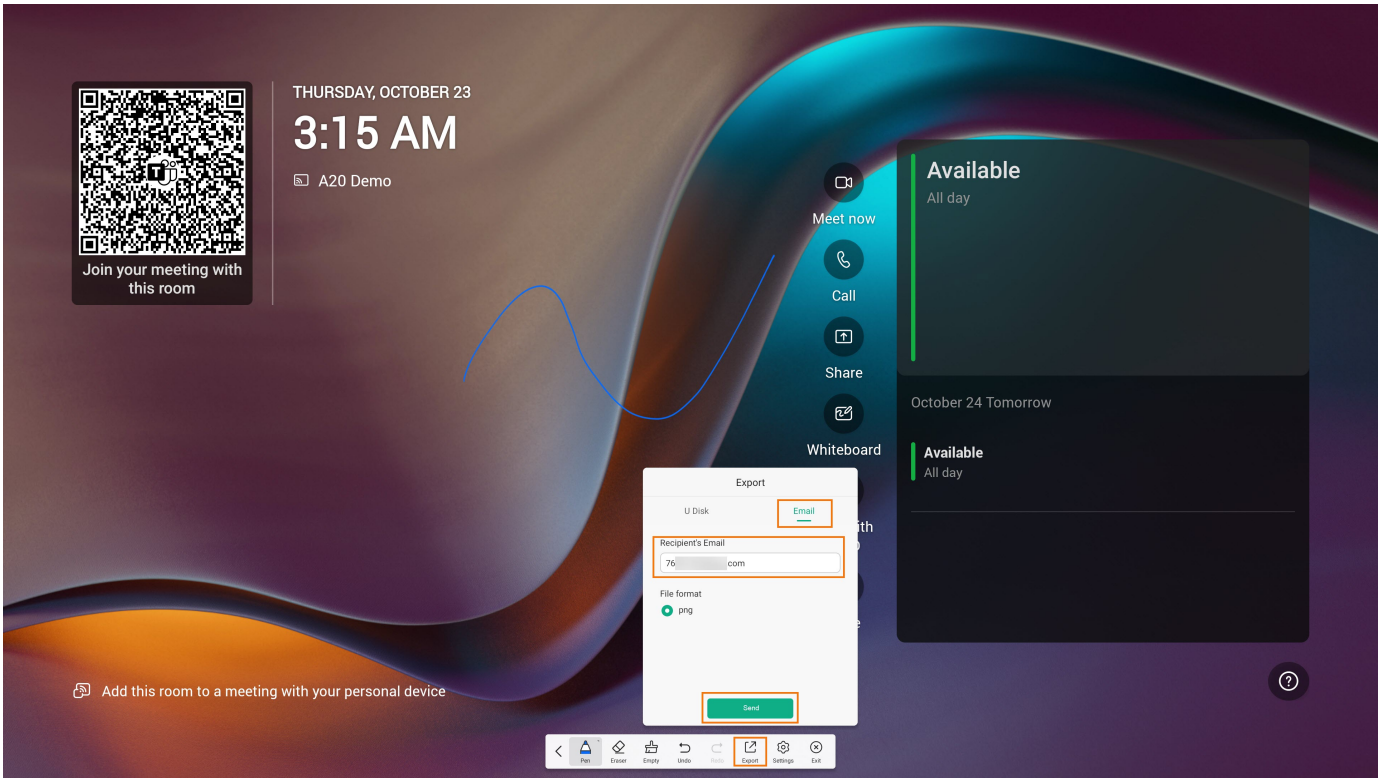
After you tap the **Export** button, the display will show a message that the annotated screenshot has been exported to the USB drive.

Export to emails

Before You Begin

Ensure that you have configured an email account on the web user interface. Once configured, you can share annotated screenshots from that configured email to other emails. For email configuration, refer to: Email Service.

- Select **Export** from the toolbar at the bottom of the screen, tap the **Email** tab, enter the email address, and tap the **Send** button.



- You can send to multiple email recipients, separating each email address with a semicolon (;).
- After you tap the **Export** button, the display will show a message that the annotated screenshot has been exported to the USB drive.

Reboot

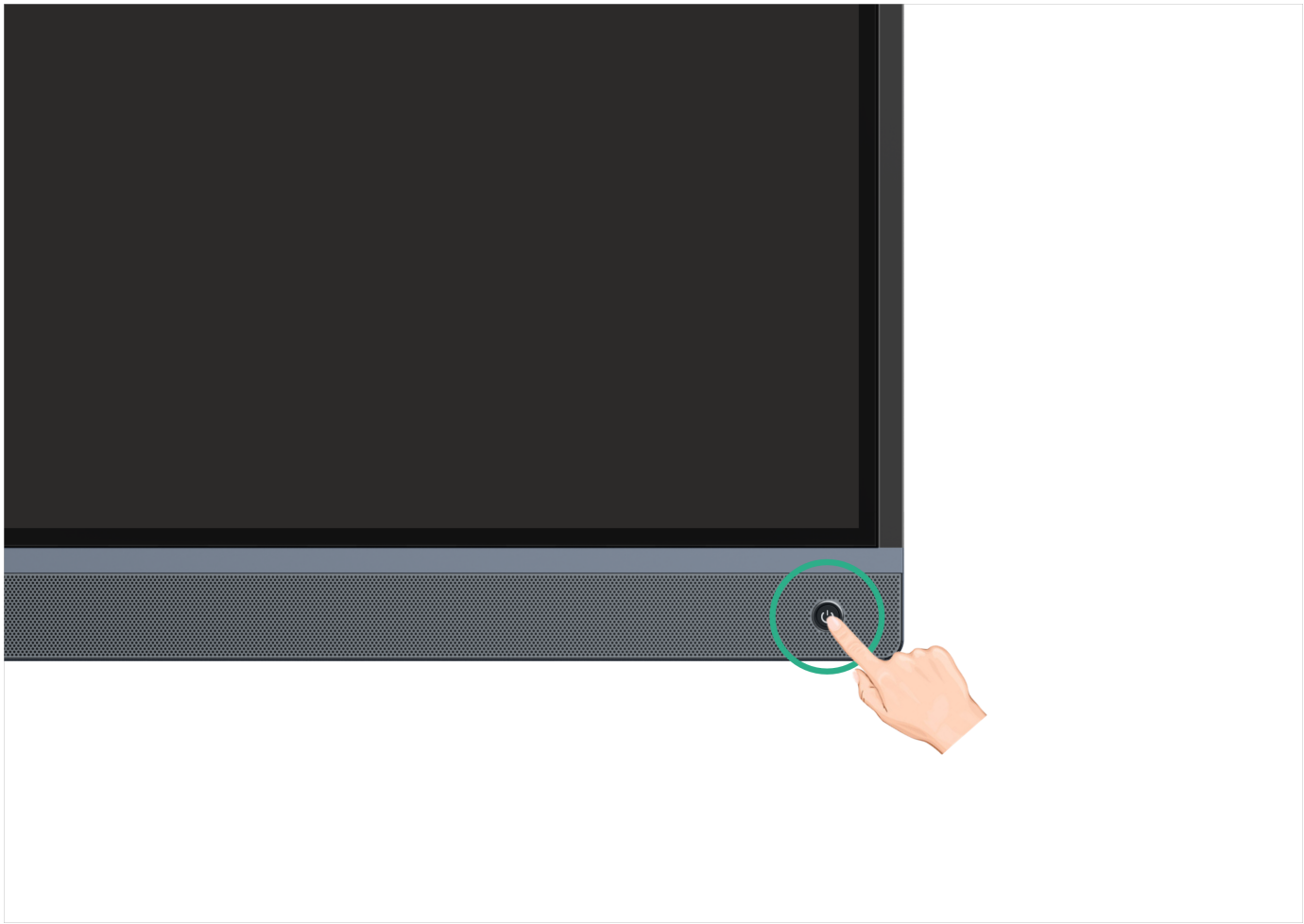
Introduction

You can easily restart MeetingBoard Pro.

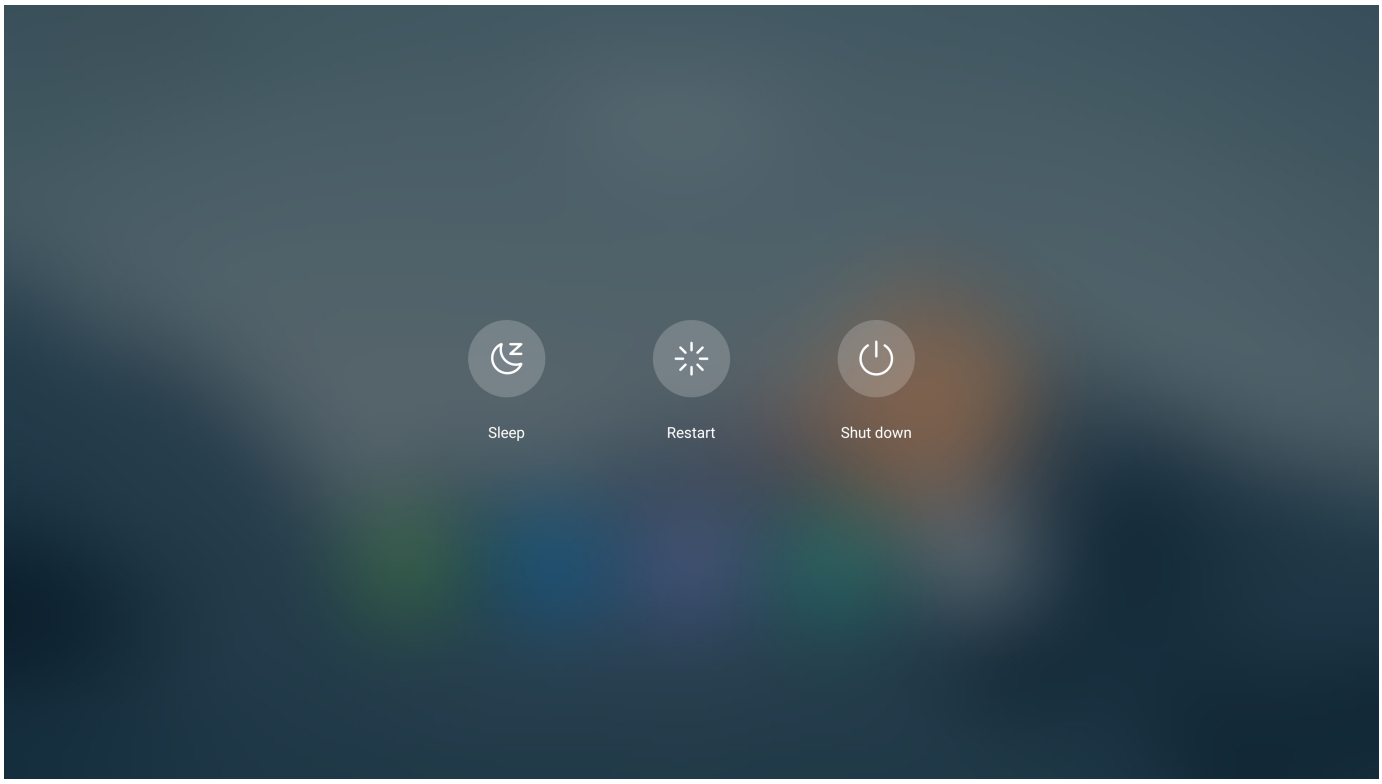
Reboot

Method One

1. Press the power button in the lower-right corner of the screen.



2. Tap **Restart** to reboot Yealink MeetingBoard.

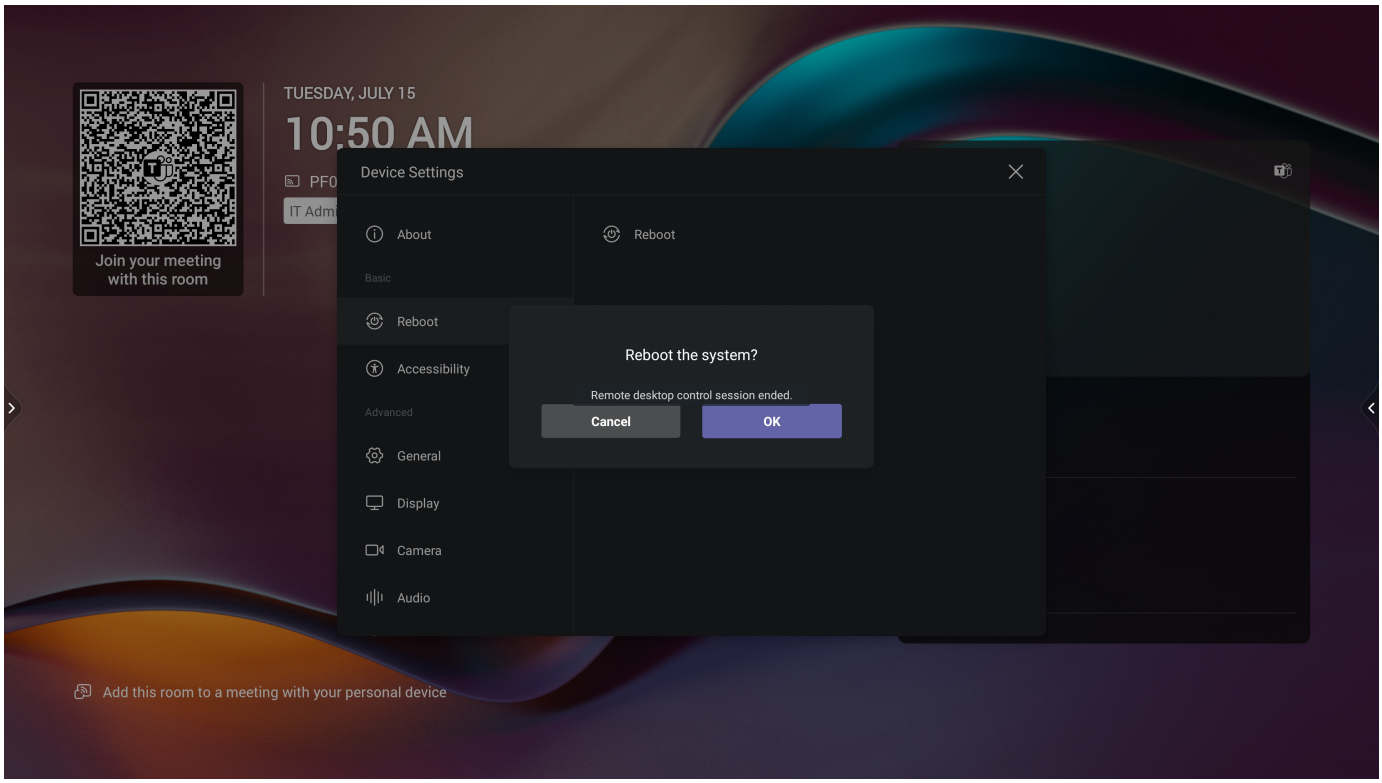


Method Two

With MeetingBoard Pro

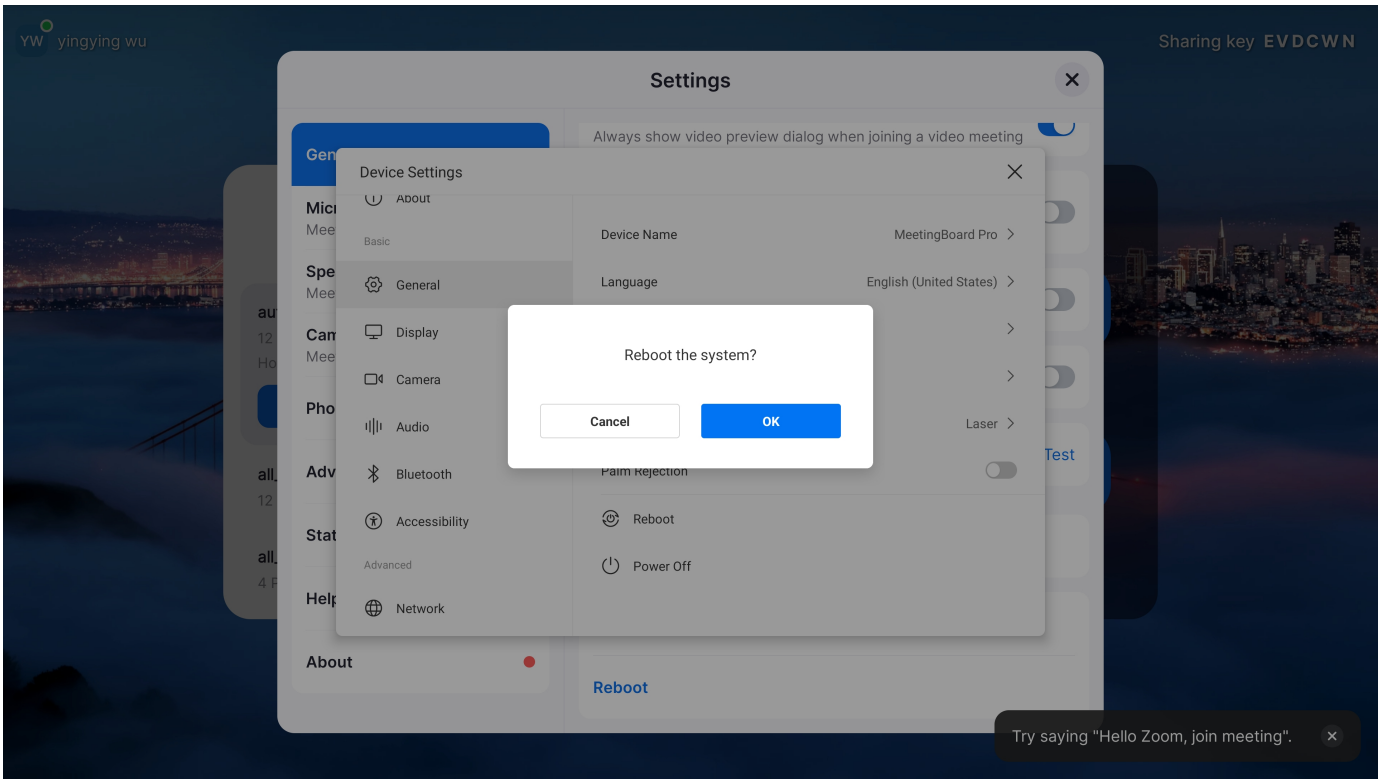
For Microsoft Teams

1. On the home screen, tap > **Settings** > **Reboot**.
2. Select **OK** to confirm.



For Zoom

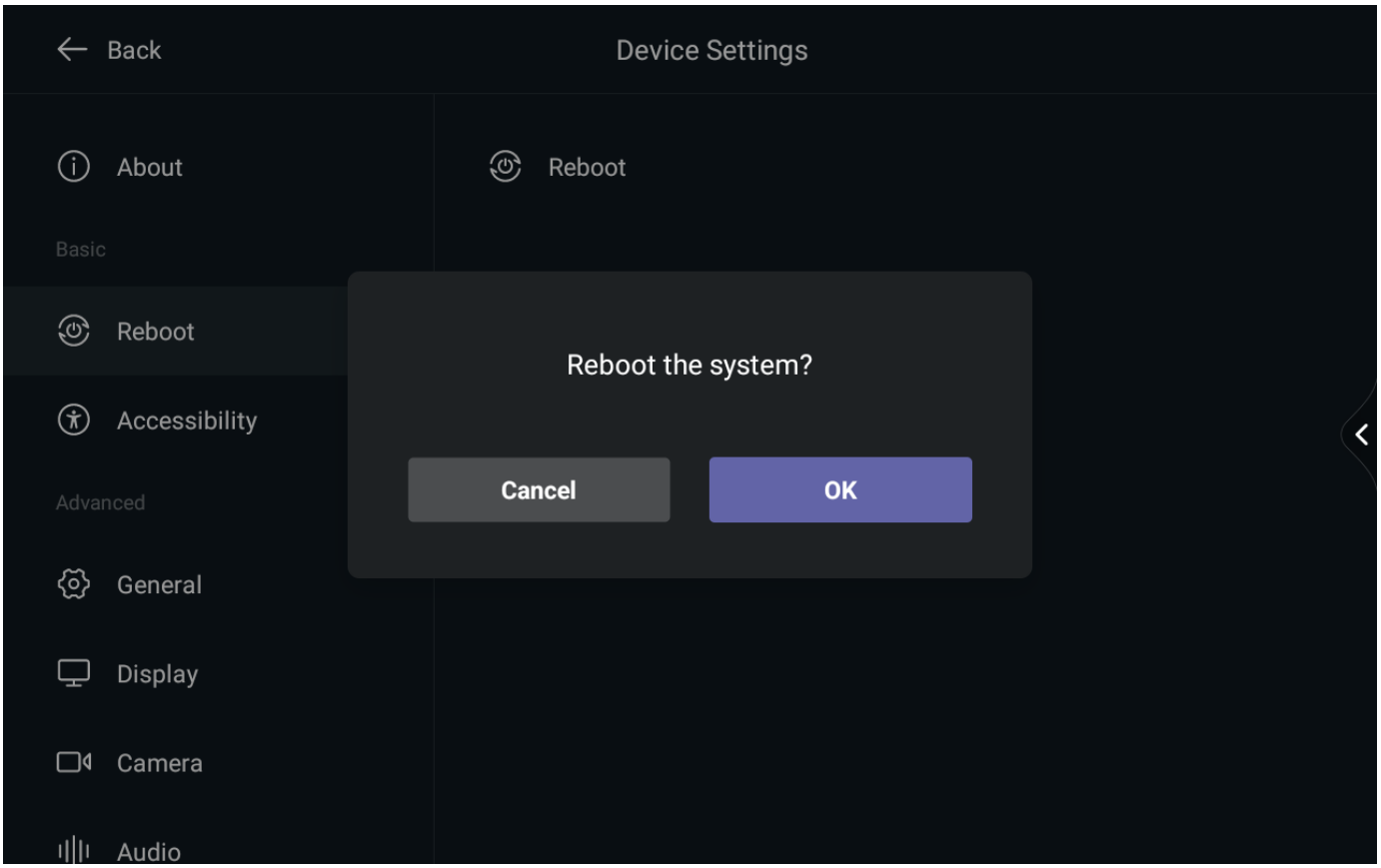
1. On the home screen, tap  > **General** > **System Settings** > **General** > **Reboot**.
2. Tap **OK** to confirm.



With Yealink CTP Touch Panel

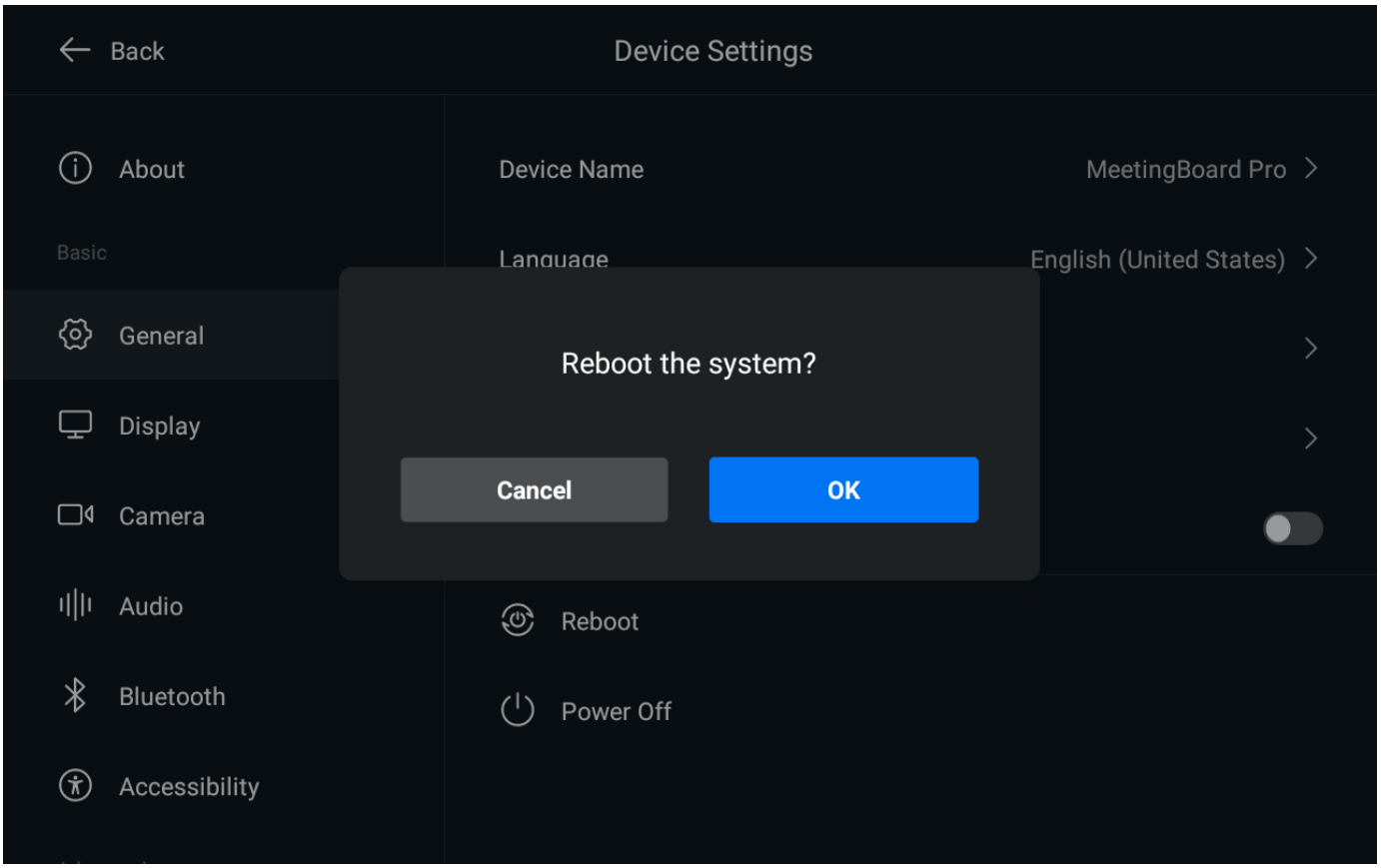
For Microsoft Teams

1. On the home screen, tap >**Settings** > **Reboot**.
2. Tap **OK** to confirm.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **General** > **Reboot**.
2. Tap **OK** to confirm.



Shut Down

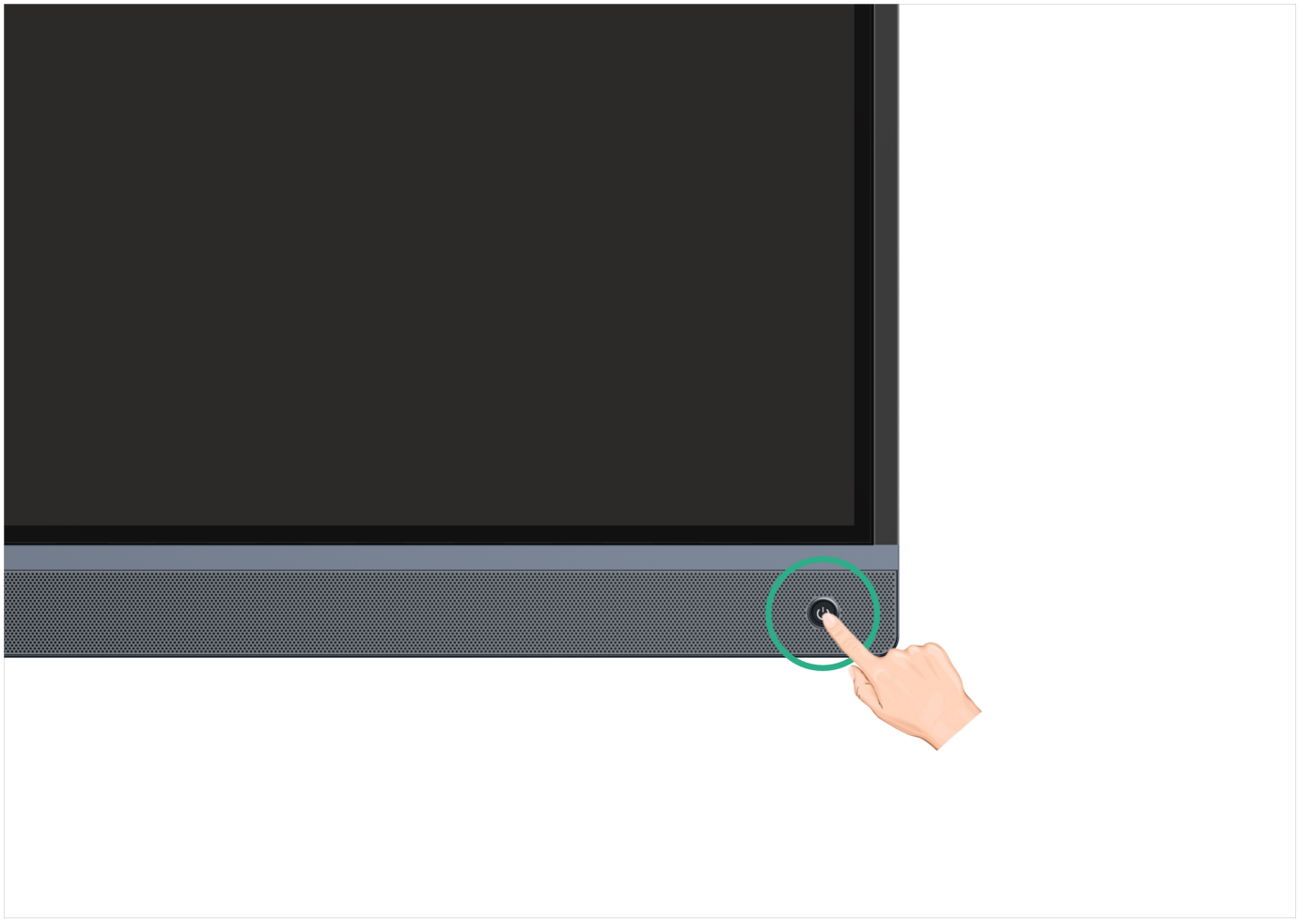
Introduction

This part introduces how to perform a soft shutdown through the interface of the device. After shutting down, you can turn on the device by pressing the **Home** button at the bottom of the large screen.

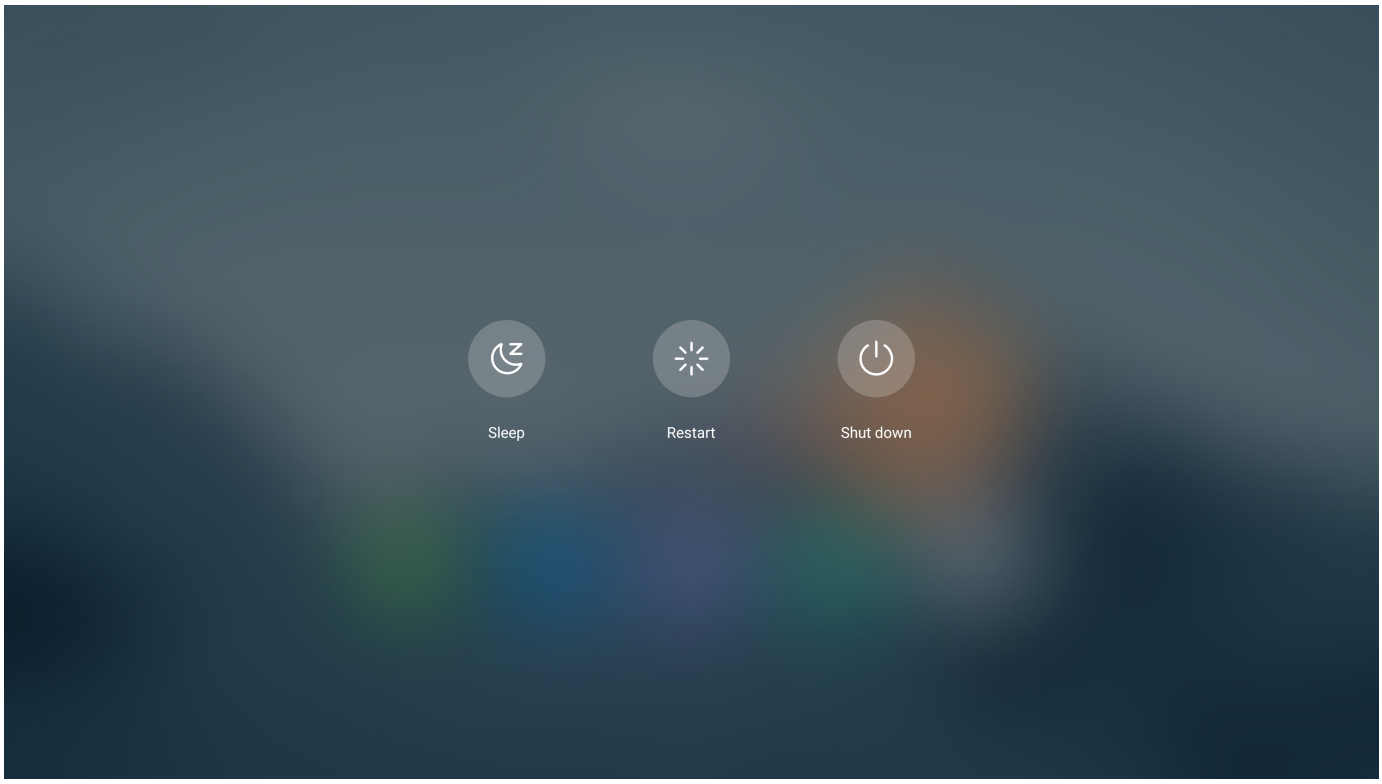
Shut Down

Method One

1. Press the power button in the lower-right corner of the screen.



2. Tap **Shut down** to turn off Yealink MeetingBoard.

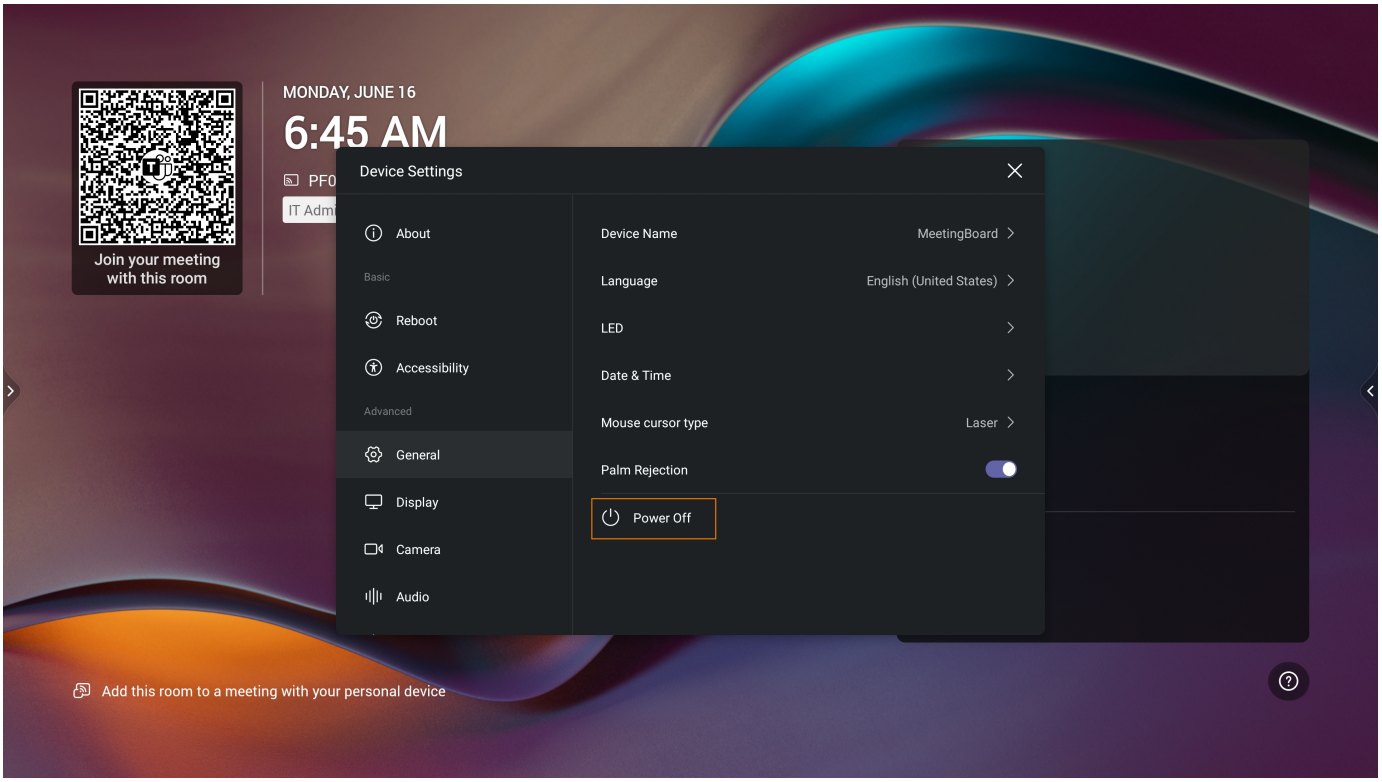


Method Two

With MeetingBoard Pro

For Microsoft Teams

3. On the home screen, tap > **Settings > General > Power Off**.



4. Select **OK** to confirm.

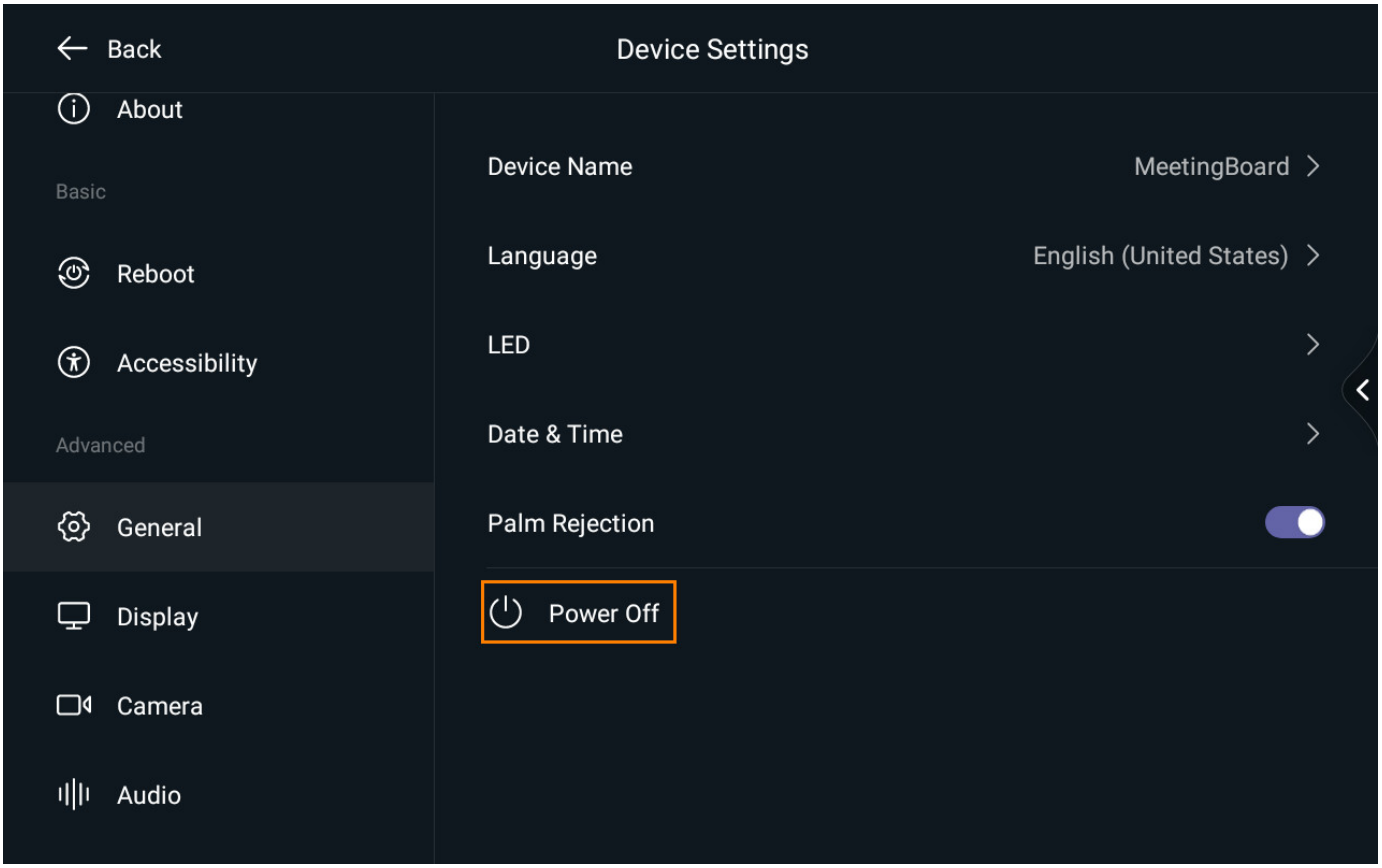
For Zoom

1. On the home screen, tap > **General** > **System Settings** > **General** > **Power Off**.
2. Tap **OK** to confirm.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap **> Settings > General > Power Off**.



2. Tap **OK** to confirm.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **General** > **Power Off**.
2. Tap **OK** to confirm.

Digital Signage for Zoom

Introduction

Digital signage allows you to share images, videos, or websites on your Zoom Rooms screen when the room is not in a Zoom meeting. You can also create digital signage-only rooms to display content without deploying a full Zoom Room. Adding multiple images or websites to display will rotate through them, and you can designate how long to display. You can also set how long the content to display before and after scheduled meetings. Content can be set at a room, floor, location, or account level.

Before You Begin

Pair Yealink MeetingBar with Yealink CTP Touch Panel and log in to your Zoom Rooms account.

Digital Signage

For usage instructions, refer to the official Zoom Rooms documentation: Zoom Rooms digital signage.