TTE100

Tabletop Easel

Assembly Guide

TTE100 2019 A

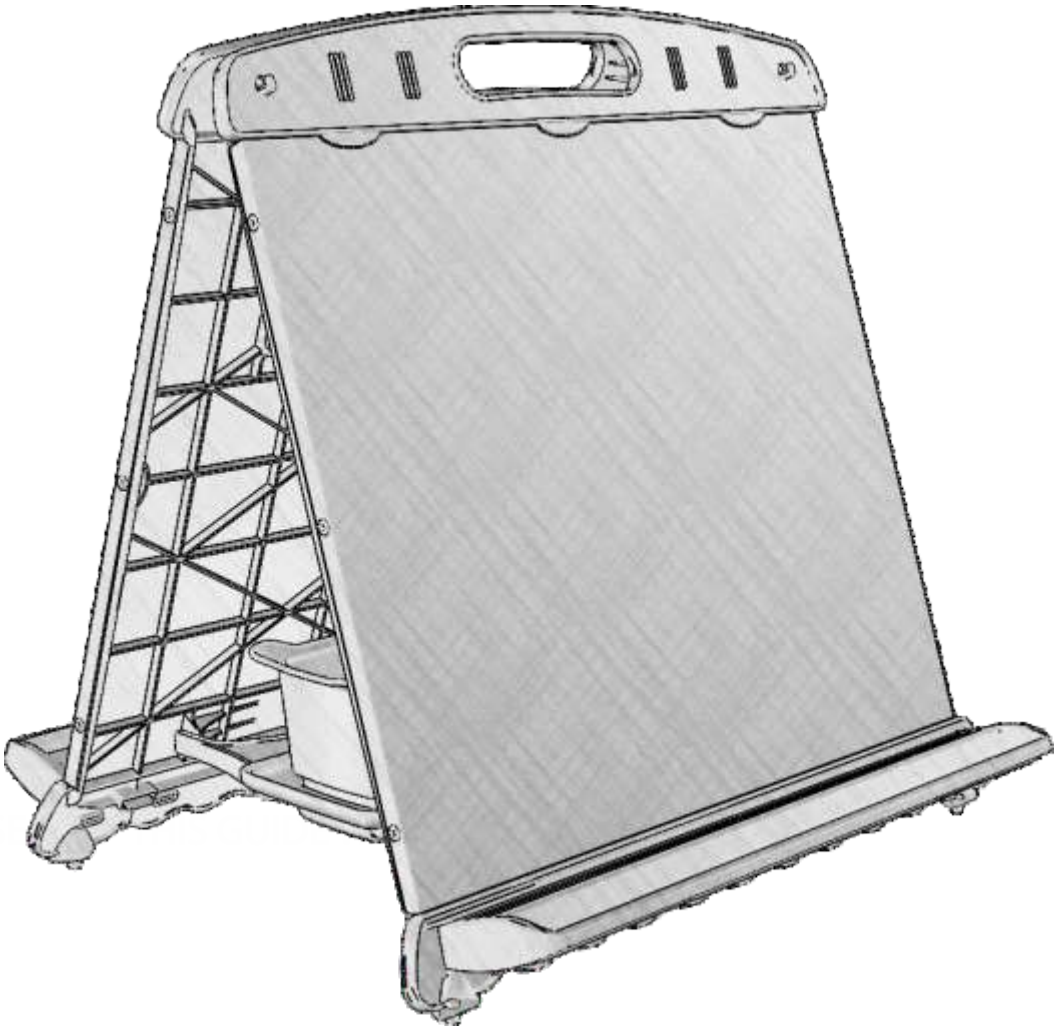
Check out our other products online at
www.copernicused.com

For assistance, please contact us:

1-800-267-8494
Email info@copernicused.com
Have your packing slip ready for reference

WARNING !

- **This product is meant to be assembled by an adult.**
- **In its unassembled state, small parts present a hazard.**
- **To be used under direct supervision of an adult.**



Please Recycle

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Dear Educator,

Thank you for purchasing the Tabletop Easel. We hope it meets all your expectations and you and your students enjoy using it at your school.

If you have any questions, concerns or ideas on how we can improve please let us know by contacting our Customer Solutions Ninjas at 1-800-267-8494 or info@copernicused.com.

Happy teaching,

Kaylyn Belcourt-McCabe
President

We do not inherit the earth from our ancestors, we borrow it from our children.

NORTH AMERICAN PROVERB

Change is the end result of all true learning.

LEO BUSCAGLIA

What you leave behind is not what is engraved in stone monuments, but what is woven into the lives of others.

PERICLES

Education is the most powerful weapon which you can use to change the world.

NELSON MANDELA

5 Year Frame Warranty

Life Time Tub Warranty

Validate Your Warranty

To validate your warranty, submit the ON-LINE form at **www.copernicused.com**
Enter a draw to win a Copernicus Product for your classroom at the same time!

Warning! Hazard Risks!

Please read the warnings below for important safety information regarding your product. Failure to read these warnings or to follow the instructions below could result in personal injury or damage to your product that could void your warranty.



Small Parts

In its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.



Adult Supervision

This product is to be used under the supervision of an adult.



Indoor Use Only

This product is intended for indoor use only. To reduce the risk of fire or electric shock, do not expose this product to rain or moisture. The internal components are not sealed from the environment.

As You Assemble the Unit

- Follow the steps in sequence.
- Before beginning each step, find the part(s) that you need for that step.
- Pay attention to the labels on the parts; they are there to help direct you at certain stages.
- The title of each step states what you will be doing. Review the text and the pictures as you build the unit.

Customer Service - FAQ's



For missing parts and other issues regarding the frame:
Please call Copernicus Customer Service, where we will be happy to help.
1-800-267-8494. Monday - Friday 8:00am - 4:30 pm EST.
OR
Email our Tech Support Service at vanessa@copernicused.com

My Flat Panel isn't working, who should I call?
Please call the reseller that you bought the product from first (reseller information can be found on your packing slip).

Need Tech Support? Have a Question?

Email our Tech Support Service

Check out some of our other great products!

www.copernicused.com

TTE100

Tabletop Easel - Parts

Before beginning, you should have:

Contents - Box 1

Easel
1x
(23215)



Inside Shelf
1x
(23217)



Tiny Tub
3x
(CC4072)



Pocket Chart
1x
(23218)



Book Ledge
2x
(23216)



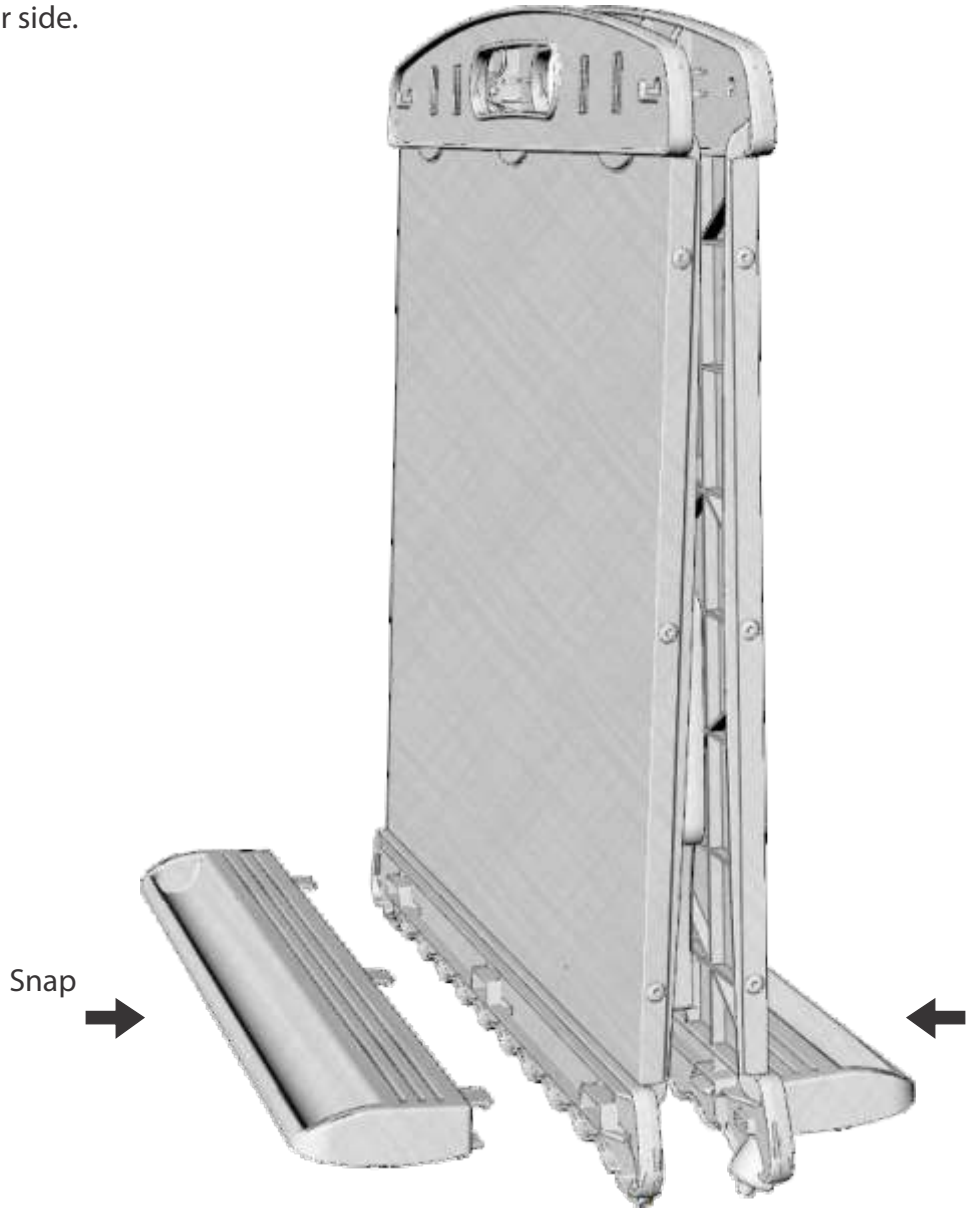
1	Actual Size:
	You will need: (Not to Scale)  Easel 1x  Book Ledge 2x

Attach Book Ledges

! Snap Book Ledge onto the Easel. Press Ledge firmly into slots within Easel.

Once attached, Ledge is not meant to come off.

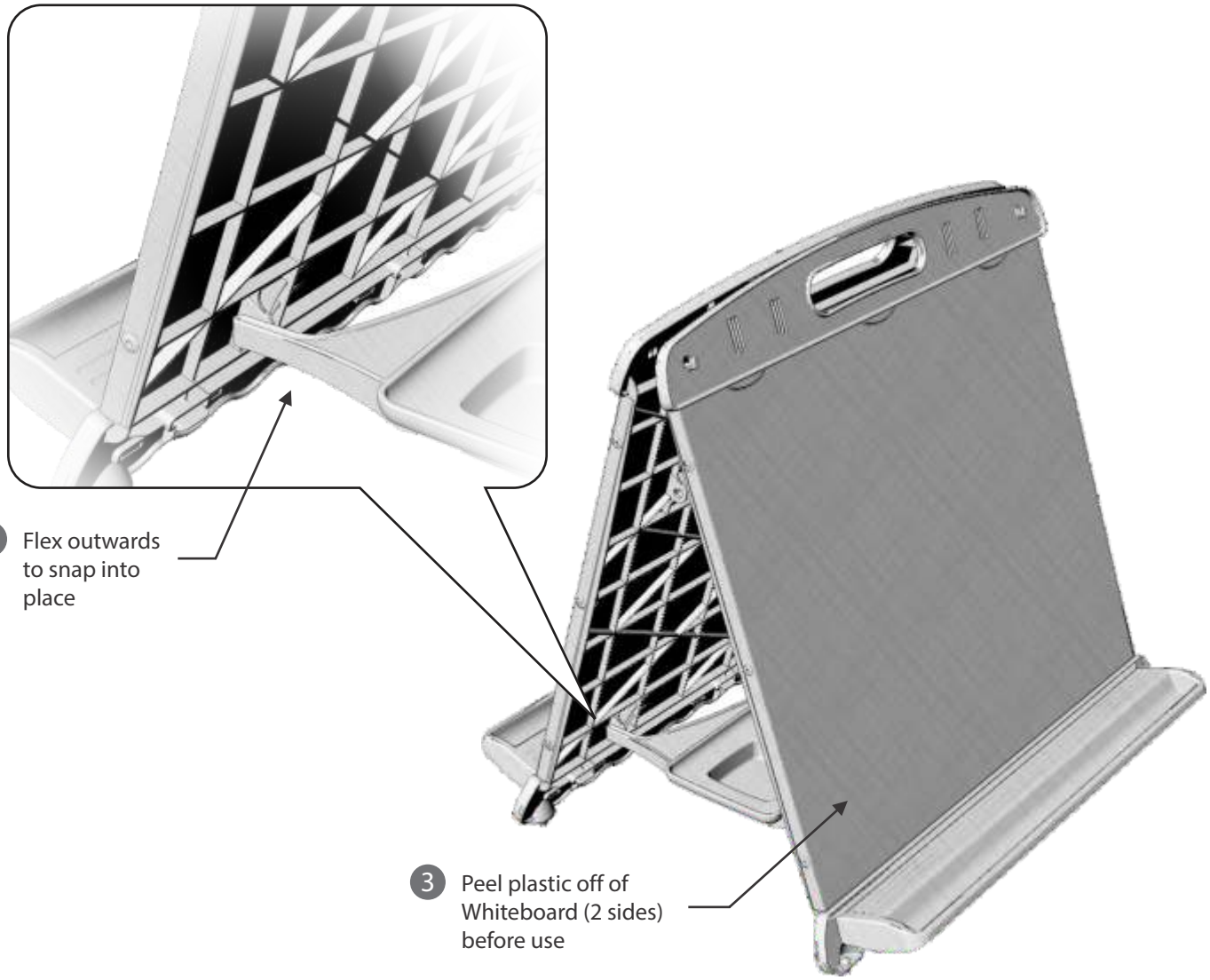
Repeat for other side.



2	Actual Size:
	You will need: (Not to Scale)

Open Easel & Fold Down Tray

1. Unfold the easel until it is fully opened.



3	Actual Size:
	You will need: (Not to Scale)  Tiny Tub 3x

Place Tiny Tubs in Tray

Place Tiny Tubs onto the tray through the sides of the easel.



4	Actual Size:
	You will need: (Not to Scale)  Pocket Chart 1x

Attach Pocket Chart

Attach the Pocket Chart to desired side of the easel. Grommets on the pocket chart fit onto hooks at the top of the easel.

