kyoceradocumentsolutions.com

Setup Guide

ECOSYS MA4000wfx **ECOSYS MA4000x**
ECOSYS MA3500wfx **ECOSYS MA3500x**

2024.11
3VC1C5603201



- Printer Driver & Utility Install
- Manual Download

Refer to the following URL.
https://kyocera.info/

Please scan the code on the right.

Or please check the following URL.
https://kyocera.inst-guide.com/te11f/

Installation Environment

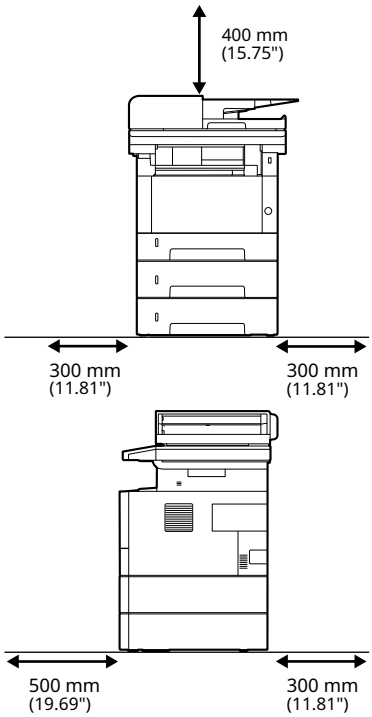
Kyocera Recommends selecting the Location for the machine as follows:

1 Room Temperature range:
50 to 90.5 °F (10 to 32.5 °C)
2 Humidity Level: 10 to 80%
3 Power: A dedicated 120VAC 60Hz 8.9A outlet

Avoid the following locations when selecting a site for the machine.
Adverse environmental conditions may affect the image quality.

+ Avoid locations near a window or with exposure to direct sunlight.
+ Avoid locations with vibrations.
+ Avoid locations with rapid temperature fluctuations.
+ Avoid locations with direct exposure to hot or cold air.
+ Avoid poorly ventilated locations.

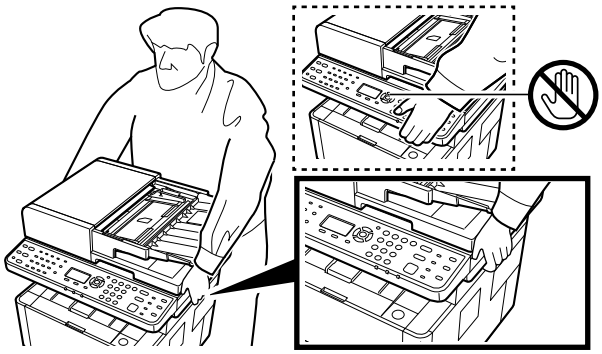
Recommended Installation Space



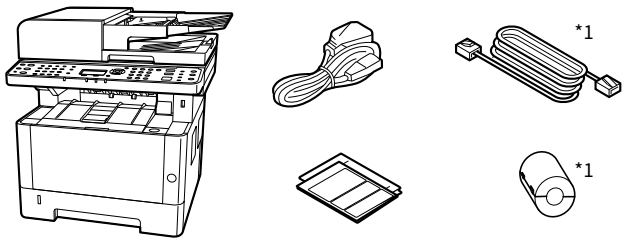
Step 1 Setting up the Machine

1 Open the Box. Remove the machine carefully from the box grasping both sides.

2 Lift the machine.



3 Check the bundled items.

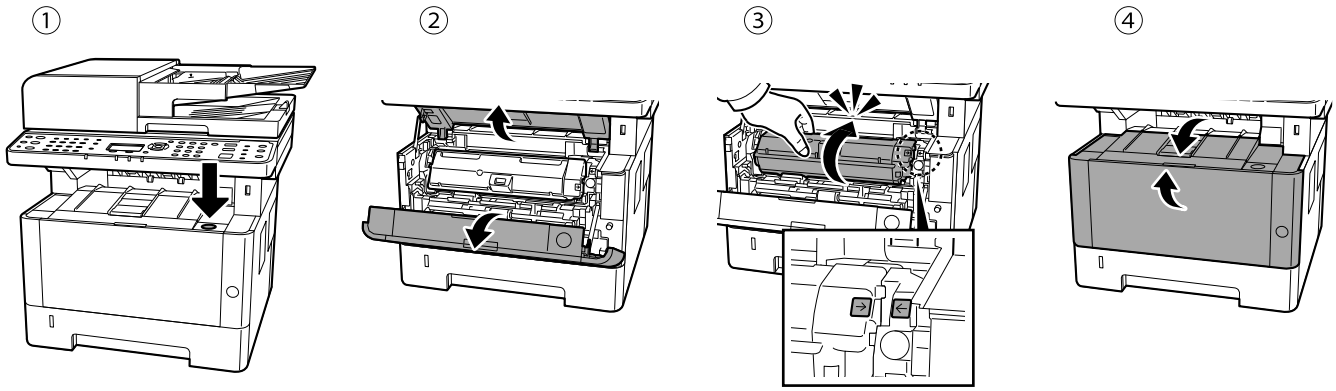


*1 Enclosed with ECOSYS MA4000wfx and ECOSYS MA3500wfx

4 Remove all fixing tapes.

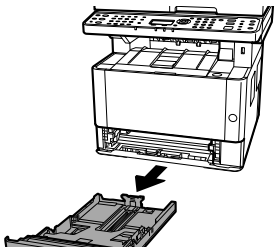
5 Open the Document Processor cover and remove a cushoning, a sheet of paper.

6 Setup toner container..

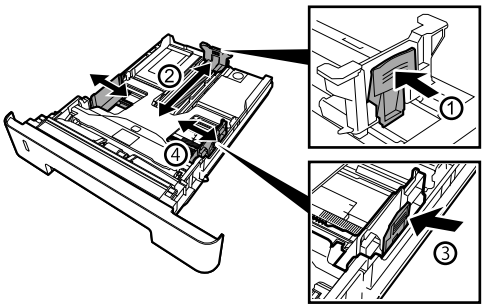


Step 2 Loading Paper

1 Pull the cassette completely out of the machine.

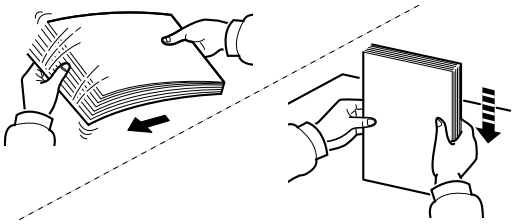


2 Adjust the paper length and width guide to the paper size required.

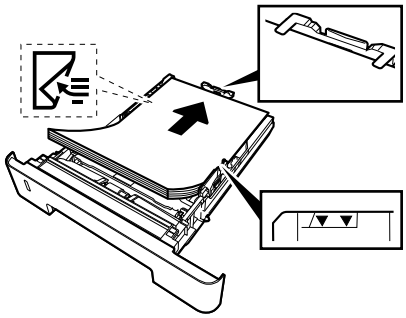


+ If the paper is loaded without adjusting the paper length guide and the paper width guides, skewed paper feeding, and a paper jam will occur.

3 Fan the paper, then tap it on a level surface.

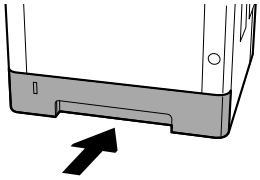


4 Load paper.



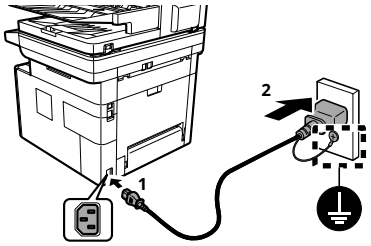
+ Set print side face-down.
+ Before loading the paper, be sure that it is not curled or folded. Paper that is curled or folded may cause paper jams.
+ Ensure that the loaded paper does not exceed the level indicator (see illustration above).

5 Gently push the cassette back in.

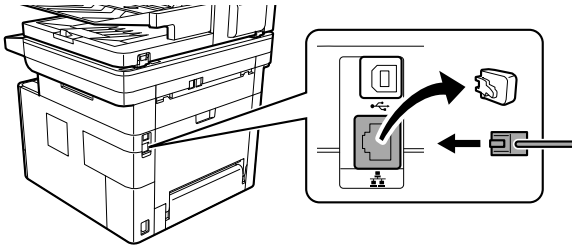


Step 3 Powering on the Machine

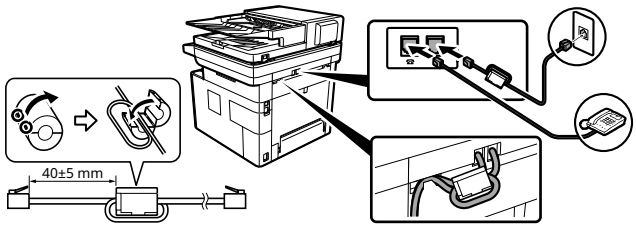
1 Connect the power cord to the rear of the machine and the other end to the power outlet.



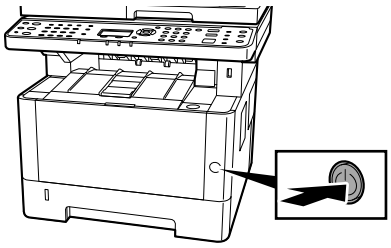
2 Connect network cables as needed.



3 Connect modular cord as needed.

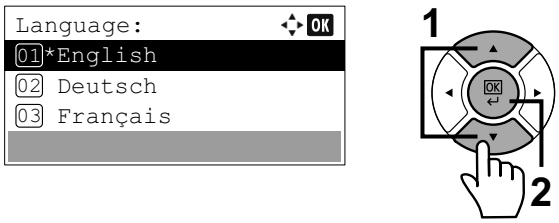


4 Turn the power switch ON at the front of the machine.



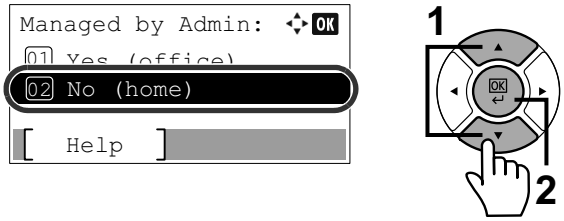
Step 4 Default Settings of the Machine

1 Press [▲] [▼] key to select default language > [**OK**] key.

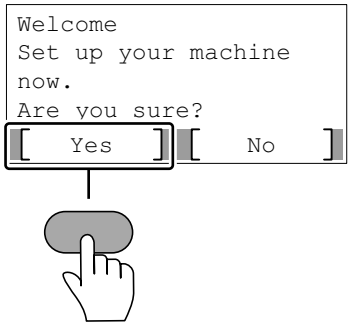


The Managed by Admin screen appears.

2 Select [**No (home)**] > [**OK**] key when you use the machine without login as the administrator at home.

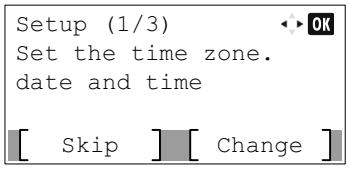


3 Select [**Yes**].



The setup screen appears.

4 The settings can be configured in a wizard-style screen.

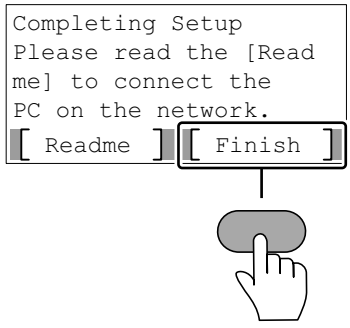


Follow the instructions on the screen.

NOTE

To set the current item, select [**Change**]. To advances to the next item without setting the current item, select [**Skip**].

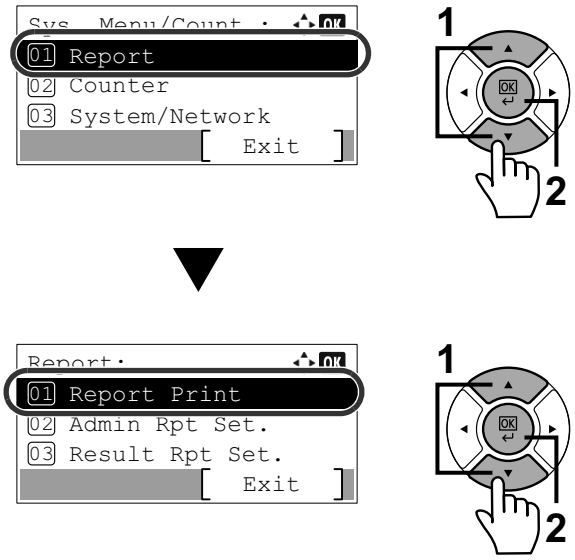
5 When the following screen appears, select [**Finish**].



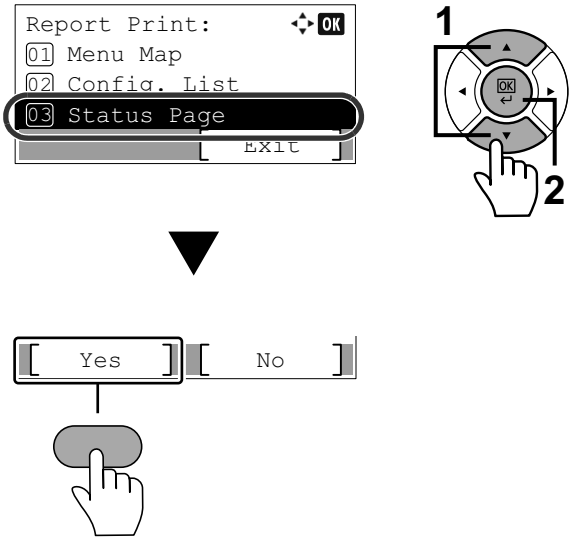
+ It takes about 10 minutes from the time the power is turned on until the unit is ready for use.

Step 5 Printing a Status Page

1 [**System Menu/Counter**] key > [▲] [▼] key > [**Report**] > [**OK**] key > [▲] [▼] key > [**Report Print**] > [**OK**] key



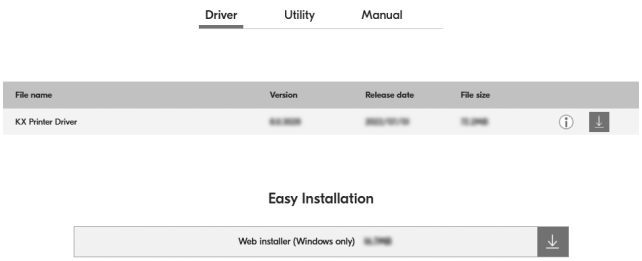
2 [▲] [▼] key > [**Status Page**] > [**OK**] key > [**Yes**]



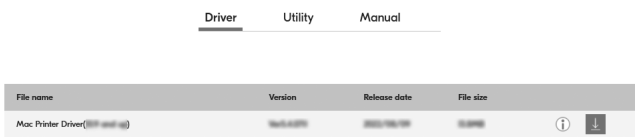
Step 6 Installing Software

Access the following URL and select your model and OS.
Download Center: https://kyocera.info/

For Windows
Download and run the Web Installer and follow the on-screen instructions to install the driver and software.



For Mac
Download and run the printer driver and follow the on-screen instructions to install.



Environnement d'installation

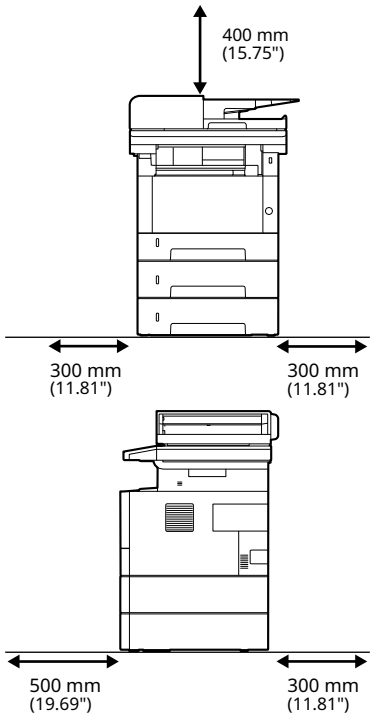
Concernant le choix de l'emplacement d'installation de la machine, Kyocera recommande ce qui suit :

1 Plage de température de la pièce : 10 à 32,5 °C (50 à 90,5 °F)
2 Niveau d'humidité : 10 à 80 %
3 Alimentation électrique : Prise dédiée de 120 VCA 60 Hz 8,9 A

Évitez les emplacements suivants pour installer la machine.
Des conditions environnementales défavorables peuvent nuire à la qualité de l'image.

+ Évitez les emplacements situés près d'une fenêtre ou exposés à la lumière directe du soleil.
+ Évitez les emplacements soumis à des vibrations.
+ Évitez les emplacements soumis à de brusques fluctuations de température.
+ Évitez les emplacements directement exposés à de l'air chaud ou froid.
+ Évitez les emplacements mal aérés.

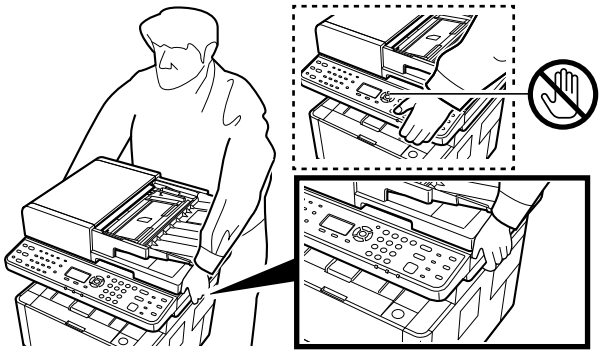
Espace recommandé pour l'installation



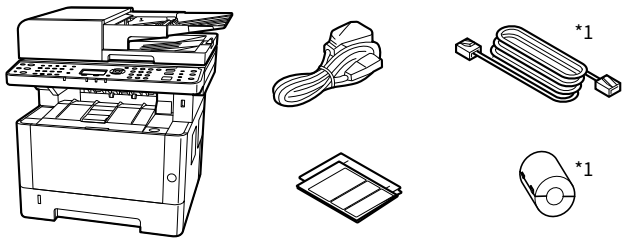
Étape 1 Configuration de la machine

1 Ouvrez le carton. Retirez soigneusement la machine du carton en la tenant par les deux côtés.

2 La machine doit être soulevée.



3 Vérifiez la présence de tous les accessoires.

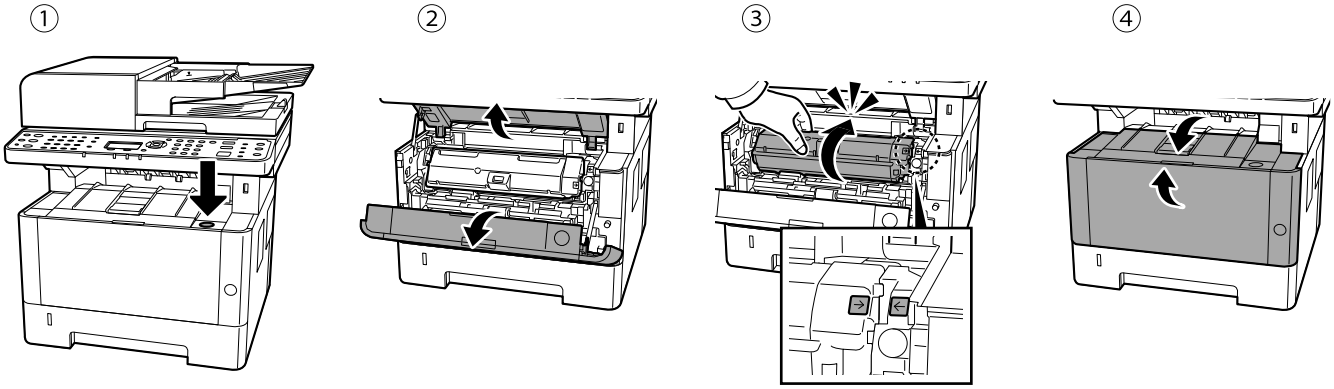


*1 Enfermé avec ECOSYS MA4000wfx et ECOSYS MA3500wfx

4 Retirez tous les rubans adhésifs.

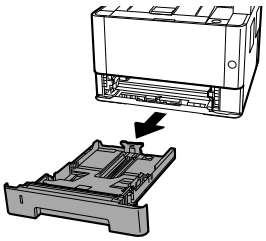
5 Ouvrez le capot du processeur de documents et retirez la feuille de papier qui sert de rembourrage.

6

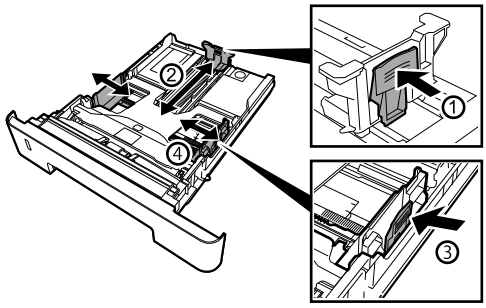


Étape 2 Chargement du papier

1 Retirez complètement la cassette de la machine.

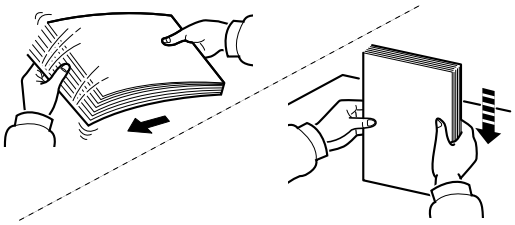


2 Ajustez les guides de longueur et de largeur du papier selon le format de papier requis.

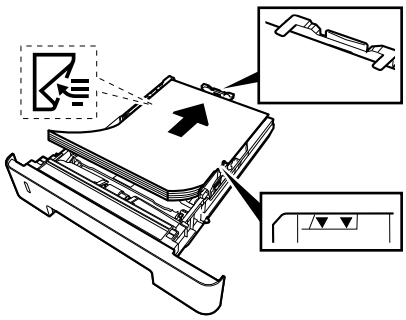


+ Si le papier est chargé sans réglage des guides de longueur et de largeur du papier, le papier risque d'être alimenté de travers et un bourrage papier risque de se produire.

3 Aérez le papier, puis égalisez-le sur une surface plane.

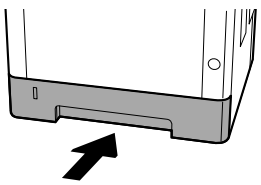


4 Chargez le papier.



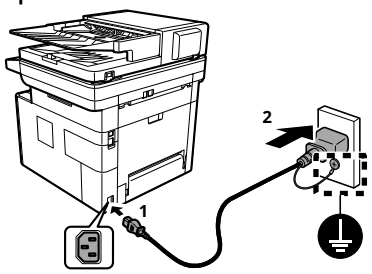
+ Placez la face d'impression vers le haut.
+ Avant de charger le papier, assurez-vous qu'il n'est ni corné, ni plié. Un papier corné ou plié risque de provoquer des bourrages papier.
+ Assurez-vous que le papier chargé ne dépasse pas l'indicateur de niveau (voir illustration ci-dessus).

5 Remettez doucement la cassette en place.

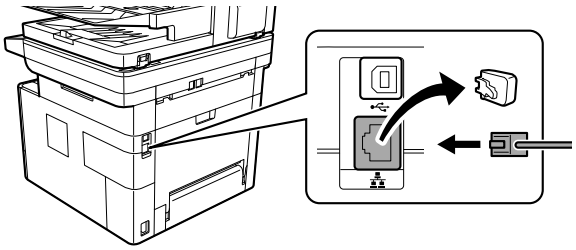


Étape 3 Mise sous tension de la machine

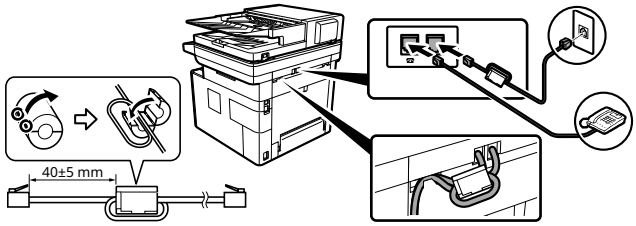
1 Branchez le cordon d'alimentation à l'arrière de la machine et l'autre extrémité à la prise de courant.



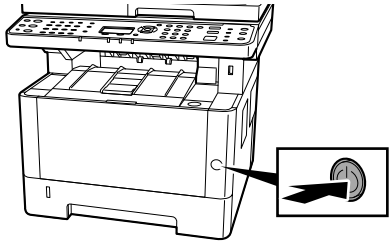
2 Connectez les câbles réseau selon vos besoins.



3 Connectez le cordon modulaire au besoin.

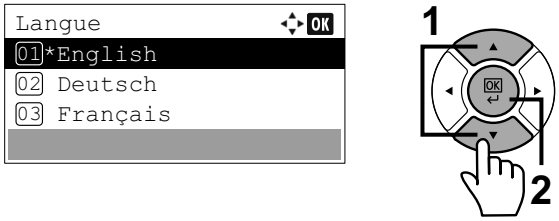


4 Allumez l'interrupteur d'alimentation à l'avant de la machine.



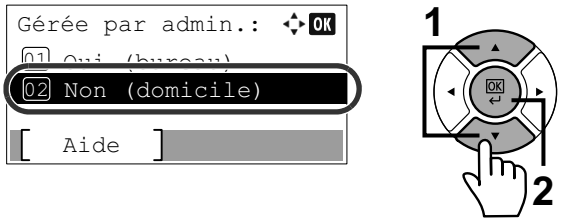
Étape 4 Paramètres par défaut de la machine

1 Appuyez sur [▲] [▼] pour sélectionner la langue par défaut > [**OK**].

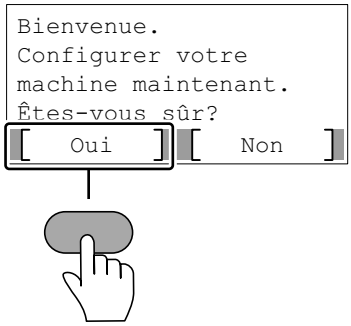


L'écran Gérée par admin. apparaît.

2 Sélectionner la touche [**Non (domicile)**] > touche [**OK**] lors de l'utilisation de la machine sans connexion en tant qu'administrateur à domicile.

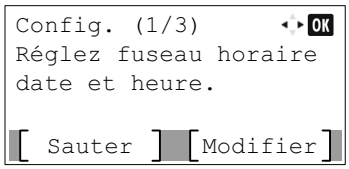


3 Sélectionnez [**Oui**].



L'écran de configuration s'affiche.

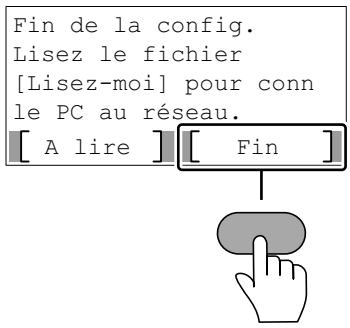
4 Les paramètres peuvent être configurés dans un écran de style assistant.



Suivez les instructions à l'écran.

NOTE
Pour définir l'élément actif, sélectionnez [**Modifier**].
Pour passer à l'élément suivant sans définir l'élément actif, sélectionnez [**Sauter**].

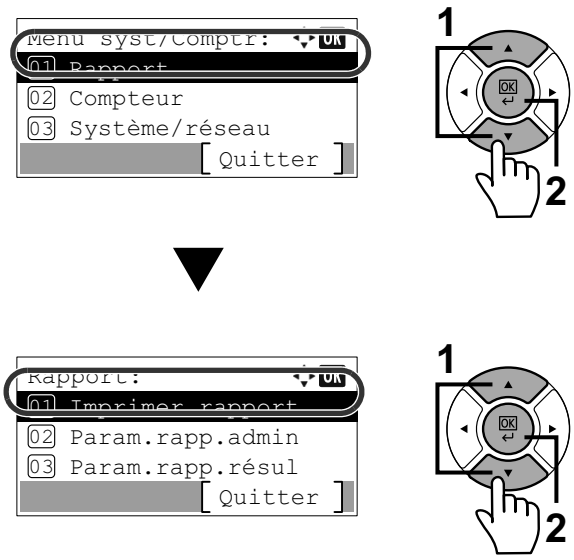
5 Lorsque l'écran suivant s'affiche, sélectionnez [**Fin**].



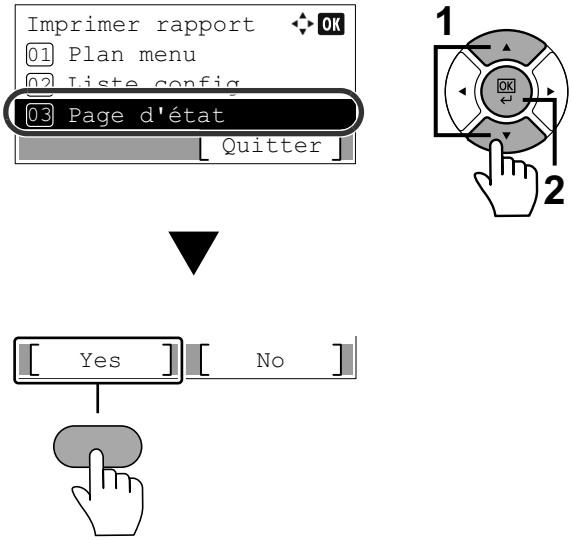
+ Il faut environ 10 minutes entre la mise sous tension et le moment où l'unité est prête à l'emploi.

Étape 5 Impression d'une page d'état

1 Touche [**Menu Système/Compteur**] > touche [▲] [▼] > [**Rapport**] > touche [**OK**] > touche [▲] [▼] > [**Imprimer rapport**]] > touche [**OK**]



2 Touche [▲] [▼] > [**Page d'état**] > Touche [**OK**] > [**Oui**]



Étape 6 Installation du logiciel

Accédez à l'URL suivante et sélectionnez votre modèle et votre système d'exploitation.
Centre de téléchargement : https://kyocera.info/

Pour Windows
Téléchargez et exécutez le programme d'installation Web et suivez les instructions à l'écran pour installer le pilote et le logiciel.



Pour Mac
Téléchargez et exécutez le pilote de l'imprimante et suivez les instructions à l'écran pour installer.



Entorno de instalación

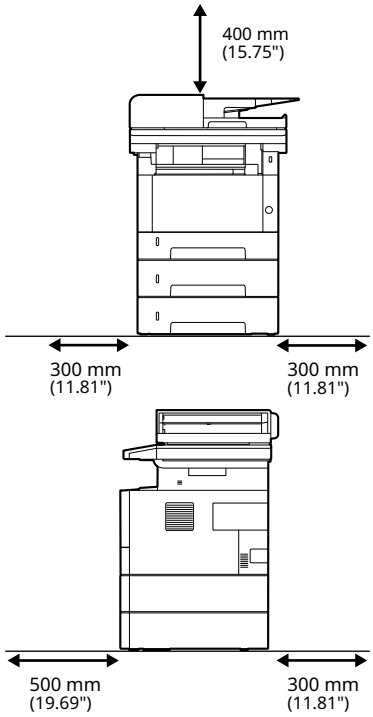
Kyocera le recomienda seleccionar la ubicación de la máquina del siguiente modo:

1 Intervalo de temperatura ambiente: De 10 a 32,5 °C (de 50 a 90,5 °F)
2 Nivel de humedad: Del 10 al 80 %
3 Corriente: Una toma exclusiva de 120 VAC, 60 Hz, 8,9 A

Evite las siguientes ubicaciones cuando elija el lugar donde vaya a colocar la máquina.
Las condiciones ambientales adversas pueden afectar a la calidad de imagen.

+ Evite ubicaciones cercanas a una ventana o con exposición directa a la luz solar.
+ Evite ubicaciones con vibraciones.
+ Evite ubicaciones con fluctuaciones bruscas de temperatura.
+ Evite ubicaciones con exposición directa al calor o al aire frío.
+ Evite ubicaciones con mala ventilación.

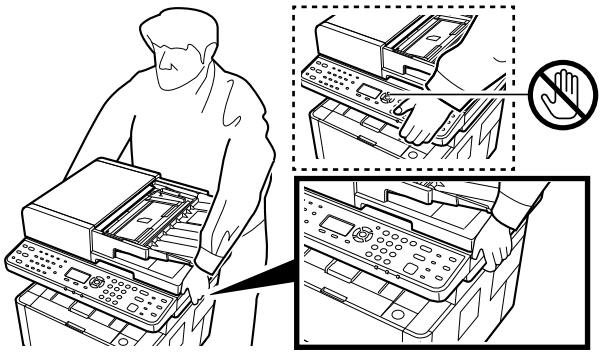
Espacio de instalación recomendado



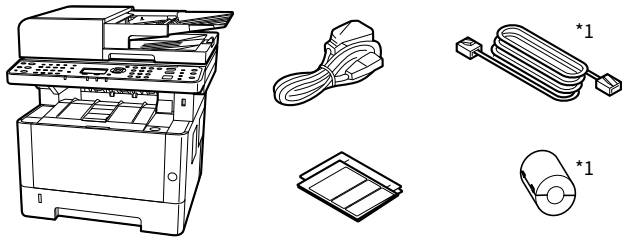
Paso 1 Configuración de la máquina

1 Abra la caja. Saque la máquina de la caja con cuidado sujetándola por ambos lados.

2 Se debe levantar la máquina.



3 Compruebe los elementos embalados.

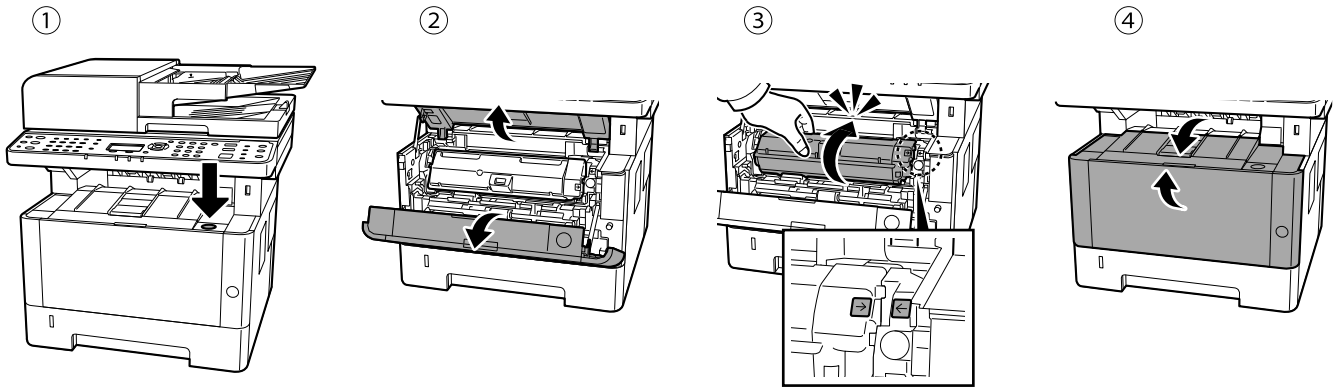


*1 Encerrado con ECOSYS MA4000wfx y ECOSYS MA3500wfx

4 Retire todas las cintas adhesivas.

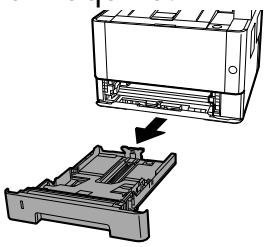
5 Abra la tapa del procesador de documentos y retire el acolchado que consiste en una hoja de papel.

6 Imposta contenitore toner.

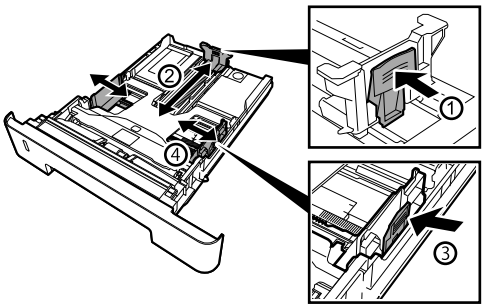


Paso 2 Carga del papel

1 Tire del cassette completamente para sacarlo de la máquina.

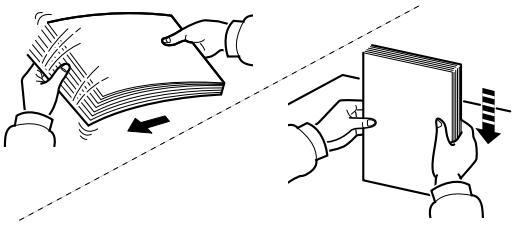


2 Ajuste las guías de longitud y ancho del papel al tamaño del papel necesario.

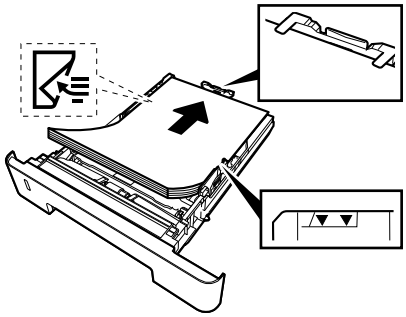


+ Si el papel se carga sin ajustar la guía de longitud del papel y la guía de ancho del papel, el papel se suministrará torcido y se producirá un atasco de papel.

3 Sople el papel y después dele unos golpecitos sobre una superficie plana.

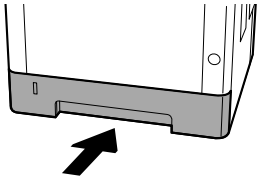


4 Cargue el papel.



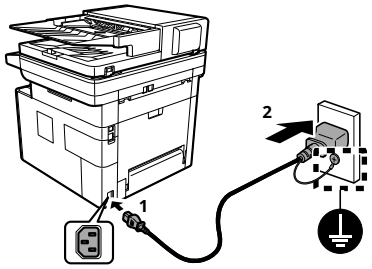
+ Coloque hacia arriba la cara que desee imprimir.
+ Antes de cargar el papel, asegúrese de que no esté enrollado ni doblado. Si el papel está enrollado o doblado, se pueden producir atascos de papel.
+ Asegúrese que el papel cargado no supere el indicador de nivel (véase la ilustración más arriba).

5 Presione con suavidad el cassette para volver a colocarlo.

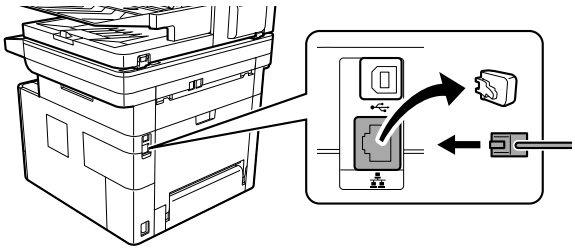


Paso 3 Encendido de la máquina

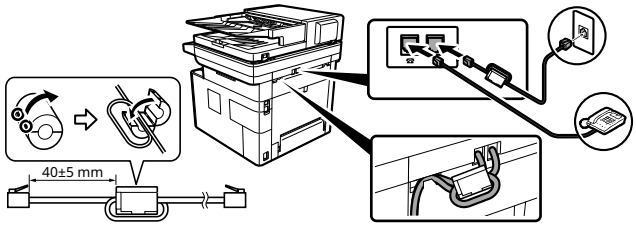
1 Conecte el cable de alimentación a la parte posterior de la máquina y el otro extremo a la toma de corriente.



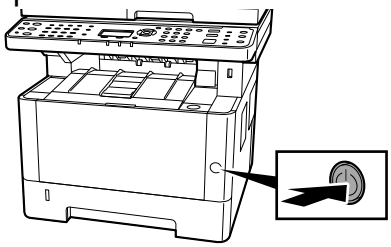
2 Conecte los cables de red según sea necesario.



3 Conecte el cable de alimentación a la parte posterior de la máquina y el otro extremo a la toma de corriente.



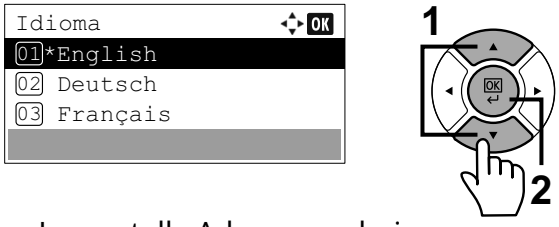
4 Encienda el interruptor de alimentación en la parte delantera de la máquina.



ES

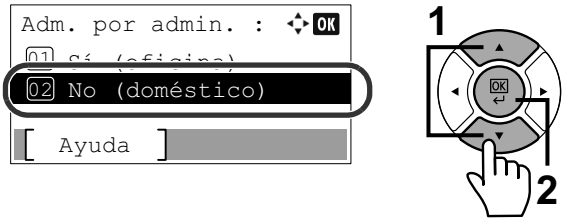
Paso 4 Ajustes predeterminados de la máquina

1 Pulse la tecla [▲] [▼] para seleccionar el idioma predeterminado > tecla [**OK**].

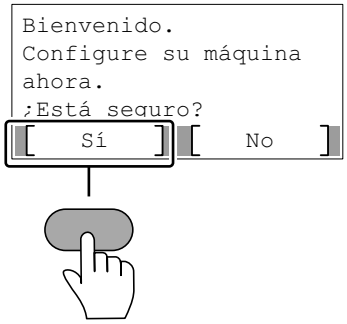


La pantalla Adm. por admin. aparece.

2 Seleccione [**No (doméstico)**] > tecla [**OK**] cuando use la máquina sin iniciar sesión como administrador en casa.

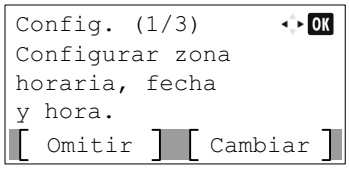


3 Seleccione [**Sì**].



Aparecerá la pantalla de configuración.

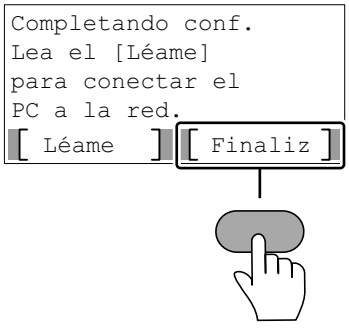
4 Los ajustes se pueden configurar en una pantalla estilo asistente.



Siga las instrucciones de la pantalla.

NOTA
Para configurar el elemento actual, seleccione [**Cambiar**].
Para avanzar al siguiente elemento sin configurar el elemento actual, seleccione [**Omitir**].

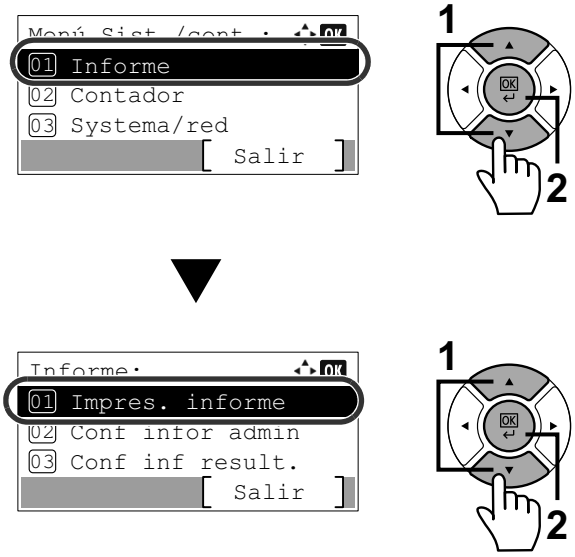
5 Cuando aparezca la siguiente pantalla, seleccione [**Finaliz**].



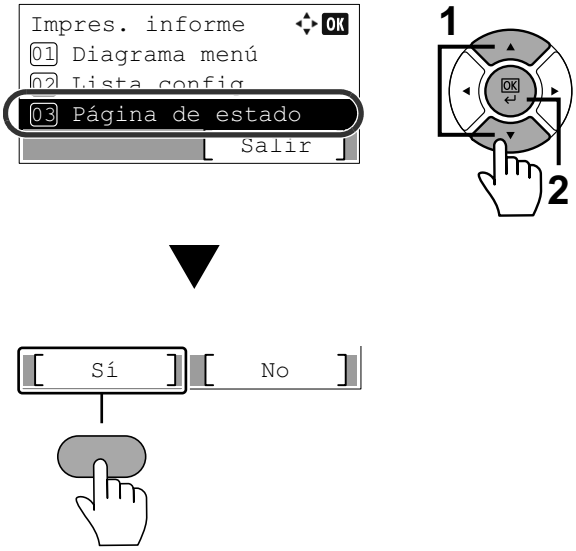
+ La máquina tarda unos 10 minutos desde que se enciende la alimentación hasta que esta queda lista para su uso.

Paso 5 Impresión de una página de estado

1 Tecla [**Menú Sistema/Contador**] > tecla [▲] [▼] > [**Informe**] > tecla [**OK**] > tecla [▲] [▼] > [**Impres. informe**] > tecla [**OK**]



2 Tecla [▲] [▼] > [**Página de estado**] > tecla [**OK**] > [**Sí**]



Paso 6 Instalación del software

Acceda a la siguiente URL y seleccione su modelo y su SO.
Centro de descargas: https://kyocera.info/

Para Windows
Descargue y ejecute el instalador web y siga las instrucciones de la pantalla para instalar el controlador y el software.



Para Mac
Descargue y ejecute el controlador de impresión y siga las instrucciones de la pantalla para instalarlo.



Ambiente de instalação

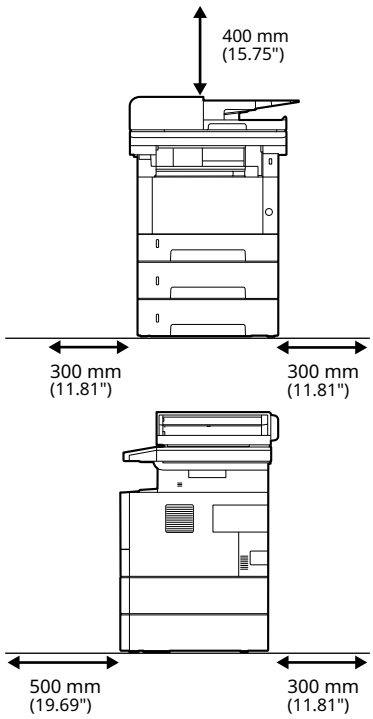
A Kyocera recomenda selecionar o local da máquina da seguinte forma:

1 Faixa de temperatura ambiente: 10 a 32,5°C (50 a 90,5°F)
2 Nível de umidade: 10 a 80%
3 Potência: Uma tomada dedicada de 120VAC 60Hz 8,9A

Evite os seguintes locais ao selecionar um local para a máquina.
Condições ambientais adversas podem afetar a qualidade da imagem.

+ Evite locais próximos a janelas ou com exposição direta à luz solar.
+ Evite locais com vibrações.
+ Evite locais com flutuações rápidas de temperatura.
+ Evite locais com exposição direta ao ar quente ou frio.
+ Evite locais mal ventilados.

Espaço de instalação recomendado

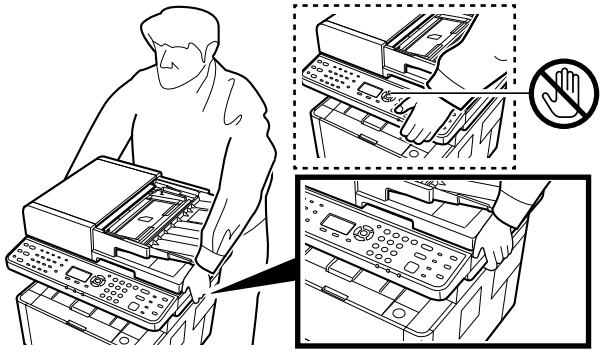


BR-PT

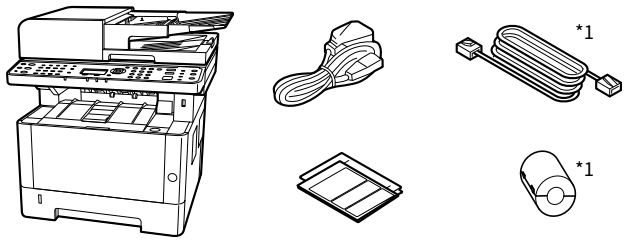
Etapa 1 Configurando a máquina

1 Abra a caixa. Remova a máquina cuidadosamente da caixa, segurando pelos dois lados.

2 Levante a máquina.



3 Verifique os itens incluídos.

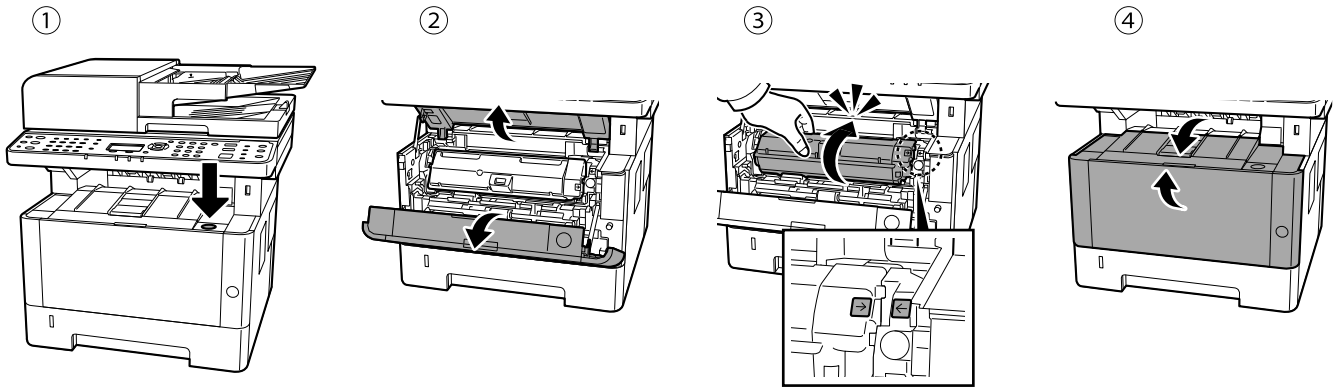


*1 Fechado com ECOSYS MA4000wfx e ECOSYS MA3500wfx

4 Remova todas as fitas de fixação.

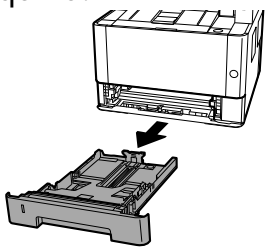
5 Abra a tampa do Processador de Documentos e remova uma almofada e uma folha de papel.

6 Configurar contêiner de toner.

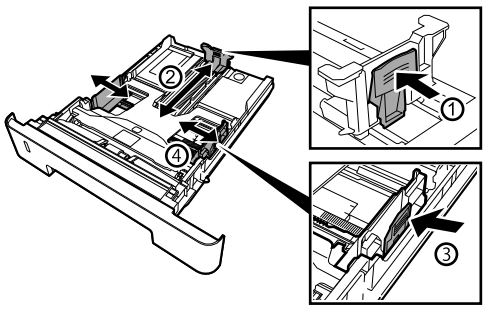


Etapa 2 Colocando papel

1 Puxe o cassete completamente para fora da máquina.

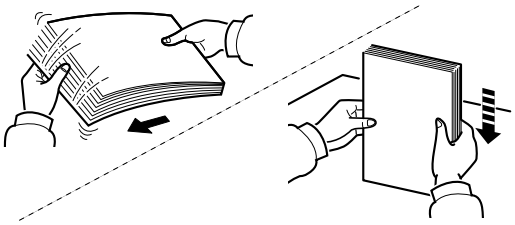


2 Ajuste a guia de comprimento e a largura do papel até o tamanho de papel necessário.

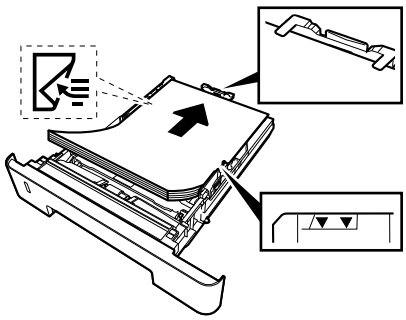


+ Se o papel for colocado sem ajustar a guia de comprimento do papel e as guias de largura do papel, ocorrerão distorções na alimentação do papel e um atolamento de papel.

3 Deixe o papel ventilar e depois bata em uma superfície nivelada.

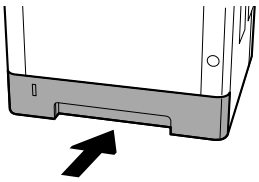


4 Coloque o papel.



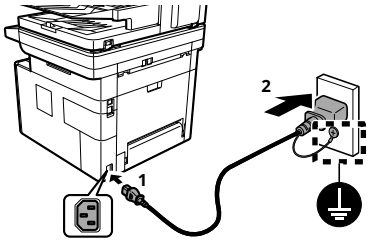
+ Coloque o lado de impressão voltado para descida.
+ Antes de colocar o papel, certifique-se de que ele não esteja amassado ou dobrado. Papel amassado ou dobrado pode causar congestionamento de papel.
+ Certifique-se de que o papel colocado não exceda o indicador de nível (veja a ilustração acima).

5 Volte a empurrar o cassete suavemente.

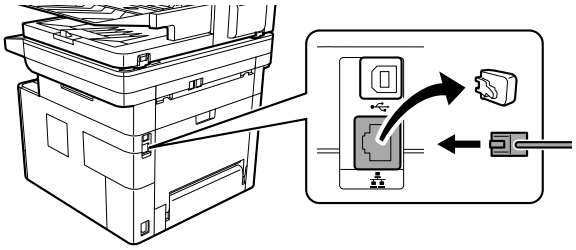


Etapa 3 Ligando a máquina

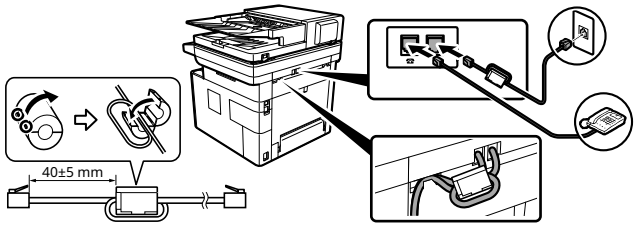
1 Conecte o cabo de alimentação à parte traseira da máquina e a outra extremidade à tomada elétrica.



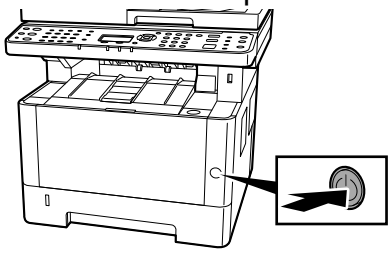
2 Conecte os cabos de rede conforme necessário.



3 Conecte o cabo modular conforme necessário.



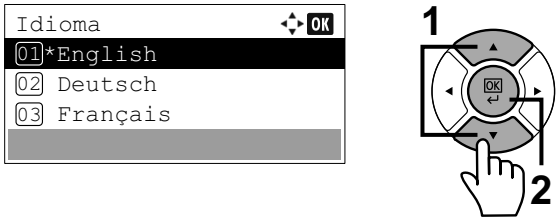
4 Ligue o interruptor de alimentação na parte frontal da máquina.



BR-PT

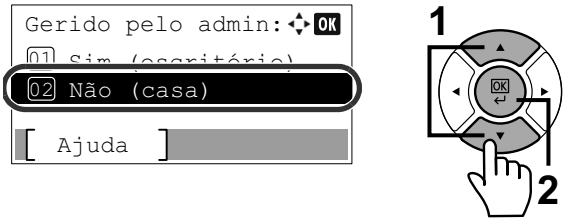
Etapa 4 Configurações padrão da máquina

1 Pressione a tecla [▲] [▼] para selecionar idioma padrão > tecla [OK].

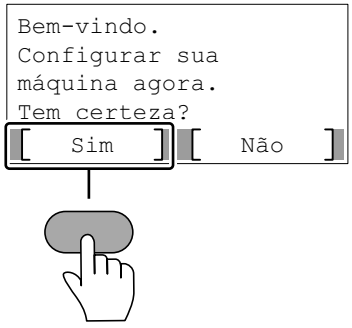


A tela Gerido pelo admin é exibida.

2 Selecione [**Não (casa)**] > tecla [**OK**] ao usar a máquina sem executar login como administrador em casa.

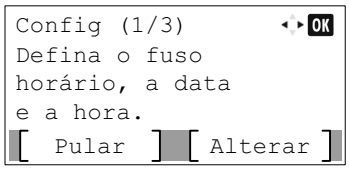


3 Selecione [Sim].



A tela de configuração é exibida.

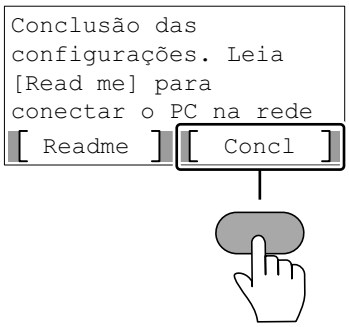
4 As configurações podem ser configuradas em uma tela no estilo do assistente.



Siga as instruções na tela.

NOTA
Para definir o item atual, selecione [**Alterar**].Para avançar para o próximo item sem definir o item atual, selecione [**Pular**].

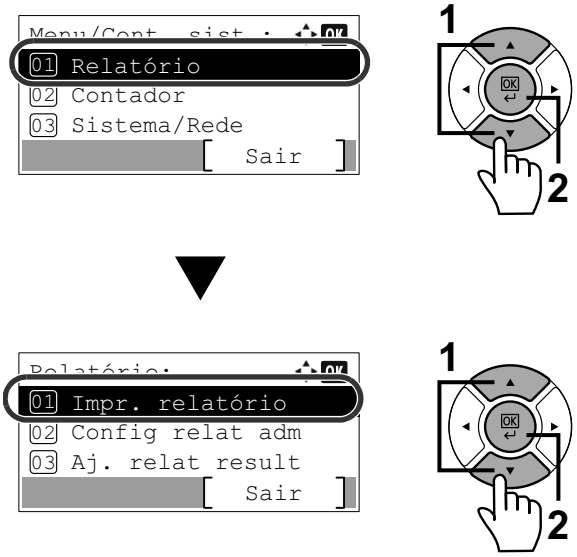
5 Quando a tela a seguir for exibida, selecione [**Concl**].



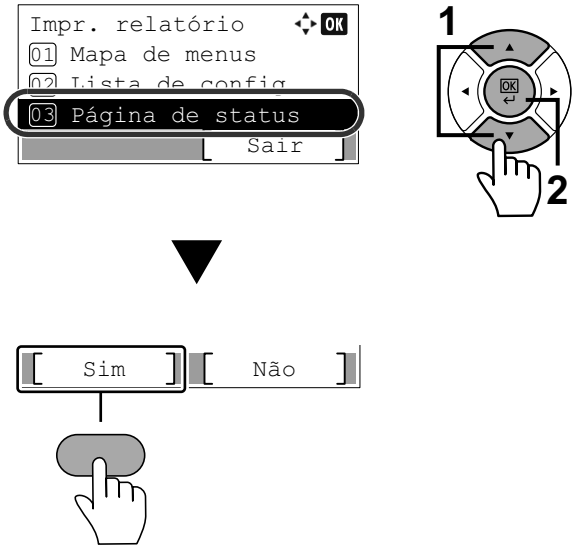
+ Leva cerca de 10 minutos a partir do momento em que a energia é ligada até que a unidade esteja pronta para uso.

Etapa 5 Imprimindo uma página de status

1 Tecla [**Menu de Sistema/Contador**] > tecla [▲] [▼] > [**Relatório**] > tecla [**OK**] > tecla [▲] [▼] > [**Impr. relatório**] > tecla [**OK**]



2 Tecla [▲] [▼] > [**Página de status**] > tecla [**OK**] > [**Sim**]



Etapa 6 Instalando o software

Acesse o URL a seguir e selecione seu modelo e sistema operacional.
Centro de download: https://kyocera.info/

Para Windows
Baixe e execute o Instalador da Web e siga as instruções na tela para instalar o driver e o software.



Para Mac
Baixe e execute o driver da impressora e siga as instruções na tela para instalar.



© 2024 KYOCERA Document Solutions Inc.

The Kyocera logo is a trademark of Kyocera Corporation.

3VC1C5603201