

Product Safety Guide

MFC-J5340DW / MFC-J5855DW / MFC-J695DW / MFC-J6540DW / MFC-J6555DW / MFC-J6740DW / MFC-J6940DW / MFC-J6955DW

Read this guide before attempting to operate the product, or before attempting any maintenance, and ensure that you follow all warnings and instructions marked on the product. If you have concerns about how to use your product safely after reading this guide, contact Brother customer service or your local Brother dealer. Failure to follow these instructions may result in an increased risk of personal injury or damage to property, including through fire, electrical shock, burns or suffocation. Brother shall not be liable for the damage caused where the product owner has failed to follow the instructions set out in this guide or on the product.

For more advanced instructions, information, and product specifications, see the Online User's Guide at support.brother.com/manuals.

Symbols and Conventions Used in the Documentation



WARNING

WARNING indicates a potentially hazardous situation which, if not avoided, could result in death or serious injuries.



▲ CAUTION

CAUTION indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injuries.

IMPORTANT

IMPORTANT indicates a potentially hazardous situation which, if not avoided. may result in damage to property or loss of product functionality.

NOTE

NOTE specifies the operating environment. conditions for installation, or special conditions of use.



Prohibition icons indicate actions that must not be performed.



This icon indicates that flammable sprays must not be used.



This icon indicates that organic solvents such as alcohol, or other liquids must not be used.



Electrical Hazard icons alert you to possible electrical shock.



Fire Hazard icons alert you to the possibility of a fire.



This icon alerts you to the possibility of being injured by moving parts.



This icon alerts you to the areas that contain moving parts.

Compilation and Publication Notice

The definitions of font style are as follows:

Bold Bold typeface identifies specific keys on the product's control panel or

on the computer screen.

Italicized style emphasizes an important point or refers you to a

related topic.

Courier New Text in Courier New font identifies messages on the LCD of the

product.

Not all models are available in all countries.

The illustrations in this guide show the MFC-J6955DW.

Under the supervision of Brother Industries, Ltd., this product's manuals have been compiled and published, covering the latest product descriptions and specifications.

The contents of all manuals and the specifications of this product are subject to change without notice.

Brother reserves the right to make changes without notice in the specifications and materials contained herein and shall not be responsible for any damages (including consequential) caused by reliance on the materials presented, including but not limited to typographical and other errors relating to the publication.

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Choose a Safe Location for Your Product

▲ WARNING





Choose a location where the temperature remains between 50°F and 95°F (10°C and 35°C), the humidity is between 20% and 80%, and where there is no condensation.





DO NOT allow this product to come into contact with water. This product should not be used around standing water, including a bathtub, sink, or swimming pool; around appliances containing water, including a refrigerator; or in a wet basement.





DO NOT expose the product to direct sunlight, excessive heat, open flames, corrosive gasses, moisture, or dust. Doing so may create a risk of an electrical shock, short circuit, or fire, causing damage to the product and/or rendering it inoperable.





DO NOT place the product near chemicals or in a place where chemicals could be spilled on it. Should chemicals come into contact with the product, there may be a risk of fire or electrical shock. In particular, organic solvents or liquids such as benzene, paint thinner, polish remover, or deodorizer may melt or dissolve the plastic cover and/or cables, resulting in a risk of fire or electrical shock. These or other chemicals may cause the product to malfunction or become discolored.

A CAUTION

Put your product on a flat, level, stable surface (such as a desk), that is free from vibration and shocks. Put the product near a telephone wall jack (models with the fax function only) and a standard AC power outlet or a standard grounded AC power outlet (for some countries).

DO NOT place this product on an unstable cart, stand, or table, particularly if children are expected to be near the product. The product is heavy and may fall, causing injury to you or others and serious damage to the product. For the products with scanning functionality, there is an added risk of injury if the scanner glass should break.

Avoid placing your product in a busy area. If you must place it in a busy area, ensure that the product is in a safe location where it cannot be accidentally knocked over, which could cause injury to you or others and serious damage to the product.

Ensure that cables and cords leading to the product are secured so as not to pose a tripping hazard.

DO NOT place heavy objects on the product.

DO NOT place any objects around the product. Such objects block the access to the power outlet in case of emergency. It is important that the product can be unplugged whenever needed.

IMPORTANT

- DO NOT place your product next to devices that contain magnets or generate magnetic fields. Doing so may interfere with the operation of the product, causing print quality problems.
- DO NOT place the product on any tilted/slanted surface. DO NOT tip the product after ink cartridges are installed. Doing so may cause ink spillage and internal damage to the
- · DO NOT place your product next to sources of interference, such as speakers or the base units of non-Brother cordless telephones. Doing so may interfere with the operation of the product's electronic components.
- DO NOT place anything in front of the product that will block printed pages or received faxes (models with the fax function only).

Connect the Product Safely



WARNING



ELECTRICAL HAZARDS

Failure to follow the warnings in this section may create the risk of an electrical shock. In addition, you could create an electrical short, which may create the risk of a fire.



There are high-voltage electrodes inside the product. Before you access the inside of the product, including for routine maintenance such as cleaning, make sure you have unplugged the telephone line cord first (models with the fax function only) and then the power cord from the AC power outlet, as well as any telephone/RJ-11 (models with the fax function only) or Ethernet/RJ-45 cables (network models only) from the product.

DO NOT push objects of any kind into this product through slots or openings in the product, as they may touch dangerous voltage points or short-out parts.





DO NOT handle the plug with wet hands. Doing this might cause an electrical shock.







Always make sure the plug is fully inserted. DO NOT use the product or handle the cord if the cord has become worn or frayed.



Unplug the power plug regularly to clean it. Use a dry cloth to clean the root of the plug blades and between the blades. If the power plug is plugged into the outlet over a long period, dust accumulates around the plug blades, which may cause a short circuit, resulting in a fire.





DO NOT dismantle this product. Dismantling this product could cause a fire or electrical shock

DO NOT attempt to service this product yourself. Opening or removing covers may expose you to dangerous voltage points and other risks and may void your warranty. Refer all servicing to Brother Authorized Service Center.





DO NOT drop any metal objects or any type of liquid on the power plug of the product. It may cause an electrical shock or a fire.





If water, other liquids, or metal objects get inside the product, immediately unplug the product from the AC power outlet and contact Brother Authorized Service Personnel.





This product should be connected to an AC power source within the range indicated on the rating label on your machine. DO NOT connect it to a DC power source or inverter. If you are not sure what kind of power source you have, contact a qualified electrician.

Use the Product Safely



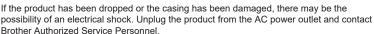
WARNING



ELECTRICAL HAZARDS

Failure to follow the warnings in this section may create the risk of an electrical shock. In addition, you could cause an electrical short, which may lead to a fire.







DO NOT use this product during a thunderstorm. There may be a remote risk of an electrical shock from lightning.

FIRE HAZARDS

Failure to follow the warnings in this section may create the risk of a fire.







DO NOT use flammable substances, any type of spray, or an organic solvent/liquid containing alcohol or ammonia to clean the inside or outside of the product. Doing so could cause a fire. Instead, use only a dry, lint-free cloth. For instructions on how to clean the product, see the Online User's Guide

(Models with the Wireless LAN function only)

DO NOT use the product near any medical electrical equipment. The radio waves emitted from the product may affect medical electrical equipment and cause a malfunction, which may result in accident or injury.

For users with pacemakers:

This product generates a weak magnetic field. If you feel anything wrong with the operation of your pacemaker when near the product, move away from the product and consult a doctor immediately.





DO NOT place metal objects, such as clips, staples, or jewelry on the product. If these objects contact the electrical parts inside the product, it may cause a fire or electrical shock.





DO NOT place a container holding water or liquid on the product. The water or liquid in the container may spill into the product making contact with the electrical parts inside the product, which may cause a fire or electrical shock.





If the product becomes unusually hot, releases smoke, generates any strong smells, or if you accidentally spill any liquid on it, immediately unplug the product from the AC power outlet. Contact Brother Authorized Service Personnel.

Plastic bags are used in the packing of this product. Plastic bags are not toys. To avoid the danger of suffocation, keep these bags away from babies and children, and dispose of them correctly.



(Models with the fax function only)

Use caution when installing or modifying telephone lines. Never touch telephone wires or terminals that are not insulated unless the telephone line has been unplugged from the wall jack.

Never install telephone wiring during a thunderstorm. Never install a telephone wall jack in a location that is wet or may become wet, for example, near a refrigerator or other appliance that produces condensation.



Power Cord Safety:

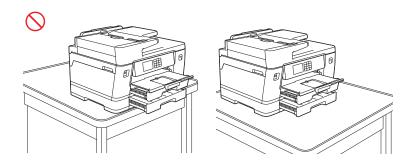
- This product is equipped with a grounded plug. This plug will only fit into a grounded power
 outlet. This is a safety feature. If you are unable to insert the plug into the outlet, call your
 electrician to replace your obsolete outlet. DO NOT attempt to defeat the purpose of the
 grounded plug.
- · DO NOT allow anything to rest on the power cord.
- · DO NOT place this product where others might step on the cord.
- DO NOT place this product in a position where the cord is stretched or strained, as it may become worn or frayed.
- DO NOT use the product if the power cord is frayed or damaged. Doing so may cause an
 electrical shock or fire.
- DO NOT pull on the middle of the AC power cord; pulling on the middle may cause the cord to separate from the plug. Doing this might cause an electrical shock.
- DO NOT use any undesignated cables (or optional devices). Doing so may cause a fire or injuries. Installation must be performed correctly according to the Quick Setup Guide.
- Brother strongly recommends that you DO NOT use any type of extension cord.
- This product should be positioned so that nothing pinches or constricts the power cord.
- DO NOT use cables that do not meet the cable specifications described in the Online User's Guide: Specifications. Doing so may cause a fire or injuries.
- If the power cord is provided with this product, use ONLY the provided cord. Installation
 must be performed correctly as described in the Quick Setup Guide.

A CAUTION

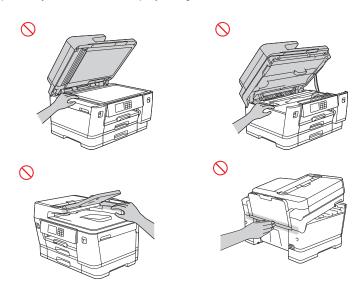
Wait until pages have exited the product before picking them up. Failure to do this may cause injury to your fingers by trapping them inside the machine.

DO NOT put your hand or any foreign objects into the ink insertion slot. Doing this may cause injury.

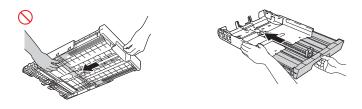
If the tray has been extended to hold large paper, position the product so that the tray does not protrude past the edge of the table or desk. If someone hits the tray, the product could fall and cause injury.



To prevent injuries, be careful not to put your fingers in the areas shown in the illustrations.

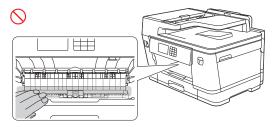


When changing the tray size from the large paper size to the original size, be careful not to pinch your fingers in the gaps or slots in the bottom of the tray. It may cause injury to you.



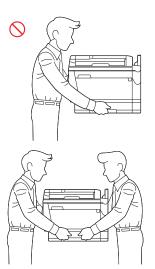
(MFC-J6540DW/MFC-J6555DW/MFC-J6740DW/MFC-J6940DW/MFC-J6955DW)

Be careful not to put your fingers in the areas shown in the illustrations. It may cause injury to you.



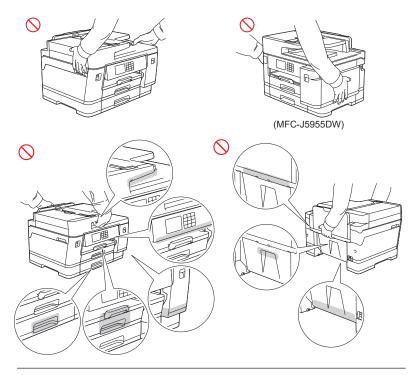
(MFC-J5955DW/MFC-J6540DW/MFC-J6555DW/MFC-J6740DW/MFC-J6940DW/MFC-J6955DW)

To prevent possible injuries, at least two people should lift the product. One person should hold the front of the product, and one person should hold the back, as shown in the illustration below. Carry the product by sliding your hands into the handhold indentations located on each side of the product. Be careful not to trap your fingers when you put the product down.



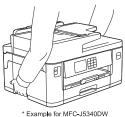


DO NOT carry the product by holding the areas shown in the illustrations. Doing this may cause the product to slip out of your hands and may result in injury.

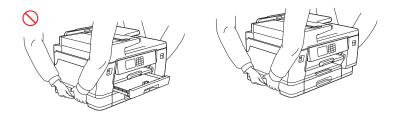


(MFC-J5340DW/MFC-J5855DW)

Carry the product by sliding your hands into the handhold indentations located on each side of the product.



When carrying the product, remove the trays if they have been expanded to hold large paper. The weight of the paper could cause the trays to fall and cause injury to you or others.



When multiple devices, including this product, are connected to a computer using USB cables, you may feel an electric charge when you touch metal parts of the product.

If the ink contacts your skin or gets into your eye or mouth, follow these steps immediately:

- If your skin comes into contact with the ink, wash your skin with water and soap immediately.
- If the ink gets into your eye, rinse it with water, and consult your doctor immediately. If left as is, it may cause redness or mild inflammation of the eye.
- If the ink gets into your mouth or you swallow it, spit it out, rinse your mouth, and consult
 your doctor immediately. Failure to seek medical attention could lead to sickness.

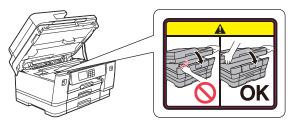


- · Be careful not to get the ink in your eye when replacing ink cartridges.
- · Keep ink cartridges out of the reach of children.
- · Avoid swallowing ink.
- DO NOT shake ink cartridges unless specifically instructed to do so. Ink may leak if the cartridge is shaken or twirled.
- DO NOT take apart ink cartridges. The cartridge cannot be used if it is taken apart. The ink
 may get in your eye or make contact with your skin if you take apart the cartridge.

DO NOT run your hand over the edge of the paper. The thin and sharp edges of the paper may cause an injury.

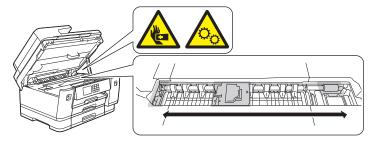
(MFC-J6540DW/MFC-J6555DW/MFC-J6740DW/MFC-J6940DW/MFC-J6955DW)

DO NOT remove or damage any of the caution or warning labels inside the product.



Moving parts are located in the gray shaded areas shown in the illustration. Keep your hands away from those areas when the parts are moving, or else injury may result.

DO NOT remove or damage the caution or warning label inside the product.



IMPORTANT

- A distinct change in the product's performance may indicate a need for service.
- DO NOT connect your product to an AC power outlet controlled by wall switches or automatic timers, or to the same circuit as a large appliance or other equipment that requires a significant amount of electricity. It could disrupt the power supply. Disruption of the power supply may also delete information from the product's memory, and repeated cycling of the power supply can damage the product.
- DO NOT put any objects on top of the product. Doing so may cause the product to malfunction.

Important Safety Instructions

DO NOT attempt to service this product yourself because opening or removing covers may expose you to dangerous voltage points and other risks and may void your warranty. Refer all servicing to a Brother Authorized Service Center.

- Read all of these instructions
- 2 Save these instructions for later reference.
- 3. Follow all warnings and instructions marked on the product.
- 4. Unplug this product from the AC power outlet and refer all servicing to Brother Authorized Service Personnel under the following conditions:
 - · If liquid has been spilled into the product.
 - · If the product has been exposed to rain or water.
 - If the product does not operate normally when the operating instructions are followed. Adjust only those controls that are discussed in the operating instructions. Improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal operation.
 - If the product exhibits a distinct change in performance, indicating a need for service.
- 5. For the location of your nearest Brother Authorized Service Center, contact:

In USA: 1-877-BROTHER (1-877-276-8437)

In Canada: www.brother.ca/support

Regulations

WARNING





(Models with the fax function only)

When using your telephone equipment, basic safety precautions should always be followed to reduce the risk of fire, electrical shock, and injury to people. These important safety precautions include the following:

- 1. DO NOT use this product near water or locations that may become wet, for example, near a bathtub, wash bowl, kitchen sink or washing machine, in a wet basement, or near a swimming pool.
- 2. Avoid using this product during a thunderstorm. There may be a remote risk of an electrical shock from lightning.
- 3. DO NOT use this product to report a gas leak in the vicinity of the leak.
- 4. Use only the power cord provided with the product (if included in the box).

Read all of the instructions. Save them for later reference.



(Models with the fax function only)

To reduce the risk of fire, electrical shock, and injury to people;

Use only a No. 26 AWG or larger telecommunication line cord.



Disconnect device

This product must be installed near an AC power outlet that is easily accessible. In case of an emergency, you must unplug the power cord from the AC power outlet to shut off the power completely.



For protection against the risk of electrical shock, always disconnect all cables from the wall outlet before the equipment is installed, serviced, or modified.

IMPORTANT

- This product has been certified to comply with FCC standards, which are applied to the USA only.
- This equipment may not be used on coin service lines provided by the telephone company or connected to party lines.
- Brother cannot accept any financial or other responsibilities that may be the result of your
 use of this information, including direct, special, or consequential damages. There are no
 warranties extended or granted by this document.
- A grounded plug should be plugged into a grounded AC power outlet after checking the rating of the local power supply for the product to operate properly and safely.

Standard Telephone and FCC Notices (Models with the fax function only)

These notices are in effect on models sold and used in the United States only.

When programming emergency numbers or making test calls to emergency numbers:

- Remain on the line and briefly explain to the dispatcher the reason for the call before hanging up.
- · Perform these activities in the off-peak hours, such as early morning or late evening.

This equipment complies with Part 68 of the FCC rules and the requirements adopted by the ACTA. On the back side of this equipment is a label that contains, among other information, a product identifier in the format US: AAAEQ##TXXXX. If requested, this number must be provided to the telephone company.

You may safely connect this equipment to the telephone line by means of a standard modular iack. USOC RJ11C.

A plug and jack used to connect this equipment to the premises wiring and telephone network must comply with the applicable FCC Part 68 rules and requirements adopted by the ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. See installation instructions for details.

The Ringer Equivalence Number (REN) is used to determine the number of devices that may be connected to a telephone line. Excessive RENs on a telephone line may result in the devices not ringing in response to an incoming call. In most but not all areas, the sum of RENs should not exceed five (5.0). To be certain of the number of devices that may be connected to a line, as determined by the total RENs, contact the local telephone company. For products approved after July 23, 2001, the REN for this product is part of the product identifier that has the format US:AAAEQ##TXXXX. The digits represented by ## are the REN without a decimal point (e.g., 06 is a REN of 0.6). For earlier products, the REN is separately shown on the label.

If this equipment causes harm to the telephone network, the telephone company will notify you in advance that temporary discontinuance of service may be required. But if advance notice is not practical, the telephone company will notify you as soon as possible. Also, you will be advised of your right to file a complaint with the FCC if you believe it is necessary.

The telephone company may make changes in its facilities, equipment, operations, or procedures that could affect the operation of the equipment. If this happens, the telephone company will provide advance notice in order for you to make necessary modifications to maintain uninterrupted service.

If trouble is experienced with this equipment, for repair or warranty information, contact Brother Customer Service (see the *Online User's Guide: Brother Help and Customer Support*). If the equipment is causing harm to the telephone network, the telephone company may request that you disconnect the equipment until the problem is resolved.

Connection to party line service is subject to state tariffs. Contact the state public utility commission, public service commission or corporation commission for information.

If your home has specially wired alarm equipment connected to the telephone line, ensure the installation of this equipment does not disable your alarm equipment. If you have questions about what will disable the alarm equipment, call your telephone company or a qualified installer.

The Telephone Consumer Protection Act of 1991 makes it unlawful for any person to use a computer or electronic device to send any message via a telephone fax machine unless such messages clearly contain, in a margin at the top or bottom of each transmitted page, or on the first page of the transmission, the date and time it is sent and an identification of the business or other entity or other individual sending the message and the telephone number of the sending machine or such business, other entity or individual. To program this information into your machine, see the *Online User's Guide: Set the Date and Time* and *Set Your Station ID*.

If you are not able to solve a problem with your product, contact Brother Customer Service (see the Online User's Guide: Brother Help and Customer Support).

Federal Communications Commission (FCC) Supplier's Declaration of Conformity (USA Only)

Responsible Party: Brother International Corporation

200 Crossing Boulevard

Bridgewater, NJ 08807-0911 USA

TEL: (908) 704-1700

declares, that the products

Product Name: MFC-J5340DW/MFC-J5855DW/MFC-J5955DW/MFC-J6540DW/MFC-J6555DW/MFC-J6740DW/MFC-J6940DW/MFC-J6955DW

comply with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- · Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment to an outlet on a circuit different from that to which the receiver is connected.
- · Consult with an experienced radio/TV technician for help.
- (Wireless network models only)
 This transmitter must not be co-located or operated in conjunction with any other antenna or transmitter.

IMPORTANT -

- Changes or modifications not expressly approved by Brother Industries, Ltd. could void the
 user's authority to operate the equipment.
- A shielded interface cable should be used to ensure compliance with the limits for a Class B digital device.

Compliance with FCC requirement 15.407(c)

Data transmission is always initiated by software, which is the passed down through the MAC, through the digitaland analog baseband, and finally to the RF chip. Several special packets are initiated by the MAC. These are the only ways the digital baseband portion will turn on the RF transmitter, which it then turns off at the end of the packet. Therefore, the transmitter will be on only while one of the aforementioned packets is being transmitted. In other words, this device automatically discontinue transmission in case of either absence of information to transmit or operational failure.

Frequency Tolerance: ±20ppm

RF Exposure Notice (USA or Canada Only) (Wireless Models Only)

This equipment complies with FCC/IC radiation exposure limits set forth for an uncontrolled environment and meets the FCC radio frequency (RF) Exposure Guidelines and RSS-102 of the IC radio frequency (RF) Exposure rules. This equipment should be installed and operated keeping the radiator at least 20 cm or more away from a person's body.

Cet équipement est conforme aux limites d'exposition aux rayonnements énoncées pour un environnement non contrôlé et respecte les lignes directrices d'exposition aux fréquences radioélectriques (RF) de la FCC et les règles d'exposition aux fréquences radioélectriques (RF) CNR-102 de l'IC. Cet équipement doit être installé et utilisé en gardant une distance de 20 cm ou plus entre le radiateur et le corps humain.

Wireless Connection (Mexico Only) (Wireless Models Only)

The operation of this equipment is subject to the following two conditions:

(1) it is possible that this equipment or device may not cause harmful interference, and (2) this equipment or device must accept any interference, including interference that may cause undesired operation.

La operación de este equipo está sujeta a las siguientes dos condiciones:

(1) es posible que este equipo o dispositivo no cause interferencia perjudicial y (2) este equipo o dispositivo debe aceptar cualquier interferencia, incluyendo la que pueda causar su operación no deseada.

Industry Canada Compliance Statement (Canada Only)

This device complies with Industry Canada's licence-exempt RSSs. Operation is subject to the following two conditions:

(1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes:

(1) l'appareil ne doit pas produire de brouillage, et (2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

For indoor use only (5150 MHz - 5350 MHz)

Pour usage intérieur seulement (5150 MHz - 5350 MHz)

EQUIPMENT ATTACHMENT LIMITATIONS (Canada Only)(Models with the fax function only)

NOTICE

This product meets the applicable Innovation, Science and Economic Development Canada technical specifications.

Le présent produit est conforme aux spécifications techniques applicables d'Innovation, Sciences et Développement économique Canada.

NOTICE

The Ringer Equivalence Number (REN) indicates the maximum number of devices allowed to be connected to a telephone interface. The termination of an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all the devices not exceed five

L'indice d'équivalence de la sonnerie (IES) sert à indiquer le nombre maximal de dispositifs qui peuvent être raccordés à une interface téléphonique. La terminaison d'une interface peut consister en une combinaison quelconque de dispositifs, à la seule condition que la somme des IES de tous les dispositifs n'excède pas cinq.

For Use in the USA or Canada Only

These products are made for use in the USA and Canada only. We cannot recommend using them overseas because it may violate the Telecommunications Regulations (models with the fax function only) of that country and the power requirements of your product may not be compatible with the power available in foreign countries. Using USA or Canada models overseas is at your own risk and may void your warranty.

LAN Connection (Models with the Wired LAN Function Only)



DO NOT connect this product to a LAN connection that is subject to over-voltages.

International ENERGY STAR® Qualification Statement (USA and Canada Only)

The purpose of the International ENERGY STAR® Program is to promote the development and popularization of energy-efficient office equipment.

As an ENERGY STAR® Partner, Brother Industries, Ltd. has determined that this product meets the ENERGY STAR® specifications for energy efficiency.



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Any trade names and product names of companies appearing on Brother products, related documents and any other materials are all trademarks or registered trademarks of those respective companies.

Legal Limitations for Copying or Scanning (Products with Scanning Function Only)

Color reproductions of certain documents are illegal and may result in either criminal or civil liability.

The listing below is intended to be a guide rather than a complete listing of every possible prohibition. In case of doubt, we suggest that you consult with the appropriate authority or advisor with regard to the specific document.

The following documents issued by the United States/Canadian Government or any of its Agencies, States, Territories, or Provinces may not be copied or scanned.

- Money
- · Bonds or other certificates of indebtedness
- · Certificates of Deposit
- · Internal Revenue Stamps (canceled or uncanceled)
- · Selective Service or draft papers
- · Passports
- United States/Canadian Postage Stamps (canceled or uncanceled)
- · Food Stamps
- · Immigration Papers
- · Checks or drafts drawn by Governmental agencies
- · Identifying badges or insignias
- · Licenses and Certificates of Title to motor vehicles, under certain State/Provincial law

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