

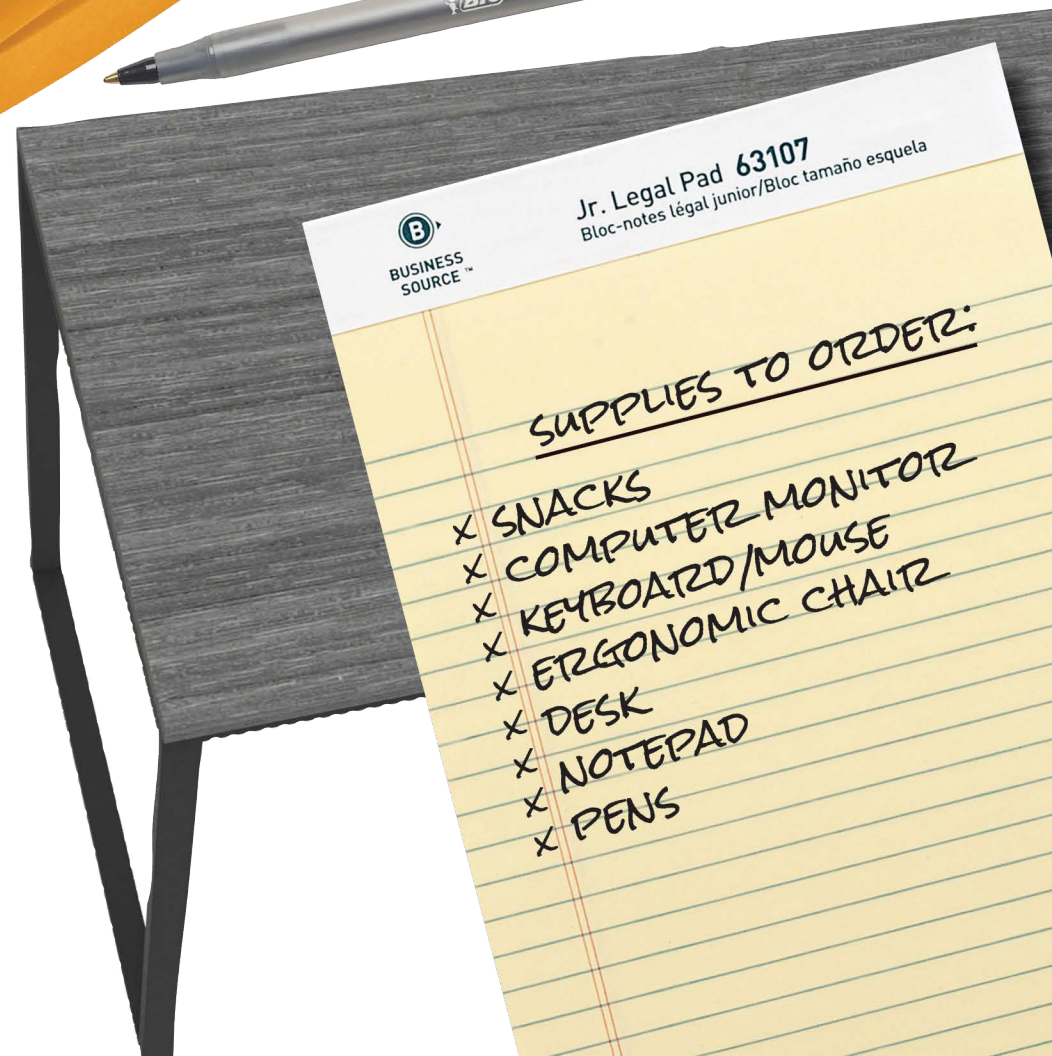
the official work from home essentials product guide:



LLR62003



OFX3598



- SUPPLIES TO ORDER:
- X SNACKS
- X COMPUTER MONITOR
- X KEYBOARD/MOUSE
- X ERGONOMIC CHAIR
- X DESK
- X NOTEPAD
- X PENS



BUSINESS
SOURCE®

interoffice memo:

What's Your Work From Home Style?

Everyone works differently and we're here to help you make the most of your work-from-home experience by helping you create a customized set up that works for you!

We teamed up with our friends at Business Source®, Lorell®, Post-it®, Paper-mate® and a few more of our favorite brands and have carefully crafted three different and distinct offerings based on some notable characters from our favorite paper company in Scranton, PA.

Which character's workspace most reflects your needs?

When you work from home, are you multitasking from the kitchen counter or do you have space all to yourself?

Do you have a colorful supply of Post-it notes and three monitors or just your laptop and mouse?

Do you need a snack to power through that 3pm video conference?



PAGES 2-3: THE ESSENTIAL COLLECTION

INSPIRED BY:

DWIGHT



PAGES 4-5: THE PROFESSIONAL COLLECTION

INSPIRED BY:

MICHAEL



PAGES 6-7:

THE EXECUTIVE COLLECTION

INSPIRED BY:

Jan



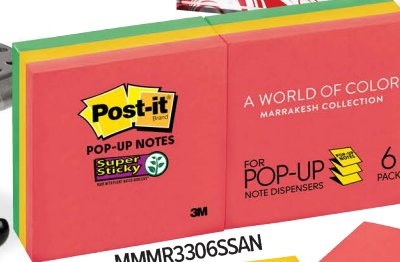
THE ESSENTIAL
COLLECTION
INSPIRED BY:
DWIGHT



MAX199621



ASP30165



MMMR3306SSAN



BICGSM11BE

BICGSM11BK



QRTGDE16



MXBHD91662



LOG920002565



FEL5933901

DWIGHT

THE ESSENTIAL COLLECTION



Dwight is no nonsense. He needs the basics for his home office setup. During the pandemic, he works from home two days a week.



OFFICE SUPPLIES

ITEM/SKU	UOM
BIC® Round Stic Ballpoint Pens BICGSM11BE - Blue BICGSM11BK - Black	12/PK
Business Source® Top Tab Manila Folders 1/3 Cut 1-ply 8.5"x11" Sheet Size BSN17525	100/BX
Business Source® Jr. Legal Ruled Pads 8"x5" Micro - Perforated BSN63107-Canary BSN63110-White	12/PK
Post-it® Super Sticky Pop-up Notes Marrakesh Color Collection - 3"x3" MMMR3306SSAN	6/PK
MAX® HD-55FL Half-strip Stapler 36 sheet/ 100 staple capacity MXBHD91662	1 EA
Business Source® Chisel Point Standard Staples BSN65649	5000/BX
Quartet® Glass Dry-Erase Desktop Easel with Dry Erase Marker 9"x11" QRTGDE119	1 EA

TECH & FURNITURE

Allsop® Metal Art Jr. Monitor Stand 14-Inch Wide Platform - Pearl Black ASP30165	1 EA
Fellowes Microban® Mouse Pad FEL5933901	1 EA
Maxell® Earset MAX199621	1 EA
Logitech® MK120 Desktop Corded Combo Set LOG920002565	1 EA
Lorell® SOHO Modern Writing Desk LLR03700 - Stone Gray LLR03701 - Mocha (not shown) LLR03702 - White (not shown)	1 EA
Lorell® Conjure High-Back Mesh Back Chair LLR62000	1 EA



KMW62401

THE PROFESSIONAL
COLLECTION

INSPIRED BY:
MICHAEL



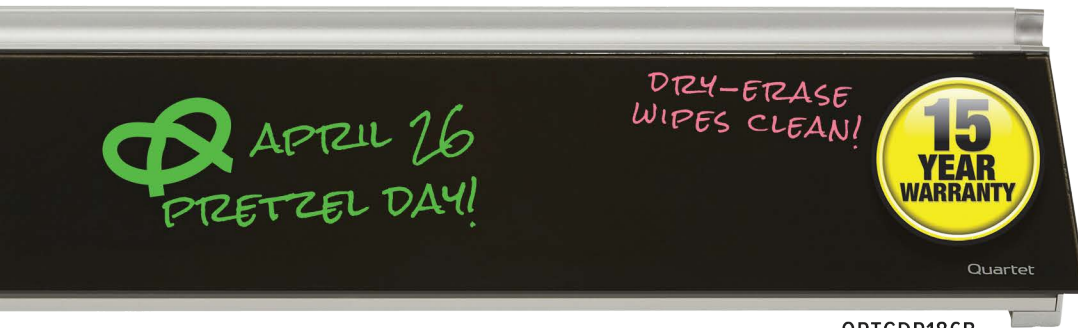
VEWA2246MHLED

MMMR3306SSMIA



LLR03620

DUAL MOTOR
RAISES DESK
FROM
28.9" TO 47.2"



QRTGDP186B



LOG920002836



LLR42168

MICHAEL

THE PROFESSIONAL COLLECTION



Michael has style.

The world's best boss needs a functional work from home space that blends with the design of his condo.

He likes to have fun with color and he needs room for all of his desk toys.

He is working from home 2-3 days a week during the pandemic.



OFFICE SUPPLIES

ITEM/SKU	UOM
Business Source® Hanging File Folders 1/5 Cut Letter Size BSN17533 - Green	25/BX
Business Source® Vinyl-coated Gem Clips Assorted Colors - Size #1 BSN01605	500/BX
Business Source® Micro-Perforated Legal Ruled Pad 8 1/2" x 11 3/4" BSN63105 - Yellow BSN63108 - White	12/PK
Paper Mate InkJoy® 1.0 mm Retractable Gel Pen PAP2061416 - Black	4/PK
Paper Mate® Retractable Profile Ballpoint Pens 1.4mm PAP89465 - Black PAP89466 - Blue	12/PK
Post-it® Super Sticky Pop-up Notes - 3x3" Miami Color Collection MMMR3306SSMIA	6/PK
BIC® Wite-Out EZ Correct Correction Tape 1/5" Width x 39.40 ft Length BICWOTAPP11	1/EA
Quartet® Glass Dry-Erase Desktop Computer Pad 6"x18" QRTGDP186-White (includes Dry Erase Marker) QRTGDP186B - Black	1/EA
Quartet® Neon Dry-Erase Markers Assorted Colors QRT79551	4/PK

FURNITURE & TECH

ITEM/SKU	UOM
Lorell® Conjure Executive Mid-Back Mesh-Back Chair Frame LLR62003 - Black	1/EA
Lorell® Padded Seat Cushion for Conjure Executive Chair LLR62004 - Black Leather LLR62005 - Gray LLR62006 - Blue LLR62007 - Red	1/EA
Lorell® Electric Height Adjustable Desk LLR03620 LLR03621 - White (not shown)	1/EA
Lorell® Pivot Chair LLR42168 - Black	1/EA
Lorell® Dual Monitor Arms LLR99801- Black (item not shown)	1/EA
Lorell® Tempered Glass Chairmat LLR82833 (item not shown)	1/EA
Compuccory® Wireless Charging Stand CCS02151 (item not shown)	1/EA
Kensington® Duo Gel Wave Mouse Pad Wrist Pillow KMW62401	1/EA
Logitech® 2.4 GHz Wireless Desktop Set (mouse and keyboard) LOG920002836	1/EA
Lorell® 3-speed Fan LED Desktop Lamp LLR99976 (item not shown)	1/EA
Verbatim® Bluetooth Speaker System - Blue VER70226 (item not shown)	1/EA
Viewsonic® LCD Monitor Viewsonic 22" Full HD LED VEWVA2246MHLED	1/EA
VTech® Accessory Cordless Headset VTEIS6200 (item not shown)	1/EA



LLR03146

VEWVA2759SMH



QRTGDP186M



LOG920002555



MMM3306SSUC

PAP1951639



ASP32304

JAN

THE EXECUTIVE
COLLECTION

DESK FRAME: LLR16244
DESK TOP: LLR59612 (WALNUT)
CHAIR: LLR59502 - (WHITE)

Jan is a high performing executive and she doesn't have time for inefficiency. She is working from home 4-5 days each week and she needs a chic home office with all the amenities to help her be productive.

OFFICE SUPPLIES

ITEM/SKU	UOM
Business Source® Hanging File Folders 1/5-cut Tab Slots - Letter Size Assorted Colors BSN5215AST	25/BX
Business Source® Paper Clips Giant Vinyl-Coated Gem Assorted Colors BSN01604	250/BX
Post-it® Super Sticky Pop-up Notes - 3x3" Rio de Janeiro Color Collection MMMR3306SSUC	6/PK
Scotch Wave® Desktop Tape Dispenser Metallic Blue MMMC20WAVEMI (item not shown)	1/EA
Scotch® Magic Tape 3/4"W MMM810P10K (item not shown)	3/PK
Paper Mate® InkJoy Gel Pen Assorted Colors (Blue, Black, Red) 0.7mm PAP1951639	3/PK
Paper Mate® InkJoy Gel Pen PAP1951719 Black, 0.7mm PAP1951720 Black, 0.5mm PAP1951721 Blue, 0.7mm	12/PK
Paper Mate® Dryline Grip Correction Tape 1/5" x 27.9 ft. (tape length) PAP660415	1/EA
Quartet® Glass Dry-Erase Desktop Computer Pad 6"x18" Marble, Gold QRTGDP186M	1/EA
Quartet® ReWritables Mini Dry-Erase Markers Assorted Colors QRT51659312Q	4/PK
TOPS® Letr-trim Perforated Legal Pads 8 1/2" x 11 3/4" TOP7532 Yellow TOP7533 White	12/PK

FURNITURE & TECH

ITEM/SKU	UOM
Allsop® Wireless Charging Mousepad ASP32304	1/EA
Belkin® SOUNDFORM ELITE Smart Speaker BLKG1S0001TTBK2 (item not shown)	1/EA
Logitech® Logitech MK550 Wireless Wave Keyboard/Mouse LOG920002555	1/EA
Lorell® 3-in-1 Air Purifier/Mood Light Desk Lamp LLR03146	1/EA
Lorell® 3-in-1 Desk Lamp HEPA Air Filter LLR03147	1/EA
Viewsonic® 27" Full HD LED LCD Monitor VEWVA2759SMH	1/EA
Plantronics® SAVI Wireless Headset PLN21302001 (item not shown)	1/EA
Lorell® Dual Monitor Arm LLR99803 - Black (item not shown)	1/EA
Lorell® Conjure Executive Mid-Back Mesh-Back Chair Frame LLR62003 - Black	1/EA
Lorell® Relevance Series Desk-height Desk Leg Frame LLR16204	1/EA
Lorell® Tempered Glass Chairmat LLR82833 (item not shown)	1/EA
Lorell® Relevance Series Premium Knife Edge Table Top 60"W x 24"D LLR59611 - Mahogany LLR59612 - Walnut (shown) LLR16223 - Weathered Charcoal	1/EA
Lorell® Relevance Series Natural Wood Desk Frame LLR16244	1/EA
Lorell® Modern High-Back Chair LLR59502 - White (shown) LLR59537 - Black	1/EA

SNACKS & BEVERAGES



SNACKS

ITEM	SKU	UOM
Austin® Sandwich Cracker Variety Case	KEB10151	36/BX
NATURE VALLEY® Oats / Honey Granola Bar	GNMSN3353	18/BX
Nutri-Grain® Assortment Case	KEB05872	48/CT
Cheez-It® Original Crackers	KEB19133	6/BX
Kar's® Salted Cashews	KARSN08381	30/BX
Planters® Mixed Nuts	KRFGN001670	1 EA
KIND® Dark Chocolate Nuts/Sea Salt Snack Bars	KND17851	12/BX
Office Snax® Peanut Butter Filled Pretzels	OFX3598	1 EA

BEVERAGES

ITEM	SKU	UOM
Crystal Light On-The-Go Raspberry Lemonade Mix Sticks	KRF00015	30/BX
Bigelow® Green Tea	BTC00388	28/BX
NESTLE® Pure Life Purified Bottled Water	NLE101264	24/CT
Starbucks® Breakfast Blend 1 lb. Ground Coffee	SBK12420953	1/EA
New England® Breakfast Blend Portion Pack	NCF026260	24/CT
Folgers® Regular Classic Roast Portion Pack	FOL06430	42/CT