PHILIPS

SmartMeeting

Portable Conference Microphone

with Sembly Meeting Assistant

PSE0540

User manual

For more support visit
www.dictation.philips.com/pse0540help

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1. V-   Volume down
2. �   Bluetooth
3. ⏻   Power
4.   Microphones
5. V+   Volume up
6. 🔇   Mute
7. 🎤   Status LED
8.   Speaker
9.   Reset
10.   Power socket
11.   Battery status LED
12.   USB Type-C port

SEMBLY AI

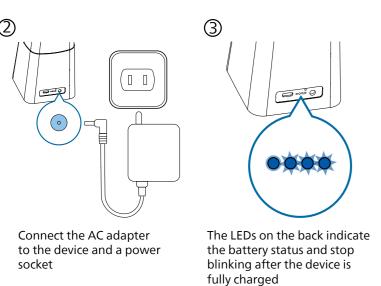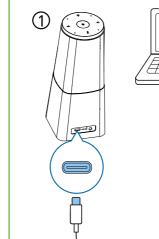## Get your smart AI meeting assistant

Start your free trial now!

① Go to https://smartmeeting.sembly.ai

② Sign up

③ Enter the serial number of your device (you can find it on the packaging or the device itself)

④ Use the code "SM2022D1" to activate your Team Plus plan (unlimited number of meetings in the first month, then up to 4 meetings per month)
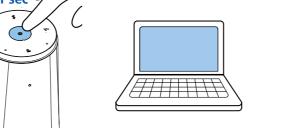
⚡ Charging

① Connect the correct plug to the AC adapter

② Connect the AC adapter to the device and a power socket

③ The LEDs on the back indicate the battery status and stop blinking after the device is fully charged

🔌 USB Connection

① Connect the device to a computer. Note: The device can only be charged via the AC adapter

② **1 sec** Press ⏻ to turn the device on

③ You can now use the device with various meeting software, by selecting "PSE0540"

⧉ Bluetooth

① Press ⏻ to turn the device on **1 sec**

② 🔵 starts blinking white and the speaker says "pairing"

③ **1 sec** Hold 🔵 for 1 second (only required at initial setup)

④ Go to the bluetooth settings of your device and choose "PSE0540" in the list

⑤ 🔵 stops blinking and lights up. The speaker says "connected"

⑥ **1 sec** Hold 🔵 for 1 second, to disconnect from the current device

⑦ To fully unpair, go to the bluetooth settings of your device and remove "PSE0540"

ℹ Information

Press V+ or V- to change the volume of the speaker
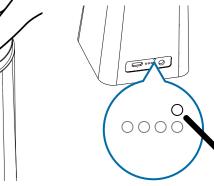
Press 🔇 to mute yourself

To reset the device, press and hold the reset button on the back side of your device by using a small, pointed object, for example, a paper clip